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PROCEEDINGS

OF THE

Teachers College Board

(FORMERLY NORMAL SCHOOL BOARD)

OF THE

STATE OF ILLINOIS

DWIGHT H. GREEN
GOVERNOR

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Issued by

FRANK G. THOMPSON
Chairman of Teachers College Board

VERNON L. NICKELL
Secretary of Teachers College Board

1940

[Printed by authority of the State of Illinois]

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PROCEEDINGS

OF THE

Teachers College Board

(FORMERLY NORMAL SCHOOL BOARD)

Frank G. Thompson

Director Department of Registration and Education
Chairman of Teachers College Board

Vernon L. Nickell

Superintendent of Public Instruction
Secretary of Teachers College Board

STATE OF ILLINOIS

DWIGHT H. GREEN

GOVERNOR

1940

Edited by EDWIN McDONALD

Coordinator of Teachers College Board

Teachers College Board Prints Board Proceedings

At a regular meeting of the Teachers College Board, with Hon. Frank G. Thompson presiding, the board voted to cause all the proceedings that were not published in printed form since 1936 up to the beginning of the administration of Governor Dwight H. Green and thereafter, to be printed.

The cost of the printing was to be taken from elapsed printing appropriations of the 1943-1945 biennium of the Department of Registration and Education and Superintendent of Public Instruction.

SB6
P7
1940

NORMAL SCHOOL BOARD MINUTES

The Normal School Board met in the Office of the Superintendent of Public Instruction at Springfield, Illinois, on Monday, February 19, 1940, at 10:00 A. M.

The meeting was called to order by John J. Hallihan, Chairman. Roll call by the secretary. Absent: Dr. William E. Sunderman, Charleston.

The report and following resolution was given by Mr. Beich, after meeting with the five State Teachers College Presidents on graduate work being done in the various schools under the tutorship of the University of Illinois:

"We, the members of the special committee of the Normal School Board appointed to cooperate with the presidents of the State Teachers Colleges in a study of the need for offering college work on the graduate level by these colleges, are convinced as a result of the consideration we have given this matter that there is a growing need for such offerings in them which must be met in the future.

"Therefore, we recommend that the Normal School Board authorize the presidents of the five Teachers Colleges to prepare a plan for presenting such work in these colleges after cooperating in so far as possible with the University of Illinois in a study of the whole problem of graduate work for teachers in the state in order that the work of the teachers colleges and the University may be mutually helpful in the program of teacher education. Furthermore, we recommend that the plan agreed upon be reported in full to the Normal School Board at an early date."

A motion was made by Mr. Alschuler and seconded by Dr. Bradley, that the resolution pertaining to graduate work in the Normal Schools be laid upon the table. Board members unanimously voted "aye."

Resolution that the board approve the salary schedule of Northern Illinois State Teachers College as presented to the Board at the meeting on September 11, 1939, in Chicago, Illinois. Motion made by Dr. Bradley and seconded by Mr. Alschuler. Board members unanimously voted "aye."

Discussion by Mr. Hallihan and the Board members of the importance of immediate action on the fire prevention program to carry out the recommendations of the State Fire Marshal's office regarding the Normal Schools.

Resolution: "That it is the unanimous action of this Board that the State Fire Marshal's requirements of every school, of every building in our Normal School system be complied with immediately. That every president of every institution will be held personally responsible for that requirement and that this action be read to each of our five presidents in person at a meeting of the Normal School Board as of this date."

A motion was made by Dr. Bradley and seconded by Mr. Beich that the resolution be adopted. Resolution unanimously adopted.

A motion was made by Miss McIntire and seconded by Mr. Dill that the requisition in the amount of $409.50 for broadcasts, etc., at Western Illinois State Teachers College be approved by the Board. All board members, with the exception of Mr. Alschuler, voted "aye."

A motion was made by Dr. Bradley and seconded by Mr. Wieland that requisition number 89 of the Southern Illinois State Teachers College in the amount of $67.90 be approved by the Board. Motion unanimously passed.

A motion was made by Dr. Bradley and seconded by Mr. Alschuler that the following resolution be adopted.

Resolution: "Hereafter, or beginning at this time, any school that anticipates broadcasting or has radio plans or publicity, involving the expenditure of money, must submit same to this Board." Resolution unanimously adopted.

Mr. File brought to the attention of the Board the W. P. A. Statewide Project for discussion and consideration. Miss McIntire moved that we sponsor this Statewide W. P. A. Project in the five Teachers Colleges as outlined in Mr. File's report, not to exceed $13,650 as the Board's share, to be appropriated out of the permanent improvement fund. Motion seconded by Mr. Dill. All voted "aye." Resolution unanimously adopted.

A motion was made by Mr. Alschuler that we now appropriate a sufficient amount of money, not to exceed $100,000, to be ascertained by Mr. File from the presidents of the five Teachers Colleges and the State Architect's office to complete the requirements made by the State Fire Marshal's office. Be it understood that this should be in addition to the amount of $100,000 already appropriated for such purpose. Motion seconded by Mr. O'Harra. Resolution unanimously adopted.

The presidents of the five Teachers Colleges now joined the meeting. Report of the Southern Illinois State Teachers College was read and submitted to the Board by President Pulliam. Mr. Wieland moved that the report be accepted. Seconded by Miss McIntire. Board unanimously voted "aye."

The report of the Illinois State Normal University was read and submitted to the Board by President Fairchild. Miss McIntire moved that the report be accepted, except items referring to the permanent improvement fund and the deleting of sections 11, 12, 13, 14, 20 and 21 of the report. Motion seconded by Mr. Beich. Board members unanimously voted "aye."

A motion was made by Mr. Dill that the budget committee be appointed to allocate $970,000.00 in the Normal School permanent improvement fund and that all the requests in the reports for money from that fund be deleted from the reports. Motion seconded by Mr. Wieland. All voted "aye."

The report of the Northern Illinois State Teachers College was read and submitted to the Board by President Adams. The Board deleted from Dr. Adams' report items 4, 13, 15 and 17. Added to number 14, the words "as well as Annie's Woods." Number 19 of

Dr. Adams' report was permission to discontinue college sessions for the five schools for September 27th for a meeting of the combined faculties at Springfield. Mr. O'Harra moved that the report be accepted and approved with the understanding that the items deleted already will not be considered. Motion seconded by Mr. Dill. Board unanimously approved and accepted report.

The report of the Eastern Illinois State Teachers College was read and submitted to the Board by Dr. Buzzard. Also a report submitted by Dr. Buzzard to Mr. Beich on graduation fees collected by various teachers colleges throughout the country.

Mr. O'Harra moved that Dr. Buzzard be directed to notify the associate architects that they have been paid more than they are entitled to because of the equipment of the Health Education Building and that nothing more will be authorized for payment by this Board and that if they care to make any further claim that the Board insists on making a claim for a refund to them. Motion was seconded by Mr. Dill. Board unanimously voted "aye."

In Dr. Buzzard's report, it was agreed that under number 7, there should be number 7a, stating a graduation fee of five dollars.

A motion was made by Mr. Wieland that Dr. Buzzard's report be accepted by the Board. Motion seconded by Mr. Dill. All voted "aye."

Report read and submitted by Dr. Morgan of Western Illinois State Teachers College. Board deleted items 6, 7, 8, and 9. Number 14 added—approval of collection of graduation fee of five dollars for 1941. Mr. Wieland made a motion that Dr. Morgan's report be accepted with exception of those items deleted. Motion seconded by Mr. Dill. Board unanimously voted "aye."

Upon the motion of Mr. Dill, seconded by Mr. Wieland, the meeting adjourned.

JOHN A. WIELAND, *Secretary.*

REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB
February 19, 1940

I. STUDENTS

1. Attendance, First Summer Term, 1939.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	33	51	84	89
Seniors	64	131	195	214
Juniors	54	195	249	311
Sophomores	41	109	150	178
Freshmen	22	39	61	42
Total	214	525	739	834
b. High School	19	40	59	60
c. Elementary School	206	185	391	307
Grand Total	439	750	1,189	1,201

2. Attendance, Second Summer Term, 1939.

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Postgraduates	21	15	36	46
Seniors	37	77	114	119
Juniors	33	54	87	100
Sophomores	28	37	65	61
Freshmen	16	20	36	12
Total	135	203	338	338

3. Attendance, Fall Quarter, 1939.

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Postgraduates	9	7	16	13
Seniors	48	70	118	101
Juniors	78	68	146	124
Sophomores	112	190	302	258
Freshmen	246	251	497	441
Total	493	586	1,079	937
b. High School	119	127	246	244
c. Elementary School	208	192	400	411
Grand Total	820	905	1,725	1,592

4. From the above figures, it is observed that the enrollment of college students has increased 15.2% in one year. By classes, the increase is Seniors, 16.8%; Juniors, 17.7%; Sophomores, 17%; and Freshmen, 12.7%.

5. The Extension work has been reduced considerably this year, due to the retirement of one of the staff, and the fact that the enrollment on the campus has been considerably increased and some additional provisions had to be made to care for new classes.

6. List of graduates for July 21, 1939.

FOUR YEAR — DEGREE

Ambrosius, Grace
Ambrosius, Sterling E.
Barker, Donald R.
Bennett, A. LeRoy
Brickell, Grant R.
Campbell, Alta Frances
Carlson, C. Esther
Corbin, Vernon B.
*Crawford, Claire
Dodge, Maurine
*Eddingfield, Trula
Graham, B. Clyde
Gregory, Judith Bonita
Hartley, Don
Herlocker, Jean
Lister, Delbert D.
Lomax, Arnold Shannon
Lucas, Laura Lucile
Magraw, Charles
McGinnis, Agnes C.
Parker, J. Allen
Rawlins, Herbert L., Jr.
Spicer, Wilma Anne
Stice, Gail K.
Svob, Thomas K.
Swanson, Kenneth
Thompson, Rex
Tillman, Mirian Opal
Venters, Olive E.
Walston, Oneta Maurine

TWO YEAR GRADUATES

Avery, Frances Dorothy
Clower, Freeling H.
Feldman, Dorothy A.
Harding, Vilas E.
Hoskins, Virginia Lee
Lewis, Hazel Irene
Nelson, Ruth Emily
Nooner, Sylvia Pauline
Pierce, Aline
Thayer, Marjorie Aileen

7. List of graduates for August 25, 1939.

FOUR YEAR — DEGREE

*Bain, Georgia
Barcus, Mabel B.
Barker, Esther Eloise
Bond, Florence Irene
Borota, Steven
Burnham, Fred W., Jr.
Crum, Verna Belle
Davis, Rose Thelma
Day, Mary Elizabeth
DeSlover, Rita Eileen
Eastin, Lucinda C.
Hanna, Mary Maxine
Hanna, Verle Leonard
Henrie, Josephine C.

Hudson, Earl
Konken, Edward E.
Kraushaar, Jack
Larson, Mildred L.
Leitze, L. C.
Lewis, Frances
Litchfield, Theo F.
Marry, Ethel H.
Mason, Charles Edgar
McCartney, Dulcie
McGee, Kenneth
McCormick, Gerald L.
Newell, Robert T.
Ringquist, Marie Lauretta
Shaw, John M.
Sidwell, Louis Ella
Stevens, Dorothy Isabel
Stevenson, Harold
Swearingen, Calista
Todd, Mary Elizabeth
Viar, Dick
Walters, Mary Ellen
Wheetley, Doyne Wm.
Willits, J. Frank
Willits, Mary Kathryn
Young, Florence Irene
Young, Hortense K.

TWO YEAR GRADUATES

DeFord, Charles Milan
Maxey, Effie

* Honor Graduate.

8. Placement for 1939

Record of Placement from January 1 to December 31, 1939
(Correct to January 30, 1940)

Graduates of Four-Year Curriculum

Total number of degree graduates, 1939			151
Number in new teaching positions	79		
Number in old teaching positions	35		
Total number of degree graduates teaching		114	
Total number of degree graduates in college		12	
Total number of degree graduates who have accepted temporary positions in other types of work		18	
Total number of degree graduates employed or in school			144
Total number of degree graduates without positions			7
Percentage of degree graduates in teaching positions		75.50	
Percentage of degree graduates in other employment and in college		19.86	
Percentage of degree graduates in teaching positions, other employment, or in college		95.36	
Percentage of degree graduates unemployed		4.64	

Graduates of Two-Year Curriculum

Total number of diploma graduates, 1939			46
Number in new teaching positions	44		
Number in school	1		
Number of diploma graduates in new teaching positions and in school			45
Total number of diploma graduates without positions			1
Percentage of diploma graduates in teaching positions		95.65	
Percentage of diploma graduates in school		2.17	
Percentage of diploma graduates teaching and in school			97.82
Percentage of diploma graduates unemployed or no report			2.18

327 graduates of the two and four year classes of 1939, former graduates, and sophomores, juniors, and seniors secured *new* positions for 1939-1940.
79 1939 degree graduates were placed in new positions.
44 1939 diploma graduates were placed in new positions.
*100 former degree graduates were assisted to new positions.
104 students of sophomore, junior, and senior standing were assisted to new positions.
1,026 sets of credentials were sent out after January 1, 1939.

* Former degree graduates who were located in new positions:

1924—2	1932—8
1926—3	1933—3
1927—1	1934—12
1928—2	1935—5
1929—1	1936—15
1930—6	1937—18
1931—2	1938—22

SUMMARIES OF THE REPORTS OF THE BUREAU OF APPOINTMENTS FOR 1935-1939

	1935	1936	1937	1938	1939
Approximate number of vacancies reported	650	790	754	629	645
Number of students and alumni who secured new teaching positions	262	292	299	227	325
Number of sets of credentials sent out	391	534	646	749	1026
Number of degree graduates	112	132	105	139	151
Number of degree graduates teaching	69	103	80	108	114
Percentage of degree graduates	61.6	78.0	76.2	77.7	75.50
Percentage of degree graduates teaching, in school, and in other work	79.4	94.6	93.4	94.3	95.36
Number of diploma graduates	94	75	72	56	46
Number of diploma graduates teaching	83	79	71	51	44
Percentage of diploma graduates teaching	88.3	93.3	98.6	91.0	95.65
Percentage of diploma graduates teaching, in school, and in other work	100	100	100	100	97.82

Many of the four-year graduates who were not included in the number placed in teaching positions in the annual reports above summarized were placed in other types of work later. The following table shows what became of the four-year graduates not placed in teaching positions at the end of each year:

	1935	1936	1937	1938	1939
Placed in teaching positions since reports were made out at end of year	16	9	5	1	0
Other Educational work	4	1	2	3	0
Higher Education	2	6	6	9	12
Industrial Chemistry	1	0	2	0	0
Business	9	4	5	4	10
Farming	4	2	0	0	2
Girls who married	5	5	4	4	5
Not in regular employment	1	0	1	9	7
No report	1	2	0	1	1
Total number of graduates in work other than teaching	43	29	25	31	37
Total number of graduates teaching	69	103	80	108	114
Total number of graduates	112	132	105	139	151

PLACEMENT DATA OF THE GRADUATING CLASSES

ARRANGED IN TERMS OF MAJOR INTERESTS

Curriculum	Total No. of Grads.	Placed in New Positions	Placed in Old Positions	In School	Other Work	Married or to be	No Positions
High School							
Agriculture	3	2			1		0
Art	3	2				1	0
Biology	3	2			1		0
Chemistry	16	6	1	6	2		1
Commercial	9	7			2		0
English	13	9	2		1	1	0
French	2	1				1	0
History	17	4	2	3	2	1	5
Home Econmoics	5	5					0
Industrial Arts	6	5	1		0		0
Latin	1	1					0
Mathematics	8	6		1		1	0
Music	5	4	1				0
Physical Ed. (Men)	13	6	1	2	3		1
Phys. Ed. (Women)	3	2			1		0
Physics	2	2					0
Elementary Education							
All Grades	14	3	11				0
Upper Grades	12	6	6				0
Lower Grades	16	6	10				0
Totals	151	79	35	12	13	5	7

Total number of degree graduates 151
Total number of degree graduates teaching 114
Total number of degree graduates in school or other work 30

Total number of degree graduates in school, other work, or teaching .. 144

Total number of degree graduates unemployed 7

II. FACULTY

1. When the college opened in the Fall, there was such a large number of Freshmen for the English classes that an additional teacher had to be employed to teach two classes in that subject. This had to be repeated for the winter quarter. A mature student, Miss Frances Rogers, who is taking some special courses in speech, and who has her master's degree from the University of Illinois, was given these two classes at a salary of $80.00 per month for half time.
2. Miss Mary Bennett, who was given a leave for the first part of the college year, has completed her work at the University of Chicago, and will receive her doctor's degree in March. She returned to her work in the Biology Department, and Mr. S. B. Shively, who had her work during her absence, has left the college.

III. OTHER SCHOOL EMPLOYEES

1. Mr. Creighton Bateson, who has been a member of the janitorial force for more than thirty years, contracted tularemia this fall, and died December 8, 1939. He was a dependable, hard working man, and the college has lost a good employee in his passing.

   A requisition was sent in for another janitor, and Mr. William Elam has been certified at a salary of $100.00 per month. This is a temporary appointment for three months, at the end of which time it will become permanent if he proves satisfactory.

IV. THE ORGANIZATION

1. A very careful study of the problem of graduate work in Teachers Colleges has been made during the past five years, and following a careful consideration of the report of the faculty committee which made the study, the faculty is of the opinion that Western ought to begin to offer some graduate work during the summer, and perhaps one or two graduate courses by Extension. Perhaps the special committee which the Board authorized September 11, 1939, will have some general recommendation at this meeting.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. At the last meeting of the Normal School Board, a request was made for an allotment of $30,000.00 to purchase and equip a home management house for Western. The Advisory Committee of the Board for this college visited Macomb as requested by the Board, and no doubt will report today. The request for this allotment is renewed.
2. At the same time, a request was made for an allotment for $60,000.00 to build a super-structure for the swimming pool. That request is hereby renewed.

3. It now develops that the contract for repairs to the roof on the main building did not include all needed repairs. It is suggested that an additional $8,500.00 may be required to fix the cupola and the remainder of the roof on the main building and the gutters on the gymnasium, so as to prevent damage to these buildings. This amount ought, therefore, to be allotted from the money reappropriated for such purposes.
4. Monroe Hall, the girls' dormitory, has been a source of much concern to me for several years, because I feel that it is a fire hazard, and definitely needs rewiring and new electric fixtures. This need was felt to be so great that repeated reports on it have been made to this Board, and your approval of having it fixed was given on condition that the money could be found to pay for the work. On April 9, 1939, when it seemed possible that the reserve in the dormitory's part of the Income Fund could be used, a requisition for $17,500.00 was drawn for this work, and the Architect's office made a study of the building preparatory to making plans and specifications for the job. The contract was not let, however, prior to July 1, 1939, and the work has not been done.
   The hazard still exists, and something must be done before another college year opens. It now seems that since this rehabilitation of the electrical work was included in the Fire Marshal's report, that this work should be done out of the funds which this Board set apart for removing the fire hazards. An allotment of $17,500.00 for this purpose is therefore requested.
5. Many of the other things recommended in the Fire Marshal's report have not been done, but the State Architect has been requested to furnish estimates, and these will be furnished to the Board or the Advisory Committee, just as soon as they are received.

VII. AUXILIARY ENTERPRISES—No report due.

VIII. STUDENT LIFE—No report due.

IX. MISCELLANEOUS

1. A question has arisen during the interim since the last meeting of the Board as to policy. Some time ago, I was told that when matters that needed immediate attention arose, I was to take them to my Advisory Committee, but when such a matter did come up, letters were written to all of the members of the Board, I am told, although I was not sent a copy of the letter so that I might know what the inquiry was. This was with respect to a requisition I filed to cover the cost of weekly radio programs from the college, which are broadcast over WTAD from our campus, which costs less and is more convenient than to travel seventy-five miles to Quincy, where the station is located. I should like to be able to depend on a policy which the Board has set up.

2. Recently a request has come from the local post of the Legion that the United States flag be flown from our college and from our training school flag poles each day when the college is in session.

   It has been the custom for thirty years to have the flag flying one day each week (Thursday, known as Flag Day) and on national and state holidays, as well as on other special days. To discover the custom in 37 teachers colleges in this and adjoining states, inquiries were made. It was found that slightly more than half of these colleges display the flag every day. It is the rule of the Board in a few cases, and there are R. O. T. C. units in a few. The presidents were divided about equally between those who like to have the flag displayed every day, and those who think it is better to have it displayed on state, national, and special days. Does the Board wish to establish a policy?

X. SUMMARY

The approval of the Normal School Board was given on the following matters:

1. List of graduates for July, 1939.
2. List of graduates for August, 1939.
3. Appointment of Miss Frances Rogers as an assistant during Fall and Winter Quarters, on half time, at $80.00 per month.
4. Temporary appointment of Mr. William Elam as janitor, at $100.00 per month.
5. Courses on graduate level, to be offered for summer students and extension students, beginning in the summer of 1940.
6. Allotment of $30,000.00 to buy and furnish a home management house.
7. Allotment of $60,000.00 to build super-structure for swimming pool.
8. Allotment of $8,500.00, the amount estimated by the State Architect to repair roof and cupola on main building, and roof on gymnasium.
9. Allotment of $17,500.00 to rewire Monroe Hall and equip with new fixtures.
10. Allotment of amount estimated by State Architect to complete repairs recommended by Fire Marshal and special committee.
11. A policy whereby important matters may be carried out by a president with the advice of the advisory committee for the institution over which he presides.
12. Any policy which the Board may wish to have followed with respect to the display of the flag.
13. The plan outlined for the salary for teachers in the affiliated schools.

Respectfully submitted,
W. P. Morgan, *President*

REPORT OF THE
SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY
CARBONDALE

To be presented at the meeting of the Normal School Board to be held at Eastern Illinois State Teachers College on Monday, February 19, 1940.

I. STUDENTS

1. Attendance, Fall Term, 1939.

	Men	Women	Total	Total One Year Ago
a. College				
Seniors	104	69	173	168
Juniors	156	115	271	249
Sophomores	326	300	626	487
Freshmen	534	430	964	975
Extension	186	284	470	396
Total Students Carrying College Subjects			2504	2275
b. High School				
University High School			249	193
Carterville Community High School			246	232
Total			495	425
Total Students Above Eighth Grade			2999	2700
c. Elementary School				
Allyn Training School			136	174
Brush Training School			218	212
Rural Training Schools			218	207
Total			572	593
Grand Total			3571	3293

Our winter term opened Monday, December 4. We now have 1946 men and women enrolled in the College.

2. Per capita cost of operation, college students, for the year July 1, 1938, to June 30, 1939.

ENROLLMENT

Summer Session, 1938	1,275 ÷ 4.5	283.3
Fall Quarter, 1938	1,879 ÷ 3	626.3
Winter Quarter, 1939	1,796 ÷ 3	598.6
Spring Quarter, 1939	1,685 ÷ 3	561.6
Mid-Spring Term, 1939	184 ÷ 6	30.6
Extension, 1939	697 ÷ 12	58.0
		2,158.4

COST OF OPERATION

Actual Expenditures to June 30, 1939[1]

	Total	Revolving Fund	State Appropriations
Salaries and Wages	$397,253.28	$ 34,888.83	$362,364.45
Office Expense	3,241.23	1,867.40	1,373.83
Postage	1,341.15	661.15	680.00
Printing	4,491.64	2,044.17	2,447.47
Travel	5,666.21	4,572.08	1,094.13
Operation	33,784.41	11,254.23	22,530.18
Repairs and Equipment	22,822.99	6,350.46	16,472.53
	$468,600.91	$ 61,638.32	$406,962.59

1 Excluding expenditures for Auxiliary Enterprises.

PER CAPITA COST

$468,600.91 ÷ 2,158.4 = $217.10

3. I am presenting below a report on the work of our Placements Committee. This work has been done under the direction of Dr. Bruce W. Merwin, Director of Training Schools, and the following report has been prepared by him.

November 1, 1938—October 30, 1939

Number of vacancies reported				502
Number of sets of credentials sent out				480
TOTAL number of persons registered for placements services				422
TOTAL number of persons placed in teaching positions (all groups)				282
FOUR-YEAR GROUP:				
Total number of degree graduates			212	
Number in teaching positions		142	67.0%	
High School	52			
Administrative	9			
Elementary	67			
Rural	12			
Federal	2			
Attending graduate school		22	10.4%	
In other occupations		13	6.1%	
Married women (not teaching)		12	5.9%	
Not interested in securing a teaching position		3	1.4%	
Unreported or unemployed		20	9.5%	
TWO-YEAR GROUP:				
Total number of certificated persons registered with the Placements Office				130
Number in teaching positions		93	71.5%	
Elementary	35			
Rural	57			
Administrative	1			
Number attending college		20	15.3%	
Number in other occupations		1	.007%	
Number unreported or unemployed		16	12.3%	
ALUMNI GROUP: (experienced teachers who were graduated previous to 1939)				
Total number of alumni registered with the Placements Office				80
Number assisted in securing new teaching positions		47	58.7%	
College	1			
Administrative	12			
High School	28			
Elementary	2			
Rural	4			

The Placements Office found positions or assisted in securing positions for 66.8% of the persons enrolled for placements services this year.

Miscellaneous requests were received for teachers of the following subjects which are not at present included in the curriculum of this College: library science, Smith-Hughes home economics, agriculture, industrial arts, and other vocational subjects for NYA and public schools, rural music, art, and reading supervisors, and sight-saving class teachers.

4. The College continues to labor under a very severe handicap because of its very large enrollment. The wave of increase, started by the record-breaking freshman class in 1938, is just beginning to hit the upper classes and the practice school, where emergency measures for caring for it are impossible without sharp increases in expenditure. One can add more people to a freshman English class even if it is bad policy to do it, but facilities for practice teaching are by their very nature relatively inflexible.

I have a letter from Mr. Merwin of the practice schools showing that, whereas we have an existing peak capacity to take care of 180 practice teachers per term, he has applications for practice in the spring term from 259 eligible people. At present, we are carrying 190, or 10 more than there is room for. This is done by doubling up and splitting classes, which does not provide satisfactory and typical practice teaching for the student.

The overcrowded condition is making itself felt in other ways. Certain shop courses in manual arts and agriculture have completely overloaded the facilities that can possibly be made available for them. The College must have its facilities very greatly increased within the next two or three years or it will be necessary for us to limit enrollment. The limitation of enrollment is bound to result in resentment, both against the College administration and against the State administration as a whole. This resentment will be especially acute in Southern Illinois since there is no other place to which the less prosperous students can go.

In my honest judgment the following is a minimum program for the next five years for the College at Carbondale. This program ought to have been begun long ago. Further delay is going to be disastrous to the work of the school.

1. This College needs a complete overhauling of plant and grounds with at least $2,000,000 for physical expansion now, and more for the future. The next steps that need to be taken to meet even present demands on the College are:

   a. To buy all the land that we will need in the next twenty years. Each passing year will make this land harder to get and more expensive. The area now under negotiation is only a relatively small part of what any statesmanlike vision for the future would require us to procure.

   b. To build a model training school on the plot selected for it in order to do two very important things:

      First, to get the present scattered and inadequate training school off the campus, where it interferes with the College, and where it occupies space that is desparately needed for other purposes.

      Second, to set up in the new building a model, modern, practical program of education for all the public schools of Southern Illinois to see and to imitate; a program in which the education of the student is directed straight to the goal of making him a capable, self-reliant, self-supporting citizen of the modern world, not merely a semi-literate dependent who loses all power of self-direction and self-help when he loses the employment someone else provides. How this may be done is too large a story to describe here, but the program for doing it is well worked out.

2. The College needs an operating budget at least twice as large as the present one, and even then it will still be operating very thriftily compared with other schools doing a similar job with a similar regional responsibility. It needs to be remembered that this College is doing a critically necessary job for a region that is as large in area and in population as several of the smaller states, most of whom maintain both a state university and several state colleges.
3. It needs to be set free from the legal restriction of its function to that of teacher training. It never has, from its earliest beginnings, actually been merely a teacher training institution. It always has been, and by every reasonable consideration of sound public policy indubitably ought always to continue to be the people's great liberal arts college of Southern Illinois, where the poor but able young people from hill farm and coal miner's cottage can come to get their opportunity at success and creative leadership in any field for which they have taste and talent.

II. FACULTY

1. Pursuant to authority given at the last meeting of the Board on September 11, 1939, I have made the following appointments to the faculty:
   a. To fill the new position in the Physiology and Health Education Department I am submitting the name of Dr. E. L. Borkon. Dr. Borkon received the B. S. degree in 1931, the Ph.D degree in 1937, and the M. D. degree in 1938 from the University of Chicago. He served for four years as an assistant in the Department of Physiology at the University of Chicago and has had research and hospital experience in various laboratories and hospitals in the Middle West. Last year, 1938-39, he served in the Army Medical Service in the North Woods.

      I am asking the Board to validate the appointment of Dr. Borkon as the Assistant School Physician at a salary of $2475 for the thirty-six weeks.
   b. To fill the position left vacant in the Carterville High School by the resignation of Miss Thelma Woodburn, I am submitting the name of Miss Elinor Douglas. In 1930 Miss Douglas received the B. A. degree and in 1934 the M. A. degree from the State University of Iowa. She has had seven years teaching experience in high school.

      I am asking the Board to validate the appointment of Miss Douglas as critic in the Carterville High School. Our portion of her salary is $396 for the thirty-six weeks.
   c. For the position in the Household Arts Department, I am submitting the name of Miss Gladys W. Babcock. Miss Babcock received both the bachelor's degree and the master's degree from the University of Minnesota. She was

employed in 1938-39 as a critic in the University High School of the University of Minnesota. It is recommended that Miss Babcock's appointment in the Household Arts Department be validated, at a salary of $2025 for the thirty-six weeks. She began her work in the Household Arts Department on November 20, 1939.

d. For the position in the Library, I am submitting the name of Miss Mary Vocelle. Miss Vocelle received the bachelor's degree from Nazareth College in 1934 and her diploma in Library Science in 1938 from the University of Wisconsin Library School. During 1938 Miss Vocelle was employed in the Lewis Institute Library in Chicago.

It is recommended that the appointment of Miss Vocelle be confirmed by the Board at a salary of $1260 for thirty-six weeks. She began her work as Librarian on October 9, 1939.

e. For the position in the Zoology Department left open by the leave of absence granted Miss Martha Scott, I am submitting the name of Dr. E. L. Miller. Dr. Miller received the master's degree from Iowa Wesleyan College in 1928 and his doctor's degree from the University of Illinois in 1933. For the last seven years he has been employed as Associate Professor of Zoology at Louisiana State University. He is on a leave of absence from that University for this year.

I recommend that Dr. Miller's appointment be validated at a salary of $1500 from December to May, inclusive. This appointment is for the remainder of this year only.

2. Just before the opening of the Fall Quarter I received word from Miss Thelma Kellogg, Associate Professor in the English Department, that due to the critical illness of her mother, it would be impossible for her to return to the campus this year. She asked to be released from teaching for the year 1939-40. I am, therefore, recommending that Miss Kellogg's leave of absence be confirmed.

3. For the position in the English Department left vacant by the absence of Miss Kellogg, I am submitting the name of Miss Geneva Parmley. Miss Parmley received the B. S. degree from Central Missouri State Teachers College in 1924, and the M. A. degree from Northwestern University in 1929. She has done additional work toward the doctorate at Northwestern University. Miss Parmley has had fourteen years teaching experience in the public high schools of Illinois.

I am asking the Board to validate the appointment of Miss Parmley as a substitute instructor for this year in the English Department at a salary of $1890 for the thirty-six weeks.

4. Since the last meeting of the Board, Miss Frances Barbour, an Associate Professor in the English Department, has re-

quested leave of absence for the year because of a long illness that required a year's rest. I am, therefore, recommending that Miss Barbour's leave of absence be confirmed.

5. For the position left vacant in the English Department by the absence of Miss Barbour, I am submitting the name of Miss Winifred Burns. Miss Burns received the A. B. degree in 1925 and the M. A. degree in 1933 from the University of Illinois. She has, in addition to this, done some work toward the doctor's degree. Miss Burns has had eleven years teaching experience in the schools of Illinois. I am asking the Board to validate the appointment of Miss Burns as a substitute instructor for this year in the English Department at a salary of $1890 for the thirty-six weeks.

6. I have been invited by the University of Illinois to share a course in teachers college education during their summer session with President Baker of the Milwaukee State Teachers College, Milwaukee, Wisconsin. According to the plan proposed I am to teach the first half of the eight-weeks term, Mr. Baker the second. For this service to the University of Illinois the University proposes to pay to the Normal School Income Fund a sum of $500 for my services for the four weeks.

   Since it is necessary from time to time for me to urge other members of the faculty to give up their summer work in order to bring the size of the summer faculty within the budget allowance, since it is a good thing for a member of a college faculty to receive the stimulation of another environment occasionally, and since the invitation to the University of Illinois constitutes good recognition for the College and for me, I should like very much to go. At the time the invitation was extended I took the matter up with the Advisory Committee for the College. They gave me permission to accept the appointment subject to approval by the Board.

III. OTHER EMPLOYEES

Following the usual procedure, I sent a requisition through the Department of Registration and Education to the State Civil Service Commission for an extra fireman for the months of December, January, February, and March. I am asking the Board to validate the appointment of Mr. Joe DeRorre as extra fireman for the four month period at a salary of $105 per month.

IV. ORGANIZATION

1. The following calendar for the school year, 1940-41, is submitted to the Board for approval.

Summer Session, 1940

1940		
June 10	Monday	Registration
June 11	Tuesday	Instruction begun
August 1-2	Thursday-Friday	Final Examinations

Fall Quarter

September 9-11	Monday-Wednesday	Freshman Registration
September 11	Wednesday	Upperclassman Registration
September 12	Thursday	Instruction begun
October 25-26	Friday-Saturday	Homecoming
November 27-29	Wednesday-Friday	Final Examinations

Winter Quarter

December 2	Monday	Registration
December 3	Tuesday	Instruction begun
December 21	Saturday	Christmas vacation begun
1941		
January 6	Monday	Instruction resumed
March 5-7	Wednesday-Friday	Final Examinations
March 8-16		Spring vacation

Spring Quarter

March 17	Monday	Registration
March 18	Tuesday	Instruction begun
June 1	Sunday	Baccalaureate Service
June 3-5	Tuesday-Thursday	Final Examinations
June 6	Friday	Sixty-sixth Annual Commencement

Summer Session, 1941

June 9	Monday	Registration
June 10	Tuesday	Instruction begun
July 31-August 1	Thursday-Friday	Final Examinations

2. The Council of Administration has approved the suggestion that this year the mid-spring term be discontinued altogether. Our regular enrollment has reached a point where it should be most unwise to undertake the rather large extra load and the added confusion which the mid-spring term brings to the College. This will probably mean an added enrollment in the summer term.

   It is noteworthy that this is the first serious step that the College is forced to take in the direction of curtailing services because of lack of facilities. If something is not done quite soon to provide facilities for the school, other much more drastic steps along the same road will have to be taken. It is, therefore, recommended that the mid-spring term be officially discontinued.

3. The agreements with the two affiliated schools, namely, the Brush Training School in Carbondale, and the Carterville Community High School at Carterville, are continued this year unchanged. These arrangements are made by mutual agreement between the respective boards of education and the College administration.

4. Since the last meeting of the Board, there has been submitted to the members of the Board the annual report of the Business Manager of the College. I respectfully call attention to this report which gives a detailed account of all the receipts and expenses of the College proper, as well as of all student organizations and auxiliary enterprises of the College.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES

Mrs. Wanda Newsum Gum, Assistant to the Dean of Women and Director of Student Employment, presents the following report of the work of the Student Employment Office during the past year, July 1, 1938, to June 30, 1939:

Requests for part-time work were received from 1125 individuals. Of the 1125, 745 completed and returned application forms. A greater number of students were aided in finding employment because of the increased effort made by our Office to find jobs in private employment. A total of 680 students received part-time work, and 594 of these worked at steady part-time employment. The former figure (680) represents 38% of the total average enrollment that received employment through the efforts of this Office. This percentage does not include another group of working students who found jobs without our help. So far, it has not been possible to obtain accurate figures of these students who obtain work for themselves.

GENERAL ACTIVITIES.

1. NYA College Aid:

Total NYA allocation (9 months)	$21,060.00
Average monthly allocation	$ 2,340.00
Total number of students during year	223
Average monthly payment per student	$ 13.41

High School Aid:

Total allocation	$ 691.25
Total number of students during year	19
Average monthly payment per student	$ 5.20

2. State Employment:

Total number of students during year	143
Number who had been on NYA (64%)	92.

Complete records and personal contacts with all working students made possible the promotion of these 92 NYA students to the state payroll where they received higher salaries.

2. Private work:

Total calls from householders and business men....	405
Students who filled these jobs for steady part-time work	280
Students who filled these jobs for odd jobs.....	86

4. Anthony Hall

Assignments for board and room jobs were made to 35 students, after careful investigation of their need through applications and interviews. Heretofore, this was done at Anthony Hall on a basis of priority of applications rather than on need.

SPECIAL ACTIVITIES:

1. Cooperation was given to the Illinois State Employment Office, the University of Illinois Extension Program of Guidance and Counselling for Rural Youth, District NYA officials in their State Job Creation Contest. Many letters and calls were received from school officials, welfare workers, and public officials requesting attention for applicants.

2. Research:

   a. Unsuccessful applicants who did not enter school—girls 32%; boys 24%.

   b. Survey of families of NYA students: Size of family: 4.79 persons. Average annual income: $677.35.

   Occupational classification:

Relief	24%
Labor and Farm	47%
Skilled and Technical	6%
Social Welfare	3%
Business and Clerical	12%
Professional	6%
Military	2%

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the Normal School Board is asked for the following items which I am recommending:

1. Granting of leaves of absence to Miss Kellogg and Miss Barbour.
2. The confirmation of the appointment of Dr. E. L. Borkon at the salary indicated.
3. The confirmation of the appointment of Miss Elinor Douglas at the salary indicated.
4. The confirmation of the appointment of Miss Gladys Babcock at the salary indicated.

5. The confirmation of the appointment of Miss Mary Vocelle at the salary indicated.
6. The confirmation of the appointment of Dr. E. L. Miller for the winter and spring quarters only at the salary indicated.
7. The confirmation of the temporary appointment of Miss Geneva Parmley at the salary indicated.
8. The confirmation of the temporary appointment of Miss Winifred Burns at the salary indicated.
9. Leave of absence for the President for one month to teach at the University of Illinois.
10. The confirmation of the appointment of Mr. Joe DeRorre as extra fireman for the months of December to March inclusive at the salary indicated.
11. The adoption of the calendar for the year 1940-1941.
12. Authority to discontinue the mid-spring term.
13. Confirmation of the existing agreement with the Brush Training School and the Carterville Community High School.
14. Aggressive measures to get our building program under way.

Respectfully submitted,

ROSCOE PULLIAM

Southern Illinois Normal University, Carbondale, Illinois

Supplement to Board Report for February 19, 1940

Since preparing the report which was mailed to the members of the Board, two situations have arisen on the campus which will require action by the Board. These matters are respectfully presented below for insertion at the point indicated by numbers in the Report to the Board.

II. FACULTY

7. Mr. Troy Stearns, the Director of Rural Education of the College, has presented his resignation effective last Friday in order to accept a position as Director of Rural Education at the Teachers College at Ypsilanti, Michigan. This invitation to go to Ypsilanti came to Mr. Stearns unexpectedly; but since it carries a salary of fifty dollars a month more than he received with us, and since Mr. Stearns feels there are professional advantages connected with the position, he was very anxious to accept it. I am recommending, therefore, that Mr. Stearns' resignation be accepted.
8. I am recommending that Mr. Stearns' position be left vacant pending the time when a suitable person can be found to fill it. Since this position is a nationally conspicuous one because

of its relationship to the Commission on Teacher Education of the American Council on Education, it will be highly important to secure not only a superior person, but one who will be acceptable to the Commission. Accordingly, the Practice Department is arranging to reorganize its work by employing an additional student assistant at one hundred dollars a month, so that it may carry the work forward during the remainder of the year without Mr. Stearns.

9. Mr. Bruce W. Merwin, the Director of Practice Teaching, and Mr. Hal Hall, the Principal of the University High School, have been in correspondence with the State Board for Vocational Education concerning a vocational agriculture course for the University High School, beginning next year. Since half of the teacher's salary will presumably be paid by the Federal Board for Vocational Education, this important addition to the University High School staff can be made at relatively small cost. Furthermore, since no other high school in Jackson County now offers courses in vocational agriculture, Mr. Merwin and Mr. Hall believe that the University High school will collect enough non-high school tuition from farm boys of the area around the College to cover our share of the teacher's salary. I am recommending, therefore, that the Board approve the proposal to establish a Department of Vocational Agriculture in the University High School.

X. SUMMARY

The following two items need to be added at the appropriate place in the Summary of the Board Report.

15. Acceptance of the resignation of Mr. Stearns, and approval of the plan to leave his place vacant for the remainder of the college year.
16. Approval of the proposal to employ a teacher of vocational agriculture for the University High School.

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL

Meeting at Springfield, February 19, 1940

To the Chairman and Members of the Normal School Board:

The following report submitted from Illinois State Normal University is of necessity quite voluminous since a report from this school has not been made to the Board since the meeting of June 19, 1939:

I. STUDENTS

1. Attendance for the Summer Term, 1939.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Postgraduates	74	87	161	185
Seniors	133	283	416	344
Juniors	61	392	453	503
Sophomores	40	247	287	365
Freshmen	27	81	108	103
Unclassified and Special	40	118	158	143
Total College Students on Campus	375	1208	1583	1643
b. University High School	98	117	215	202
c. University Elementary School	87	66	153	140
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Children's School	295	183	478	366
Little Brick Rural School	6	17	23	37
Total Pupils, Elementary and Secondary	486	383	869	745
Total	861	1591	2452	2388

Although there was no regular summer session after August 4, the Illinois Soldiers and Sailors Children's School was open with an enrollment of 239 children and providing practice teaching facilities for 29 regularly registered student teachers.

2. Attendance for the year, 1938-1939, including summer session:

	Men and Boys	Women and Girls	Total
a. University	1037	2345	3382
b. Extension	59	487	546
c. High School	331	360	691
d. Elementary Grades	642	521	1163
Total	2069	3713	5782

3. Per Capita Cost for University Year, 1938-1939:

a. University attendance by semesters, summer session and extension groups:

	Men	Women	Total	Equivalent for 36 Weeks
8 week summer 1938	398	1,245	1,643	411
3 week summer 1938	6	26	32	2
1st semester 1938-39	727	1,247	1,974	987
2d semester 1938-39	673	1,228	1,901	950
Extension 1938-1939	59	497	546	45
				2,395

b. Cost of operating the University for the year beginning July 1, 1938, and ending June 30, 1939, including all items except Permanent Improvements:

Salaries and Wages	$466,577.33	
Office Expense	2,760.08	
Travel	3,463.33	
Operation	33,950.62	
Repairs and Equipment	33,034.67	
Postage	2,323.68	
Printing and Stationery	4,927.95	
Permanent Improvements	43,833.95	
Total appropriation expenditures		$589,871.61
Income Fund Expenditures		137,163.31
Total Expenditures		727,034.92
Less: Permanent Improvements	43,833.95	
Farm Expenditures	6,001.00	
Fell Hall Expenditures	29,202.89	79,037.84
		$647,997.08

c. Computation of per capita cost:

State Appropriation	$546,037.66 ÷ 2,395 =	$227.99
Income Fund	101,959.42 ÷ 2,395 =	42.57
	$647,997.08 ÷ 2,395 =	$270.56

The per capita cost of $270.56 for the fiscal year ending June 30, 1939, represents a decrease over the figure of $297.63 for the previous year. This decrease may be accounted for by an increased enrollment with the expenditures remaining practically the same as in previous years.

4. Attendance for the First Semester, 1939-1940.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Postgraduates	4	10	14	18
Seniors	104	177	281	277
Juniors	120	206	326	311
Sophomores	168	364	552	526
Freshmen	268	471	739	809
Special	26	7	33	32
Total College Students on Campus	690	1,255	1,945	1,973
b. University High School	217	163	380	379
c. University Elementary School	137	142	279	282
d. Cooperating Elementary Schools				
Illinois Soldiers and Sailors Children's School	265	158	423	440
Rural Schools	78	52	130	136
Towanda Schools (High School and Grades)	82	92	174	175
Total Pupils, Elementary and Secondary	779	607	1,386	1,412
Total	1,469	1,862	3,331	3,385
Extension	46	334	380	410
Grand Total	1,515	2,196	3,711	3,795

5. Selective Admission.

Although the limitation of enrollment set by the Normal School Board on October 7, 1935, at 1850 students was removed by Board action at the meeting June 19, 1939, Illinois State Normal University is forced to continue the use of a selective admission program and an attempt to control the number of entering freshmen became necessary this year. It was possible to admit only those who are in the upper three-fourths of their high school graduating classes and not one single exception was made in taking anyone in the lowest or fourth quarter of such high school classes. It likewise became necessary to deny admission to many transfer students, including those who were dropped for poor scholarship or were on probation at any other institution. We were only able to accept students who had a "C" average in the school from which they transferred, regardless of whether they were in good standing in the institution from which they wished to transfer. Even with all of these restrictions, the enrollment was 1945, which is really too large for the physical plant of the University to absorb in a satisfactory manner. It would appear that we

must have still further restrictions or provide more housing facilities on the campus in order to meet the needs of the University. Thus far, the restrictions, although illegal by a strict interpretation, have been accepted by the citizens of the state, but we have incurred the enmity and in some instances the open wrath of school administrators who believe that our procedure is undemocratic and unfair to some of their students. This is a problem that will have to be met in the near future, although I doubt whether it will ever be possible to enlarge the physical plant of the University to the extent of meeting the demands of all students who wish to enter this school.

6. Extension Courses for the First Semester 1939-1940.

The demand continues for extension courses and is even more pressing than at times in the past, due to certain requirements and expectations of the Department of Public Instruction that teachers-in-service add to their educational qualifications.

With limited funds and the necessity of restricting the faculty to campus activities, we have been able to meet only a portion of the demands for the first semester of the present school year. The limited offering for this period was distributed as follows:

Center	Course	Instructor	Enrollment
Kankakee	School and Community Relations	J. W. Carrington	27
Normal	Unitary Procedures in Teaching and Learning	C. A. De Young	34
Decatur	Mental Hygiene	F. W. Hibler	23
LaSalle	Children's Literature	Dorothy Hinman	31
Normal	Geography of South America	L. A. Holmes	34
Auburn	Curriculum Materials	T. J. Lancaster	22
Pontiac	Advanced Methods in Arithmetic	W. R. Lueck	31
Clinton	Advanced Methods in Arithmetic	W. R. Lueck	27
Carlinville	Elementary School Tests and Measurements	W. R. Lueck	47
Springfield	Applied Nature Study	L. W. Miller	36
Normal	Recent American History	Clarence Orr	32
Taylorville	Diagnostic and Remedial Instruction	Rose E. Parker	36
			380

7. Graduates at the close of the 1938-1939 School Year.

a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the second semester, June 5, 1939. I recommend that these students be sanctioned as graduates:

DEGREE GRADUATES

Bachelor of Education Degree

RURAL

Watkins, Clement Carl.....Chicago

SPEECH

Goff, Mary Helen.....Normal
Paden, Margaret Helen.....Princeton
Putteamp, Max Fredrick.....Princeton
Wilson, Carl Leon.....Mechanicsburg

ART

Grubb, Mary Ann.....Quincy
Taylor, Lamberta Roseada.....Normal
Webster, Joyce Marna.....Evanston

Health and Physical Education for Women

Belknap, Helen Mildred.....Ottawa
Cully, Gladys Barbara.....Jacksonville
Grubb, Dorothy Mae.....Dwight
Hill, Verla Mae.....St. Francisville
Huff, Edna Louise.....Cuba
Roberts, Evelyn Lucille.....Edinburg
Simms, Ruth Ellen.....Buda
Summerfelt, Louise Pauline
.....Benton Harbor, Michigan

Industrial Arts

Godat, Alexander Harold.....Owaneco
Imig, Donald John.....Bloomington
Kohler, Richard Joseph Charles...Normal
Middleton, Keith Edward.....LeRoy
Stupock, Erwin Joseph Allen.....Chicago

Music

Hubbard, John Corydon.....Georgetown
Jensen, Carl Chris.....Athens
Messer, Kathryn June.....Lexington
Stephenson, Frederic Albert
.....Milwaukee, Wisconsin
Woods, Donald Martin.....Waverly

Agriculture

Kuster, Gerald Arnold.....Neponset
Lamkey, Ernest Richard.....Dawson
Mills, Loren Elmer.....Kenney
Montgomery, Lyle Arch.....Maroa
Moore, Robert Phillip.....Towanda
Morris, Fred Howell.....Tiskilwa
Oesch, Lawrence Clifford.....Danvers
Satorius, Jack Henry.....Petersburg
Sprau, George Adam.....Bellflower
Thompson, Raymond Willard.Bloomington
Whalen, Paul Vincent.....Colchester

Health and Physical Education for Men

Bishop, Harold Winston.....Clinton
Christensen, Myers Lavern.....Dwight
Darling, Rex Virgil.....Roanoke
Eadie, Ralph Raymond...West Frankfort
Greene, Junius Thera.....Chicago
Haussler, Arthur Glenn.....Pekin
Lester, Howard James.....Onarga
Lientz, Harry Eugene.....Farmer City
Matthews, George Edwin.....Danville
Morris, Lindsey Gardner.....Rantoul
Reid, Forrest Guy.....Harvey
Shearer, James Albert.....Dwight
Shields, Robert Edward.....Benson
Stine, Leo Clair.....Danville
Washburn, David Lyle.....Tremont

Home Economics

Ashmore, Doris Mae.....Ashmore
Bane, Allyne Ruth.....Atwood
Brooker, Helen Florence.....Mt. Pulaski
Bull, Carmen Whiteside.....Pontiac
Dial, Mildred Josephine.....Troy Grove
Ganaway, June Louise....Downers Grove
Getty, Una Elizabeth.....Hampshire
Gilbert, Ida Mae.....Goodfield
Gillespie, Margaret Kniffen.....Chenoa
Gilmore, Iris Dooley.....LeRoy
Hollmeyer, Mary Ella.....Gardner
Hunter, Kathryn Mae.....Ogden
Krusa, Mabel Frances.....Naples
Myerscough, Dorothy Jean.....Red Bud
Oldenstadt, Evelyn Louise....Mason City
Piatt, Lois Bernice.....Monticello
Schaefer, Betty Suzanne.....Tremont
Schneider, Viola Adele.....Columbia
Theobald, Marianna .....Bloomington
Webb, Margaret Madella.....Bloomington

Elementary

Bernzen, Florence Elizabeth.....Quincy
Crosby, Edith Helen.....DeLand
Donaldson, Doreen Mary.....Chicago
Dyar, Alita Ruth.....Eureka
Ellison, Vaddie May.....Chicago
Gardner, Emilie Jean.....Bloomington
Grotke, Earl Martin.....Berwyn
Harmon, Florence Harrison.....Normal
Howell, Ruth Marie.....Chicago
Keefe, Roma Joyce.....Normal
Kendall, Wanda Jane.....Watseka
Mackinson, Gladys Elizabeth....Kempton
Mealiff, Willa Laurene.....Mendon
Mills, Russell Gourley.....Cornell
Safford, Elizabeth Carleton.....Wheaton
Sampen, Elizabeth Gertrude.....Emden
Schertz, Eleanor Louise.....Tiskilwa
Thomas, Ruth Lillian.....Chicago
Winkler, Paul Walter.....Buda
Wright, Eliza Ellen.....Normal

Commerce

Amdor, Laurel Elmer.....LeRoy
Blameuser, Magdalen Mary..Niles Center
Blatnik, William Henry.....DePue
Boston, Ruth Jeanette.....New Berlin
Brannan, Eugene Loren.....Bloomington
Broaddus, Alan Richard.....Varna
Brumm, Kenneth Clarence.....Dunlap
Bunney, Gladys Eunice.....Bellflower
Burgin, James Rosier.....LeRoy
Bushell, Mildred Bernice.....Atwood
Diveley, Roy Everett.....Bloomington
Elbert, Catherine Gertrude.....Cullom
Fairchild, Ross Wolford.....Newman
Gossmeyer, Mary Elsie.....Deer Creek
Hazzard, Lois Violet.....Leaf River
Holtman, Evadine Mae.....Chebanse
Hostettler, Georgia Louise.....Olney
Ingerski, Jerome Anthony.....Minonk
Ingham, Rolla Tenney.....Clinton
Irwin, Donald .....Bloomington
Johnson, Ewerk Henry.....Danforth
Johnson, Kenneth Theodore.....Clifton
Kerwood, Lewis Oscar.....Warrensburg
Kinsinger, Virginia Marie....Washington
Lynch, Mary Frances.....Bloomington
Madsen, August Nelson.....Clifton
Maras, Barbara Lou.....Petersburg
Moery, Alice Ellen .....Bement
Morrison, Marion .....Bloomington
Mullen, Walter Raymond.....Palmyra
Read, David Melvin.....Danforth
Shockey, Cyrus Reyon.....Elkhart
Soby, Mary .....Algonquin
Sorensen, Ellen Else.....Dwight
Spratt, Charles Joseph
.....Saratoga Springs, New York
Stadtman, Elizabeth Annete...Springfield
Stahly, Forrest Glenn.....Danvers
Stewart, Clara Marie.....Hoopeston
Thompson, Bernice Katherine
.....Des Moines, Iowa
Trainer, Helen Marie.....Lemont
Villhard, Virgie Elizabeth.....Lebanon
Walston, Genevieve .....Normal
Watkins, Lowell Arnold.....Normal

Secondary

Adams, Helen Marie.....Waynesville
Agrue, Harvey Leslie.....Chillicothe
Allen, John Philip.....Silvis
Anderson, William Fletcher.....Neponset
Bettag, Gertrude Louise.....Danville
Bishop, Walton Burrell.....LeRoy
Bixler, Ray Herbert.....Chicago
Brooks, Robert Giles.....Bloomington
Brosnahan, Ann Marie.....Chicago
Carriker, Virginia Elizabeth.....Irving
Catlett, Margaret T.....Scottsville
Chesebro, Ruth Aileen.....Saunemin
Citron, Joseph Hirsch.....Manito
David, Verle Edwin.....Kankakee
Davidson, George William.....Streator
Davis, Dorothy Pearl.....East Peoria
Diesel, William Gardner.....Normal
Dolton, Verne Joseph.....Pontiac
Ebert, Shirley Elizabeth.....LaGrange
Ebner, Ethel .....Tonica
Eisenberg, John Jacob.....Amboy
Fabri, Elizabeth Eugenia.....Chicago
Flood, James George.....Grays Lake
Garrett, Veryl .....Lexington
Griggs, Charlotte May.....Bloomington
Hanson, Marjorie Nelle.....Normal
Hayes, John W.....Palmyra
Hieronymus, Albert Nathan.....Atlanta
Hilgendorf, Elmer Lee.....Buckley
Hitchens, Elden Ralph.....Piper City
Hochel, Elsie .....Chicago
Huggins, Francis Stephen.....Le Roy
Jaeger, Leon Ben.....Bloomington
Jensen, Lorraine .....Reddick
Johnson, Lowell Merwin.....Pontiac
Kauffman, Frank Truman.....Congerville
Kohler, Roderick George.....Normal
Lage, Ida Margaret.....Anchor
Lauterbach, Golda Flo.....Pekin
Longbons, Dale Vandeveer.....Decatur
McDonough, James Allen.....Chicago
Mardis, Inez .....Minier
Miller, Elwyn Rae.....Morris
Mulera, Alfred Arthur.....Kinsman
Mullaney, Sara Bernice.....Pontiac
Niehus, Mary Ann.....Bloomington
Pearson, Ross Norton.....Nebo
Pettet, Virginia .....Park Ridge
Petty, Ellen Ruth.....Homer
Rippel, Lorna Caroline.....El Paso
Ryburn, Ruth Helen.....Heyworth
Schmitt, Ruth Hildegarde.....Mendota
Shoemaker, Wilma Eloise.....Maroa
Small, William Hardin.....Petersburg
Snopko, Paulina Terese.....Mt. Olive
Soper, George Albert.....Elgin
Strawn, Dora Elizabeth.....Dana
Stubblefield, Jane Macy.....McLean
Sturgeon, Leona Jane.....Irving
Tankersley, Oren Anderson.....Decatur
Toigo, Ancilla .....Benld
Van Huss, Wayne Daniel....Bloomington
Vordun, Ruth Ellen.....Odell
Waters, James Marshall.....Athensville
White, Rex Harold
.....Williamsport, Indiana
Wolff, Eleanor .....Urbana
Young, Robert William.....Bloomington

Two-Year Course Graduates

Albrecht, Dorothy Emma, Delavan.....Rural
Alexander, Sarah Elizabeth, Springfield.....Rural
Allsopp, Clara Eloise, Lincoln.....Intermediate
Alvord, Thelma Lina, Chillicothe.....Intermediate
Bair, Wilma Virginia, Bradford.....Intermediate
Bane, Ila Mae, Arrowsmith.....Rural
Behrends, Mildred Merle, Clifton.....Rural
Bell, Mary Loretta, Wilmington.....Upper Grades
Berutti, Paul Armand, Wilsonville.....Intermediate
Boero, Margaret Caroline, Coal City.....Rural
Boning, Anna Mae, Kewanee.....Kindergarten-Primary
Bota, Irene Marie, Kincaid.....Intermediate
Boughton, Elsie, Watseka .....Intermediate
Boundy, Rosalie Anne, Melvin.....Intermediate
Brady, Eileen Margaret, Chatsworth.....Rural
Brees, Della Marie, Lexington.....Intermediate
Britt, Jessie Louise, New Douglas.....Upper Grades
Brockman, Edith Mae, Libertyville.....Kindergarten-Primary
Brown, Issabelle Louisa, Jacksonville.....Rural
Butler, Frances Marie, Elmwood.....Intermediate
Campbell, Florence Martha, Crescent City.....Rural
Campbell, Hanna Burns, Loda .....Intermediate
Carey, Mary Helen, Danville.....Intermediate
Clark, Leoma Chrystell, Olney.....Intermediate
Cohernour, Gerald Clay, Pontiac.....Upper Grades
Conway, Julia Geraldine, Decatur.....Rural
Cosgrove, Mary Eileen, Peru.....Kindergarten-Primary
Culbertson, Eileen Sieh, Danvers.....Rural
Dillon, Elizabeth Virginia, Rome.....Kindergarten-Primary
Donna, Mary Irene, Braidwood.....Kindergarten-Primary
Donner, Verna Ruth, Gibson City.....Rural
Durham, Edith Fae, Colfax.....Rural
Edwards, Dorothy Ada, Hammond.....Rural
Elliott, Harold Benjamin, Kemper.....Rural
Essington, Mabel Jane, Odell.....Intermediate
Evans, Ruth Louise, Wellington.....Rural
Fahrner, Virginia Mary, East St. Louis.....Intermediate
Feller, IsaBelle Lydia, Cissna Park.....Intermediate
Finfrock, Olive Louise, Waynesville.....Rural
Fulkerson, Hazel Anderson, Lexington.....Upper Grades
Funk, Zelda Eleanor, Minonk.....Intermediate
Glick, Hazel Carolyn, Westville.....Kindergarten-Primary
Green, Ruth Martha, Braceville.....Rural

Gregerson, Frances Irene, Foosland....Rural
Hagen, Louise, Wapella....Rural
Hall, Jane Elizabeth, Peoria....Kindergarten-Primary
Harber, Ruth Miriam, Streator....Rural
Heeren, Idella Carolyn, Flanagan....Rural
Heitzman, Irma Elizabeth, San Jose....Intermediate
Howard, Lelia Mae, Armington....Rural
Hunt, Vivian Aileen, Springfield....Rural
Jackson, Phyllis Jean, Wyoming....Rural
Johnson, Evelyn Dey, Morris....Intermediate
Johnson, Lois Louise, Pontiac....Rural
Johnson, Winifred Elizabeth, Decatur....Upper Grades
Kay, Mary Jeannette, Geneseo....Kindergarten-Primary
Klemm, Dorothy Viola, Waynesville....Rural
Klemm, Emily Cecille, Waynesville....Rural
Kurtenbach, Rita Agnes, Chatsworth....Upper Grades
Langfield, Permelia Mae, Melvin....Rural
Lanterman, Erma Janette, Elkhart....Rural
Larsen, Evelyn Eileen, Gilman....Kindergarten-Primary
Liggitt, Lorraine Patricia, Danville....Intermediate
Lohr, Irene Laura, Springfield....Intermediate
Lonergan, Loretta Margaret, Murrayville....Intermediate
McDonough, Eileen Gail, Chicago....Kindergarten-Primary
Meagher, Marjorie Agnes, Ottawa....Intermediate
Mehler, Amelia Louise, Hutsonville....Intermediate
Meredith, Lester Finis, Mansfield....Upper Grades
Miller, Anna Marie, Athens....Intermediate
Moberly, Wilma Lorene, Clinton....Rural
Moggio, Sophia Marie, Livingston....Upper Grades
Moore, Juanita Mae, Ashland....Kindergarten-Primary
Mouche, Mary Louise, Blue Mound....Intermediate
O'Reilly, Mary Audrey, Symerton....Rural
Owens, Ruby Bradley, Campbell Hill....Intermediate
Parks, Helen Frances, Niantic....Intermediate
Perucca, Margie Louise, Morris....Rural
Pfoff, Florence Mae, Chicago....Upper Grades
Piper, Virginia Ilene, Greenfield....Kindergarten-Primary
Pollitt, Mary Ellen, East Peoria....Upper Grades
Quaife, Lucille Anne, Streator....Kindergarten-Primary
Rains, Mary Elizabeth, Normal....Kindergarten-Primary
Reutter, Eileen Harriet, Cissna Park....Intermediate
Rich, Mary Frances, Waynesville....Rural
Richards, Eleanor Maxine, Dana....Intermediate
Rodawold, Mary Ellen, Monee....Upper Grades
Samford, Elizabeth Geargiabelle, Chrisman....Upper Grades
Schaefer, Dorothy Elizabeth, Madison....Upper Grades
Schenk, Evelyn Louise, Momence....Kindergarten-Primary
Schultheis, Ellen Angeline, Chenoa....Intermediate
Schweigert, Eunice Lena, Tremont....Rural
Scott, Genevieve Ida, Kankakee....Kindergarten-Primary
Shoaff, Elinor Ireland, Chicago....Kindergarten-Primary
Smith, Alice Virginia, East Peoria....Kindergarten-Primary
Smith, Iva Dell, Ransom....Rural
Smith, Leota Eleanor, Saybrook....Rural
Smith, Ruby Ellen, Bismarck....Upper Grades
Smith, Verna Elizabeth, Dana....Intermediate
Stubblefield, Harriet Anne, Odell....Kindergarten-Primary
Swanson, Lucile Thelma, Zearing....Kindergarten-Primary
Barner, Ferne Lucille, Rock Island....Upper Grades
Vietti, Clotilde Cristina, Virden....Intermediate
Welliver, Margaret Jane, Chicago....Upper Grades
Wickert, Marion Louise, Chicago....Kindergarten-Primary
Wikowsky, Eda Lorraine, Cooksville....Rural
Wilder, Agnes Estel, McLean....Upper Grades
Williams, Mary Louise, Morris....Intermediate
Wurmnest, Evelyn Elizabeth, Pontiac....Intermediate
Yoder, Mary Kathryn, Fairbury....Intermediate
Yoder, Wilda Elizabeth, Fairbury....Upper Grades
Zang, Catharine June, Kewanee....Upper Grades

8. Graduates at the close of the 1939 Summer Session.

   a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the summer session, August 4, 1939. I recommend that these students be sanctioned as graduates:

DEGREE GRADUATES

Bachelor of Education Degree

Art

Ackerson, Bernice Ellen.....Richview
Guthrie, Edgar King.....Lexington
Riehl, Norma Louise.....Godfrey
Robinson, Esther Naomi.....Armington
Sister M. Angele Mullane.....Chicago
Tierney, Mary Veronica.....Bloomington

Industrial Arts

Boardman, Charles Franklin...Stonington
Cruse, Arthur Clifford.....Minier
Ferrill, Harry Bryant.....Alton
Walrich, J. Benjamin.....Worth
Wise, James Samuel.....Williamsville

Music

Bolin, Virginia Lael.....Centralia
Cobe, Alta Parsons.....Bloomington
Doolin, Howard .....Ashland
Heflick, Richard Elbert.....Elgin
Johnson, Janece Mae.....Normal
Linn, James Henderson.....Martinsville

Agriculture

Dierking, Henry Junior.....Normal
Weichert, William Stuart.....Hillsboro

Health and Physical Education for Men

Griffith, Francis Leslie.....Clinton
Pohle, Ernest Henry..St. Louis, Missouri
Robison, Sheldon Eugene.....Weldon

Home Economics

Bender, Lola Marguerite.....Hopedale
Bergeron, Genevieve Lucille..Bourbonnais
Boyer, Grace Katherine.....Bloomington
Ingram, Elaine Carolyn.....Bloomington
Norvell, Dorothy Eliza.....Jacksonville
Pichon, Martha Alice.....Braidwood
Watson, Maurietta .....Virden

Elementary

Barber, Alice Lucille.....Lostant
Beyer, Grace Ann.....Bloomington
Bittourna, Hazel Grace.....Kankakee
Boyd, Beatrice Nona.....Ohio
Broe, Orabelle Agnes.....St. Anne
Caldwell, Ida Marjorie.....Danville
Caldwell, Marion Esther.....Hanna City
Case, Bonnie Faye.....Taylorville
Chestnut, Martha Ann.....Henry
Conn, Rose Maurine.....Villa Grove
Coyne, Lucile Ann.....Springfield
Cross, Kenneth William.....San Jose
DiGiusto, Florence .....Joliet
Freund, Marie Elizabeth.....Springfield
Gibbs, Veneta Louise.....Indianola
Guthrie, John Streid.....Lexington
Jenkins, Juanita Eloise.....Pekin
King, Ida Belle.....Chicago
Kinsella, Mary J.....Bloomington
Lewis, Lucile Clara.....Fairbury
Mackinson, Ruth Arline.....Kempton
Menaugh, Mary Rodger.....Decatur
Ray, Ethelin Ida.....Avon
Reece, Florence Lucile.....Urbana
Richmond, Mary Alice.....Fillmore
Rolf, Freda Estell .....Chenoa
Rosenthal, Audry Annetta....Coal Valley
Talbot, Marjorie Lou.....Long Point
Wade, Anna Frances Duncan.....Normal
Walsh, Dorothe Alicia.....Peoria
Walton, Clara Grace.....Decatur
Ward, Alice I.....Verona
Wickliffe, Rhea Anne.....Chicago

Commerce

Baird, Gail Collette.....Kewanee
Balding, Owen Frank.....Decatur
Bickenbach, Gertrude Adele.....Illiopolis
Brown, Richard Pelham.....Woodstock
Green, Adelaide .....St. Anne
House, Pauline Eugenia.Goodland, Indiana
Judy, Edward Eldon.....Sumner
Kehlenbach, Helen Virginia....Chillicothe
Quensel, Raymond Henry.....Towanda
Rathmann, Olga Anna.....Bartlett
Sandham, Ortha Belle.....Chenoa
Satterfield, Juanita Marie.....Hudson
Siron, Lynn Armstrong.....Arrowsmith
Sterling, James R....Onalaska, Wisconsin
Ward, Marie Margaret Lucile....Manteno

Secondary

Adams, J. Gazelle.....Sparta
Beck, Bernard C.....Danville
Black, Regina Anne.....Jacksonville
Blum, Alice Joan.....Normal
Carter, Thomas Edward.....Bloomington
Claypool, Clara Margaret.....Riverton
Cole, Ruth Ellen.....Atwater
Cox, Margaret Louise.....Elgin
Donaldson, LeRoy John.....Momence
Gasaway, Mary Caroline Weldon..Dwight
Goodrich, Marvin James.....Springfield
Hare, Vincent Bernard.....Normal
Heinemann, Virginia Christine.Springfield
Houghton, Evelyn Grace.....Normal
Lamb, Jennie .....Springfield
Larison, Robert James.....Springfield
McGarry, Richard James.....Taylorville
Paulsen, Catherine Marie.....Dwight
Phillippo, Mildred Fern.....Martinsville
Ronnor, Harold John.....Gillespie
Reutter, Fred Phillip.....Hillsdale
Shea, Margaret Helen.....Peoria
Strang, Arthur Robert.....Gurnee
Sullivan, Louise Mary .....Joliet
Westerman, Ralph Boneham.....Argenta
Wolf, Dorothea Luella.....Ludlow
Woodward, William Rayfield.....Tonica

TWO-YEAR COURSE GRADUATES

Anderson, Marguerite Leona, Galesburg.....Upper Grades
Andrews, Besse Louise, Staunton.....Kindergarten-Primary
Ayresman, Vivian Bernice, Gibson City.....Kindergarten-Primary
Babington, Edythe Ellen, Sparland.....Intermediate
Baker, Maude, Villa Grove.....Upper Grades
Billings, Florence Jeanette, Sycamore.....Intermediate
Bolliger, Wilma Lucille, Tremont.....Rural
Bowen, Valerie Jane, Gillespie.....Upper Grades
Buchter, Dessie Belle, Blue Mound.....Intermediate
Busbey, Dorothy Gillespie, Steeleville.....Kindergarten-Primary
Carter, Allie Belle, Cheneyville.....Intermediate
Coakley, Eleanor Elizabeth, Toulon.....Rural
Connor, Bernice Mary, Blackstone.....Intermediate
Conrad, Virginia Catherine, Bloomington.....Kindergarten-Primary
Dalton, Alice Bernadine, Downs.....Rural
Davis, Ruth Lucille, Milford.....Kindergarten-Primary
Echard, Samantha Annajane, Wellington.....Rural
Falconer, Margaret Suzan, Buffalo.....Kindergarten-Primary
Ford, Helen Veronica, Chatsworth.....Kindergarten-Primary
Fraser, Estelle Frances, East St. Louis.....Kindergarten-Primary
Fry, Mary Leona, LeRoy.....Upper Grades
Glennon, Mary Frances, Fairbury.....Intermediate
Griffin, Mabel Wilson, Clinton.....Upper Grades
Guffey, Mildred Verneal, Kenney.....Rural
Haines, Wilma Case, Chauncy.....Rural
Hazard, Betty Lee, Mason City.....Rural
Herriott, Geraldine Louise, Mahomet.....Intermediate
Hobbs, Edith Marie, Rochester.....Rural
House, Hazel Mae, Bradford.....Upper Grades
Johnson, Boysie Beebe, Chicago.....Intermediate
Kindred, Electa Ann, Atlanta.....Upper Grades
Kolpack, Bertha Genevieve, Joliet.....Intermediate
Kueffner, Carolyn Marie, Chatsworth.....Rural
Kuznik, Margie Rose, Springfield.....Intermediate
Lane, Evelyn Lucille, LeRoy.....Upper Grades
Longest, Chrystal Vaun, Ancona.....Upper Grades
Loughran, Lorraine Frances, Pontiac.....Kindergarten-Primary
Mills, Sarah Ruth, Cerro Gordo.....Intermediate
Mooberry, Ruth P., Hennepin.....Upper Grades
Morgan, Mary Belle, Ottawa.....Intermediate
Moser, Emma Lorraine, Tremont.....Kindergarten-Primary
Mulch, Corinne Marcella, Jacksonville.....Rural
Mutch, Lela Edna, Scottville.....Intermediate
Myers, Dora Lee, Moweaqua.....Rural
Prew, Veronica Lucille, Clifton.....Kindergarten-Primary
Ralston, Yelletta Fay, Roodhouse.....Intermediate
Rhoades, Winnifred Lonergan, Clinton.....Upper Grades
Shinker, Clara May, Ludlow.....Intermediate
Sister M. Amelia Johnson, Rockford.....Upper Grades
Smit, Louise Anna, Monee.....Intermediate
Smith, Dorothy Louise, Clinton.....Intermediate
Soeldner, Emma Frances, Ellsworth.....Rural
Staubus, Elaine Annis, Cissna Park.....Intermediate
Steele, Nelle Hefner, Normal.....Intermediate
Stine, Lulu Irene, Danville.....Intermediate
Story, Cecil Lillian, Peru.....Intermediate
Strayer, Ruth Elizabeth, Emington.....Rural
Tellier, Louis Thomas, Danville.....Upper Grades
Towle, Frances Mary, South Pekin.....Kindergarten-Primary
Trego, Frances Claudina, Fithian.....Intermediate
Voigt, Marjorie Elizabeth, Mt. Olive.....Upper Grades
White, Caroline Marie, Palmer.....Rural
Wright, Blanche Yvonne, East St. Louis.....Kindergarten-Primary
Young, Virginia Ruth, Buffalo.....Kindergarten-Primary

DEGREE GRADUATES

Summary of Division Groups

June and August

Rural	1	Agriculture	13
Speech	4	Physical Education for Men	18
Art	9	Home Economics	27
Physical Education for Women	8	Elementary	53
Industrial Arts	10	Commerce	58
Music	11	Secondary	94

Total Degree Graduates.....306

TWO-YEAR COURSE GRADUATES

SUMMARY OF DIVISION GROUPS
June and August

Upper Grades	33	Rural	50
Kindergarten-Primary	35	Intermediate	58

Total Two-Year Course Graduates.... 176

II. FACULTY

1. Resignations.
   a. Ruth E. Tice, Instructor in lower grades at Illinois Soldiers and Sailors Children's School, in order to accept a position on the staff of the State Teachers College at Emporia, Kansas.
   b. As a matter of record the resignation of Mr. W. A. Hammitt, Director of Religious Education at the Illinois Soldiers and Sailors Children's School, is reported even though Mr. Hammitt was on that portion of the payroll provided by the Department of Public Welfare. Mr. Hammitt resigned in order to accept a position as superintendent of the Baby Fold located in Normal.

2. Leaves of Absence.
   a. For health reasons, Mr. L. W. Hacker, Director of the Division of Rural Education, requested a leave of absence for the first semester of the 1939-1940 school year. This leave of absence was granted without pay and due to our financial situation the attempt was made to absorb his work during the time he was absent. I am pleased to report that Mr. Hacker has now returned and resumed his work at the beginning of the second semester and appears to be much improved in health.
   b. Mr. W. I. De Wees, Assistant Professor of Agriculture, requested a leave of absence for the first semester of the 1939-1940 school year in order to do further graduate work in agriculture at the University of Illinois. Mr. De Wees has resumed his work at the opening of the second semester on January 29.
   c. Mr. L. E. Laubaugh, Assistant Professor of Agriculture, has requested a leave of absence for the second semester of the 1939-1940 school year and at this time is attending the University of Illinois in order to do further graduate work in agriculture.
   d. Miss Gladys Bartle, Assistant Professor of Art, has requested a leave of absence for the second semester of the 1939-1940 school year in order to complete her work for the Ph.D. degree at the University of Wisconsin. All of her work has been completed except the thesis upon which she is working this semester.
   e. Miss Camille Montgomery, Instructor in Art, at the June 19 meeting of the Normal School Board was granted a

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leave of absence for the first semester of the 1939-1940 school year, and now has asked that her leave be extended for one year from the expiration of the leave granted, or until February 1, 1941. Miss Montgomery is doing work on her doctor's degree at Louisiana State University. She will return to teach during the summer session but would like to be away from the campus the first semester of the next school year.

3. New Appointments Recommended.
   a. Edith L. Goldmann, Instructor in Art, at a salary of $2025 for nine months work, effective September, 1939, to take the place of Miss Camille Montgomery to whom a leave of absence has been granted. Miss Goldmann has her B.S. and M.S. degrees from the University of Wisconsin and has had teaching experience in elementary and secondary schools of Michigan and Illinois, together with college experience in North Carolina and Iowa. She came to her present position from Drake University, Des Moines, Iowa, where she was Assistant Professor of Art.
   b. John W. Green, Assistant Professor of Agriculture, to fill an existing vacancy in the Department at a salary of $2250 for nine months work, effective September, 1939. Mr. Green has his B.S. degree from Purdue University and his M.S. degree from the College of Agriculture of the University of Illinois, where he has also done considerable work toward his Ph.D. degree and has served as associate in agricultural economics for the past two years. Mr. Green has had public school experience in two Smith-Hughes high schools in Illinois and is the co-author of several publications in the field of agriculture.
   c. Olivia Hansen, Instructor in Commerce, to fill a newly created position, at a salary of $2025 for nine months, effective September, 1939. Miss Hansen has an A.B. degree from the Colorado College of Education and an M.A. degree from the State University of Iowa. She has had teaching experience in Colorado and Nebraska.
   d. J. E. Young, Assistant Professor of Biology, to fill a newly created position, at a salary of $2250 for nine months, effective September, 1939. Dr. Young has an A.B. degree from Manchester College and an M.S. and Ph.D. degree from Purdue University. He has had teaching experience in the public schools of Ohio and Indiana, together with college experience as an instructor in Purdue University.
   e. O. L. Young, Assistant Professor of Agriculture, to fill a leave of absence position of Mr. De Wees for the first semester and Mr. Laubaugh for the second semester of the 1939-1940 school year, at a salary of $2250, effective September, 1939. Mr. Young has a B.S. degree from Purdue

University and an M.S. degree from Ohio State University, doing his work in agriculture with emphasis upon agricultural engineering. In addition to the foregoing work he has done some work on his doctor's degree in agricultural engineering. He has had successful teaching experience in three Smith-Hughes high schools in the state of Ohio.

f. George W. Bodecker, Instructor and Supervising Teacher at the affiliated Towanda Schools, at an annual salary of $1575, of which $810 is paid by Illinois State Normal University. Mr. Bodecker's work is science, physical education, and athletics. He has a B.E. degree from Western State Teachers College at Macomb and B.S. and M.S. degrees from the University of Illinois. He has had eight years of successful high school teaching experience in Illinois.

g. Jane Kerkhof, Instructor and Supervising Teacher in the Walker Rural Affiliated School, at an annual salary of $1350, effective September, 1939, of which $540 is paid by Illinois State Normal University, to take the place of Miss Waneta Sedgwick, resigned. Miss Kerkhof has an A.B. degree from Calvin College in Michigan and an M.A. degree from Teachers College, Columbia University. Her teaching experience has been in Michigan and Illinois.

h. Margaret Lawrence, Assistant Librarian, at a salary of $1800 for nine months, effective September, 1939, to fill a newly created position. Miss Lawrence has B.A. and M.A. degrees from the University of Nebraska and a B.S. in Library Science from the University of Illinois. She has had teaching and library experience in Nebraska.

i. Merril Eugenia Pope, Instructor and Supervisor of Student Teachers in the lower grades at the Illinois Soldiers and Sailors Children's School, at a salary of $1710 for nine months, effective September, 1939, to take the place of Miss Tice, resigned. Miss Pope has an A.B. degree from Phillips University in Oklahoma and an M.A. degree from Teachers College, Columbia University, with additional work at the University of Southern California and National University of Mexico. Her teaching experience has been in Oklahoma and Kansas.

j. Donald L. Weismann, Instructor in Art, at a salary rate of $2025 for the second semester of the 1939-1940 school year, effective from January 29, 1940, to take the place of Miss Gladys Bartle on leave of absence for the present semester. Mr. Weismann has a B.E. degree from Milwaukee State Teachers College, a Ph.M. degree from the University of Wisconsin and has done considerable work toward his Ph.D. His teaching experience has been largely in the public schools at Sheboygan and Wauwatosa, Wisconsin.

k. As a matter of record the appointment of Dr. H. R. Pearcy as Director of Religious Education at the Illinois Soldiers

and Sailors Children's School is reported, although his salary of $2016 for twelve months is paid by the Department of Public Welfare. Dr. Pearcy has a bachelor's degree and a master's degree from the University of Louisville and his Ph.D. degree from the University of Chicago. He has been an elementary and high school teacher, a superintendent of schools, a special army chaplain, and a minister, coming directly to his present position from the Oakton United (Interdenominational) Church of Evanston, Illinois. He has also served as a special lecturer at Butler University, Indianapolis, Indiana. He began his work February 10, taking the place of Mr. W. A. Hammitt, who resigned effective December 31, 1939.

4. Appointment of Faculty for 1939-1940 School Year.

   Since the presidents were requested not to make a regular report at any meeting held since June 19, 1939, the list of faculty passed upon by the Normal School Board at a meeting held on September 11, 1939, is here included as a supplementary report in order to be made an official part of a report from this school. (See included list submitted as a supplementary report but previously acted upon.)

5. Additional Attainments.

   a. It is a pleasure to report that the following members of the faculty have completed work for and received doctors' degrees since June, 1939: Regina M. Connell, Latin (Columbia University); Leo J. Dvorak, Music (University of Iowa); Arthur H. Larsen, Education (University of Wisconsin); C. N. Mills, Mathematics, (University of Wisconsin); E. R. Johnson, English (Ohio State University); Robert S. Ellwood, Social Science (Indiana University). Six other members of the faculty expect to receive doctors' degrees before the opening of school in September, 1940.

III. OTHER SCHOOL EMPLOYEES

1. Death.

   a. It is with regret that the death of Miss Beulah Howell, who served for several years under the classification of domestic at Fell Hall (women's residence on the campus) in the capacity of dining room girl, is reported at this time. Miss Howell died February 4 after an illness of about three weeks. Her position will not be filled for the present but student help will be used to carry on the work until such time as we request definite action through regular channels for someone to take her place.

2. Leave of Absence.

   a. Miss K. Louise Stretch, junior stenographer in the office of the registrar, requested a six months leave of absence

effective September 1, 1939, due to home conditions. This request was reported in the usual manner and was granted through the usual channels, and is here reported as a matter of Board record.

3. New Appointments Recommended.
   a. To fill the position of junior typist in the office of the business manager authorized at the June 19 meeting of the Board, Mrs. Helen Russell was secured and began work July 1, 1939, at a monthly salary of $100 or $1200 for the year of twelve months. Her appointment came as a result of reporting the request for help through the Department of Registration and Education to the Civil Service Commission.

4. Election of Employees.
   a. As in the case of faculty employment, a list of those persons classed under "Other Employees" was reported at a meeting of the Board held on September 11, 1939, but since this was not made a part of any report of the president, it is here included and presented as a supplement to this report.

IV. THE ORGANIZATION

1. Student Teaching Plan

   The off-campus student teaching plan of Illinois State Normal University is identical, with one exception, to that reported last year and includes affiliations with the Towanda Public Schools (elementary grades and high school); Grove, Maple Grove, Little Brick, Houghton and Walker Rural Schools; Normal Public Schools (certain special departments in junior and senior high schools); and commerce in Trinity High School in Bloomington. The one exception to the plan of last year is the addition of student teaching facilities in agriculture and in certain other high school subjects at Chenoa Community High School. However, the Chenoa affiliation, like that of the Normal Public Schools and Trinity High School, is without any cost to Illinois State Normal University for services of supervising teachers. The financial arrangement and obligation of Illinois State Normal University is identical with that reported a year ago.

2. Graduation Fee.

   In my report to the Board on June 19, 1939, I raised the question regarding the matter of a graduation fee. Assuming that the inclusion of this fee, which is used in practically all colleges and universities throughout the country including teachers colleges and normal schools, would be sanctioned by the Board and with our catalog already on the press, the information has gone through

that source to the student body and they have accepted the additional fee as a regular and legitimate charge. I would now like to have official sanction for the collection of this fee which is scheduled as due on or before April 5, 1940,

Without the revenue from this fee, Illinois State Normal University would be approximately $1500 in the red in taking care of commencement expenses of a type borne in the past, which this fee is designed to help cover. We have reached the point where we simply can not carry out the activities of commencement, including diplomas, diploma covers, rental of chairs, speakers, and other expenses, without some increased revenue and this appears to be a common and legitimate way in which to obtain this revenue.

3. The Calendar.

Although the reporting of the calendar for approval of the Board is not due at this time, the necessity of incorporating this information in the summer session bulletin, as well as the general catalog of the University, makes it desirable to obtain Board sanction at this time. The following calendar, agreed upon by the faculty of Illinois State Normal University, is reported with the hope that it will receive Board approval.

UNIVERSITY CALENDAR
1940-1941

First Semester

1940

Monday, September 9—Opening of University Elementary School and Off-Campus Affiliated Schools.

Monday, September 9—Registration for University High School.

Monday, September 9—Faculty Meeting, 3:00 P. M.

Tuesday, September 10—Freshman Assembly, Capen Auditorium, 10:00 A. M. (Tuesday, Wednesday, and Thursday, September 10, 11, and 12, are "Freshman Days" and every entering Freshman must be present during that entire period to complete registration and meet other requirements.)

Tuesday, September 10—University High School classwork begins.

Friday, September 13—Registration for Freshmen who have entered previously and for Sophomores, Juniors, and Seniors.

Monday, September 16—All University classwork begins.

Friday and Saturday, September 27 and 28—Conference of Teachers College Faculties, Springfield. (School not in session.)

Friday and Saturday, October 18 and 19—Annual Homecoming.

Friday, November 1—High School Conference, Urbana. (School not in session.)

Wednesday, November 20—Thanksgiving Vacation begins (noon).
Monday, November 25—Thanksgiving Vacation ends (8:00 A. M.).
Friday, December 20—Christmas Vacation begins (5:00 P. M.)

1941

Monday, January 6—Christmas Vacation ends (8:00 A. M.).
Friday, January 24—First Semester ends.

Second Semester

1941

Monday, January 27—Registration.
Tuesday, January 28—Classwork begins.
Friday, March 7—Central Division of Illinois Education Association. (School not in session.)
Thursday, April 10—Spring Vacation begins (5:00 P. M.).
Monday, April 21—Spring Vacation ends (8:00 A. M.).
Friday, June 6—Second Semester ends.
Sunday, June 8—Baccalaureate Exercises.
Monday, June 9—Alumni Reunion and Luncheon.
Monday, June 9—University Commencement.

Summer Session

1941

Tuesday, June 10—Registration for University and University High School.
Wednesday, June 11—Classwork begins in the University and University High School.
Friday, July 4—Independence Day Holiday.
Tuesday, Wednesday, Thursday, July 15, 16, 17—Educational Conference and Exhibits.
Wednesday, August 6—Summer Session ends.

V. THE CURRICULUM

1. Agriculture

It is a matter of regret that I am unable to report any definite or final action in regard to the Smith-Hughes agriculture situation at the University. After the proposal of the new Five-Year Plan in the form of a set of standards by the State Board for Vocational Education and the acceptance of this plan by the Federal Office of Education in Washington, Illinois State Normal University took the remaining steps necessary to meet these standards and presumed that the matter was entirely cleared, awaiting final approval of the institution by the State Board for Vocational Education. However, through some channel, a statement was obtained from the Federal Office of Education indicating that the University of Illinois should pass upon the nature and quality of the work done in technical agriculture before Illinois State Normal University could be considered as offering courses which would be the equivalent of those for which a Bachelor of Science degree would

be awarded in the College of Agriculture at the University of Illinois. It is expected that final adjustment will be made on this matter in the near future. There is much detail concerning the situation that could be reported in the effort to keep Illinois State Normal University from qualifying for the education of Smith-Hughes teachers of agriculture. Additional information along this line will be supplied any Board member or other persons interested.

2. Four-Year Elementary Curriculum

   Active work is being carried on at the present time by committees interested in the satisfactory development of a four-year elementary curriculum to meet the needs in this direction.

VI. BUILDINGS AND GROUNDS

1. Immediate needs

   a. *Remodeling Old Library.* There does not seem to be any doubt about our getting into the new library by June 1 and the vacating of the old library at that time will make it available for alteration and reconstruction purposes during the summer months. A representative from the Office of Architecture and Engineering states that if we are to have it available for use in September, the construction work must start June 1. This makes it imperative that allocation of funds, the drawing of plans and specifications, obtaining bids and awarding contracts be carried out at an early date, and therefore it is hoped that action will be taken by the Normal School Board at this meeting to set aside funds for necessary work to make available eleven additional classrooms. Dean Schroeder has already started making his program on the basis of the availability of these eleven rooms when school opens in September of this year. From figures provided by the Division of Architecture and Engineering the reconstruction, together with equipment, will cost $60,000.

   b. *Architects' Fees.* It will be recalled that the Normal School Board agreed to earmark from the Permanent Improvements appropriation of the 1939-1941 biennium the sum of $11,000 to cover the funds required by the Division of Architecture and Engineering for the work in connection with the Home Management House and University Library. Due to not having had any recent meetings of the Normal School Board this allotment was never set aside and therefore the money expended was taken from the original appropriation. This resulted in difficulty in checking the amount of money used by the Division of Architecture and Engineering, since it was not charged against any specific requisition or allocation of funds, and suddenly, and

unfortunately too late, it was discovered that the Division of Architecture and Engineering had expended $6,000 more than the $11,000 promised them. All attempts to get a return of this money have been without avail and there does not seem to be any legal way in which that Division can reimburse our fund. We are still keeping within the original amount appropriated for the construction and equipment of both the Home Management House and the Library, but contracts have of necessity had to include this $6,000 used by the architect's office. I am therefore requesting that the allocation from the Permanent Improvements fund total the $11,000 plus the $6,000 or a total of $17,000.

c. When the University Library was constructed we found it necessary to utilize a valuable portion of the play area or athletic field used by the women of the University. The activities of this large group of our students were transferred to the southeast corner of the campus, but inadequate space is available unless a large five-foot tile be placed in a ditch cutting through the corner of the campus and covered in order to make available all of this land.

   With the completion of the library certain work will need to be done in connection with grading and landscaping beyond that covered by the contract for the buildings. Nothing has been done along this line on the campus in the past twelve years and there is imperative need for reclaiming some portions of the campus not now available and reconditioning certain other areas in addition to that around the new buildings. For this work, a previous request for allocation from the Permanent Improvement fund is made, totaling $10,000.

d. *Cook Hall.* This building represents the most serious hazard that we have from the standpoint of poor wiring. The original or old wiring has never been replaced and for the sake of safety, as well as adequate lighting of classrooms in this building, used by the Division of Commerce, the Department of Music, and the school physician, the rewiring is needed. At the same time, the heating lines must be altered in order to permit the return line, not at present a part of the heating installation. It is difficult to heat many of the rooms and this alteration has been requested by the Division of Architecture and Engineering for some time. For the rewiring and the alteration in heating the amount needed is $12,000.

   Total amount requested from the Permanent Improvements fund for the foregoing needs $99,000.

2. Progress on New Buildings

   a. *The Jessie E. Rambo Home Management House* was completed and occupied at the time school opened on September

12, 1939, although much of the furniture did not arrive for several weeks after the opening of the school year. The house is now fully occupied and is meeting a real need in the Division of Home Economics Education.

b. *The Milner Library* construction work is about on schedule and there does not seem to be any doubt but what it will be completed, furnished, and ready for use on the opening day of summer session, June 11, 1940. It is now planned to dedicate the building on the afternoon of June 10, which is also commencement day. It has been possible to award all contracts for construction and furnishing within the amount of money available, which seems to represent an unusual procedure in present-day planning and construction of public buildings. It is hoped that all members of the Normal School Board and the presidents of the other teachers colleges will accept an invitation that will be extended to them a little later to be present for the dedication exercises.

c. *The University Farm* building construction is now practically completed with the erection of a stock judging pavilion, a structure 120 feet by 60 feet, and the machinery building. The machine shop adjacent to the stock judging pavilion and provided by the federal government, both as to building and equipment, will be completed and in use within the next few weeks. The construction of these buildings, together with other work done at the farm, places the agricultural plant in excellent condition to meet the standards set up for institutions educating Smith-Hughes teachers of agriculture.

3. Name of Old Library

It was seemingly planned when the David Felmley Hall of Science was completed in 1930 that the old training school, erected in 1891 and in use during recent years as a library, would eventually be removed when a new building matching in appearance and location the science building would be erected. This would form a north quadrangle on the campus, leaving Old Main exposed to the north as well as to the south as is true at the present time. It becomes imperative, however, for a number of years, that the old library, to be vacated June 1 of this year, be used for class purposes and since it has carried the name library and has been designated on class schedules and programs under the letter "L", which will now be used in connection with the new Milner Library, it is requested that the Normal School Board sanction the desire of the faculty that this building be known as "North Hall" and designated with the letter "N" for program purposes. To name this old building after some person would probably be a mis-

take if the building is to be removed in even the fairly distant future and it is generally agreed upon the campus that the name "North Hall" would serve to designate this building in a satisfactory manner for the present.

4. Fire Protection

a. *Fire Escapes.* In behalf of the faculty, students, alumni, and many local residents, I wish to protest the procedures being used in the installation of fire escapes on the campus of this University. There can be no question regarding the desirability of providing adequate fire protection and the removal of hazards in connection with fire or any panic situations. The protest is therefore not against reduction of fire hazards, but rather the apparent lack of time given in the consideration of the location of fire escapes and the type of fire escapes to be installed.

Merely the statement that "a fire escape will be located here," regardless of what it does to the appearance of the building or to the use of the building for class purposes, does not seem in keeping with present-day thoughtful consideration and planning. There is such a thing as architectural design and beauty and when such has made its impression on the minds and even the hearts of many persons it seems exceedingly unfortunate to thoughtlessly erect a "silo" directly in front of buildings and especially in front of windows, shutting off the light from offices and classrooms.

There certainly could not have been much investigation as to the type of fire escape used, since there are any number of unfavorable comments from school administrators now using the tubular type of fire escape being installed. These objections even come from public schools where their use is more likely to find less objection than in colleges and universities. If desired, I am willing to present these objections to the Board. Pending a further investigation of the situation, I would like to request that immediate action be taken by the Normal School Board to stop the erection of fire escapes on at least a portion of the buildings on the campus of Illinois State Normal University. I am doing this in the interest of safety, efficient operation of the school plant, and reasonable consideration for architectural beauty.

b. *Fire Drills.* Some time ago a faculty committee was appointed to draw up plans for fire drills and exit from all rooms in all buildings on the campus. The work of this committee was recently completed and a schedule of directions has now been provided for rapid exit from the buildings. This plan does not include and contemplate use of fire escapes. I am sure that the members of the Normal

School Board can realize that you can not get adults, or even students of college age, especially the type that we have in our summer sessions, to carry out fire drills by use of the tubular type of fire escape. I am informed that there is no legal procedure by which one may be compelled to use such fire escapes for fire drill purposes or even in case of emergency if it is his desire not to do so. For that reason fire drills are ineffective with part of the group doing one thing and part doing something else, none of which would probably be done in exactly the same manner in an emergency. Further, with a program of classes scheduled, some two days a week and others three days a week, in different classrooms at different periods of the day, fire drills to be effective would have to be carried out for every period of each day of the week to familiarize students with what they should do in case of emergency.

It is hoped that the plan of acquainting those in charge of classes and the students of these classes with the location of regular and emergency exits from all classrooms will cover the situation and be just as effective in the protection of students in the event of unusual conditions demanding hasty exit.

VII. AUXILIARY ENTERPRISES

1. Financial Report

The financial report of the business manager covering all funds, including those of various student organizations as well as those handled through the state treasurer, has been delayed in reaching Board members due to our desire to have it printed and bound. This report is now ready and it is expected will have reached members of the Board before the time of this Board meeting. It is hoped that members of the Normal School Board will examine this carefully organized report from the office of the business manager from which examination will undoubtedly come a realization of the many details carried on by the business manager, audit clerk, and university cashier.

2. Fell Hall, Report for year ending June 30, 1939

Income:		
Board and Room		$ 30,803.97
Expenditures:		
Salaries and Wages	$ 8,528.03	
Food	14,715.79	
Household Supplies	1,392.50	
Heat	1,881.58	
Water	315.54	
Gas	472.40	
Power and light	1,200.46	
Office Expense	456.00	
Repairs	240.59	
Total Expenditures		29,202.89
Excess of Income Over Expenditures		$ 1,601.08

3. University Farm, Report for year ending June 30, 1939

Income:		
Sales	$ 1,806.00	
Transfer	484.01	
Total Income		$ 2,290.01
Expenditures:		
Salaries and Wages	2,997.00	
Stock Food	1,799.00	
Light and Power	98.33	
Water	115.92	
Motor Expense	159.64	
Repairs	375.34	
Telephone	33.91	
Stock	238.85	
Supplies	183.01	
Total Expenditures		6,001.00
Excess of Expenditures Over Income		$ 3,710.99

4. Revolving Fund, Report for the year ending June 30, 1939

Income:					
Balance, July 1, 1938				$ 639.85	
Receipts:					
Student Fees		$ 87,011.35			
Fell Hall		30,803.97			
Farm		1,806.00			
Others:					
Book Sales	$ 898.24				
Smith-Hughes	2,670.47				
Miscellaneous	175.45	3,744.16	$123,365.48		
Scholarships—Transfer from General Revenue			19,350.00	142,715.48	
Total Current Income					$143,355.33
Expenditures:					
Educational:					
Salaries and Wages		94,393.97			
Office		492.15			
Travel		6,893.29			
Operation		1,966.03			
Repairs and Equipment		3,353.60	107,099.04		
Auxiliary Enterprises			30,064.27		137,163.31
Balance July 1, 1939					$ 6,192.02

VIII. STUDENT LIFE

1. Student Union Building

It is hoped that Governor Horner will have appointed from the Normal School Board a sufficient number of persons to constitute a State board of education in order to take such action, as the type of board under which Illinois State Normal University was founded, as will make it possible to grant a certain amount of land on the campus to a holding corporation known as the Alumni Foundation, for purposes of constructing a Student Union Building. This building would be financed in its construction from a loan made available by the same life insurance company that has provided funds for the student union at the University of Illinois. In addition to this loan, funds provided through the Works Progress Administration would be sufficient to complete a unit of the building costing $100,000. The furniture and furnishings to the extent of $15,000

would be provided by funds raised from faculty, students, alumni, and other friends of the University. All steps have been taken to go ahead with the building just as soon as the land transfer has been made. It is hoped that action may be taken at this time in order not to lose the money that has been made available for this building without expense to the State of Illinois.

2. N. Y. A. College Aid

   At the beginning of the school year a total allocation of $25,650 was made from National Youth Administration funds to assist the students of Illinois State Normal University. This fund was used to help 245 students. Effective the first of January, the State office of the National Youth Administration made available $490 a month additional for the balance of the school year, or a total of $2,450, making $28,100 available to help approximately 294 students for the 1939-1940 school year. This financial assistance has been of great help and has enabled the University to carry on many worthwhile projects.

3. Resident Agricultural Project

   In eight well-constructed and excellent-appearing buildings on the University Farm the resident agricultural project dealing with 65 young men is in full progress at the present time. This number will be added to in the near future to bring the total up to 100 or possibly 112 as the maximum set for this unit.

   This group of young men is rendering valuable service to the University in connection with the acquisition of a practical education in fields of agriculture and industrial arts, as well as from other fields of instruction made available through University facilities.

IX. MISCELLANEOUS—No report

X. SUMMARY

The approval of the Normal School Board is requested upon the following recommendations:

1. Graduation of two and four-year students completing prescribed curricula in June, 1939, and August, 1939.
2. Acceptance of the resignations of Ruth E. Tice and W. A. Hammitt.
3. Granting of leaves of absence to L. W. Hacker, W. I. De Wees, L. E. Laubaugh, Gladys Bartle, and Camille Montgomery as indicated.
4. Appointment of Edith L. Goldmann, John W. Green, Olivia Hansen, J. E. Young, O. L. Young, George W. Bodecker, Jane Kerkhof, Margaret Lawrence, Merril Pope, Donald Weismann, and H. R. Pearcy to positions specified and at salaries indicated in this report.

5. As a matter of record, in order to be a part of an official report, the approval of the appointment of faculty members for the regular school year 1939-1940 as sanctioned by the Board on September 11, is further requested.
6. Granting of leave of absence to K. Louise Stretch, junior stenographer in the office of the registrar.
7. The appointment of Helen Russell as junior typist in the office of the business manager.
8. Election of other employees as listed and sanctioned by the Board on September 11.
9. Approval of a graduation fee of $5.00 to be charged all persons graduating from Illinois State Normal University.
10. Approval of the calendar for the 1940-1941 school year.
11. Allocation of $60,000 from the 1939-1941 biennial appropriation for Permanent Improvements for the purpose of remodeling and equipping the old library building for classroom purposes.
12. Allocation of $17,000 from the 1939-1941 biennial appropriation for Permanent Improvements as an amount needed and used by the Division of Architecture and Engineering in connection with services in the planning and construction of the Jessie E. Rambo Home Management House and the Milner Library.
13. Allocation of $10,000 from the 1939-1941 biennial appropriation for Permanent Improvements for reclaiming and developing certain land areas on the campus and taking care of much-needed landscaping around certain buildings, including those newly constructed.
14. The allocation of $12,000 from the 1939-1941 biennial appropriation for Permanent Improvements for rewiring of Cook Hall and necessary installation of return heating line for the building.
15. Change in the name of the old library to "North Hall."
16. Stopping the further construction of fire escapes at Illinois State Normal University until the Normal School Board, or at least the advisory committee for this school, has had an oppotunity to personally investigate and consider the relocation of certain of these proposed fire escapes.
17. Sanction of designation and transfer to an Alumni Foundation of a certain plot of ground on the campus of Illinois State Normal University for the erection of a Student Union Building from other than State funds.

Respectfully submitted,

R. W. Fairchild.

ILLINOIS STATE NORMAL UNIVERSITY

SUPPLEMENTARY BOARD REPORT

Meeting in Springfield, February 19, 1940

III. OTHER EMPLOYEES

5. Interim Appointments

a. The Advisory Committee of Illinois State Normal University having sanctioned a needed additional position as utility man in connection with the maintenance department and this opening having been cleared through the proper channels in Springfield, Mr. James Beckley, formerly serving in a similar capacity at the Illinois Soldiers and Sailors Children's School, was assigned to this work, effective August 1, 1939, at a salary of $115.00 per month.

b. Due to the resignation of Mr. C. O. Bayles as janitor in the Main building and Fell Hall, effective February 29, 1940, because of poor health, this opening has been reported to Springfield and through the proper channels Earl C. Million of Bloomington is recommended for this position at a monthly salary of $115.00, effective March 1, 1940.

VI. BUILDINGS AND GROUNDS

1. Immediate Needs

a. *Remodeling Old Library.* (Revised) Since the regular Board report for this meeting of February 19, 1940, was completed, an alteration in the type of construction work in connection with remodeling the old library changes the cost and instead of a request for $60,000.00 the request is now made for $37,500.00 to cover necessary work. It has been thought not advisable to reconstruct the entire interior of this building, since it may be torn down at such future time as to make excessive expense inadvisable.

e. *Garage for Home Management House.* In view of the marked decrease in the cost of remodeling the old library into classrooms and because of the very urgent need to have a garage in connection with the home management house, which was originally contemplated and of necessity left out of the final plans, I would like to request the amount of $1,100.00 for the construction of a brick two-car garage between the home management house and Fell Hall (women's residence) in order to care for the cars of the director of the home management house and the

director of Fell Hall. This request is made because of the inability to locate garage facilities anywhere in that portion of town and the fact that this type of equipment is really a part of the University housing situation.

X. SUMMARY

18. The sanction of the employment of James Beckley as utility man at salary indicated.
19. Sanction of the employment of Earl C. Million as janitor at salary indicated.
20. (Substitute for Number 11 under Summary). Allocation of $37,500.00 from the 1939-1941 biennial appropriation for Permanent Improvements for the purpose of remodeling and equipping the old library for classroom purposes.
21. Allocation of $1,100.00 from the 1939-1941 biennial appropriation for Permanent Improvements for the purpose of building a two-car brick garage in connection with the home management house.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE
NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DE KALB

To be presented at the meeting of the Normal School Board at Springfield February 19, 1940

I. STUDENTS

1. Enrollment for the year of 1938-1939 (36 weeks) counting no names twice:

	Men	Women	Total	Total One Year Ago
Postgraduates	10	7	17	12
Seniors	43	52	95	79
Juniors	60	86	146	102
Sophomores	76	151	227	209
Freshmen	202	337	539	428
Unclassified	4	2	6	...
Total	395	635	1030	830

2. Enrollment, Summer Session, 1939

	Men and Boys	Women and Girls	Total	Total One Year Ago
College	121	516	637	618
Elementary Grades	89	58	147	167
Total	210	574	784	785

3. Per capita cost of students in the college for the year beginning July 1, 1938, and ending June 30, 1939.

		Equivalent for 36 weeks
Enrollment, summer session, 1938	637	142
Enrollment, fall quarter, 1938	951	317
Enrollment, winter quarter, 1939	948	316
Enrollment, spring quarter, 1939	936	312
Enrollment, extension, 1938-1939	714	60
		1147

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for Repairs and Equipment	$322,240.00
Expenditures from the Normal School Revolving Fund, not including the dormitory (Williston Hall) and not including permanent improvements	46,088.00
The total cost of operating the college for the year, not including permanent improvements, was	378,328.00
Per capita cost based on 36 weeks—$378,328.00 ÷ 1147	329.84

The per capita cost for 1937-1938 was $379.69.

4. Attendance, Fall Quarter, 1939

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	3	8	11	9
Seniors	55	67	122	90
Juniors	59	79	138	137
Sophomores	121	194	315	214
Freshmen	208	370	578	498
Unclassified	1	..	1	3
Total College	447	718	1165	951
b. DeKalb High School	232	269	501	400
Total Above Eighth Grade	679	987	1666	1351
c. Elementary Grades				
McMurry Training School	129	123	252	278
Glidden Training School	139	149	288	285
Affiliated Rural Schools	26	26	52	47
Grand Total	973	1285	2258	1961

5. Registration for the winter quarter took place on Wednesday, January 3, after the Christmas recess. The enrollment now totals 1,134 which is a slight drop from figures for the fall quarter, but represents an increase of nearly 200 students over registration figures for the winter quarter, 1939.

6. I wish to report that this college has received the scholarship of $200 given each year by the Illinois Congress of Parents and Teachers and we were so notified by Mrs. H. M. Mulberry, president of the organization. A faculty committee, after studying eligible student records, awarded $50.00 of this amount to Miss Hazel Galbo, a freshman student from Galena, Illinois, who is enrolled in the degree course in elementary teaching. Miss Galbo made an exceptionally high record for the fall quarter and was deemed worthy of this award. The committee has not decided whether she will receive the remainder of the fund, but will specify how this is to be distributed later during the college year.

7. The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 4, 1939:

Name	Curriculum	Home Address
SENIOR COLLEGE		
Degree of Bachelor of Education		
Bagg, Edgar W. J.	Later Elementary	DeKalb
Baker, James A.	Chemistry	Mt. Morris
Blackburn, Florence L.	Early Elmentary	Joliet
Devine, Lucy Myrtle	Later Elementary	Sterling
Eckstein, Anna F.	Later Elementary	Berwyn
Erbes, Clara Helen	Later Elementary	Mendota
Farrar, Florence	Zoology	New York, New York
Gantzer, Bothella Ruth	Early Elementary	Glen Ellyn
Gonterman, Phyllis J.	Early Elementary	DeKalb
Gray, Keith M.	Industrial Arts	Hampshire
Haughawout Ferne	Early Elementary	Spring Valley
Henaughan, John Bryan	Social Science	DeKalb
Hill, Thelma	Physical Education	Steward
Jacobson, Viella F.	Later Elementary	Harvard
Jeddeloh, Theodore H.	Later Elementary	Hinckley
Jewell, Josephine S.	Later Elementary	Aurora
Kerwin, Lucille A.	Later Elementary	DeKalb
Kestila, Linda M.	Later Elementary	DeKalb
Koedyker, Clarence	Industrial Arts	South Holland
Little, Virgil E.	General Science	North Judson, Indiana
Marshall, Gene	Chemistry	DeKalb
Morehouse, Zella Zoe	Later Elementary	Genoa
Rasmussen, Alma	Early Elementary	Leland
Rasmussen, Esther V.	Later Elementary	Waukegan
Reed, Everett G.	Industrial Arts	Monmouth
Taylor, Ruth Arine	Early Elementary	Elgin
Toothaker, Miriam E.	Early Elementary	South Bend, Indiana
Trowbridge, Vera Nancy	Home Economics	DeKalb
Walde, Vivien Sylvia	Early Elementary	Chicago
JUNIOR COLLEGE		
Althoff, Cletus	Upper Elementary	West McHenry
Anderson, Marjorie	Kindergarten-Primary	Rockford
Beilke, Mable L.	Kindergarten-Primary	Harvard
Child, William Edward	Upper Elementary	Amboy
Clikeman, Beulah May	Intermediate	Rockford
Gesin, Alice L.	Early Elementary	Oregon
Gould ,Mildred M.	Intermediate	Grayslake
Granger, Hazel L.	Kindergarten-Primary	Sycamore
Gridley, Lois L.	Kindergarten-Primary	Morrison
Hougsted, Ruth M.	Intermediate	Sheridan
Huber, Alice E.	Kindergarten-Primary	Elgin
Hughes, Velma Lorraine	Kindergarten-Primary	Elgin
Irving, Betty	Kindergarten-Primary	Winnebago
McInerney, Mary	Intermediate	Harmon
Molnar, Marie Irene	Rural	Chicago
Morris, Marlyn Jane	Kindergarten-Primary	Rockford
Murphy, Thelma E.	Kindergarten-Primary	DeKalb
Nihan, Imogene	Kindergarten-Primary	Woodstock
Parker, Martha	Kindergarten-Primary	Stockton
Peterson, Juneta	Upper Elementary	Capron
Quinn, Helen	Rural	Clare
Snyder, Alverna	Intermediate	Galena
Stenstrom, Martha C.	Kindergarten-Primary	Rockford
Totten, Wanda Corrine	Kindergarten-Primary	Steward
Vandenberg, Josephine	Rural	Mendota

II. FACULTY

1. I wish to report the resignation of Miss Margaret Vandenbark, first grade critic teacher in the McMurry Training School who resigned her position in June, 1939, to be married.
2. I wish to report for approval the appointment of Miss Maurine Bloomster to take the position vacated by Miss Vandenbark. Miss Bloomster was educated at the Illinois State Normal University and the University of Illinois where she received her bachelor's degree in 1936, and at Columbia University

where she completed the work for her master's degree in 1938. She has had experience in rural schools, at Illinois State Normal University, has lectured at various teachers institutes, and has taught for eleven years in the primary grades in the Champaign, Illinois, public schools. During the summer of 1939 she taught at the University of Illinois Demonstration School. Miss Bloomster began work on September 12, 1939, at a salary of $2,150 for nine months.

3. I wish to report the resignation of Miss Clara Ohlson, seventh grade critic at the McMurry Training School. Miss Ohlson notified us on August 8, 1939, that she would be unable to return to her work at the college.

4. I wish to recommend for approval the appointment of Miss Esther Williams to take over the position left vacant by Miss Ohlson. Miss Williams had handled this work satisfactorily during the spring quarter while Miss Ohlson was on leave of absence from her college work. Miss Williams receives a salary of $2,150 for nine months.

5. I wish to recommend for approval the appointment of Miss Elsie Wiggert in the Department of Fine Arts. This recommendation is in the nature of a promotion for Miss Wiggert from part-time to full-time college work. Miss Wiggert began work at the beginning of the fall quarter, 1939, and receives a salary of $2,150 for nine months.

6. I wish to recommend for approval the appointment of Mr. George Butterfield to teach in the Department of Biological Science. Mr. Butterfield received his bachelor's degree at the St. Cloud Teachers College, St. Cloud, Minnesota, and his master's degree at the University of Minnesota. He has been an assistant in the Department of Zoology and Biology at the University of Minnesota where has has done further graduate work. He receives a salary of $2,150 for nine months. This position had already been approved by this Board.

7. I wish to recommend for approval the appointment of Dr. John R. Hainds to teach in the Department of English. Dr. Hainds' appointment was necessitated by the increased enrollment in that department. This matter was taken up with the committee of this college. Dr. Hainds received his bachelor's degree at Shurtleff College, his master's and doctor's degrees at Northwestern University. He has had high school teaching experience at Gladstone, Michigan, and Davenport, Iowa, and taught at the J. Sterling Morton High School at Cicero, Illinois. He taught English at the Morton Junior College from 1933 to 1937 and at Northwestern University from 1937 until the present. Dr. Hainds receives a salary of $2,700 for nine months. He began work on January 4, 1940.

8. I wish to report for approval the appointment of Miss Ruth Inez Crawford as art supervisor at the McMurry Training

School and the DeKalb City Schools. Miss Crawford received her bachelor's degree at Michigan State College at Ypsilanti, Michigan, and her master's degree at the University of Michigan where she has also completed one year's work toward her doctorate. She has taught in her major field at the East Detroit High School, East Detroit, Michigan, and at the Saginaw, Michigan, Central Junior High School. Miss Crawford receives two-fifths of her salary, or $466.62 for the remainder of this school year from the college, and three-fifths, or $699.96, from the DeKalb City Schools. She reported for work on January 17, 1940, and replaces Mr. Reino Makela who has been art supervisor until a permanent supervisor could be found.

9. On January 23 I received the resignation of Mr. William A. Behl in the Department of Speech, to take effect on February 1, 1940. Mr. Behl is resigning his position here, paying $2150, to accept a similar position at Brooklyn College, Brooklyn, New York, paying $2675. In addition to this increase in salary, Mr. Behl is given definite assurance of summer school employment and an annual increase of $200 a year until the maximum in his classification is reached. I recommend that this resignation be accepted.

10. I wish to recommend for approval the appointment of Mr. Paul K. Crawford of Freeport, Illinois, at present teacher of Speech in the Freeport High School, for the position in Speech in our department here made vacant by the resignation of Mr. Behl. Mr. Crawford has his bachelor's degree from Baker University at Baldwin City, Kansas, and his master's degree in Speech from the University of Wisconsin at Madison, Wisconsin. He has two additional summers' work at Northwestern University toward his doctorate in the School of Speech. He has had teaching experience in the high school at Cameron, Missouri, at Freeport, Illinois, and on the college level at the University of Illinois and at Northwestern University. Mr. Crawford is author of AN OUTLINE OF PARLIAMENTARY LAW published by the College Typing Company of Madison, Wisconsin. He will be in charge of debate work for both men and women here at the college. His record in debate at the Freeport High School is outstanding. His teams have won the state and qualified for national competition on three different occasions. Mr. Crawford receives the same salary paid to Mr. Behl—at the rate of $2150 for nine months. He began work on Monday morning, February 5, 1940.

11. Dr. Lillian Cobb, head of the Department of Foreign Languages, who has been in that position in this college since 1930, found it impossible to return to the United States from her summer work in France in time to be here for the opening of college. This failure to be present for registration in September was in no sense caused by factors under the control of

Dr. Cobb, but were largely caused by the opening of the war in Europe. Dr. Cobb was under considerable extra expense in attempting to return to take up her work at the college. College opened on September 25 and Dr. Cobb arrived here October 9, 1939. I wish to recommend for the approval of this Board that Dr. Cobb be paid her salary as though she had been present for that time. I believe she merits this consideration.

12. The tremendous increase in enrollment here at the college, an increase of 53% over the figures for two years ago, has caused us to curtail our offerings by extension. We are receiving some unfavorable response to this, but it seems essential that we take care of campus enrollment first. This increased enrollment will necessitate further increases in the staff in the Department of Home Economics, Physical Education for Men, and Music. I believe the new faculty member in the Home Economics Department will need to be employed by the beginning of the spring quarter. Perhaps the addition of the new faculty members in the other departments can be postponed until the beginning of college in the fall. I should like the permission of the Board to employ these additional faculty members as the occasion warrants. The faculty student load is at present the highest it has been since I have been connected with the college.

III. OTHER SCHOOL EMPLOYEES

1. Mrs. Mildred Erwin who has been employed at the college dormitory for nine years, has resigned. Mrs. Erwin received $70.91 per month plus meals. Miss Alice Boyle was employed to take her place at a salary of $54.55 and meals. In the transfer incident to this change, Mrs. Emma Wiltsie who is now receiving $54.55 and meals, has been given many of the added responsibilities and it is recommended by Miss Morrison, who is in charge of the dining service at Williston Hall, that Mrs. Wiltsie's salary be changed to $65.00 per month and meals. You can see that this will not add anything to the total expense. In fact, it will be just a little less and will make payment for services more nearly in keeping with the amounts paid to other employees at the dormitory. I recommend that this salary for Mrs. Wiltsie who has been employed for three and one-half years, be changed to $65.00 and meals per month.
2. We have had so much illness during the past two years among regularly employed school employees that we have been forced to adopt a rather definite arrangement concerning pay for employees who are absent due to illness. At the present time I should like to present for the approval of the Board the plan which we now are using. Employees may be absent due to sickness for a maximum of two weeks if they have been employed for more than a year and their salaries will not be

decreased. Further than two weeks, no employee will receive pay unless the matter is brought specifically to the attention of the Board in cases where it seems desirable to make modifications. In cases of regular faculty members, we follow the rule set up by the Board in its report concerning salaries paid by this Board on February 6, 1929.

3. I wish to report the resignation of Miss Lorene Lytle, Senior Department Bookkeeper, who was transferred from her Civil Service position in this college to a position also under Civil Service in the Office of the Bursar at the University of Illinois and reported for work there on December 4, 1939.

4. I wish to report for approval the appointment of Miss Helen Cline as Senior Department Bookkeeper under Civil Service to fill the position vacated by Miss Lytle. Miss Cline received her business training at Illinois State Normal University and has had further work at the University of Colorado and the University of Illinois. She receives a salary of $125 per month for twelve months, and reported for work at this college on Monday, December 11, 1939.

5. Miss Linda Kestila has been working as a student assistant in the Office of the Dean of Women since August, 1930. During this time she has been carrying one subject per quarter, completing her work for the Bachelor of Education degree at the close of the summer session, August 4, 1939. Miss Kestila passed the Civil Service examination for Junior Clerk, receiving notice to this effect from the Civil Service Commission on March 24, 1939. I wish to recommend at this time that Miss Kestila be classified as Junior Clerk under Civil Service at the salary of $110 per month for twelve months, which salary she has been receiving as student assistant. The Dean of Women's office has heretofore not had Civil Service employees since it was deemed advisable to employ a person familiar with DeKalb and vicinity for contacting local people on matters dealing with student housing facilities. Miss Kestila is a DeKalb girl and lives here with her parents. She is capable and efficient in the work of handling personnel records.

6. For a number of years the engineers at the college in charge of the power plant have been on a twelve-hour day—that is, two men have handed the assignment for the twenty-four-hour period. All other employees connected with the power plant are on an eight-hour day. There has been agitation to change the engineers to an eight-hour schedule for several years. It has never become acute, but it does seem to the administration that as we are now settled on a program for the manufacture of our own power in addition to our heating plant work, that we should adjust this schedule in keeping with sound practice. I wish to recommend the employment

of an additional engineer within the salary range set up by Civil Service and also permission to make whatever adjustments seem necessary in the employment of the persons now engaged as engineers.

7. The increase in enrollment, particularly in the enrollment of women students, has increased tremendously the work of the women janitors engaged to supervise the toilet rooms for women and the dressing rooms and shower rooms in the Department of Physical Education for Women. I should like permission to engage another woman janitor to divide this assignment at a salary not to exceed $75.00 a month to help with this work. At present it is not being adequately handled.

8. I should like to present at this time for the consideration of the Board the policy which we in this college have adopted with respect to the employment of student assistants. I should like to further explain the bases for and the limitations in such employment.

   Colleges and universities all over the country make use of some of their best students for handling routine assignments and in some cases, teaching assignments for freshman students. These persons are selected in many cases from the senior students, or if the college offers graduate work, from graduate students who are working on advanced degrees.

   The purpose of such employment is two-fold. It makes it possible on a limited budget to take care of services often routine in themselves which would otherwise have to be handled by regularly employed faculty members at salaries three or four times as large. It also makes it possible for these superior students to do a piece of work which contains elements of a college teaching position and gives to them experiences that are rich and compensating. Not only is the money earned regular and valuable, but this type of experience adds a great deal to their sales value as they go out into open competition for positions. It has its limitations in the fact that most faculties do not consider these persons competent to supervise class room work or to do actual teaching. In this college, none of our student assistants do actual teaching work except as they are under the direct control of the regular faculty member. These student assistants in this college are not classed as members of the faculty. We feel the college gains a real service from some of its most competent students at a figure that makes it possible for us to offer this service under our limited budget. The use of student assistants is *primarily to supply this service* and not primarily to supply the student with a position in which he can earn regular amounts. It is properly a charge on Salaries and Wages. At the present time the college has student assistants in the following fields:

Name	Field of Employment	Salary Earned	Beginning Date of Employment
*Baum, Charles,	Industrial Arts Department	$ 60 per mo.	September, 1939
Bjelk, Tillie,	Business Office	$ 60 per mo.	July, 1939
*Chenette, Edward,	English and Music Depts.	$ 75 per mo.	November, 1939
*Cliffe, Evaline,	Department of Physical Education for Women	$ 30 per mo.	September, 1939
*Faber, Beverly,	Business Office	$ 50 per mo.	October, 1939
Kestila, Linda,	Dean of Women's Office	$110 per mo.	August,1930
*Lawson, Lyle,	Department of Physical Education for Men	$ 75 per mo.	September, 1939
Strawn, Wilma,	Administrative Office	$ 75 per mo.	September, 1936
Tindall, Laura,	Alumni Office	$ 75 per mo.	October, 1936
*Wheeler, Lillian,	Health Clinic	$ 75 per mo.	March, 1939

*Takes the place of a previous student assistant.

IV. THE ORGANIZATION

1. Registration figures for the first semester in extension courses totalled 489. The Extension Division offered eighteen courses in various centers in this area in the following fields: Biological Sciences, Education, English, Fine Arts, Industrial Arts, Mathematics, Music, Physical Education, Social Sciences, and Speech. Fifteen faculty members are teaching these classes.
2. On October 10, 1932, July 15, 1935, and on December 13, 1937, this college through the Normal School Board entered into an agreement with the DeKalb Township High School to handle our high-school student teaching in their institution. This agreement has been continued in force since that time. As compensation, we agreed to pay to the High School Board and to the critic teachers who participate in this activity an amount of $90 per student teacher per semester. The Department of Finance feels that this agreement should be reinstated by the Board at the beginning of each biennium as a matter of good business procedure. I am recommending that the Board approve this arrangement. It is by far the cheaper and, we believe, the better method for handling student teaching on the high-school level for such a large group.

V. THE CURRICULUM

1. Rural Education

   It is customary in this college for our major changes in curriculum to remain constant or nearly so during a four-year period so that they may be given a complete experimental trial. Our last important change was made two years ago. There is likelihood that we will recommend a modified program of student teaching for students who select the two-year curricula, involving an intensive unit of teaching in a rural school removed from the college campus. This experimental program in rural education is being worked out in cooperation with the county superintendents in this immediate area and with the office of the State Superintendent of Public Instruction. There is considerable likelihood that we will operate under this experimental plan, at least in part, during the spring quarter. If this program is adopted by the faculty, it will appear in our annual catalog for next year, a copy of which will be sent to the Board members.

2. Reading Clinic

The college is now entering upon some new work in the field of Reading. For some years, advanced students have been given the opportunity to diagnose difficulties of children in their reading and to use corrective measures with them. To meet the increasing calls for teachers who are prepared for such work in schools, steps are being taken to conduct a Reading Institute at the college during our summer session. We hope to draw superintendents, principals, and teachers to this conference for a four-day intensive consideration of reading problems and their solution. We trust this nation-wide interest in reading may extend into every school in our area. In order to serve this Reading Institute and to serve the college students as well as the schools in our area which bring cases to us for study and help, the college is purchasing two new instruments for clinic work. We believe this will be a very worthwhile addition to our present teacher training equipment.

VI. BUILDINGS AND GROUNDS

1. I wish at this time to present to the Board a picture of our major expenditures as a basis for the understanding of certain requests which I wish to make in connection with this report. With these figures before you, I should like to make certain oral comments and to answer any questions that members of the Board would like to ask concerning these expenditures.

1. HOME MANAGEMENT HOUSE		
House Cost	$ 19,175.00	
Appraisal Fee	50.33	
Painting	849.32	
Furnishings	4,375.09	
Furnishings authorized but not purchased	327.87	
Electrical Repairs	135.50	$ 24,913.11
2. WILLISTON HALL (Women's Dormitory)		
Wiring (Contract)	$ 9,423.00	
Wiring (Extras)	103.24	
Major Improvements in Kitchen (Stoves)	1,673.10	
Major Improvements in Kitchen (Tables, Sink, Dishwashers, etc.)	1,210.77	
Furniture (Beds)	1,309.24	
Furniture (Mattresses)	937.20	
Furniture (Springs)	543.86	
Furnishings (Lamps)	597.80	
Furnishings (Carpeting)	651.53	$ 16,449.74
3. NEW MEZZANINE LIBRARY STACKS		
General Contract	$ 6,666.00	
Electrical Contract	1,149.50	
Stack Contract	2,824.00	$ 10,639.50
4. REHABILITATION OF TOILETS IN MAIN BUILDING		
Plumbing Fixtures, etc. (Contract)	$ 2,173.69	
Painting	110.63	$ 2,284.32
5. PAINTING IN ALL BUILDINGS		
Painting (Contract)	$ 3,852.50	
Painting (Extras)	337.75	$ 4,190.25

6. POWER PLANT REHABILITATION (Allotment, $57,000.00)		
General Contract	$ 6,390.00	
Boiler Contract	22,815.00	
Plumbing and Heating Contract	9,160.00	
Stoker Contract	11,683.00	
Repair Contract (Boiler No. 1)	5,100.00	
Electrical Contract (Low Bid)	3,130.00	
Pipe Covering Contract (Approximate)	2,200.00	$ 60,478.00
7. TENNIS COURTS		
Complete Rehabilitation of Four Present Courts and Construction of Two New Ones (Bid of George H. Kreiner, Rockford, Illinois)	$ 5,126.40	$ 5,126.40

2. I should like at the present time to request the Board to set aside an allocation of $400,000 for a science building at this college, this building to house the college cafeteria, the Departments of Biological Sciences, Home Economics, and Physical Sciences, including the work in chemistry, physics, geology, and astronomy. The repairs made this year in our library stack room make it possible for us to devote our entire effort now to a science building. A new building of this type will remove these departments from the main Administration Building and will make it possible for us to reorganize that building to take care of expansion in the other departments in the college. Since this building can hardly be completed before the close of the biennium, I am not asking for an allotment to reorganize and re-equip the quarters now occupied by these science departments. There are many purposes that these places could serve, all of which are important and should fit into a better administrative organization for our entire plant. We have held departmental meetings; we have drawn rough plans; we feel that as soon as this allotment is made, we can contact the State Architect and we should have our plans complete and ready for the letting of the contracts as soon as the frost is out of the ground.

3a. I wish to bring to your attention a proposition submitted to me by the Civic Committee of the DeKalb Garden Club asking that I present the matter to this Board. I shall read the letter from the chairman of the committee and my answer to it. I should like to state further to the Board that I believe it is very important that this particular piece of property which is being donated by the Ellwood Estate be accepted by the State even though there would be some expense in making it an integral part of the college campus. My reason for this is that if this property went into the wrong hands, it could be made a most unsatisfactory entrance to our college grounds and it could, in reality, become somewhat of a nuisance if not an actual pest.

3b. With respect to the larger area known as Annie's Woods, I believe that an institution training elementary teachers with an emphasis on nature study should have available a laboratory area such as this for a bird and plant sanctuary. Our Department of Biological Sciences at the college would welcome with

a great deal of pleasure the working out of an area of this type. However, the thorn in the ointment is the fact that it would be of no value to the college unless it were adequately fenced. Since there is no cost in acquiring this property which on open market would bring several thousand dollars, I feel that this Board would be wise to set aside enough money to fence this property and to put the area immediately adjacent to the campus in condition as a part of the college campus. If this meets with the approval of the Board, I should like to recommend an allotment of $7,500 from the fund for Permanent Improvements to be set aside for these purposes.

4. In the Board report of September 11, 1939, I requested an allocation of $20,000 for furniture and equipment for Williston Hall. You will note in the early part of this report on BUILDINGS AND GROUNDS that we are attempting to carry out this equipment program directly from our income fund. This added drain on that fund will necessitate that any extras in a permanent building program will have to be made out of allotments from the Permanent Improvement Fund. Hence, I should like to request an additional allotment of $5,000 for power plant improvement as the contracts already bid on total over $3,000 more than the allotment. I should also like to request an allotment of $5,000 for the rehabilitation of our tennis courts.

5. I wish to report as a matter of record to the Board that the committee composed of a representative of the State fire marshal's office, a representative of the State architect's office, and the coordinator of this Board, together with the contractors associated in the fire protection program set up by the Board at its meeting in Springfield last June, met for a final meeting in my office Wednesday, January 17. At this time a final agreement was made concerning the fire prevention program that was to be carried out in this institution under these arrangements. It is my understanding that funds for these improvements have already been allocated by the Board and that this allocation is from the reappropriation of our Permanent Improvement Fund from the last biennium.

VII. AUXILIARY ENTERPRISES

The Revolving Fund shows the following report from July 1, 1939, to September 30, 1939.

RECEIPTS

Surplus from 60th Biennium, June 30, 1939		$ 25,084.94
Cash received from July 1st to September 30, 1939		
Board and Room, Williston Hall	$ 5,753.90	
Meals, Williston Hall	1,002.06	
Registration Fees	5,521.00	
Transcript Fees	84.00	
Library Fines	40.00	
Book Rental, McMurry	225.55	
Miscellaneous Collections	62.18	
		$ 12,688.69
		$ 37,773.63

EXPENDITURES

	60th Biennium	61st Biennium	
Salaries and Wages	.....	$ 4,890.97	
Telephone and Telegraph	$ 86.51	36.50	
Food	2,482.87	330.09	
Household Supplies	374.66	466.33	
Library and Amusements	54.23	6.80	
Miscellaneous	873.33	15.00	
School Supplies	125.08	18.36	
Building Repairs	2,787.49	57.00	
Furniture and Household Equipment	2,476.85	3.03	
Office Equipment	.....	33.99	
Miscellaneous Repairs and Equipment	335.98	99.50	
Books	.....	424.31	
Recreational Equipment	13.95	61.35	
Travel	.....	.....	
	$ 9,610.95	$ 6,443.23	
			$ 16,054.18
Balance on Hand, Income Fund, September 30, 1939			$ 21,719.45

RECEIPTS

Surplus from 60th Biennium, Sept. 30, 1939		$ 15,473.99
Cash received from Oct. 1st to Dec. 31, 1939		
Board and Room, Williston Hall	$ 10,067.00	
Meals, Williston Hall	2,758.73	
Registration Fees	6,443.00	
Transcript Fees	35.00	
Library Fines	53.00	
Miscellaneous Collections	9.05	
		$ 19,365.78
Previously Reported, July 1 to Sept. 30, 1939		$ 12,688.69
Total Available, Income Fund, Dec. 31, 1939		$ 47,528.46

EXPENDITURES

Salaries and Wages	$ 10,681.85	
Telephone	36.85	
Food	6,501.41	
Household Supplies	922.49	
Library and Physical Education Sup[illegible]s	1,952.78	
Miscellaneous and School Supplies	74.56	
Building Repairs	4,038.69	
Household Equipment	1,332.37	
Furniture	1,981.95	
Recreational Equipment	157.82	
Books	255.48	
Travel	129.90	
		$ 28,066.15
Previously Reported, July 1 to Sept. 30, 1939		$ 6,443.23
		$ 34,509.38
Balance, Income Fund, December 31, 1939		$ 13,019.08

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. On June 22, 1939, I received a telegram from the national convention of the American Association of University Women, notifying me that our college had been placed on the fully approved list of their organization. We at DeKalb feel that this is a signal honor and one that we have striven to attain. It may be of interest to the Board to know that we are one of fifteen teacher colleges in the United States so accredited, that we are at the present time the only one accredited in this State, and that we happen to be the only college in the

entire list that is accredited with only a Bachelor of Education degree. We believe the Board will understand that this represents acknowledgment of the quality of work that goes into our curriculum offerings and the standards of accomplishment set by our faculty. Since we were inspected as a part of the study conducted by the Committee on Membership and Maintaining Standards as they investigated the accrediting procedure of the American Association of Teachers Colleges, we paid no fee at the time we were inspected. However, there is a fee of $100 due for this service and I should like the permission of the Board to pay that fee. I should like further the permission of the Board for our college to become a corporate member of the American Association of University Women. The dues for this membership are $25.00 a year. I should like permission to make this payment.

2. As a further evidence of our service in our area, I should like to present to the Board the placement record for our placement year.

PLACEMENT REPORT

January 1, 1939—December 31, 1939

Graduates of degree course (1939)	118
Number in teaching positions (1939)	98
Degree graduates placed (other years)	31
Percentage placed (1939)	83%
Graduates of diploma course (1939)	105
Number in teaching positions (1939)	88
Diploma graduates placed (other years)	10
Percentage placed (1939)	83.8%
Total graduates (1939)	223
Total graduates in teaching positions (1939)	186
Total graduates placed (other years)	41
Percentage placed (1939)	83.4%

Promotions were secured for 39 former graduates.

3. With the adoption this year of the new accounting procedure set up by the American Association of Teachers Colleges, we are presenting a slightly expanded report of our financial transactions. I am including as a part of this report, the report of the business manager for the fiscal year which closed last June. Copies of this have already been sent to Board members and to the presidents and business managers of the other colleges for record and comparison.

X. SUMMARY. Action is requested on the following:

1. Approval of the awarding of degrees and diplomas to the students who completed the requirements for graduation at the close of the summer session, August 4, 1939.
2. Acceptance of the resignation of Mr. William A. Behl, Miss Clare Ohlson, and Miss Margaret Vandenbark.
3. Approval of the appointment of Miss Maurine Bloomster, Mr. George P. Butterfield, Mr. Paul K. Crawford, Miss Ruth Inez Crawford, Dr. John R. Hainds, Miss Elsie Wiggert, and Miss Esther Williams, at the salaries indicated.
4. Approval of the payment of salary to Dr. Cobb during the time she was in France.

5. Permission to employ additional faculty members as the occasion warrants in the Departments of Home Economics, Physical Education for Men, and Music.
6. Approval of the salary change for Mrs. Wiltsie at the college dormitory.
7. Approval of the plan now in use for absence due to illness among regular employees and faculty members.
8. Acceptance of the resignation of Miss Lorene Lytle and approval of the appointment of Miss Helen Cline as Senior Department Bookkeeper.
9. Approval of the classification of Miss Linda Kestila as Junior Clerk under Civil Service at the salary indicated.
10. Approval of the employment of an additional engineer within the salary range set up by Civil Service and permission to make whatever adjustments are necessary in the employment of persons now engaged as engineers.
11. Permission to engage another women janitor at the salary indicated.
12. Approval of the agreement with the DeKalb Township High School.
13. Approval of the allotment of $400,000 for a science building.
14. Permission to accept the land which the Ellwood Estate desires to donate to the college.
15. Approval of an allotment of $7,500 from the Fund for Permanent Improvements to be set aside for improving this land.
16. Approval of an allotment of $5,000 for power plant improvement.
17. Approval of an allotment of $5,000 for the rehabilitation of our tennis courts.
18. Permission to pay the fee of $100 for the inspection made of our college by the American Association of University Women and the $25 fee for the college to become a corporate member of that organization.

Respectfully submitted,
KARL L. ADAMS, *President*

REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON

Meeting at Springfield, February 19, 1940

To the Chairman, Secretary and Members of the Normal School Board:

LADIES AND GENTLEMEN: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

I. STUDENTS

1. Attendance—Summer Term, 1939

a. College

	Total	Total One Year Ago	Per Cent Change
Men	231	218	
Women	442	472	
Total	673	690	2.4% loss

2. Attendance—Fall Quarter, 1939

a. College

Class	Men	Women	Total	Total One Year Ago	Per Cent Change
Postgraduates	3	5	8	3	166.7% gain
Seniors	76	56	132	97	36.0% gain
Juniors	79	71	150	171	12.2% loss
Sophomores	173	216	389	254	53.1% gain
Freshmen	237	235	472	512	7.8% loss
Total	568	583	1,151	1,037	10.9% gain

b. High Schools

	Boys	Girls	Total	Total One Year Ago
T. C. High School	103	106	209	198
Humboldt C. H. S.	46	49	95	99

c. Elementary Schools

	Boys	Girls	Total	Total One Year Ago
T. C. Elementary School	120	131	251	251
Humboldt Elementary School	24	19	43	40
Clear Spring Rural	9	11	20	26
Lafferty Rural	6	7	13	14
Oak Grove Rural	5	7	12	11

d. Non-Resident

	Men	Women	Total	Total One Year Ago	Per Cent Change
Extension Students (1st half-year)	138	273	411	397	3.5% gain

The Fall Quarter of 1938, one year ago, enrolled a 40% increase in student body, changing from 741 to 1,037 registrations. Evenly numbered years have been bringing larger enrollments, although the increase was larger than expected. The Fall Quarter of 1939, an odd numbered year, should normally have brought a decrease in enrollment, with a smaller freshman class than in even numbered years. The 1939 freshman class numbered 472, a 7.8% expected decrease from the freshman class of 512 in 1938. However, the 512 freshmen of 1938 produced 389 sophomores this autumn, a gain of 53.1%, the 171 juniors of 1938 produced 132 seniors for this year, a gain of 36%, and consequently, instead of the expected decrease in total enrollment, the college experienced a gain of 10.9% over the previous high of one year ago (1,037 students), reaching a total enrollment of 1,151 students.

The sophomore and senior class increases indicate the growing desire on the part of students to secure four years of training. Of the 1,151 students enrolled for the Autumn Quarter, 133 students (11.3%) enrolled in the two-year curriculum, and 1,018 students (88.7%) in some one of the four-year curricula. The distribution of

diplomas and degrees in the Class of 1939 bears out this shift in training period, with 54 students taking the diploma and 116 students receiving the degree.

Shift in the choice of teaching fields is indicated by the following analysis of *Major subject choice* by the student bodies of the years 1937-38, 1938-39 and 1939-40, as per the Fall Quarter enrollment.

FOUR-YEAR CURRICULA

Major Subject	1937-38	1938-39	1939-40
Art	4	12	13
Botany	20	28	25
Chemistry	34	38	38
Commerce	29	129	174
Elementary Education	31	76	92
English	54	76	83
Foreign Language (Latin)	15	14	14
Geography	6	10	8
Home Economics	83	107	99
Industrial Arts	84	114	105
Mathematics	59	79	92
Music	24	36	38
Physical Education (Men)	0	40	58
Physics	12	16	20
Social Science	110	91	113
Speech	0	7	21
Zoology	19	20	17
Total	584	893	1,010
Postgraduates	5	3	8
	589	896	1,018
Two-year Curriculum	152	141	133
Total Enrollment	741	1,037	1,151

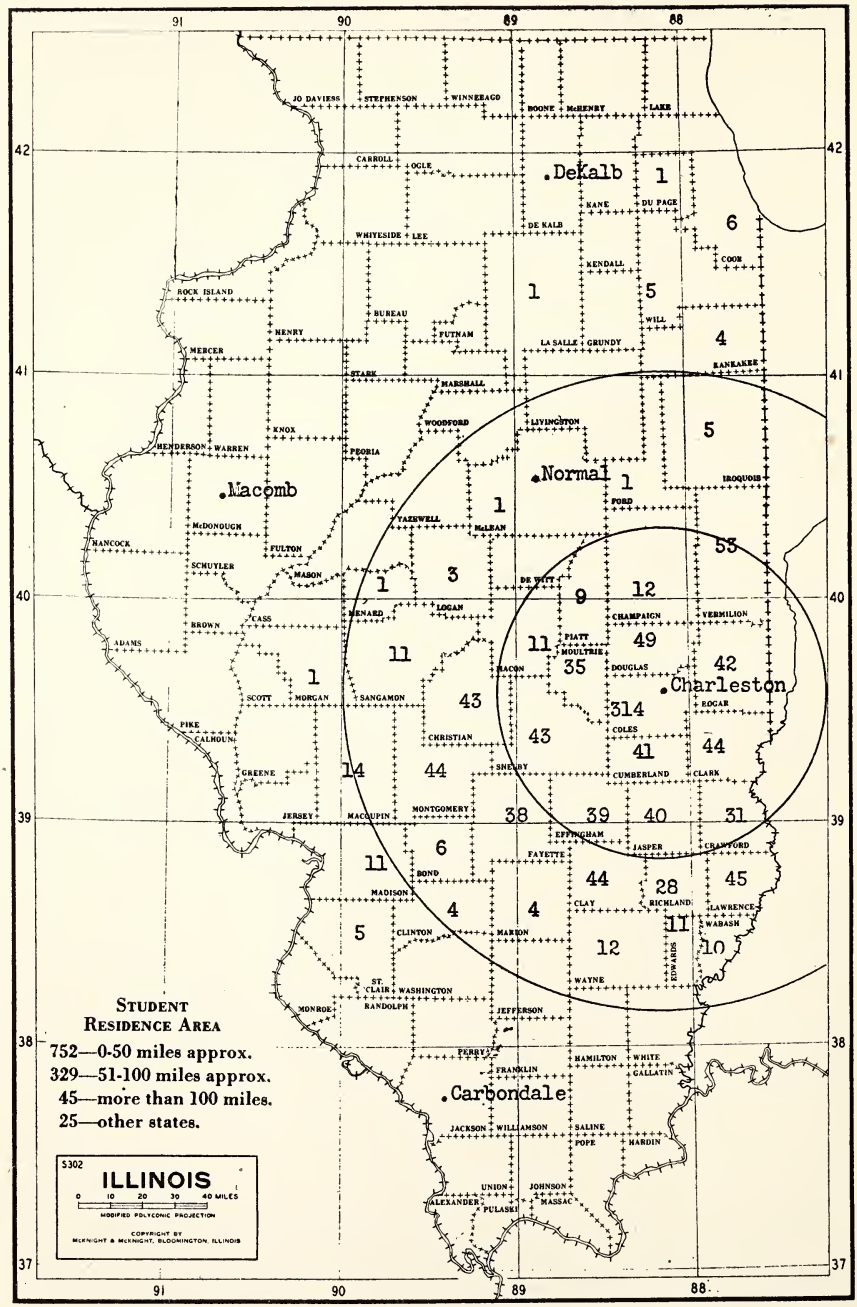
The number of major students in a department is not as indicative in regard to maintaining departmental staff as is the distribution of students within a department. The accompanying table gives the distribution by classes for the current year and indicates probable shifts in teaching load.

	Art	Botany	Chemistry	Commerce	Elem. Educa.	English	Latin	Geog.	History
Seniors	0	5	5	7	12	10	3	2	18
Juniors	0	4	6	12	19	15	3	0	17
Sophomores	9	12	12	78	36	24	4	2	25
Freshmen	4	4	15	77	25	34	4	4	53
	13	25	38	174	92	83	14	8	113

	Home Econ.	Indus. Arts	Math.	Music	Physical Educa.	Physics	Speech	Zoology	Total
Seniors	12	21	15	6	7	5	2	4	134
Juniors	21	19	10	5	7	4	5	1	148
Sophomores	30	25	24	9	15	4	8	5	322
Freshmen	36	40	43	18	29	7	6	7	406
	99	105	92	38	58	20	21	17	1,010

Postgraduate Students		8
		1,018
Two-Year Curriculum		
Sophomores	65	
Freshmen	68	
Total Two-Year Students		133
Total College Enrollment		1,151

The accompanying map of Illinois shows the distribution of enrollment by counties, and emphasizes the regional influence of the college.


Student Residence Area
752—0-50 miles approx.
329—51-100 miles approx.
45—more than 100 miles.
25—other states.
S302
ILLINOIS
0 10 20 30 40 MILES
MODIFIED POLYCONIC PROJECTION
COPYRIGHT BY McKNIGHT & McKNIGHT, BLOOMINGTON, ILLINOIS
Dekalb
Normal
Macomb
Charleston
Carbondale
JO DAVIESS
STEPHENSON
WINNEBAGO
BOONE
McHENRY
LAKE
CARROLL
OGLE
DU PAGE
KANE
DE KALB
WHITESIDE
LEE
KENDALL
COOK
ROCK ISLAND
BUREAU
HENRY
PUTNAM
WILL
LA SALLE
GRUNDY
MERCER
STARK
MARSHALL
KANKAKEE
WOODFORD
LIVINGSTON
HENDERSON
WARREN
KNOX
PEORIA
IROQUOIS
McDONOUGH
TAZEWELL
McLEAN
FORD
HANCOCK
FULTON
SCHUYLER
MASON
DE WITT
BROWN
CASS
MENARD
LOGAN
CHAMPAIGN
VERMILION
ADAMS
PIATT
MOULTRIE
BACON
DOUGLAS
SCOTT
MORGAN
SANGAMON
EDGAR
PIKE
CALHOUN
CHRISTIAN
COLES
GREENE
SHELBY
CUMBERLAND
CLARK
JERSEY
MACOUPIN
MONTGOMERY
EFFINGHAM
JASPER
CRAWFORD
FAYETTE
BOND
MADISON
CLAY
RICHLAND
LAWRENCE
WABASH
CLINTON
MARION
EDWARDS
ST. CLAIR
WASHINGTON
WAYNE
MONROE
RANDOLPH
JEFFERSON
PERRY
HAMILTON
WHITE
GALLATIN
FRANKLIN
JACKSON
WILLIAMSON
SALINE
POPE
HARDIN
UNION
JOHNSON
ALEXANDER
MASSAC
PULASKI
91
90
89
88
42
41
40
39
38
37

3. Attendance—Winter Quarter, 1939-40

	Men	Women	Total	Total One Year Ago	Per Cent Change
a. College					
Postgraduates	3	4	7	5	40.0% gain
Seniors	74	53	127	97	30.0% gain
Juniors	74	69	143	166	13.8% loss
Sophomores	165	211	376	253	48.6% gain
Freshmen	214	222	436	485	10.1% loss
	530	559	1,089	1,006	8.2% gain

b. High Schools	Boys	Girls	Total	Total One Year Ago
T. C. High School	100	103	203	195
Humboldt C. H. S.	46	49	95	99

c. Elementary Schools	Boys	Girls	Total	Total One Year Ago
T. C. Elementary School	118	130	248	251
Humboldt Elementary School	24	19	43	40
Clear Spring Rural	9	11	20	26
Lafferty Rural	6	7	13	14
Oak Grove Rural	5	7	12	11

d. Non-Resident	Men	Women	Total	Total One Year Ago	Per Cent Change
Extension Students (1st half-year)	138	273	411	338	3.5% gain

4. Graduates, Summer Term, 1939:

a. The following students completed the requirements for the degree of Bachelor of Education, and are recommended for graduation as of August 4, 1939:

FOUR-YEAR DEGREE GRADUATES

Allard, Floyd Edward, Mathematics—History.....Metcalf
Baker, Laura Mildred, Geography—English, Botany, History.....Charleston
Berns, Charles Patrick, Mathematics—Coaching, History.....Oconee
Bohn, Fred Ogden, Industrial Arts—Mathematics.....West Union
Cain, George Bryan, Physical Education—Industrial Arts.....Charleston
Cline, Carl Arthur, Chemistry—Physics, Mathematics.....Mattoon
Cordis, Charles Robert, Industrial Arts—Botany.....Rosamond
Cornwell, Guy Elam, Industrial Arts—History.....Taylorville
Cothren, Cathryn Anne, History—French, Geography.....Springfield
Crouse, Genevieve Leseman, Home Economics—English.....Altamont
Davidson, Stephen Bradley, Physical Education—Industrial Arts.....Marshall
Davis, Hugh Floyd, Mathematics—History, Physical Education.....Arthur
Dowler, Olive Maxine, English—Latin, French.....Charleston
Dunn, Beulah Hilgenberg, Elementary Education, History—Geography.....Mattoon
Dunn, Merrill Thomas, Social Science—Commerce, Geography.....Charleston
Flori, Eugenia Marilouise, Home Economics—Chemistry.....Newton
Fryer, William Edwin, History—English, Music.....Xenia
Fulton, Robert Samuel, Geography—Botany.....Charleston
Gard, Florillo Susan, Primary Education, History—Mathematics.....Casey
Gates, Francis, Industrial Arts—Agriculture.....Champaign
Gibbs, Howard Eugene, Mathematics—Physics, Geography.....Charleston
Heineman, Doris Margaret, Zoology—Physical Education, Botany.....Hillsboro
Iberg, Eileen Eunice, Elementary Education—History, English.....Highland
Johnston, James Wilson, Industrial Arts—Botany.....Tower Hill
Keene, Thomas James, Chemistry—Physics, Mathematics.....Mattoon
Kincaid, Gerald Lloyd, History—English, Speech.....Palestine
Lake, Margaret Palmer, Elementary Education—English, Geography.....Springfield
Lanman, Irvin Todd, Industrial Arts—History, Physical Education.....Ashmore
McCain, Hadley Dewey, History—Physical Education, Geography.....Robinson
Michael, James Arthur, History—Geography, English, German.....Charleston
Miller, Betty Lou, Home Economics—Art.....Danville
Moon, Alene Marie, Elem. Education, Mathematics—English, History...Mulberry Grove
Murphy, Leland Chandler, Industrial Arts—History.....Louisville
Nolin, Ruby Edith, Home Economics—History.....Milford
Piper, Margaret Lou, Home Economics—History, Art.....Sumner
Prosen, Stephen John, Industrial Arts—Social Science.....Ottawa
Pruett, Floyd Wesley, Mathematics—Physics, Coaching.....Edgewood
Smith, Dale Corwin, History—Commerce, Physical Education.....Sullivan
Spence, Paul Harmon, Geography—Social Science.....Charleston

Thompson, Grace Genevieve, Commerce—History, English ..... Witt
Voris, Louis Kirkum, Social Science—Commerce, Coaching ..... Charleston
Watts, Lorie Otto, Chemistry—Mathematics, Physics ..... Oblong
Worland, Agnes Louise, Elementary Education—Music ..... Neoga

Men	Women	Total
27	16	43

b. The following students completed the requirements for the two-year Junior College Diploma, and are recommended for graduation as of August 4, 1939:

TWO-YEAR DIPLOMA GRADUATES

Anderson, Catherine Mary ..... Stewardson
Chandler, Helen Carolyn ..... Westville
Collins, Thelma ..... Strasburg
Craig, Wileffa Rahe ..... Hume
Durham, Edith ..... Mattoon
Farrell, Mary Catherine ..... Paris
Frame, Robert Olin ..... Hillsboro
Helm, Cathrine Clara ..... Oblong
House, Nellie Fern Haskell ..... Mattoon
Kirchhoff, Wilbert William ..... Altamont
Lehman, Nadine Jessie ..... Nokomis
Lively, Mary Florien ..... Beecher City
Pence, Norvella Fern ..... Hillsboro
Shrake, Sadie Gail ..... Holliday
Smith, Edith Rosalie ..... St. Elmo
Stockdale, Bessie May ..... Tower Hill
Weck, Lois Mildred ..... Duluth, Minnesota
Wilson, Ruth Ellen ..... Mattoon

Men	Women	Total
2	16	18

RECAPITULATION—CLASS OF 1939

	Men	Women	Total
Degrees, June	36	37	73
Degrees, August	27	16	43
Total	63	53	116
Diplomas, June	4	32	36
Diplomas, August	2	16	18
Total	6	48	54

The Class of 1939 thus includes 116 degrees and 54 diplomas, a total of 170 graduates.

5. Per capita cost, 1938-39:

The attendance and expenditures for the fiscal year July 1, 1938-June 30, 1939, were as follows:

ATTENDANCE, 1938-39

Term	Enrollment	Equiv. 36 Weeks
Summer School, 1938	690	172.50
Fall Quarter, 1938	1,037	345.67
Winter Quarter, 1938-39	1,006	335.33
Spring Quarter, 1939	961	320.33
Extension 1st half year, 1938-39	393	32.75
Extension 2d half year, 1938-39	397	33.08
		1,239.66

EXPENDITURES, 1938-1939

	Appropriation	Revolving Fund	Total
Salaries and Wages	$291,846.16	$38,785.91	$330,632.07
Office Expenses	2,533.17	1,139.57	3,672.74
Travel	1,339.86	6,431.10	7,770.96
Operation	24,695.74	10,356.05	35,051.79
Repairs and Equipment	20,605.35	.....	20,605.35
Total	$341,020.28	$56,712.63	$397,732.91

The per capita cost for 1938-39 equals the quotient of the total expense, $397,732.91, divided by the equivalent number of students for 36 weeks, 1,259.66, and is $320.84. The decrease from the per capita cost of the previous fiscal year, 1937-38, of $377.13, is due to the increase of 35% in the equivalent enrollment for the fiscal year, 1938-39, in spite of $44,596.40 additional cost.

II. FACULTY

1. Leave of absence:
   a. Margaret B. Donley, A.M., First Grade Critic Teacher, was forced to begin her year's work three weeks late, because of illness in her immediate family. Miss Donley was called home again for one week in November and one week in December by the deaths of her sister and mother. Miss Anna Morse, retired First Grade Critic Teacher, and advanced students cared for Miss Donley's duties during her absence.
   b. Ica Marks, M.S., Instructor in Biology in Teachers College High School, became ill in November. Miss Marks requests leave of absence without salary, for the winter quarter, 1939-40.

2. Resignations:
   a. Eugene K. Asbury, M.Mus., Instructor in Music and Director of Bands, on December 26, 1939, to accept employment with the Chrysler Motor Corporation.

3. Substitute instructors:
   a. Ella May Martin, B.A., Lawrence College, 1915; M.A., 1920; Ph.D., University of Wisconsin, 1924, as substitute Instructor in High School Biology for the winter quarter, vice Ica Marks on leave of absence at a salary of $200 per month.
   b. Rudolph D. Anfinson, diploma, State Teachers College, St. Cloud, Minnesota, 1929; B.E., 1933, M.A., 1933; Ph.D., University of Minnesota, December, 1939, as substitute Instructor in Music and Director of Bands, vice Eugene K. Asbury, resigned, for the last five months of the college year at a salary of $215 per month.

4. Completion of graduate study:

   Opportunity should not pass without calling the attention of the Board to the splendid academic record achieved by ten members of the faculty, each being in the employ of the college when the administration changed in 1933.

   a. Eugene M. Waffle, Assistant Professor in English, received the Ph.D. degree from George Peabody College for Teachers, in August, 1939.

b. Robert A. Shiley, Assistant Professor in English, received the Ph.D. degree from the School of the Drama of Yale University in June, 1939.

c. Rose Zeller, Instructor in Geography, completed the requirements for the Ph.D. degree from the School of Geography of Clark University in August, and will receive the degree at the June, 1940, convocation.

d. Hobart F. Heller, Dean of Men and Assistant Professor of Mathematics, completed the requirements for the Ph.D. from Columbia University in the autumn, has received the final printer's proof of his dissertation, and expects to be awarded the degree in February.

e. Florence McAfee, head of the Department of Physical Education for Women, completed the work for the Doctor of Education from New York University in December, and will receive the degree at the February, 1940, convocation.

f. Russell H. Landis, Assistant Professor of Industrial Arts, completed the requirements of the Doctor of Education degree at The Pennsylvania State College in December, and will be awarded the degree at the convocation in February, 1940.

g. Howard DeF. Widger, Professor of English, completed the research on his dissertation during the Christmas holiday, and hopes to receive the Ph.D. degree from the University of Illinois in June, 1940.

h. Three others, Walter M. Scruggs at Harvard University, Harold M. Cavins at Leland Stanford University, and Wayne P. Hughes at New York University, have completed residence requirements and are well on the way toward dissertation completion.

i. Four instructors who have joined the staff under the present administration are equally advanced in graduate study; Earl Dickerson, Edith Haight and Seth Fessenden at New York University, and Winnie Davis Neely at the University of Wisconsin, and expect to complete doctorates by June, 1941.

5. Summer School Faculty

The following persons are recommended for the summer school faculty, at the total salary indicated (eight weeks).

SUMMER FACULTY—1940

Art:	
Whiting, Mildred, Ph.D.*, Assistant Professor	$ 600.00
Harrison, Cleobelle, A.M., Instructor	430.00
Sargent, Paul (one-half time), Visiting Instructor	300.00
Biological Science:	
Thut, Hiram F., Ph.D.*a, Assistant Professor	580.00
Spooner, Charles S., Ph.D.*, Professor	720.00
Scruggs, Walter M., M.S., Assistant Professor	580.00
Commerce:	
Thompson, James M., Ed.D.*, Assistant Professor	640.00
Robinson, Stanley C., A.M., Instructor	420.00
Hunter, Jessie I., A.M., Instructor	400.00

Education:	
Rothschild, Donald A., Ph.D.,*a, Associate Professor	$ 660.00
Heise, Bryan, Ph.D., Assistant Professor	640.00
Edward, Arthur U., Ph.D., Assistant Professor	580.00
Olsen, Hans C., Ph.D., Assistant Professor	540.00
English:	
Widger, Howard DeF., A.M.*a, Professor	800.00
Andrews, Franklyn L., A.M., Associate Professor	630.00
Waffle, Eugene M., Ph.D., Assistant Professor	580.00
Shiley, Robert A., Ph.D., Assistant Professor	580.00
Geography:	
Harris, Ruby M., S.M.*a., Associate Professor	600.00
Zeller, Rose, A.M., Assistant Professor	560.00
Home Economics:	
Morris, Sadie O., Ph.D.*, Associate Professor	600.00
Lyons, Mary E., Ph.D., Assistant Professor	500.00
Schmalhausen, Ruth, A.M., Assistant Professor	400.00
Industrial Arts:	
Klehm, Walter A., Ed.D.*, Associate Professor	680.00
Hughes, Wayne P., A.M., Assistant Professor	600.00
White, Clarence M., M.S., Instructor	420.00
Shake, Shelby S., M.S., Instructor	400.00
Library:	
Booth, Mary J., B.L.S.*, Associate Professor	640.00
Smith, May, M.S., Assistant Librarian	400.00
Love, Harriet, M.S., Assistant Librarian	380.00
Duggleby, Esther, M.A., Assistant Librarian	380.00
Stubblefield, Louise, B.S. in L.S., Assistant Librarian	300.00
Mathematics:	
Hostetler, Ruth, A.M., Instructor	520.00
Music:	
Wolfe, Irving W., Ph.D.*, Associate Professor	640.00
Hanson, Ethel I., A.M., Instructor	450.00
Warner, Robert A., M.Mus., Instructor	400.00
Physical Education (Men):	
Lantz, Charles P., Ph.D.*, Associate Professor	690.00
Angus, Winfield S., M.S., Instructor	500.00
Physical Education (Women):	
Hupprich, Mabel, M.S.*a, Instructor	480.00
Haight, Edith, A.M., Instructor	400.00
Physical Science:	
Railsback, Ora L., Ph.D.*, Professor	760.00
Albert, Walter D., Ph.D., Assistant Professor	540.00
Social Science:	
Coleman, Charles H., Ph.D.*a, Associate Professor	640.00
Seymour, Glenn H., Ph.D., Associate Professor	640.00
Alter, Donald R., Ph.D., Assistant Professor	580.00
Wood, William G., Ph.D., Instructor	500.00
Speech:	
Ross, J. Glenn, Ph.D.*, Assistant Professor	640.00
Elementary School:	
Stevens, Leah, S.M., Instructor	580.00
Baker, Emily V., A.M., Instructor	450.00
Bankson, Bernice I., A.M., Instructor	450.00
Arnold, Myrtle, A.M., Instructor	470.00
Junge, Charlotte, A.M., Visiting Instructor	400.00
——————, A.M., Visiting Instructor	400.00
Ivey, Mae J., A.M., Visiting Instructor	400.00
Thompson, Mary, R.N., School Nurse	350.00
Price, Ruby S., B.Ed., Ungraded Room (6 weeks)	210.00
Lectures	300.00
Total	$28,930.00

6. Eastern is reporting to the Board the migration of certain members of the faculty for summer school teaching. Dr. Kevin J. Guinagh will teach Latin at the University of Illinois, Dr. William H. Zeigel will teach Education at the University of Minnesota, Dr. Russell H. Landis will teach Vocational Education at Washington State College, and Dr. James M. Thompson refused an offer to teach Commercial Education at the University of Florida. It is indeed gratifying to have faculty members considered eligible for service in such institutions.

III. OTHER EMPLOYEES

1. Mrs. Mary Baker, Domestic in the women's dormitory, fell on January 3, 1940, and badly injured a hip. During Mrs. Baker's absence, Mrs. Lulu Moore is substituting at the same salary of $50 per month and maintenance.

IV. ORGANIZATION

1. According to instructions from the co-ordinator for the teachers colleges per letter dated November 27, 1939, contracts between the college and (a) affiliated rural schools, (b) affiliated village elementary school and (c) affiliated village high school, are submitted in supplementary mimeographed form. The names and salaries of affiliated teachers were submitted in the salary budget for the current fiscal year, and approved by the Board at the meeting of September 11, 1939.

   The approved list of affiliated schools and teachers comprises:

   (a) Humboldt Community High School

   Greer, Howard E., A.M., Principal $540.00
   (one-half of salary as Elementary Superintendent)
   Armer, Eugene B., B.Ed., Mathematics-Science 270.00
   Poorman, Mary E., A.B., History-English 225.00
   Hitt, Velma, B.S., Home Economics 225.00

   (b) Humboldt Elementary School

   Sprouse, Denson, B.Ed., 7-8 Grades 360.00
   Smith, Avis, B.Ed., 4-5-6 Grades 270.00
   Harvey Velma, B.Ed., 1-2-3 Grades 270.00

   (c) Rural Schools

   Albers, Glenna, B.Ed., Clear Spring 400.00
   Gabel, Izetta E., B.Ed., Lafferty 370.00
   Price, Ruby S., B.Ed., Oak Grove 365.00

2. Increased enrollment in Home Economics, Industrial Arts and Commerce is bringing about marked lack of opportunity for practice teaching in these fields. Affiliated relationships with nearby school systems will be necessary to accommodate this demand in 1940-41.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The additional boiler for the heating plant is now being installed, with completion likely about April 15th. Attention of the Board is directed to the mimeographed copies of (1) the report of Mr. William Altenbaumer, inspector of boilers for the Division of Architecture and Engineering, under date of July 15, 1939, and of (2) letter from Mr. C. W. Macardell, Architectural Assistant, under date of July 19, 1939. During the visit of Mr. Altenbaumer for inspection of the heating plant prior to writing specifications for the new boiler, his attention was called to the condition of the stokers of the boilers in use, and his rating of their condition requested. It is hoped the Board will see fit to allot sufficient funds for the installation of stokers similar to that now being installed, as recommended by the Division of Architecture and Engineering.

2. The equipment of the Science Building is being assembled and installed slowly. All departments except chemistry have used much of the former equipment temporarily installed, and have fared surprisingly well. A tremendous shortage of microscopes exists, and with the installation of the chemistry tables, there will be an equally dire shortage in chemical glassware. As the equipment under order is gradually installed, the evidence of additional equipment needed becomes more prominent. Balance tables and reagent shelving are particularly needed in the chemistry laboratories. Cases for care of equipment and supplies under lock, are equally pressing need in botany and zoology. It is hoped that the science equipment will be sufficiently installed for dedication observance in the late spring.

3. Rooms in the Main Building, formerly occupied by the sciences, have on the second floor been rehabilitated for English and Social Science classrooms, and on the third floor for the work in Commercial Teacher Training. Light oak furniture secured through the Department of Welfare, and rehabilitation of floors and walls by the college carpenter and college painter, have provided excellent quarters for the Department of Commerce. The repair work has now been transferred to other portions of the Main Building, and markedly pleasing results are being secured.

4. The dressing rooms in the basement of the women's dormitory have been partially reworked to accommodate (1) the children of the campus elementary school, and (2) the storage rooms, office and practice rooms of the college band. Considerable repair work remains necessary, including a new floor in the old gymnasium, with sound-proofing band quarters and the installation of new toilet and shower facilities in the dressing rooms.

5. Use of the Health Education Building brings (a) every day the need of a new and complete system of walks and drives, and (b) every night the need of a campus lighting system.

6. Other outstandingly needed repair items include:
   (a) Rewiring and refixturing the Women's Dormitory.
   (b) New plumbing fixtures in the Women's Dormitory.
   (c) Rebuilding and replumbing the men's and women's lavatories in the Main Building.
   (d) Materials with which the college repair force can continue rehabilitation of floors and walls in the Main Building and in the Training School.

VII. AUXILIARY ENTERPRISES

1. The financial report of the college for the Fiscal Year 1938-39 is now nearing completion, and will be mailed under separate cover as usual.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. The attention of the Board is again called to the need for settlement with Messrs. Hewitt, Emerson and Gregg, for associate architects' fees on the equipment of the Health Education Building. A detailed report of the situation is presented from the June, 1939, report.

X. SUMMARY

Action of the Normal School Board is requested on the following items:

1. Graduation of students completing four-year and two-year curricula as listed for August 4, 1939.
2. Leave of absence for Ica Marks as stated.
3. Acceptance of resignation of Eugene K. Asbury.
4. Employment of Ella May Martin and Rudolph K. Anfinson, substitute instructors, as stated.
5. Employment of faculty for the summer term of 1940 in the positions and at the salaries stated.
6. Leave of absence for Mrs. Mary Baker, domestic, until able to return to work, and employment of Mrs. Lulu Moore as substitute as stated.
7. Approval of contracts with affiliated schools for 1939-40 as stated.
8. Permission to work out plan for needed additional practice-teaching facilities in home economics, industrial arts and commercial education for 1940-41.
9. Consideration of allotment of funds to cover the repair to existing boilers as recommended by Division of Architecture and Engineering, as per supplement submitted.
10. Disposal of final settlement with associate architects for services connected with equipment for Health Education Building.
11. Consideration of allotment of funds to cover repair items as follows:
    (a) Rewiring and refixturing women's dormitory.
    (b) Rebuilding campus walks and drives.
    (c) Installing campus lighting system.
    (d) Rebuilding lavatories in Main Building.
    (e) Rebuilding bathrooms in Women's Dormitory.
    (f) Renovating old gymnasium and dressing rooms.
    (g) Supplying building materials for general room renovation in Main Building and Training School.

Respectfully submitted,

ROBERT G. BUZZARD

NORMAL SCHOOL BOARD MINUTES

The Normal School Board met at Charleston, Illinois, on May 20, 1940.

Mr. J. D. Dill acted as Chairman, Dr. W. E. Sunderman as Secretary.

On roll call the following members were present:

Roswell B. O'Harra
Miss Harriett McIntire
Jacob Alschuler
Otto G. Beich
Mrs. Reed Green
John A. Wieland
W. E. Sunderman
J. D. Dill
Charles McMorris

Absent: Mr. J. J. Hallihan, Dr. Preston Bradley.

A motion was made by Mr. Alschuler, seconded by Miss McIntire, that minutes of last meeting be dispensed with. Motion carried.

A motion for report of Budget Committee on allotments of permanent improvements fund was made at this time. Motion carried.

Mr. Alschuler, Chairman of the Budget Committee, made his report as follows:

REPORT OF THE COMMITTEE APPOINTED TO ALLOT THE PERMANENT IMPROVEMENT FUNDS FOR THE YEARS 1939-41.

1. The committee has previously been polled by letter concerning the allotment of the sum of $37,500 for the remodelling and rehabilitation of the old Library building at Normal. The members of the committee having signified their consent to such allotment, Mr. File has taken the necessary steps to get this project under way. It remains the duty of the Board at this meeting to approve this allotment.

2. After the approval of the above allotment to Normal, there remains in the Permanent Improvement Fund available for distribution, the total sum of $801,068.39. Your committee has met and has agreed upon the following apportionment out of this sum.

   (a) To *Eastern Illinois State Teachers College*

1. For lighting of campus.....	$ 8,000	
2. For new plumbing in girls' dormitory and Main Building.....	10,000	$ 18,000

(b) To *Southern Illinois State Normal University*		
1. For refurnishing of Anthony Hall	$ 15,000	
2. For land and new Training School Building	500,000	$515,000
(c) To *Illinois State Normal University*		
1. For repair of old Main Building	$ 7,500	
2. For rehabilitation of heating equipment in Castle Hall	4,000	
3. For campus improvements	10,000	21,500
(d) To *Western Illinois State Teachers College*		
1. For repair of roof on Main Building	$ 6,000	
2. For purchase of Home Management House and equipment	30,000	36,000
(e) To *Northern Illinois State Teachers College*		
1. For repair of coal and ash conveyors	$ 1,350	
2. For repair of smoke stacks	1,000	
3. For new Science Building	150,000	152,350
		$742,850

The total of the above allotments is $742,850, leaving a balance in the Permanent Improvement Fund of $58,218.39 to care for contingencies during the balance of the biennium.

3. The chairman of this Board and the Co-ordinator are requested to bring this allotment to the attention of the Governor, with the request that the Governor give his approval thereto.

4. In the case of the new Training School Building at Southern Illinois State Normal University, it is expected that the total cost of said building will come to approximately $600,000. No provision is made in the present allotment for equipment since it is not expected that the building will be ready for equipment during the present biennium. The allocation of an additional amount for equipment and completion of this building is to be an item of first importance at the commencement of the next biennium.

5. The sum of $150,000 is allotted to Northern Illinois State Teachers College for the commencement of a Science Building, it being expected that such building will cost at least $300,000 without equipment. It is to be understood as the sense of this Board that the allocation of the additional funds necessary to complete and equip this building shall be an item of first importance at the commencement of the next biennium.

6. Certain requests on the part of the presidents and Board members for individual items of rehabilitation and repair have of necessity had to be eliminated or reduced in amount because of the fact that the total Permanent Improvement Fund would not permt for their allowance. The members of this committee hope that the Legislature will appropriate a sufficient fund at its next regular session so that these items which have had to be passed over at this time can be completed during the next biennium, and it is the sense of this committee that a list of such items be kept by the chairman of this committee, to be included in the budget for the next biennium.

(Signed) J. E. Alschuler
W. E. Sunderman
R. B. O'Harra
Lulu M. Green
Chas. E. McMorris
Otto G. Beich

May 20, 1940

A motion was made by Mr. O'Harra that Item 6 of report of committee be changed and the following items requested but not approved at this time, be included in the sense and meaning of the first paragraph of Item 6.

Eastern Illinois State Teachers College
Complete fourth floor of dormitory
Redecorate auditorium
Refinish old gymnasium floors
Re-roof main building
Lighting fixtures for training school

Southern Illinois State University
Rehabilitation of farm buildings
Complete and equip new training school building

Illinois State Normal University
Build garage for Home Management House
Purchase of Smith Hall

Western Illinois State Teachers College
Superstructure for swimming pool

Northern Illinois State Teachers College
Complete and equip new Science Building.

Motion was made by Mr. O'Harra, seconded by Mr. Alschuler, that the item of garage at Old Normal be omitted. Motion carried.

Motion was made by Mr. Alschuler, seconded by Mr. Beich, that the report of the Budget Committee with amendment be adopted. Motion carried.

Dr. Fairchild gave his report. Motion was made by Mr. Alschuler, seconded by Mrs. Green, that Mr. Fairchild's report be accepted, omitting items 8, 15, 16 and 17 of the summary and including the approval of the Federal Government Civilian Training Project. Motion carried.

Dr. Adams presented his report. Motion was made by Mr. Wieland, seconded by Mr. Alschuler, that report be approved with the exception of items 6, 7 and 9. Motion carried.

The Board adjourned for lunch. Mr. Beich could not be present for the afternoon session.

Mr. Pulliam presented his report. Motion was made by Mr. Alschuler, seconded by Mrs. Green, that the report be accepted. Motion carried.

Mr. Morgan presented his report. Motion was made by Mr. O'Harra, seconded by Mrs. Green, that report be approved with the exception of items 3, 4, 5, 6, 7, 9, 10, 11, 13, 17 and 19. Motion carried.

Motion was made by Mr. O'Harra, seconded by Mr. McMorris, that Mr. Lucien File cooperate with Mr. Wieland in procuring an estimate of cost of having the minutes and reports of the Board printed in book form back to the time of the last printed form, which is about four years, and if it does not cost to exceed $1,000.00 this expense is to be met by taking $200.00 from each college. Motion carried.

Motion was made by Mrs. Green, seconded by Mr. O'Harra, that the chairman of the Board appoint a committee of three members of this Board to assist President Fairchild in arranging details with respect to the proposed union building at Normal University and to cooperate with the Attorney General in discovering what the other teachers colleges may do to participate in similar undertakings on their campuses. Motion carried.

Mr. J. J. Hallihan appointed Mr. Beich, Mr. McMorris and Mr. O'Harra as a committee of three to confer with the Attorney General on the Student Union situation at Normal, and also on the matter of transfer of property by the Normal School Board.

Dr. Buzzard presented his report. Motion was made by Mr. McMorris, seconded by Miss McIntire, that the report be approved with the exceptions of items 6 and 7. Motion carried.

Motion was made by Mr. O'Harra, seconded by Miss McIntire, that people interested in a garage at Home Management House at Normal University be permitted to build it. Motion lost. Only two votes cast. Mrs. Green voted Yes, Mr. O'Harra No.

Motion was made by Mrs. Green, seconded by Mr. O'Harra, that the meeting adjourn. Motion carried.

JOHN D. DILL, *Acting Chairman*

W. E. SUNDERMAN, *Acting Secretary*

REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB
May 20, 1940

I. STUDENTS

1. Attendance, Winter Term, 1940

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	10	6	16	15
Seniors	52	74	126	112
Juniors	65	65	130	128
Sophomores	125	184	309	253
Freshmen	226	232	458	398
Total	478	561	1039	906
b. High School	119	127	246	242
c. Elementary School	208	192	400	411
Grand Total	805	880	1685	1559

2. One wonders whether the increase in attendance for the college year 1938-1939 and again for 1939-1940, as shown by the enrollments in the sophomore and freshman classes of this year over last, will be reflected this next year in an increased junior enrollment, and likewise the following year, in a larger senior enrollment. In examining the above table, it would seem that 130 juniors enrolled this year from a sophomore class of 253 the previous year. On that same basis, with 309 in the sophomore class this year, the junior class for next year will be approximately 160, and since 309 sophomores this year followed an enrollment of 398 freshmen last year, the number of sophomores next year, following an enrollment of 458 freshmen this year, would be in excess of 350. If these conditions should arise, the college will be very greatly crowded, and we shall have a problem in adjusting classes in the best possible way for this added load.

II. THE FACULTY

1. The following is the faculty list, with salaries, for the First Summer Term of six weeks. These are to be paid from Salaries and Wages.

   One-fourth of the June salary for faculty members in this list was provided in the salaries which were submitted before the college opened last fall. The amount in the first column in the table, therefore, completes the salaries for the month of June.

   The salaries provided in the second column, or for the second three weeks, complete the First Summer Term, and teachers who teach during the Second Summer Term will have one week's salary from that term combined with this in the second

column, to make up the July salary, and the salary for the remainder of the Second Summer Term will be included in the August payroll.

Name and Classification	Department	First 3 Weeks	Second 3 Weeks	Total
Archer, J. L., Assistant Professor	Extension	$266.25	$266.25	$532.50
Ayre, H. G., Unclassified	Mathematics	187.50	187.50	375.00
Bailey, D. L., Associate Professor	Education	266.25	266.25	532.50
Barclay, Ralph, Instructor	Physical Education	180.00	180.00	360.00
Beighey, Clyde, Associate Professor	Commercial Ed.	277.50	277.50	555.00
Bennett, C. W., Assistant Professor	Chemistry	195.00	195.00	390.00
Bennett, Mary, Assistant Professor	Biology	210.00	210.00	420.00
Bodine, M. G., Unclassified	History	187.50	187.50	375.00
Bonham, Tressie, Assist. Professor	Home Economics	195.00	195.00	390.00
Brackhage, L. H., Unclassified	Commercial Ed.	150.00	150.00	300.00
Brophy, Kathleen, Instructor	Physical Education	157.50	157,50	315.00
Burke, Marjorie, Unclassified	Training School	168.75	168.75	337.50
Carson, Ruth, Associate Professor	Foreign Language	243.75	243.75	487.50
Carter, J. H., Instructor	Chemistry	187.50	187.50	375.00
Colby, Eva, Associate Professor	Home Economics	228.75	228.75	457.50
Cooper, Bessie, Assistant Professor	Training School	225.00	225.00	450.00
Crabb, Edith, College Nurse	Health	105.00	105.00	210.00
Crilly, Karl, Assistant Professor	Music	195.00	195.00	390.00
Currens, F. H., Professor and Dean	Chemistry	348.75	348.75	697.50
Duncan, Myrtle, Assistant Professor	Training School	195.00	195.00	390.00
Eller, W. H., Associate Professor	Physics	236.25	236.25	472.50
Evans, Cecile, Assistant Professor	Library	195.00	195.00	390.00
Garwood, Irving, Professor	English	307.50	307.50	615.00
Gilbreth, H. B., Unclassified	Commercial Ed.	187.50	187.50	375.00
Ginnings, R. M., Professor	Mathematics	322.50	322.50	645.00
Hanson, Ray, Assistant Professor	Physical Education	243.75	243.75	487.50
Hesh, Claude, Instructor	Geography	187.50	187.50	375.00
Hopper, Victor, Unclassified	Training School	56.25	56.25	112.50
Horrabin, Waldo, Instructor	Chemistry	180.00	180.00	360.00
Jackson, Fanny R., Assist. Professor	Library	210.00	210.00	420.00
Julstrom, Clifford, Instructor	Music	168.75	168.75	337.50
LaTourrette, Ruthadelle, Unclass.	Training School	150.00	150.00	300.00
Linder, R. G., Associate Professor	Extension	228.75	228.75	457.50
McAllister, W. A., Assist. Professor	History	210.00	210.00	420.00
Miller, Rayman, Instructor	Industrial Arts	187.50	187.50	375.00
Miner, Sarah, Instructor	Home Economics	127.50	127.50	255.00
Mitchell, Beulah, Assist. Professor	Training School	195.00	195.00	390.00
Nelson, Carl, Instructor	Music	183.75	183.75	367.50
Oathout, C. H., Associate Professor	Agriculture	266.25	266.25	532.50
O'Dell, DeForrest, Unclassified	English	206.25	206.25	412.50
Olson, Hazel, Unclassified	Training School	56.25	56.25	112.50
Pearce, Clifford, Unclassified	Education	180.00	180.00	360.00
Pease, Kent, Unclassified	English	201.25	201.25	402.50
Pence, Helen, Assistant Professor	Training School	195.00	195.00	390.00
Potter, Olive, Assistant Professor	Physical Education	195.00	195.00	390.00
Pottle, Theodora, Assist. Professor	Art	221.25	221.25	442.50
Ray, Ethel, Assistant Professor	Education	195.00	195.00	390.00
Reynolds, Juna, Instructor	English	165.00	165.00	330.00
Roberts, Alvin B., Unclassified	Visual Education	180.00	180.00	360.00
Robinson, Lauretta, Instructor	Training School	165.00	165.00	330.00
Schannenk, Margaret, Assistant Prof.	Training School	195.00	195.00	390.00
Schleier, Louis, Associate Professor	Education	266.25	266.25	532.50
Schory, H. F., Assistant Professor	English	228.75	228.75	457.50
Schreiber, E. W., Associate Professor	Mathematics	236.25	236.25	472.50
Schuppert, W. L., Professor	History	322.50	322.50	645.00
Scott, Elna, Assistant Professor	Training School	195.00	195.00	390.00
Seal, H. C., Associate Professor	History	228.75	228.75	457.50
Shake, Kimbro, Student Instructor	Visual Education	82.50	82.50	165.00
Sharp, D. Louise, Unclassified	Dean	195.00	195.00	390.00
———, Assistant Professor	Physical Education	221.25	221.25	442.50
Simpkins, R. R., Professor	Education	337.50	337.50	675.00
Sirola, Olga, Unclassified	Health	161.25	161.25	322.50
Sollars, Velna, Instructor	Assistant Reg.	135.00	135.00	270.00
Sproull, Grace, Unclassified	French	180.00	180.00	360.00
Strome, Alberta, Instructor	Art	187.50	187.50	375.00
Stubblefield, H. I., Professor	Health	277.50	277.50	555.00
Sturm, Kathryn, Unclassified	Biology	157.50	157.50	315.00
Sullivan, J. L., Unclassified	Agriculture	187.50	187.50	375.00
Swofford, Lyndall, Unclassified	Library	150.00	150.00	300.00
Terrill, Jennette, Instructor	Training School	168.75	168.75	337.50
Thisted, M. N., Associate Professor	Dean	236.25	236.25	472.50
Thompson, Katharine, Assist. Prof.	Training School	225.00	225.00	450.00
Tillman, A. G., Professor	Geography	273.75	273.75	547.50
Voss, Hertha, Instructor	Registrar	180.00	180.00	360.00

Name and Classification	Department	First 3 Weeks	Second 3 Weeks	Total
Waggoner, H. D., Professor	Biology	$322.50	$322.50	$645.00
Wardell, Margaret, Unclassified	Library	157.50	157.50	315.00
Watters, Hilda, Instructor	History	187.50	187.50	375.00
Wetzel, Wayne, Associate Professor	Industrial Arts	266.25	266.25	532.50
Wild, Theresa, Assistant Professor	Music	221.25	221.25	442.50
Chidester, Elizabeth, Unclassified	Training School	100.00	100.00	200.00
Miller, Maxine, Unclassified	Training School	100.00	100.00	200.00
Roark, Elizabeth, Unclassified	Training School	100.00	100.00	200.00
Soper, Stanley, Unclassified	Training School	100.00	100.00	200.00
Student Help		200.00	200.00	400.00
Student Library Help		300.00	300.00	600.00
Emergency Teachers		200.00	200.00	400.00
Lectures		150.00	150.00	300.00
Totals		$17,407.50	$17,407.50	$34,815.00

2. The following is a list of faculty members and salaries for the Second Summer Term.

Name and Classification	Department	First 3 Weeks	Second 3 Weeks	Total
Beighey, D. C., Associate Professor	Commercial Ed.	$277.50	$277.50	$555.00
Bennett, Mary, Assistant Professor	Biology	210.00	210.00	420.00
Brakhage, L. H., Unclassified	Commercial Ed.	150.00	150.00	300.00
Bailey, D. L., Associate Professor	Ed. one-third time	88.75	88.75	177.50
Currens, F. H., Professor and Dean	Chemistry	174.37	174.38	348.75
Entrikin, J. B., Unclassified	Chemistry	150.00	150.00	300.00
Garner, C. W., Unclassified	Phys. Education	165.00	165.00	330.00
Hanson, Ray, Assistant Professor	Phys. Ed. ⅓ time	81.25	81.25	162.50
Hoover, Isabel, Assistant Professor	English	195.00	195.00	390.00
Horrabin, Waldo, Instructor	Chemistry	180.00	180.00	360.00
Jackson, Fanny, Assistant Professor	Library	210.00	210.00	420.00
Miller, Rayman, Instructor	Ind. Art ⅓ time	62.50	62.50	125.00
Morrow, R. M., Unclassified	Physics	175.00	175.00	350.00
O'Dell, DeForrest, Unclassified	English ⅓ time	68.75	68.75	137.50
Pease, Kent, Unclassified	English ⅓ time	67.08	67.08	134.16
Ray, Ethel, Assistant Professor	Education	195.00	195.00	390.00
Schreiber, E. W., Assist. Professor	Mathematics	236.25	236.25	472.50
Shake, Kimbro, Student Instructor	Visual Education	82.50	82.50	165.00
Sharp, D. Louise, Unclassified	Dean ⅓ time	65.00	65.00	130.00
Simpkins, R. R., Professor	Education ½ time	168.75	168.75	337.50
Sollars, Velna, Instructor	Asst. Reg. ⅓ time	67.50	67.50	135.00
Strome, Alberta, Instructor	Art	187.50	187.50	375.00
Stubblefield, H. I., Asso. Professor	Health	277.50	277.50	555.00
Sullivan, J. L., Unclassified	Agriculture	187.50	187.50	375.00
Thisted, M. N., Associate Professor	Dean ⅓ time	78.75	78.75	157.50
Tillman, A. G., Professor	Geography	273.75	273.75	547.50
Vawter, Gladys, Assist. Professor	English	195.00	195.00	390.00
Voss, Hertha, Instructor	Reg. ½ time	90.00	90.00	180.00
Waggoner, H. D., Professor	Biology	322.50	322.50	645.00
Watters, Hilda, Instructor	History	187.50	187.50	375.00
Welker, John, Unclassified	English	180.00	180.00	360.00
Wild, Theresa, Assistant Professor	Music	221.25	221.25	442.50
Pennington, L. A., Unclassified	Education	175.00	175.00	350.00
———, Unclassified	Industrial Arts	175.00	175.00	350.00
———, Unclassified	History	175.00	175.00	350.00
———, Unclassified	Home Economics	175.00	175.00	350.00
———, Unclassified	Physical Education	175.00	175.00	350.00
Student Library Help		250.00	250.00	500.00
Student Help and Labor		250.00	250.00	500.00
Totals		$6,646.45	$6,646.46	$13,292.91

3. Following is a list of faculty members, with salaries, for the regular college year of 36 weeks, to be paid from Salaries and Wages.

Name and Classification	Department	Salary 36 Weeks	Salary Per Month
Archer, J. L., Associate Professor	Extension	$ 3,195.00	$ 355.00
———, Unclassified	Home Economics	1,080.00	120.00
Ayre, H. G., Assistant Professor	Mathematics	2,250.00	250.00
Bailey, D. L., Associate Professor	Education	3,195.00	355.00
Barclay, Ralph, Instructor	Health and Phys. Ed.	2,160.00	240.00
Beighey, Clyde, Associate Professor	Commercial Education	3,330.00	370.00
Bennett, C. W., Assistant Professor	Chemistry	2,340.00	260.00

Name and Classification	Department	Salary 36 Weeks	Salary Per Month
Bennett, Mary, Assistant Professor	Biology	$2,565.00	$285.00
Bodine, Marcy G., Assistant Prof.	History	2,250.00	250.00
Bonham, Tressie, Assistant Prof.	Home Economics	2,340.00	260.00
Brophy, Kathleen, Instructor	Health and Phys. Ed.	1,890.00	210.00
Burke, Marjorie, Unclassified	Training School	2,025.00	225.00
Carson, Ruth, Associate Professor	Foreign Language	2,925.00	325.00
Carter, J. H., Assistant Professor	Chemistry	2,250.00	250.00
Colby, Eva, Associate Professor	Home Economics	2,745.00	305.00
Cooper, Bessie, Assistant Professor	Training School	2,700.00	300.00
Corbin, Mabel, Emerita		1,170.00	130.00
Crabb, Edith, College Nurse	Health and Phys. Ed.	1,260.00	140.00
Crilly, Karl, Assistant Professor	Music	2,340.00	260.00
Currens, F. H., Dean and Professor	Dean of Faculty	4,185.00	465.00
Duncan, Myrtle, Assistant Professor	Training School	2,340.00	260.00
Eller, W. H., Associate Professor	Physics	2,835.00	315.00
Evans, Cecile, Assistant Professor	Library	2,340.00	260.00
Garner, C. W., Unclassified	Health and Physical Ed.	1,980.00	220.00
Garwood, Irving, Professor	English	3,690.00	410.00
Gayler, G. W., Emeritus		1,210.00	134.44
Gilbreth, H. B., Unclassified	Commercial Education	2,250.00	250.00
Ginnings, R. M., Emeritus		1,580.00	175.55
Grote, Caroline, Emerita		1,520.00	168.88
Hanson, Ray, Assistant Professor	Health and Physical Ed.	2,925.00	325.00
Hesh, Claude, Instructor	Geography	2,250.00	250.00
Hoover, Isabel, Assistant Professor	English	2,340.00	260.00
Hopper, Victor, Unclassified	Training School, ½ time	675.00	75.00
Horrabin, Waldo, Instructor	Chemistry	2,160.00	240.00
Jackson, Fanny R., Assist. Professor	Library	2,520.00	280.00
Julstrom, Clifford, Instructor	Music	2,025.00	225.00
LaTourrette, Ruthadelle, Unclass.	Training School	1,890.00	210.00
Linder, R. G., Associate Professor	Extension	2,745.00	305.00
———, Unclassified	History	2,520.00	280.00
Miller, Rayman, Instructor	Industrial Arts	2,250.00	250.00
Miner, Sarah, Instructor	Home Economics	1,530.00	170.00
Mitchell, Beulah, Assist. Professor	Training School	2,340.00	260.00
Nelson, Carl, Instructor	Music	2,205.00	245.00
Oathout, C. H., Associate Professor	Agriculture	3,195.00	355.00
O'Dell, DeForrest, Assoc. Professor	English	2,475.00	275.00
Olson, Blenda, Assistant Professor	Library, one-half time	1,170.00	130.00
Olson, Hazel, Unclassified	Training School, ½ time	675.00	75.00
Pearce, Clifford, Assist. Professor	Education	2,160.00	240.00
Pease, Kent, Unclassified	English	2,430.00	270.00
Pence, Helen, Assistant Professor	Training School	2,340.00	260.00
Potter, Olive E., Assist. Professor	Health and Physical Ed.	2,340.00	260.00
Pottle, Theodora, Assist. Professor	Art	2,655.00	295.00
Ray, Ethel, Assistant Professor	Education	2,340.00	260.00
Reynolds, Juna, Instructor	English	1,980.00	220.00
Robinson, Lauretta, Instructor	Training School	1,980.00	220.00
Sallee, Roy M., Assistant Professor	Biology	2,340.00	260.00
Schannenk, Margaret, Assist. Prof.	Training School	2,340.00	260.00
Schleier, Louis, Associate Professor	Education and Research	3,195.00	355.00
Schory, H. F., Assistant Professor	English	2,745.00	305.00
Schreiber, E. W., Associate Professor	Mathematics	2,925.00	325.00
Schuppert, W. L., Professor	History	3,870.00	430.00
Scott, Elna, Assistant Professor	Training School	2,340.00	260.00
Seal, H. C., Associate Professor	History	2,745.00	305.00
Sharp, D. Louise, Unclassified	Dean of Women	2,340.00	260.00
Sharp, Dora, Assistant Professor	Health and Physical Ed.	2,655.00	295.00
Simpkins, R. R., Professor	Ed. and Dir. Train. Sch.	4,050.00	450.00
Sirola, Olga, Instructor	Health and Physical Ed.	1,935.00	215.00
Sollars, Velna, Instructor	Assistant Registrar	1,620.00	180.00
Sproull, Grace, Instructor	French	2,160.00	240.00
Strome, Alberta, Instructor	Art	2,250.00	250.00
Stubblefield, H. I., Profssor	Health and Physical Ed.	3,330.00	370.00
Sullivan, John L., Assist. Professor	Agriculture	2,250.00	250.00
Swofford, Lyndall, Unclassified	Library	1,800.00	200.00
Terrill, Jennette, Instructor	Training School	2,025.00	225.00
Thisted, M. N., Associate Professor	Dean of Men	2,835.00	315.00
Thompson, Katharine, Assist. Prof.	Training School	2,700.00	300.00
Tillman, A. G., Professor	Geography	3,285.00	365.00
Toll, Lewis, A., Assistant Professor	Commercial Education	2,205.00	245.00
Van Cleve, E. E., Emeritus		1,240.00	137.77
Vawter, Gladys, Assistant Professor	English	2,340.00	260.00
Voss, Hertha, Instructor	Registrar and Com'l Ed.	2,160.00	240.00
Waggoner, H. D., Professor	Biology	3,870.00	430.00
Wardell, Margaret, Instructor	Library	1,890.00	210.00
Watters, Hilda, Assistant Professor	History	2,250.00	250.00
Welker, John, Instructor	English	2,160.00	240.00
Wetzel, Wayne, Associate Professor	Industrial Arts	3,195.00	355.00
Wild, Theresa, Assistant Professor	Music	2,655.00	295.00

Name and Classification	Department	Salary 36 Weeks	Salary Per Month
————, Unclassified	*Mathematics	$2,500.00	$277.77
————, Unclassified	Rural Supervisor	1,050.00	116.67
Burgard, Albert, Rural Teacher	One-quarter time	495.00	55.00
Good, Russell, Village Teacher	One-quarter time	360.00	40.00
Lashbrook, Orrin, Village Teacher	One-quarter time	450.00	50.00
Platt, Mabel, Village Teacher	One-quarter time	225.00	25.00
Provine, Eleanor, Village Teacher	One-quarter time	360.00	40.00
Schmitz, Mary, Rural Teacher	One-quarter time	315.00	35.00
Soper, Stanley, Village Teacher	One-quarter time	450.00	50.00
Watson, Abbie F., Rural Teacher	One-quarter time	360.00	40.00
High School Supervision		1,800.00	200.00
Totals		$214,120.00	$23,791.08

*Part time, remainder to be paid by other agencies.

There are some vacancies in the above lists, but these will be filled at an early date.

4. The following items for the 36 weeks of the regular college year are to be paid from the Income Fund.

Item	For Nine Months	Per Month
Lectures	$ 500.00	$ 55.55
Labor	1,575.00	175.00
Student Library Help	3,087.00	343.00
Student Help	6,750.00	750.00
Extra Teachers	3,960.00	440.00
Totals	$15,872.00	$1,763.55

III. EMPLOYEES

1. The following is a list of regular employees for the next fiscal year of twelve months, beginning July 1, 1940. The salaries are to be paid from the appropriation for Salaries and Wages.

Name and Classification	Salary 12 Months	Salary Monthly
Anders, John, Janitor	$ 1,320.00	$ 110.00
Asher, C. E., Master Mechanic	1,980.00	165.00
Carson, Roy, Stationary Engineer	1,380.00	115.00
Champion, O. L., Business Manager	3,600.00	300.00
DeCamp, W. E., Superintendent of Buildings	1,980.00	165.00
Draper, Donna, Secretary to the President	2,100.00	175.00
Elam, William, Janitor	1,200.00	100.00
Foreman, Don S., Landscape Gardener	1,800.00	150.00
Graves, Earl, Labor	1,320.00	110.00
Hodges, Kenneth, Janitor	1,320.00	110.00
Jackson, Luther, Janitor	1,320.00	110.00
Johnson, Marjorie, Student Stenographer	1,140.00	95.00
Kessling, Ralph, Janitor	1,320.00	110.00
Kirkbride, Chester, Janitor	1,380.00	115.00
Lawson, C. D., Janitor	1,320.00	110.00
Leighty, Elbert, Janitor	1,380.00	115.00
Lemmer, Guy, Watchman	1,380.00	115.00
Locke, Ellis, Fireman	1,380.00	115.00
Maxwell, Raymond, Student Bookkeeper	1,080.00	90.00
Moon, Marion, Labor	1,380.00	115.00
Morgan, W. P., President	6,750.00	562.50
Shifley, Charles, Janitor	1,380.00	115.00
Straight, M. K., Janitor	1,380.00	115.00
Wear, Roscoe, Stationary Engineer	1,500.00	125.00
Webb, Daniel C., Fireman	1,320.00	110.00
Yeager, Rose, Janitress	780.00	65.00
Total	$44,190.00	$3,682.50

2. The following is a list of employees at Monroe Hall, with salaries indicated for the calendar year beginning July 1, 1940. These salaries are to be paid from the Income Fund.

Name and Classification	Salary 12 Months	Salary Monthly
Arnett, Alta C., Assistant Cook	$ 780.00	$ 65.00
Carruthers Emma, Laundress	900.00	75.00
Donohoe, Laura E., Matron	960.00	80.00
Gelhart, Arretta, Student Stenographer	1,200.00	100.00
Henry, Margaret, Laundress	600.00	50.00
Morton, Alice, Domestic	600.00	50.00
Nelson, Charles, Janitor	1,200.00	100.00
Oitker, Lela, Assistant Dietitian	720.00	60.00
Extra Help	180.00	15.00
Student Help	1,575.00	150.00
Totals	$8,715.00	$745.00

3. The following is a list of employees for the cafeteria, with their salaries, which are to be paid out of the Income Fund. The salaries indicate the maximum amount for salaries for the entire twelve months, beginning July 1, 1940.

Name and Classification	Salary 12 Months	Salary Monthly
Crain, Bessie, Assistant Cook	$ 660.00	$ 55.00
Extra Help	180.00	15.00
Student Help	360.00	30.00
Totals	$1,200.00	$100.00

IV. THE ORGANIZATION

1. Calendar for College year 1940-1941

Fall Quarter opens	Sept. 11, 1940
Fall Quarter closes	Dec. 3, 1940
Winter Quarter opens	Dec. 4, 1940
Winter Quarter closes	March 7, 1941
Spring Quarter opens	March 10, 1941
Spring Quarter closes	June 5, 1941
Mid-Spring Term opens	April 28, 1941
Mid-Spring Term closes	June 5, 1941
First Summer Term opens	June 9, 1941
First Summer Term closes	July 18, 1941
Second Summer Term opens	July 18, 1941
Second Summer Term closes	August 22, 1941
Thirty-ninth Annual Commencement	June 5, 1941
Homecoming	Oct. 18 and 19, 1940
Thanksgiving Recess	Nov. 21 and 22, 1940
Christmas Holiday	Dec. 19, 1940, Jan. 1, 1941, Incl.
Spring Recess	April 19, April 27, 1941, Incl.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Since the last Board meeting, a contract has been let for the wiring of the girls' dormitory at $9,980.00, including new fixtures for the same. It is my understanding that this has been allotted from the reappropriated funds by the last General Assembly.

2. At the time the contract for repairs on the main administration building was let, there were included fire screens and doors for this building in lieu of fire escapes, which I believe cost between $6,000.00 and $7,000.00. *I am also informed that the needed repairs on the roof and cupola of the main building, which were not included in that contract, will cost approximately $6,000.00.* Since the cost of the fire doors and screens was paid largely from the Repair and Equipment Fund belonging to the college for the last biennium, it would seem only fair that a similar amount should be allotted to complete the repairs on the roof and cupola, which could easily have been done with the money paid out of the college fund for fire screens and doors. It is requested, therefore, that an allotment of $6,000.00 be made for this purpose from the fund from which the fire protection equipment was to be constructed.

3. If the allotment of $30,000.00 to purchase and equip a home management house for the college has not as yet been made, it is requested that such an allotment now be provided.

4. If an allotment to build a super-structure for the swimming pool has not been made, a request for that amount is repeated at this time.

5. Under date of February 29, 1940, the annual contract which the college had with Mr. F. H. Currens and wife for the lease of 24½ acres of farm land expired. A new lease for one year, beginning March 1, 1940, was made for an annual rental of $245.00, which has been signed by the Director of Registration and Education, the Director of Finance, and the President of the College.

6. In recent years, there has been an unusual movement on the part of higher institutions to provide them with dormitories, union buildings, and other campus additions, either through the cooperation of P.W.A., W.P.A., or by borrowing money from some company which has money to loan, such as a life insurance company, with provisions for repaying the amount borrowed out of fees connected with the use of such buildings by students and faculty. P.W.A. and W.P.A. funds were used in connection with city, State, or national units, but loans from life insurance companies and the like have in general required private leases or ownerships.

   The State University is now in the process of completing a Union Building and dormitories by one or more of these plans. The same problem confronts the Teachers Colleges of Illinois, and no State funds have been available for such purposes for about twenty years, and other institutions are persistently providing dormitories and union buildings, either through appropriations from their States, by private endowments, or by carrying out the above suggestions. It is requested, therefore, that the Board consider this matter, and, if

possible, reach some decision as to a way in which such buildings may be erected by the Teachers Colleges of this State.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

1. The college desires to cooperate with the Committee on Rural Education, and the County Superintendent of Schools of McDonough County, in a thorough-going study of a supervisory program for rural schools. This will be conducted in connection with the Rural School Department of the college, and will constitute a considerable part of its program for the next five years. The college will contribute to this study by allowing one of its faculty members in the Rural School Department to assist in carrying on the work of that Department in this direction.

   For the year 1940-1941, the Committee on Rural Education will contribute $1,850.00 to the expense of the project; the office of the County Superintendent of McDonough County will contribute $1,000.00; and the Teachers College will contribute $1,050.00 in faculty service.

   In 1941-42, the Committee on Rural Education will contribute $1,850.00; the office of the County Superintendent of McDonough County, $1,050.00; and the college $1,050.00 by faculty service.

   In 1942-43, the Committee on Rural Education will contribute $1,500.00; the office of the County Superintendent of McDonough County, $1,350.00; and the college $1,200.00 in faculty service.

   During the fourth year, the Committee on Rural Education will contribute $1,300.00; the County Superintendent's office $1,500.00; and the college $1,200.00 in faculty service.

   During the last year, the Committee on Rural Education will countribute $1,000.00; the office of the County Superintendent $1,700.00; and the college will provide $1,300.00 in faculty service.

   It is understood, of course, that no binding agreement can be made beyond the present year, but the program as stated above outlines the intention of the three cooperating agencies if the money is available. The total statement of the project covers some six typewritten pages, and is available for the consideration of the Board if desired.

2. Following the last Board meeting, the matters which were discussed with respect to the public relations program were fully considered. The Director of Public Relations, Dr. DeForrest O'Dell, was asked to make a statement as to the services of the press representative, for which $25.00 a month is being paid. Dr. O'Dell's statement follows:

"Mr. Randolph, a Macomb correspondent for the Associated Press, has access to news outlets which the college needs badly. Were it not for his assistance at pertinent times during the year, the college would be deprived of the opportunity of getting certain stories and news items before the public. Even though I had experience with the Associated Press myself, I am not in the position Mr. Randolph is to get the space needed. Mr. Randolph also does a great deal of routine publicity work for the college. During the last year, he has sent out a large number of feature stories to different papers in the Military Tract. I have conferred with him on a number of occasions about general procedure and have found him most helpful. He gives willingly of his time and energy. I am sure he is of real value to our office."

Following the comments of Dr. Bradley, of the Board, with respect to radio, the following letter was written to the manager of WTAD, the station over which the radio program of the college is broadcast:

"Mr. C. Arthur Fifer
Illinois Broadcasting Corporation
Quincy, Illinois

"Dear Mr. Fifer:

"I have before me a copy of the letter which Mr. O'Dell wrote you under date of March 8, 1940, and your reply to him under date of March 13, but I am still wondering if you thoroughly understood his inquiry.

"Perhaps my doubt in the matter is due to the fact that Dr. Preston Bradley, of the People's Church, in Chicago, who uses one of the Chicago Broadcasting stations very often, is also a member of the Normal School Board of Illinois, and when the matter of expense of a radio program which we have with you was brought before this Board, he immediately made this statement: 'Every radio station is required by the national governing body to furnish, free of charge, a certain amount of time on their station for the use of general education.' He stated that it was his impression that the radio station, although it furnished such a program by remote control, was required to pay for the channels necessary to transmit the program to the station. This immediately involved the expense we have with the Bell Telephone Company, and the other arrangements we have made with your station.

"Please let me know whether Dr. Bradley is wrong. If that is the requirement of Chicago stations, is it not also a requirement of your station?

"We have no desire to dodge a legitimate charge against us for our radio programs, but I am put in the position of having to explain to a member of our controlling board what

the exact conditions are. Perhaps, if you have copies of the requirements of the national board which controls all radio broadcasting, you will be able to send me a marked copy, which I may send on to him."

In response to this letter, the manager wrote the following:

"Thank you for your letter of March 20. I am afraid Dr. Bradley is somewhat misinformed on one or two points. First of all, in the rules and regulations of the Federal Communications Commission there is no direct reference as to what is required by a radio station. In the radio act under which the F. C. C. works, there is a sentence which reads substantially as follows: 'A radio station shall be operated in the public interest, convenience and/or necessity'."

At one time there was some agitation to get radio stations to allot a certain percentage of their time for educational purposes. However, other interests stepped in and the result was that at a hearing the Federal Communications Commission Committee reported to Congress that no additional legislation was necessary and that "no fixed percentage of radio broadcasting facilities be allocated by statute to particular types or kinds of non-profit radio programs or to persons identified with particular types or kinds of non-profit activities."

Each station, of course, wants to serve the community, but it does so by a well-balanced program, which means that not only educational programs, but civic programs, news programs, sales programs, religious programs, and, in fact, all programs, are considered in order that a result will be what is called a well-balanced program.

"We are not obligated to accept any particular one, but it is left to us as to what programs we shall take, and as a matter of fact, it is permissible to us to charge for even an educational program. Most stations, however, give a certain amount of free time to the different types of programs mentioned above, and others, and if they cared to, they could pay the line charges, but if we were forced to pay the line charges, any institution in Quincy, Macomb, Chicago, or other place, could demand that we do it, and the result would be—no radio station. In your particular case, as I remember it, you used to broadcast from here, but you suggested that if the lines were put into Macomb, you could give a better-balanced program, and at that time offered to pay the line charges, and that is the way it has been ever since.

"We feel that we are doing our share in giving you the free time, and, therefore, the line charges, if you want to continue to broadcast, must be paid by you.

"I hope this explanation is sufficient, but if you want to go into the matter further, I shall be glad to do so."

Copies of these letters were mailed to Dr. Bradley, but no comment has been received.

It is now the desire of the college to make similar arrangements for the Public Relations Program for the next college year. This will involve an expenditure of $25.00 per month for the news representative; $7.95 each week for telephone lines; and $2.12 per week for trunk lines.

3. With this report is filed a certified statement of the students who have attended the Western Illinois State Teachers College during the current college year on Teachers College Scholarships. The summary of these scholarships is as follows:

Summer Terms, 1939....	18 terms × $5.00 =	$ 90.00
Regular Year, 1939-1940.	552 quarters × $10.00 =	5,520.00
Mid-Spring Term, 1940..	10 terms × $5.00 =	50.00
Total.....		$5,660.00

4. It would seem to the one who has prepared this report, that the plan of making a lump sum appropriation for improvements and betterments at the five Teachers Colleges, as has been the custom for the last two or three bienniums, is not conducive to the greatest harmony among the administrators of these institutions, and perhaps among the members of the Normal School Board, in that such a plan makes the division of such a fund a bone of contention until the final allotments have been made and the money expended. It would seem to me, therefore, that although the present plan gives some flexibility in meeting new conditions which may arise after the appropriation is made, it would, however, be better to have definite amounts appropriated for the specific use of each institution when the appropriations for the biennium are made. This would not only avoid the discussion which occurs after the money is available, but it would likewise enable the institutions to draw their requisitions promptly for these improvements and betterments, and get their construction started with much less delay than has been experienced under the present plan.

May 15, 1940

Corrected Report of the

Western Illinois State Teachers College, Macomb

Due to lack of time to review the regular faculty staff for the year 1940-1941, the classifications were turned in just as those for the present year, but a number of changes in rank, although no additional salaries can be provided, seemed worthwhile.

Pages 4, 5, and 6, are therefore hereby submitted, to take the places of corresponding pages in the original report sent out.

Those marked as follows, †, are the ones for which the ranking has been changed.

W. P. Morgan

Name and Classification	Department	First 3 Weeks	Second 3 Weeks	Total
Garner, C. W., Unclassified	Physical Education	$ 165.00	$ 165.00	$ 330.00
Hanson, Ray, Assistant Professor	Physical Ed. ⅓ time	81.25	81.25	162.50
Hoover, Isabel, Assistant Professor	English	195.00	195.00	390.00
Horrabin, Waldo, Instructor	Chemistry	180.00	180.00	360.00
Jackson, Fanny, Assistant Professor	Library	210.00	210.00	420.00
Miller, Rayman, Instructor	Ind. Art ⅓ time	62.50	62.50	125.00
Morrow, R. M., Unclassified	Physics	175.00	175.00	350.00
O'Dell, DeForrest, Unclassified	English ⅓ time	68.75	68.75	137.50
Pease, Kent, Unclassified	English ⅓ time	67.08	67.08	134.16
Ray, Ethel, Assistant Professor	Education	195.00	195.00	390.00
Schreiber, E. W., Assistant Prof.	Mathematics	236.25	236.25	472.50
Shake, Kimbro, Student Instructor	Visual Education	82.50	82.50	165.00
Sharp, D. Louise, Unclassified	Dean ⅓ time	65.00	65.00	130.00
Simpkins, R. R., Professor	Education ½ time	168.75	168.75	337.50
Sollars, Velna, Instructor	Asst. Reg. ⅓ time	67.50	67.50	135.00
Strome, Alberta, Instructor	Art	187.50	187.50	375.00
Stubblefield, H. I., Assoc. Professor	Health	277.50	277.50	555.00
Sullivan, J. L., Unclassified	Agriculture	187.50	187.50	375.00
Thisted, M. N., Associate Professor	Dean ⅓ time	78.75	78.75	157.50
Tillman, A. G., Professor	Geography	273.75	273.75	547.50
Vawter, Gladys, Assistant Professor	English	195.00	195.00	390.00
Voss, Hertha, Instructor	Registrar ½ time	90.00	90.00	180.00
Waggoner, H. D., Professor	Biology	322.50	322.50	645.00
Watters, Hilda, Instructor	History	187.50	187.50	375.00
Welker, John, Unclassified	English	180.00	180.00	360.00
Wild, Theresa, Assistant Professor	Music	221.25	221.25	442.50
Pennington, L. A., Unclassified	Education	175.00	175.00	350.00
———, Unclassified	Industrial Arts	175.00	175.00	350.00
Simons, Thos. W., Unclassified	History	175.00	175.00	350.00
———, Unclassified	Home Economics	175.00	175.00	350.00
———, Unclassified	Physical Education	175.00	175.00	350.00
Student Library Help		250.00	250.00	500.00
Student Help and Labor		250.00	250.00	500.00
Totals		$6,646.45	$6,646.46	$13,292.91

3. Following is a list of faculty members, with salaries, for the regular college year of 36 weeks, to be paid from Salaries and Wages.

Name, Classification and Department	Salary 36 Weeks	Salary Per Month
Archer, J. L., Associate Professor, Extension	$ 3,195.00	$ 355.00
———, Unclassified, Home Economics	1,080.00	120.00
Ayre, H. G., Assistant Professor, Mathematics	2,250.00	250.00
Bailey, D. L., Associate Professor, Education	3,195.00	355.00
Barclay, Ralph, Instructor, Health and Physical Education	2,160.00	240.00
Beighey, Clyde, Associate Professor, Commercial Education	3,330.00	370.00
*Bennett, C. W., Associate Professor, Chemistry	2,340.00	260.00
*Bennett, Mary, Associate Professor, Biology	2,565.00	285.00
Bodine, Marcy G., Assistant Professor, History	2,250.00	250.00
Bonham, Tressie, Assistant Professor, Home Economics	2,340.00	260.00
Brophy, Kathleen, Instructor, Health and Physical Education	1,890.00	210.00
*Burke, Marjorie, Instructor, Training School	2,025.00	225.00
Carson, Ruth, Associate Professor, Foreign Language	2,925.00	325.00
Carter, J. H., Assistant Professor, Chemistry	2,250.00	250.00
Colby, Eva, Associate Professor, Home Economics	2,745.00	305.00
Cooper, Bessie, Assistant Professor, Training School	2,700.00	300.00
Corbin, Mabel, Emerita	1,170.00	130.00
Crabb, Edith, College Nurse, Health and Physical Education	1,260.00	140.00
Crilly, Karl, Assistant Professor, Music	2,340.00	260.00
Currens, F. H., Dean and Professor, Dean of Faculty	4,185.00	465.00
Duncan, Myrtle, Assistant Professor, Training School	2,340.00	260.00
Eller, W. H., Associate Professor, Physics	2,835.00	315.00
Evans, Cecile, Assistant Professor, Library	2,340.00	260.00
*Garner, C. W., Instructor, Health and Physical Education	1,980.00	220.00
Garwood, Irving, Professor, English	3,690.00	410.00
Gayler, G. W., Emeritus	1,210.00	134.44
*Gilbreth, H. B., Assistant Professor, Commercial Education	2,250.00	250.00
Gunnings, R. M., Emeritus	1,580.00	175.55
Grote, Caroline, Emerita	1,520.00	168.88
*Hanson, Ray, Associate Professor, Health and Physical Ed.	2,925.00	325.00
Hesh, Claude, Instructor, Geography	2,250.00	250.00
Hoover, Isabel, Assistant Professor, English	2,340.00	260.00
Hopper, Victor, Unclassified, Training School (One-half time)	675.00	75.00
Horrabin, Waldo, Instructor, Chemistry	2,160.00	240.00
Jackson, Fanny R., Assistant Professor, Library	2,520.00	280.00
Julstrom, Clifford, Instructor, Music	2,025.00	225.00
LaTourrette, Ruthadele, Unclassified, Training School	1,890.00	210.00
Linder, R. G., Associate Professor, Extension	2,745.00	305.00

Name, Classification and Department	Salary 36 Weeks	Salary Per Month
————, Unclassified, History	$ 2,520.00	$ 280.00
Miller, Rayman, Instructor, Industrial Arts	2,250.00	250.00
Miner, Sarah, Instructor, Home Economics	1,530.00	170.00
Mitchell, Beulah, Assistant Professor, Training School	2,340.00	260.00
Nelson, Carl, Instructor, Music	2,205.00	245.00
*Oathout, C. H., Professor, Agriculture	3,195.00	355.00
O'Dell, DeForrest, Associate Professor, English	2,475.00	275.00
Olson, Blenda, Assistant Professor, Library (One-half time)	1,170.00	130.00
Olsen, Hazel, Unclassified, Training School (One-half time)	675.00	75.00
Pearce, Clifford, Assistant Professor, Education	2,160.00	240.00
Pease, Kent, Unclassified, English	2,430.00	270.00
Pence, Helen, Assistant Professor, Training School	2,340.00	260.00
Potter, Olive E., Assistant Professor, Health and Phys. Ed.	2,340.00	260.00
Pottle, Theodora, Assistant Professor, Art	2,655.00	295.00
Ray, Ethel, Assistant Professor, Education	2,340.00	260.00
Reynolds, Juna, Instructor, English	1,980.00	220.00
Robinson, Lauretta, Instructor, Training School	1,980.00	220.00
Sallee, Roy M., Assistant Professor, Biology	2,340.00	260.00
Schannenk, Margaret, Assistant Professor, Training School	2,340.00	260.00
Schleier, Louis, Associate Professor, Education and Research	3,195.00	355.00
Schory, H. F., Assistant Professor, English	2,745.00	305.00
Schreiber, E. W., Associate Professor, Mathematics	2,925.00	325.00
Schuppert, W. L., Professor, History	3,870.00	430.00
Scott, Elna, Assistant Professor, Training School	2,340.00	260.00
Seal, H. C., Associate Professor, History	2,745.00	305.00
Sharp, D. Louise, Unclassified, Dean of Women	2,340.00	260.00
Sharp, Dora, Assistant Professor, Health and Physcal Education	2,655.00	295.00
Simpkins, R. R., Professor, Education and Director Train. Sch.	4,050.00	450.00
Sirola, Olga, Instructor, Health and Physical Education	1,935.00	215.00
Sollars, Velna, Instructor, Assistant Registrar	1,620.00	180.00
Sproull, Grace, Instructor, French	2,160.00	240.00
Strome, Alberta, Instructor, Art	2,250.00	250.00
Stubblefield, H. I., Professor, Health and Physical Education	3,330.00	370.00
Sullivan, John L., Assistant Professor, Agriculture	2,250.00	250.00
Swofford, Lyndall, Unclassified, Library	1,800.00	200.00
Terrill, Jennette, Instructor, Training School	2,025.00	225.00
Thisted, M. N., Associate Professor, Dean of Men	2,835.00	315.00
Thompson, Katharine, Assistant Professor, Training School	2,700.00	300.00
Tillman, A. G., Professor, Geography	3,285.00	365.00
Toll, Lewis A., Assistant Professor, Commercial Education	2,205.00	245.00
Van Cleve, E. E., Emeritus	1,240.00	137.77
Vawter, Gladys, Assistant Professor, English	2,340.00	260.00
Voss, Hertha, Instructor, Registrar and Commercial Education	2,160.00	240.00
Waggoner, H. D., Professor, Biology	3,870.00	430.00
Wardell, Margaret, Instructor, Library	1,890.00	210.00
*Watters, Hilda, Associate Professor, History	2,250.00	250.00
Welker, John, Instructor, English	2,160.00	240.00
Wetzel, Wayne, Associate Professor, Industrial Arts	3,195.00	355.00
Wild, Theresa, Assistant Professor, Music	2,655.00	295.00
————, Unclassified, Mathematics	2,500.00	277.77
————, Unclassified, *Rural Supervisor	1,050.00	116.67
Burgard, Albert, Rural Teacher (One-fourth time)	495.00	55.00
Good, Russell, Village Teacher (One-fourth time)	360.00	40.00
Lashbrook, Orrin, Village Teacher (One-fourth time)	450.00	50.00
Platt, Mabel, Village Teacher (One-fourth time)	225.00	25.00
Provine, Eleanor, Village Teacher (One-fourth time)	360.00	40.00
Schmitz, Mary, Rural Teacher (One-fourth time)	315.00	35.00
Soper, Stanley, Village Teacher (One-fourth time)	450.00	50.00
Watson, Abbie F., Rural Teacher (One-fourth time)	360.00	40.00
High School Supervision	1,800.00	200.00
Totals	$214,120.00	$23,791.08

* Part time, remainder to be paid by other agencies.

There are some vacancies in the above lists, but these will be filled at an early date.

4. The following items for the 36 weeks of the regular college year are to be paid from the Income Fund.

Item	For 9 Months	Per Month
Lectures	$ 500.00	$ 55.55
Labor	1,575.00	175.00
Student Library Help	3,087.00	343.00
Student Help	6,750.00	750.00
Extra Teachers	3,960.00	440.00
Totals	$ 15,872.00	$ 1,763.55

X. SUMMARY

Approval of the Board was given on the following items:

1. Faculty list and salaries for the First Summer Term of six weeks.
2. Faculty list and salaries for the Second Summer Term of six weeks.
3. Faculty list and salaries for the regular college year of thirty-six weeks.
4. Amounts to be expended for lectures, labor, student help, and extra teachers, for the regular college year.
5. List of salaries for college employees for the twelve months, beginning July 1, 1940.
6. List and salaries for Monroe Hall employees for the calendar year beginning July 1, 1940.
7. List and salaries for the employees for the cafeteria for the calendar year beginning July 1, 1940.
8. The calendar for the college year 1940-1941.
9. The allotment of $6,000.00 for additional repairs on the roof and cupola of the main building, from the amount set apart for fire protection.
10. An allotment of $30,000.00 to purchase and equip a home management house for the college.
11. An allotment of $60,000.00 for a super-structure for the swimming pool, which was constructed four years ago.
12. The contract signed by the Director of Registration and Education, the Director of Finance, and the President of the college, covering the lease of a farm for agricultural purposes.
13. Some plan by which the Teachers Colleges may proceed to build dormitories, union buildings, etc.
14. The plan for the college to assist in the study of a supervisory program for rural schools.
15. The public relations program for 1940-1941, as outlined above.
16. The list of scholarship students as summarized in this report.
17. Some plan for improvements and betterments for the Teachers Colleges for the next biennium.
18. A committee to join with the University in the study of their plan for retirement allowances and death benefits for the staff, including faculty members and employees.
19. Some plan by which the proceedings of the Normal School Board, including reports made to it, may be printed and published in permanent form, beginning where this plan was discontinued some years ago.

Respectfully submitted,

W. P. Morgan, *President*

REPORT OF THE
SOUTHERN ILLINOIS STATE NORMAL UNIVERSITY
CARBONDALE
May 20, 1940

To be presented at the meeting of the Normal School Board to be held at Eastern Illinois State Teachers College, Charleston, Illinois, on Monday, May 20, 1940.

I. STUDENTS

1. Attendance, Winter Term, 1940

(a) College	Men	Women	Total	Total One Year Ago
Seniors	138	84	222	181
Juniors	141	107	248	246
Sophomores	331	336	667	496
Freshmen	458	353	811	873
Extension	251	374	625	212
Total Students Carrying College Subjects			2,573	2,008
(b) High School				
University High School			249	145
Carterville Community High School			246	220
Total			495	365
Total Students Above Eighth Grade			3,068	2,373
(c) Elementary School				
Allyn Training School			137	212
Brush Training School			226	215
Rural Training Schools			217	221
Total			580	648
Grand Total			3,648	3,021

Our spring term opened Monday, March 18. We now have 1,841 men and women enrolled in the College.

2. High School Scholarships

Students admitted on Scholarships at the Southern Illinois Normal University since the June, 1939, report, as provided by Sections 166, 167, and 169a of "An Act to establish and maintain a system of free schools"—Smith-Hurd Revised Statutes, Illinois, Chapter 122, Sec. 191-195a.

Name and Address	Summer Term	Fall Term	Winter Term	Spring Term	Total
Allen, Ernestine, Bunker Hill				$10.00	$10.00
Allen, Ruth, St. Louis, Mo.	$ 3.75	$10.00	$10.00	6.25	30.00
Alston, Dorothy, Sparta		10.00	10.00	10.00	30.00
Arlesic, Rose, Beuld			10.00	10.00	20.00
Atwood, Rozella, Johnston City		10.00	10.00	10.00	30.00
Ayers, Esther, Anna		10.00	10.00	10.00	30.00
Baird, Cletus, Eldorado	7.50	10.00	10.00	2.50	30.00
Barker, Herbert, Centralia		10.00	10.00	10.00	30.00
Barman, Burnelle, East St. Louis	7.50		10.00	10.00	27.50
Barnes, Joseph, Coulterville		10.00	10.00	10.00	30.00
Basler, Bertha, Cobden				10.00	10.00
Bedokis, Fred, West Frankfort		10.00	10.00	10.00	30.00
Beutler, Norma, Trenton		10.00	10.00	10.00	30.00
Blakley, Bernice, Cave-In-Rock	7.50	10.00	10.00	2.50	30.00
Boatman, Ralph, Carlinville		10.00	10.00	10.00	30.00
Boatright, Fern, Harrisburg		10.00	10.00	10.00	30.00
Boswell, Mary, Scheller		10.00	10.00	10.00	30.00
Brashears, Marjorie, Zeigler		10.00	10.00	10.00	30.00

Name and Address	Summer Term	Fall Term	Winter Term	Spring Term	Total
Brehm, Emelyn, Ashley		$10.00	$10.00	$10.00	$30.00
Broome, William, Karnak		10.00	10.00	10.00	30.00
Brown, Wilma, Broughton		10.00	10.00	10.00	30.00
Buckingham, Gene, East St. Louis		10.00	10.00	10.00	30.00
Buckingham, Marjorie, East St. Louis		10.00	10.00	10.00	30.00
Buhrman, Melba, Nashville		10.00	10.00	10.00	30.00
Bunting, Kate, Albion		10.00	10.00	10.00	30.00
Businaro, Henry, Harrisburg	$7.50	10.00	10.00	2.50	30.00
Caputo, Roger, Bethalto		10.00	10.00		20.00
Casper, Ruth, Belknap		10.00	10.00	10.00	30.00
Catlin, Guthrie, Norris City	7.50	10.00	10.00	2.50	30.00
Chapman, Darrell, Dix		10.00	10.00	10.00	30.00
Chapman, Mary Ruth, Alto Pass	7.50	10.00	10.00		27.50
Chezem, Mildred, Shattuc		10.00	10.00	10.00	30.00
Clendenin, Robert, Cora		10.00	10.00	10.00	30.00
Clotfelter, Marjorie, Greenville		10.00	10.00	10.00	30.00
Coffee, Christine, Harrisburg	7.50				7.50
Cole, Hazel, Lovejoy		10.00	10.00	10.00	30.00
Colegrove, Robert, Harvel				10.00	10.00
Conner, Georgiana, West Frankfort		10.00	10.00	10.00	30.00
Cox, Blanche, West Frankfort	7.50	10.00	10.00	2.50	30.00
Crichton, Ellen, Herrin		10.00	10.00	10.00	30.00
Cunningham, Elizabeth, Pinckneyville		10.00	10.00		20.00
Dagley, Malcolm, Norris City		10.00	10.00	10.00	30.00
Daily, Eugene, DuQuoin		10.00	10.00	10.00	30.00
Daily, Evelyn, DuQuoin		10.00	10.00	10.00	30.00
Dauderman, Nadine, Collinsville		10.00	10.00	10.00	30.00
David, Warren, Mounds		10.00	10.00	10.00	30.00
Davis, Harry, Marion		10.00	10.00	10.00	30.00
Davis, Roger, Wayne		10.00	10.00	10.00	30.00
Day, John B., Ullin		10.00	10.00		20.00
DeBernardi, Irma, Herrin		10.00	10.00	10.00	30.00
Denton, Margaret, Olive Branch		10.00	10.00	10.00	30.00
Dial, Helen, Benton		10.00	10.00	10.00	30.00
Dickhaut, Arlene, Mascoutah	7.50				7.50
Dickson, Martha, Lenzburg		10.00	10.00	10.00	30.00
Dickson, Helen, Lenzburg	7.50				7.50
Dinkelman, Fred, Sandoval		10.00	10.00	10.00	30.00
Ditzler, Lorraine, Ava		10.00	10.00	10.00	30.00
Doty, Dorothy, Ewing		10.00	10.00	10.00	30.00
Dreyer, Doris, Steeleville		10.00	10.00	10.00	30.00
Dryden, Juanita, DeSoto	7.50				7.50
DuBois, Dorothy, Cobden		10.00	10.00	10.00	30.00
Edrington, Edith, Cairo		10.00	10.00	10.00	30.00
Elkins, Fayetta, Buncombe	7.50				7.50
Ellis, Lucille, Herrin		10.00	10.00	10.00	30.00
Emery, Genevieve, Centralia		10.00	10.00	10.00	30.00
Evans, Mary Ellen, East St. Louis		10.00	10.00	10.00	30.00
File, Quentin, Cypress		10.00	10.00	10.00	30.00
Fisher, Glenda, Dongola		10.00	10.00	10.00	30.00
Fisher, William, Grand Tower		10.00	10.00	10.00	30.00
Foster, Marjorie, Rosiclare		10.00	10.00		20.00
Foster, Raymond, Sparks Hill		10.00	10.00	10.00	30.00
Freeman, Beulah, Benton		10.00	10.00	10.00	30.00
Fulkerson, Merle, Carterville	7.50	10.00	10.00	2.50	30.00
Galloway, Eileen, Sesser	7.50				7.50
Gallo, Tony, Christopher		10.00	10.00	10.00	30.00
Gardner, James, Madison			10.00	10.00	20.00
Garrett, Miriam, Madison	7.50	10.00	10.00	2.50	30.00
Garrison, Margaret, Johnston City		10.00	10.00	10.00	30.00
Garrison, Myrtle, Opdyke	7.50	10.00	10.00	2.50	30.00
Gebauer, Anna, Troy		10.00	10.00	10.00	30.00
Gibson, Opal, Mt. Carmel		10.00	10.00	10.00	30.00
Gilbert, Betty Ann, Mt. Vernon		10.00	10.00	10.00	30.00
Gilliam, Arthur, Sesser		10.00	10.00	10.00	30.00
Giltner, Eva, Brookport	7.50				7.50
Graesser, Marie, Trenton		10.00	10.00	10.00	30.00
Gram, Georgia, Harrisburg		10.00	10.00	10.00	30.00
Griffith, Eva Barbara, Cobden		10.00	10.00	10.00	30.00
Grubb, Eloise, Vergennes		10.00	10.00	10.00	30.00
Gruber, Fern, Dowell	3.75	5.00	5.00	10.00	23.75
Gulley, Halbert, Sesser		10.00	10.00	10.00	30.00
Gum, Betty, Salem		10.00	10.00	10.00	30.00
Hall, Stanley, Carbondale		10.00	10.00	10.00	30.00
Hamann, Doris, Belleville		10.00	10.00	10.00	30.00
Hamann, Richard, Mascoutah		10.00	10.00	10.00	30.00
Hamilton, Hope, St. Louis, Mo.		10.00	10.00	10.00	30.00
Hamilton, Jeannell, Olney		10.00	10.00	10.00	30.00
Hampton, Mary Louise, Grayville		10.00	10.00	10.00	30.00

Name and Address	Summer Term	Fall Term	Winter Term	Spring Term	Total
Hargis, Lois, Sparta		$10.00	$10.00	$10.00	$30.00
Harris, Betty Jean, East St. Louis	$ 7.50	10.00	10.00	2.50	30.00
Harris, Imogene, Carbondale		10.00	10.00	10.00	30.00
Harris, Lillian, Mounds	7.50	10.00	10.00		27.50
Harvey, Shirley, Farina	7.50				7.50
Hefner, Wilma, McLeansboro	7.50	10.00	10.00		27.50
Hentze, Melvin, Lenzburg		10.00	10.00	10.00	30.00
Hill, Max, Carbondale		10.00	10.00	10.00	30.00
Holloway, Frank, Murphysboro		10.00	10.00	10.00	30.00
Holt, Emma Doris, Crossville		10.00	10.00	10.00	30.00
Honey, Edward, Cairo		10.00	10.00	10.00	30.00
Hood, Elaine, Harrisburg		10.00	10.00	10.00	30.00
Hooker, Clifford, McClure	7.50	10.00	10.00	2.50	30.00
Hoover, Ruth, East St. Louis		10.00	10.00	10.00	30.00
Huelsmann, Mary, Trenton		10.00	10.00	10.00	30.00
Huffman, Mable, Grand Tower		10.00	10.00	10.00	30.00
Huson, Alden, Palmyra		10.00	10.00	10.00	30.00
Hyte, Ida, Mound City	7.50	10.00	10.00	2.50	30.00
Jacobs, John, East St. Louis		10.00	10.00	10.00	30.00
Johns, Mary Ellen, Broughton		10.00	10.00	10.00	30.00
Johnson, Eunice, Galatia		10.00	10.00	10.00	30.00
Johnson, Lucyella, Harrisburg		10.00	10.00	10.00	30.00
Johnson, Mary, Kinmundy		10.00	10.00	10.00	30.00
Jones, Beulah, Cowden		10.00	10.00	10.00	30.00
Kaegi, Cornelia, Cave-In-Rock		10.00			10.00
Kalbacher, Pauline, Brookport		10.00	10.00	10.00	30.00
Karcher, William, Dahlgren		10.00	10.00	10.00	30.00
Kelley, Dorothy Claire, E. St. Louis	7.50	10.00	10.00	2.50	30.00
Kidd, Violet, Harrisburg		10.00	10.00	10.00	30.00
Kiel, Wanda Ruth, Murphysboro	3.75	10.00	10.00	6.25	30.00
Kilgore, Wilene, Zeigler	7.50	10.00	10.00	2.50	30.00
Kiphart, Leona, Grand Tower	7.50				7.50
Klein, George John, Freeburg		10.00	10.00	10.00	30.00
Kloepper, Raymond, Marissa	7.50	10.00	10.00	2.50	30.00
Kremmel, Thelma, Columbia		10.00	10.00	10.00	30.00
Kuntz, Florry, Belleville		10.00	10.00	10.00	30.00
Lavender, Virginia R., Hurst		10.00	10.00		20.00
Lentz, Diana, Anna		10.00	10.00	10.00	30.00
Lerch, Ethel LaVerne, Valmeyer		10.00	10.00	10.00	30.00
Ligon, Veta Joyce, Johnston City		10.00	10.00	10.00	30.00
Lill, Patricia, Mascoutah		10.00	10.00	10.00	30.00
Linker, Martha, Valmeyer		10.00	10.00	10.00	30.00
Lorinski, Tophelia, Herrin		10.00	10.00	10.00	30.00
Lowry, Clarence, Cave-In-Rock		10.00	10.00	10.00	30.00
McBride, Orval, Ava	7.50	10.00	10.00	2.50	30.00
McCabe, Hal, Tamms			10.00		10.00
McCall, Marcenna, Murphysboro		10.00	10.00	10.00	30.00
McCall, Mary, Murphysboro	7.50	10.00	10.00		27.50
McFatridge, Geraldine, Galatia		10.00	10.00	10.00	30.00
McIlrath, Joy, Oakdale	3.75	10.00	10.00	6.25	30.00
McLaughlin, Doris, Petersburg	7.50				7.50
McLaughlin, Pauline, Tallula	7.50	10.00	10.00	2.50	30.00
McNary, Paul, Thompsonville		10.00	10.00	10.00	30.00
Mackross, Evelyn, Marissa		10.00	10.00	10.00	30.00
Makuh, Steve, Benld	7.50	10.00	10.00	2.50	30.00
Mance, Katherine, Valier		10.00	10.00	10.00	30.00
Mann, Maxine, Carterville		10.00	10.00	10.00	30.00
Mannen, Dorothy, Waltonville		10.00	10.00	10.00	30.00
Mathis, Verna, Grantsburg		10.00	10.00	10.00	30.00
Matthews, Nella, Orient		10.00	10.00	10.00	30.00
Mayer, Beatrice, Granite City		10.00			10.00
Messex, Virginia, Vandalia		10.00	10.00	10.00	30.00
Meyer, Virginia, Granite City		10.00	10.00	10.00	30.00
Miller, Dorothy, Elkville		10.00	10.00	10.00	30.00
Miller, Elsie, Tamms			10.00	10.00	20.00
Miller, Georgia, Centralia		10.00	10.00	10.00	30.00
Miller, Veda, Dahlgren		10.00	10.00	10.00	30.00
Milo, Winona, Lenzburg	7.50				7.50
Mitchell, Dorothy, Carrier Mills		10.00	10.00	10.00	30.00
Moore, Altha Lee, East St. Louis	7.50	10.00	10.00	2.50	30.00
Moore, Dorothea J., Benton		10.00	10.00	10.00	30.00
Morris, Betty Lou, Carbondale	7.50	10.00	10.00	2.50	30.00
Morse, Ruby, Harrisburg		10.00	10.00	10.00	30.00
Moyers, Lewis, Metropolis		10.00	10.00	10.00	30.00
Mullinax, Marjorie, Olney		10.00	10.00	10.00	30.00
Nelson, Betty M., Marshall		10.00	10.00	10.00	30.00
Niedringhaus, Dorothy, Granite City	7.50	10.00	10.00	2.50	30.00
Norman, Roxie, Mulberry Grove	7.50				7.50
Norton, Lenell, Danville		10.00	10.00	10.00	30.00

Name and Address	Summer Term	Fall Term	Winter Term	Spring Term	Total
Oglesby, Ralph, Harrisburg	$7.50				$7.50
Pannell, Eloise, Collinsville		$10.00	$10.00	$10.00	30.00
Pantaleo, Vincent, DuQuoin		10.00	10.00	10.00	30.00
Parsons, Alberta, Frankfort, Ky.	7.50				7.50
Parsons, Elaine, Carlinville		10.00	10.00	10.00	30.00
Patterson, Claire, Carbondale	3.75	10.00	10.00	6.25	30.00
Patterson, Evelyn, Marion		10.00	10.00	10.00	30.00
Patterson, Johnson, East St. Louis			10.00	10.00	20.00
Patton, Lavern, Panama		10.00			10.00
Payne, Paul, Ullin		10.00	10.00	10.00	30.00
Pearce, Mary, McClure	7.50	10.00	10.00		27.50
Peters, Howard, West Frankfort	7.50	10.00	10.00	2.50	30.00
Plog, Eileen, Chester		10.00	10.00	10.00	30.00
Phipps, Mary K., Eldorado	7.50				7.50
Poston, Dorothea, Campbell Hill		10.00	10.00	10.00	30.00
Rains, Lloyd A., Ava		10.00	10.00	10.00	30.00
Reagon, Roy V., Ullin		10.00	10.00	10.00	30.00
Redmond, Dorothy, Granite City		10.00	10.00	10.00	30.00
Reedy, Alma, East St. Louis		10.00	10.00	10.00	30.00
Reiman, Betty C., Harrisburg		10.00		10.00	20.00
Reiner, Dorothy, Harrisburg		10.00	10.00	10.00	30.00
Reynolds, Bill, Vienna		10.00	10.00	10.00	30.00
Roberts, Samuel, Carbondale	7.50	10.00	10.00	2.50	30.00
Robertson, Clyde, Creal Springs			10.00	10.00	20.00
Rodd, Ella Mae, Marion		10.00	10.00	10.00	30.00
Rodd, Theodore, Marion		10.00	10.00	10.00	30.00
Rodenbusch, Harold, Benton		10.00	10.00	10.00	30.00
Russell, Catherine, East St. Louis		10.00	10.00	10.00	30.00
Samuels, Gene, Johnston City		10.00	10.00	10.00	30.00
Sanders, Lularose, Hurst		10.00	10.00	10.00	30.00
Scanlin, Frank, Ullin		10.00	10.00	10.00	30.00
Schmidt, Anna L., Farina		10.00	10.00	10.00	30.00
Schneider, Glenn, Sparks Hill		10.00	10.00	10.00	30.00
Schutte, Irma, Pinckneyville		10.00	10.00	10.00	30.00
Sharknas, Alby, West Frankfort		10.00	10.00	10.00	30.00
Simpson, June, Metropolis		10.00	10.00	10.00	30.00
Singleton, Lois Ruth, Shattuc		10.00	10.00	10.00	30.00
Skibinski, Wyvonne, Richview		10.00	10.00	10.00	30.00
Smith, James, West Frankfort		10.00	10.00	10.00	30.00
Smith, Marjorie, Granite City		10.00	10.00	10.00	30.00
Smith, Thedazell, Harrisburg	7.50	10.00	10.00	2.50	30.00
Snider, Exie, Blairsville	7.50				7.50
Stanley, Anna Mae, Carbondale		10.00	10.00	10.00	30.00
Starke, Ida, Karnak		10.00	10.00	10.00	30.00
Steele, Lula, Cairo		10.00	10.00	10.00	30.00
Stockton, Bill, Ashley		10.00	10.00	10.00	30.00
Stratton, Ivarene, Hettick		10.00	10.00	10.00	30.00
Strong, Helen J., Shawneetown		10.00	10.00	10.00	30.00
Sutton, Alan, Hurst	7.50	10.00	10.00	2.50	30.00
Swanson, Sue, Norris City	7.50				7.50
Tate, Hilda, Centralia	7.50	10.00	10.00	2.50	30.00
Tate, Virginia, Buckner		10.00	10.00	10.00	30.00
Taylor, John, Enfield		10.00	10.00		20.00
Telford, Joe, Salem		10.00	10.00	10.00	30.00
Thalgott, Robert, Benton		10.00	10.00	10.00	30.00
Thomas, Ruby, Mounds		10.00	10.00		20.00
Thomason, Joe, Tamms		10.00	10.00	10.00	30.00
Thompson, Donna, Vandalia		10.00	10.00	10.00	30.00
Thomson, Genevieve, Thompsonville		10.00	10.00	10.00	30.00
Tillotson, Helen Marie, Muncie		10.00			10.00
Todd, Ellen, Greenview	7.50	10.00	10.00	2.50	30.00
Tom, Ted, Carterville		10.00	10.00	10.00	30.00
Tuthill, Harry, Vergennes		10.00	10.00	10.00	30.00
Tuttle, Marjorie, Ina		10.00	10.00	10.00	30.00
Ulrich, Eugene J., Grand Chain		10.00	10.00	10.00	30.00
Urbanik, Clara, Christopher	7.50				7.50
Veath, Irma, Belleville		10.00	10.00		20.00
Vineyard, Edith, West Frankfort		10.00	10.00	10.00	30.00
Volkert, Edith Caroline, Columbia		10.00	10.00	10.00	30.00
Wagner, Charles, Harrisburg	7.50	10.00	10.00	2.50	30.00
Walker, Olive, Collinsville		10.00	10.00	10.00	30.00
Walter, Versa, Brownsfield		10.00	10.00	10.00	30.00
Watson, Marybelle, Eldorado	7.50				7.50
Webb, Margaret, Tamms		10.00	10.00	10.00	30.00
Weiss, Arthur, Freeburg		10.00	10.00	10.00	30.00
West, Shirley, Anna		10.00	10.00	10.00	30.00
Wham, Anna Margaret, Centralia	7.50				7.50
Whalen, Patricia, Brookport		10.00	10.00	10.00	30.00
Whisler, Clarence, Ava		10.00	10.00	10.00	30.00

Name and Address	Summer Term	Fall Term	Winter Term	Spring Term	Total
Whitney, Francis, Grayville		$10.00	$10.00	$10.00	$30.00
Whittington, Virginia G., Zeigler		10.00	10.00	10.00	30.00
Wilhelm, Agnes, Collinsville		10.00	10.00	10.00	30.00
Williams, Maxine, Cobden	$7.50				7.50
Williams, Merle E., Sandoval		10.00	10.00		20.00
Williamson, Howard, Campbell Hill	7.50	10.00	10.00	2.50	30.00
Wilson, Clyde, McClure		10.00	10.00	10.00	30.00
Wilson, James, Christopher		10.00	10.00	10.00	30.00
Wingo, Marie, Benld		10.00	10.00	10.00	30.00
Wright, Dorothy, Murphysboro		10.00	10.00	10.00	30.00
Wright, Lucille, Girard		10.00			10.00
Wright, Mary E., Murphysboro		10.00	10.00		20.00
Wright, Ruby, Venice		10.00	10.00		20.00
Young, Kathryn, Rosiclare	7.50				7.50
Zeigler, Elmer, Murphysboro		10.00	10.00	10.00	30.00
Total	$438.75	$2,375.00	$2,385.00	$2,035.00	$7,233.75

II AND III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. I am sorry to report offically the death of Mr. Louis C. Petersen, Head of the Industrial Arts Department of the College. Mr. Petersen has been a member of the faculty for the past thirty-two years and was the oldest faculty member in line of service. In Mr. Petersen the College loses a successful teacher and a man of fine character. Mr. Petersen was sixty-two years old.

2. For the position made vacant by the death of Mr. Petersen, Mr. J. Henry Schroeder has been appointed as Acting Head of the Department.

   Since both Mr. Petersen and Mr. Schroeder carried extremely heavy teaching loads, it was necessary to get additional help in the department at once. We are temporarily filling the vacancy by employing Mr. R. J. King as a substitute instructor at a salary of $200 per month for the remainder of the regular school year. Mr. King's appointment is very definitely a temporary one.

   I am not now ready to recommend anyone for this position either for the summer or for next year.

3. Mr. Fred P. Barnes, a member of the Rural Education Department, presented his resignation effective March 6. Mr. Barnes found it necessary to move to a different climate because of serious illness in his family. I am recommending, therefore, that Mr. Barnes' resignation be accepted.

   To fill the vacancy created by this resignation, we have, with the approval of the Advisory Committee, appointed Mrs. Mabel Bracewell as instructor in the rural schools for the remainder of the year at a salary of $200 per month. This appointment also is temporary.

4. Pursuant to authority given at the last meeting of the Board we have appointed Mr. George Bracewell as Acting Director of Rural Education, which position was left open by the resignation of Mr. Troy Stearns. Mr. Bracewell has been a member of the faculty since 1932. He has his master's degree and has completed the residence work for the doctorate.

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

5. To take Mr. Bracewell's place in the Rural School we have employed a student assistant, Mr. Harold Wright, at $100 a month. His employment is for the remainder of this year only.
6. Because of the very large enrollment in the College resulting in increased pressure in the Practice Department, it has been necessary to take emergency measures to care for the great demand for practice teaching. After consultation with our Advisory Committee of the Board, arrangements have been made with the Carbondale City Schools whereby four more rooms have been made available for student teachers. The College pays the regular teachers of these rooms $15 each for the first student teacher under their supervision and $5 for each additional student teacher, up to the amount of $30 monthly. This is for the extra burden imposed on them by having to plan for and instruct student teachers. The Carbondale School District receives no compensation for providing us with these facilities.
7. Mrs. Esther Brenton of the English Department has been granted a leave of absence for the month of April in order to permit her to take her final examinations for the doctor's degree. Mrs. Brenton, with my approval, made arrangements with Miss Frances Barbour to take care of her classes while she was away. Miss Barbour is a regular member of the faculty now on leave of absence because of her health.
8. Mr. Sam Stokes, fireman, requested leave of absence for the month of April, due to ill health. A temporary permit for this leave was submitted to the Civil Service Commission and a temporary fireman was employed for the month of April. Mr. Stokes is now back on duty.
9. I am presenting below the pay roll for the summer session. The money to pay all salaries and wages provided for on this payroll is available in the appropriation for salaries and wages for the College.

SUMMER SESSION PAYROLL, 1940

FACULTY

		Salary 1940
Agriculture		
Muckelroy, R. E., Professor	8 weeks	$844.44
Cassell, R. C., Associate Professor	8 weeks	530.00
Art		
Williams, Gladys P., Associate Professor	8 weeks	554.00
Roach, Lulu D., Assistant Professor	8 weeks	533.32
Shryock, Burnett, Assistant Professor	8 weeks	450.00
Botany		
Bailey, William M., Professor	8 weeks	844.44
Welch, Walter B., Assistant Professor	8 weeks	500.00
Marberry, William, Instructor	8 weeks	500.00
Chemistry		
Neckers, J. W., Professor	8 weeks	776.00
Scott, R. A., Associate Professor	8 weeks	666.66
Abbott, T. W., Professor	8 weeks	752.00
Van Lente, K. A., Associate Professor	8 weeks	676.00

Commerce		
Bryant, T. L., Assistant Professor	8 weeks	$644.44
Ogden, Susie, Assistant Professor	8 weeks	464.00
Buboltz, Van A., Instructor	8 weeks	470.00
Economics		
Brainard, Harry G., Associate Professor	4 weeks	355.00
Segal, Melvin J., Assistant Professor	4 weeks	265.00
Parrish, John B., Unclassified	8 weeks	520.00
Education		
Warren, F. G., Professor	8 weeks	844.44
Thalman, W. A., Professor	8 weeks	708.00
Ragsdale, Ted R., Associate Professor	8 weeks	600.00
Gellermann, Louis W., Associate Professor	8 weeks	600.00
Lawson, Douglas, Assistant Professor	8 weeks	520.00
Stenson, Helen Elaine, Unclassified	8 weeks	500.00
English		
Neely, Julia, Associate Professor	8 weeks	555.54
Crawford, Mary, Assistant Professor	8 weeks	555.54
Tenney, Charles D., Associate Professor	8 weeks	676.00
Schneider, William B., Associate Professor	8 weeks	620.00
Barber, Julia Minnette, Assistant Professor and Head of Anthony Hall	8 weeks	540.00
Harris, J. W., Unclassified	8 weeks	500.00
Magnus, Dorothy B., Assistant Professor	8 weeks	556.00
Foreign Language		
Peacock, Vera L., Professor	8 weeks	698.00
Davis, J. Cary, Associate Professor	8 weeks	555.54
Dallmann, William P., Associate Professor	8 weeks	580.00
Rieke, Evelyn, Instructor	8 weeks	410.00
Krappe, Edith S., Assistant Professor	8 weeks	555.54
Geography		
Barton, Thomas F., Professor	8 weeks	650.00
Cox, Flemin W., Associate Professor	8 weeks	666.66
Van Riper, Joseph, Unclassified	8 weeks	500.00
Entsminger, Mary, Assistant Professor	8 weeks	476.00
History		
Beyer, Richard L., Professor	8 weeks	744.00
Lentz, E. G., Professor and Dean of Men	8 weeks	760.00
Baker, Sara, Assistant Professor	8 weeks	522.00
Pardee, Charles J., Assistant Professor	8 weeks	533.32
Wright, John I., Assistant Professor	8 weeks	533.32
Barnes, Sherman B., Associate Professor	8 weeks	570.00
Household Arts		
Woody, Lucy K., Associate Professor and Dean of Women	8 weeks	617.10
Barnes, Mary Louise, Assistant Professor	8 weeks	466.66
Industrial Arts		
Schroeder, J. Henry, Assistant Professor	8 weeks	532.00
————, Unclassified	8 weeks	400.00
Mathematics		
Mayor, John R., Professor	8 weeks	650.00
Wright, Alice Kelsey, Assistant Professor	8 weeks	488.88
Purdy, J. R., Associate Professor	8 weeks	698.00
Music		
McIntosh, David S., Associate Professor	8 weeks	617.10
Margrave, Wendell, Assistant Professor	8 weeks	480.00
Van Cleave, Emerson S., Instructor	8 weeks	420.00
Wakeland, Floyd V., Unclassified	8 weeks	460.00
Physical Education		
McAndrew, William, Associate Professor	8 weeks	708.00
Lingle, Leland P., Assistant Professor	8 weeks	556.00
DiGiovanna, Vincent, Associate Professor	8 weeks	600.00
Martin, Glenn, Instructor	8 weeks	533.32
Etheridge, Frances, Assistant Professor	8 weeks	530.00
Muzzey, Dorothy M., Assistant Professor	8 weeks	470.00
Davies, Dorothy, Assistant Professor	8 weeks	490.00
Physics and Astronomy		
Young, Otis B., Associate Professor	8 weeks	700.00
Zimmerschied, Charlotte, Assistant Professor	8 weeks	533.32
Physiology and Health Education		
Hinrichs, Marie A., Professor and School Physician	8 weeks	630.00
Denny, Florence E., Assistant Professor and School Nurse	8 weeks	454.00
Borkon, E. L., Assistant School Physician	8 weeks	550.00
Political Science		
Swartz, Willis G., Professor	8 weeks	730.00
Alexander, Orville, Assistant Professor	8 weeks	533.32

Sociology		
Bowden, Robert D., Professor	8 weeks	$710.00
Gum, Wanda N., Instructor and Assistant to the Dean of Women	8 weeks	460.00
Landis, Judson T., Unclassified	8 weeks	520.00
Zoology		
Gersbacher, Willard M., Associate Professor	8 weeks	570.00
Stein, Hilda A., Associate Professor	8 weeks	577.76
Practice Department		
Merwin, Bruce W., Director of Training Schools, Professor	8 weeks	844.00
University High School		
Logan, C. C., Principal, Instructor	8 weeks	577.76
Cagle, Fred, Critic, Instructor	8 weeks	430.00
Smith, Gladys L., Critic, Instructor	8 weeks	454.00
Wells, Florence A., Critic, Assistant Professor	8 weeks	454.00
Hall, Dilla, Critic, Assistant Professor	8 weeks	576.00
Troutt, Madge, Critic, Assistant Professor	8 weeks	444.44
Gibbons, Alberta, Critic, Assistant Professor	8 weeks	466.66
Hall, Emerson, Critic, Assistant Professor	8 weeks	500.00
McCreight, Rockwell, Critic, Instructor	8 weeks	400.00
Elementary Training Schools		
Cisne, W. G., Superintendent, Associate Professor	8 weeks	745.54
Allyn Training School		
Mott, Sina M., Critic, Assistant Professor	8 weeks	480.00
Van Trump, Ruby, Critic, Instructor	8 weeks	466.66
Clark, Lulu R., Critic, Assistant Professor	8 weeks	466.66
Randolph, Victor, Critic, Instructor	8 weeks	410.00
Teel, Harley R., Critic, Instructor	8 weeks	430.00
Rogers, Ora, Critic, Instructor	8 weeks	444.44
Fults, Ruth Husband, Critic, Instructor	8 weeks	432.00
Rural Training School		
Bracewell, George, Assistant Professor	8 weeks	520.00
Dillow, J. Ward, Instructor	8 weeks	430.00
Library		
Bosley, Howard E., Associate Professor	8 weeks	566.00
Hart, Fay, Assistant Professor	4 weeks	233.33
Hankla, Golda, Instructor	8 weeks	300.00
Vocelle, Mary, Unclassified	8 weeks	280.00

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. I am pleased to report that the Class of 1940, which will be graduated this year, has offered to the College a plot of ground consisting of 1.8 acres which is to be used for a wild life conservation plot for the College. Most of the plot is now covered with a fine growth of native timber with the underbrush undisturbed. The east end of it which is not forested should be planted in southern pine. The plot will not require any large amount of maintenance from the College, since it is to be permitted to grow just as it is so that botany, zoology, and conservation classes may use it for field work.

   A part of the plot was sold to the senior class for money which the class raised among its own members and friends of the school, and a part of it was donated by Mr. and Mrs. Alexander, who owned it. The donation from Mr. and Mrs. Alexander was made subject to the condition that it shall never be disposed of by the College for private use, and that it is to remain in its present native condition unless other College lands of equal area are set aside elsewhere for conservation purposes.

   I recommend that the Board take proper legal steps to accept this gift for Southern Illinois Normal University.

2. I should like to urge upon the Board some final action on the allocation of six hundred thousand dollars from the Permanent Improvements Fund to the Southern Illinois Normal University for the construction of a new building to house the training school.

   I should also like to report progress on the purchase of the site of the building of the training school. On Thursday, May 2, I held a conference with Mr. Hallihan, Mr. Louie Lewis, and Mr. File, in Mr. Hallihan's office. At this time it was decided to appoint a committee of real estate men from the vicinity of the College to reappraise the twenty-one parcels of land that constitute the site. In the course of the conference, the following names were agreed upon as an appraising committee: Mr. Roscoe Taylor, Carbondale, Chairman, Mr. Spreul Rea of Benton, Mr. Roger Kimmel of Murphysboro, and Mr. Floyd Bracy of Herrin. This committee met at ten o'clock on Wednesday, May 8, at Carbondale and spent the greater part of the day going over the land. Their report has been submitted to Mr. Hallihan and Mr. Lewis for their consideration.

VII. AUXILIARY ENTERPRISES—No report

VIII. STUDENT LIFE—No report

IX. MISCELLANEOUS

Thirty thousand dollars of the appropriation made to this college for the present biennium is still held in reserve by the State Department of Finance. Because of the increase in enrollment in the College, this money is even more desperately needed now than it was at the time the appropriation was made. I should like to have the Board approve my making a formal request that this money be released to the College in time so that it may be included in the budget for the fiscal year beginning July 1, 1940.

If this money is not released, it will be necessary for us seriously to curtail the services of the college, since we cannot continue to operate indefinitely under emergency conditions as we have this year. I do not believe in the policy of permitting the institution to accumulate a deficit in order to secure an allocation from the Reserve Fund. These funds should be given to us because we need them, not because we cannot keep within our budget without them.

X. SUMMARY

The approval of the Normal School Board is asked for the following items which I am recommending:

1. The transfer of $7,233.75 from the General Revenue Fund of the State of Illinois to the Normal School Income Fund for credit to the Southern Illinois Normal University to cover the Teachers College Scholarships for the year 1939-1940.

2. The validation of the appointment of Mr. J. Henry Schroeder as Acting Head of the Industrial Arts Department.
3. The temporary employment of Mr. R. J. King to fill the vacancy created in the Industrial Arts Department by the death of Mr. Petersen. The salary is $200 per month.
4. The acceptance of the resignation of Mr. Fred P. Barnes.
5. The validation of the temporary employment of Mrs. Mabel Bracewell to fill the vacancy left by Mr. Barnes at a salary of $200 per month.
6. The confirmation of the appointment of Mr. George Bracewell as Acting Director of Rural Education.
7. The validation of the temporary employment of Mr. Harold Wright as a student assistant in the rural schools at a salary of $100 per month.
8. The validation of the temporary arrangements for additional practice facilities with the Carbondale City Schools.
9. The validation of a month's leave of absence for Mrs. Esther Brenton and the employment of Miss Frances Barbour for the duration of Mrs. Brenton's leave.
10. The validation of a month's leave of absence because of ill health for Mr. Sam Stokes, fireman at the College.
11. The salary schedule for the faculty for the summer session, 1940.
12. The legal acceptance of the gift of land to Southern Illinois Normal University.
13. Final approval of the purchase of the land for the new training school at the approximate prices at which the special Appraisal Committee appraised it.
14. Allocation of $600,000 from the balance in the Permanent Improvement Appropriation for the construction of a new training school building at Southern Illinois Normal University.
15. Approval of a request to the State Department of Finance that the thirty thousand dollars reserved from the appropriation to the Southern Illinois Normal University be released for use during the fiscal year 1940-1941.

Respectfully submitted,

ROSCOE PULLIAM

Supplement to the Board Report for May 20, 1940

II. FACULTY

10. The Commission on Teacher Education, with which we are affiliated, is offering us an opportunity to send one member of our education staff to a special clinic at the University of Chicago to study certain problems of child growth and development. They offer to pay half the salary and the living ex-

penses of the faculty member whom we send, stipulating, however, that we should send one of the key members of our faculty and not a younger staff member still in training. The Council of Administration of the College and the Central Committee cooperating with the Commission have decided that Dr. W. A. Thalman, who has had charge of the Bureau of Child Guidance for the past five years, is preeminently the person whom we should send.

In order to accept this invitation for Dr. Thalman it would be necessary for the Board to do two things: We should have to grant Dr. Thalman a leave of absence for nine months of the regular school year beginning next September, and during that time we should have to meet the half of his salary which the Commission does not pay. Dr. Thalman already has his doctor's degree and will, therefore, gain no personal advantage from this year's work.

It is my judgment that this constitutes both an opportunity and an obligation for the College and that we should make the necessary arrangements.

Incidentally, I may add that Southern Illinois Normal University has had the benefit during the past several months of consultation services by Professor Ambrose Suhrie of New York University, who has spent two three-day periods on the campus in consultation with our training school and education faculties, and by Dr. L. L. Jarvie of the staff of the Commission on Teacher Education, who has spent one three-day period on the campus in consultation with our faculty members who are responsible for student personnel work. These conferences have been extremely stimulating to the College.

ILLINOIS STATE NORMAL UNIVERSITY
NORMAL

Meeting at Charleston, May 20, 1940

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Second Semester, 1939-1940.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post Graduates	5	7	12	27
Seniors	114	187	301	291
Juniors	121	195	316	319
Sophomores	160	369	529	516
Freshmen	226	428	654	721
Special	21	8	29	27
Total College Students on Campus	647	1194	1841	1901

b. University High School	214	165	379	366
c. University Elementary School	137	149	286	289
d. Cooperating Elementary Schools				
Illinois Soldiers and Sailors Children's School	267	164	431	478
Rural Schools	78	54	132	129
Towanda Schools (High School and Grades)	81	96	177	177
Total Pupils, Elementary and Secondary	777	628	1405	1439
Total	1424	1822	3246	3340
Extension	39	395	434	227
Grand Total	1463	2217	3680	3567

2. Selective Admission of Students

It is interesting to note the trend toward some form of selective admission in State-supported institutions. It has generally been considered that it would be difficult if not impossible to limit enrollments and select students in those colleges and universities receiving their support from public tax funds. Practice in a number of instances indicates that this not only can be done but is being done and there is every reason to believe that there will be a marked tendency in this direction in the immediate future.

On May 11, 1940, at a conference held at the University of Illinois and participated in by representatives of the large universities of this State, the liberal arts colleges and the teachers colleges, the matter of a State-wide program for testing high school graduates was discussed. Such a program is highly important for those institutions admitting and seeking to educate capable young men and women. Undoubtedly such a program, which is now used in a number of States, would make possible greater accuracy in the selection of those persons desiring to enter the teaching profession.

Illinois State Normal University, now operating its selective admission procedure for a fourth consecutive school year, is definitely committed to the principles involved in such a program. In general, parents, prospective students, and school administrators have understood and cooperated in the furtherance of this attempt to provide a better type of material from which to develop prospective teachers. There have been a few exceptions where school teachers and administrators have not felt kindly toward such a program but such reactions have generally been based upon personal situations involving failure to admit some student recommended from their particular school.

3. Extension Courses.

Despite inadequacy of staff to meet all of the demands for extension courses, Illinois State Normal University was able to render service in the territory and to the extent listed below.

Center, Department Course and Instructor	Enrollment
Watseka, Education, C. A. De Young	18
Normal, Industrial Arts, A. W. Dragoo	28
Gillespie, Social Science, F. R. Glasener	35
Danville, Education, F. T. Goodier	29
Monticello, English, H. R. Hiett	27
Kankakee, English, Dorothy Hinman	25
Danville, Geography, L. A. Holmes	40
Clinton, Education, W. R. Lueck	23
Morris, Mathematics, W. R. Lueck	26
Decatur, Biology, L. W. Miller	24
Springfield, Social Science, Clarence Orr	51
Streator, Social Science, Clarence Orr	33
LaSalle, Social Science, Clarence Orr	47
Watseka, Education, Rose E. Parker	28
Total Enrollment Second Semester	434
Total Enrollment First Semester	380
Total for the Year	814

4. State Scholarship List of Students

The fourth report of the State Scholarship students under the high school scholarship law is submitted for the entire school year 1939-1940. I hereby certify to the Normal School Board that the following persons with the addresses given in each case have attended Illinois State Normal University for the period indicated and on the basis of Section 169a of the State School Law, Illinois State Normal University is entitled to receive compensation at the rate of $30.00 per annum per student for all such students, the total amount being indicated at the end of the list of names and addresses.

a. Those attending school for the entire year, 1939-1940:

Aagesen, Edith Virginia.....Buda
Allen, Jean Malinda.....Kewanee
Anderson, Wendell Gaylord..Bensenville
Anderson, Wilma Dorothy...Taylorville
Anthony, Norma Louise.Western Springs
Applegate, Ruth Emily.....Atlanta
Arnin, Ruby Emma.....Columbia
Arnold, Jane Elizabeth.....Hoopeston
Asay, Frieda Mae .....Thawville
Atkinson, Genevieve Irene.....Kewanee
Atteberry, Frances Eugenia.....Peoria
Aull, Norma June.....Normal
Austin, Wilma Louise.....Greenview
Babbitt, Agnes Marie.....Virden
Babington, Mildred.....Sparland
Bacopulos, Blossom.....Monticello
Bailey, Lillian.....Fulton
Baker, Marjorie Bernice.....Rutland
Banker, Betty Jane.....Elgin
Barbee, John Yale.....Waggoner
Barnes, Rita Belle.....Colfax
Barricklow, Ola Erma.....Hillsboro
Barry, Lucille.....Morrisonville
Bartels, Betty .....Carlinville
Bartolini, Renatto Paul.....Ladd
Bateman, Ruby Mary.....Mansfield
Battershell, Betty Jane.....Roodhouse
Bauer, Mildred Edna.....Nokomis
Baumgardner, Carl Harmond..San Jose
Baxter, Beatrice Bernice.....Lockport
Beard, Donald T.....Springfield
Beasley, Mary Lynn.....Virden
Beaver, Jessie Irene.....Milford
Beery, Ruth Aileen.....Cerro Gordo
Belcher, Eleanor Ruth.....Cooksville
Belt, Ardetta Pearl.....Morrison
Bennett, Alice Faye.....Milan
Bessmer, Christine Mary....East Moline
Bier, Roberta May.....Bloomington
Black, Genevieve Louise.....Downs
Blakeman, Gladys Arlene.....Virginia
Blatnik, John Victor.....DePue
Blue, Mary Mae.....Sheldon
Blue, Shirley Bernice.....Cornell
Bolinger, Shirley Elaine.....Springfield
Boyd, Catherine Jane.....Manteno
Boyd, Norma Margaret....Grand Chain
Brandt, Leroy Francis.....Coal City
Brash, Dorothy Anna.....St. Joseph
Brawner, Dolores Lena.....Pawnee
Breen, Stanley .....Elgin
Brenneman, Ellen Jean .....Minier
Broehl, Virginia Inez .....Elkhart
Brown, Leota Jeanne .....Iuka
Brownfield, Florence.....Illiopolis
Browning, Martha Jean .....Perry
Browning, Mary Jane .....Perry
Brucker, Bernice Mary .....Sibley
Brummet, Berthal Dayne.....Minier
Brummet, Richard Lee .....Minier
Bryan, Dorothy Evelyn.....Clinton
Buches, Julia Rose.....Rockford
Buchholz, Wilma Louise.....Lincoln
Buck, Warren Louis .....Normal
Bunge, Eudora Marilyn.....Chenoa
Burnett, Mary Emma.....Athens
Carbridge, Wilma Maude.....Onarga
Campbell, Catherine Marie.....Mazon
Carey, Helen Jane .....Kinsman
Cavanagh, Margaret Eloise....Flanagan
Chamber, Lois Gertrude.....Chicago
Cheever, Charles Thomas.....Milford
Christianson, Elizabeth Elise Gibson City
Clapper, Marvin Wesley.....Ogden
Classen, Dorothy Augusta.....Gilman
Classen, Harold Arthur.....Gilman

Colburn, Reta Mae.....Roselle
Cole, Catherine .....New Berlin
Cole, Pauline Esther .....Henning
Council, Leona Marie .....Greenview
Crosby, Elsie Mae.....DeLand
Cross, Anna May .....Venice
Crowder, Emily Frances..Peoria Heights
Croxen, Ruth Stella .....Peotone
Crum, Cecil C.....Literberry
Daugherty, Darlene .....Taylorville
Dautenhahn, Harold....Pleasant Plains
Davidson, Betty Ruth.....El Paso
Davidson, Keith .....White Hall
Davies, Hildred .....Peoria
Davies, Marian .....Mazon
Davis, Florence Elizabeth.....Mahomet
DeBarr, Robert G. .....East Moline
DeBois, Elon .....Clinton
Deffenbaugh, Mary A.....Le Roy
DeGuire, Robert Leroy .....Staunton
Devanny, Ann Elizabeth.....Lincoln
Dickerson, Madeline Marcella ....Alvin
Dickman, John David.....Pontiac
Dixon, Hazel Irene.....Peoria
Dodson, Helen Lorraine...Morrisonville
Dodson, Doris Jeanette...Morrisonville
Dohrs, Alice R. .....Modesto
Donovan, Alden .....Clinton
Dorsey, Mary Idella .....Delavan
Dougherty, Mary Elizabeth.....Ottawa
Dozier, Ada Mildred .....Saybrook
Duckworth, Marjorie Jane.....Herscher
Dudley, Margaret Elizabeth...Westville
Duncanson, Betty Jane....Green Valley
Dunmire, Virginia Ruth .....El Paso
Eastburn, Bettie Mae .....Sheldon
Eberle, Marian .....Lincoln
Eicher, Helen Elizabeth.....Genoa
Elgin, Ella Mae .....Carlock
Elliott, Anna Belle.....Cropsey
Emery, Reva Esther .....Maroa
England, Claudia Naomi .....Normal
Espevik, Priscilla .....Millington
Fairbairn, Elizabeth.....Midlothian
Farmer, Myrtle .....McLean
Farner, Jeanette .....Villa Grove
Farrell, Edward .....Bement
Farrell, Margaret Irene .....Marseilles
Feazel, Fae Eileen .....Washburn
Fechter, Marguerite Louise..East Peoria
Ferguson, Doris .....Martinsville
Fetzer, Edmund Curtis.....Ohio
Finfrock, Reva .....Waynesville
Finley, Elbert James .....Hudson
Fogel, Hazel .....Milledgeville
Ford, Mary Eileen .....Hopedale
Foster, Margaret Elizabeth....Rossville
French, Evelyn Eleanor .....Downs
Fuller, Kathryn Maxine .....Newman
Garican, Mary Eileen .....Wilmington
Garner, Claire .....Emington
Gathman, Wayne Herman .....Topeka
Gauron, Virginia .....Shiller Park
Genster, Bette Jean .....Sheffield
Gerfen, Charles Otto .....Breese
Giacobassi, Tilio .....Kincaid
Gifford, Marguerite Ann .....Cabery
Gilliland, Glenna Leota .....Taylorville
Glenn, Cleta Mae .....Clinton
Goedde, Lois Marie .....Carrollton
Goodman, Jewel Virginia....Wood River
Goodwin, Norma Maxine.....Palestine
Gorman, Marie Elizabeth.....Raymond
Graden, Mary Frances.....Irving
Graff, Eileen Marie .....Minier
Grandt, Alten Frederick.....Farina
Griswold, Ella Eileen .....Hammond
Groshong, Doris Ethel .....Venice
Gunderson, Stella Margaret.....Peoria
Guthrie, Jane .....Lexington
Hachmeister, Violet Grace..Bloomington
Hagerman, Clara Mae .....Peoria
Hammock, Maxine Elizabeth.Springerton
Hammond, Robert Grove.....Gillespie
Hancock, Juanita Eugenia.....Morton
Hanks, Theresa LaVerne ....East Alton
Hanna, Wade F.....Champaign
Hanson, Winifred Leone .....Normal
Harlan, Virginia Lee.....Fairfield
Harms, Mildred Bernice.....Saybrook
Harris, Gwendolyn Loraine.....Colfax
Harris, Madalyne Grace .....Yorkville
Harvey, Shirley LaVerne....Long Point
Hatscher, Lorraine Mary .....Madison
Hauge, Eldora Lucille .....Minooka
Hazen, Dorothea Lelia.....Mahomet
Heath, Marian Margaret...Carbon Cliff
Heft, Esther Louise .....Latham
Heidewald, George William....Pontiac
Heller, Laura .....Erie
Henderson, Melba Aulora ..Bloomington
Henderson, Ruth Agnes .....Minier
Henning, Dorothy Louise.....Carmi
Hewitt, Margaret Jane .....Steward
Hightower, Nancy Emma ....Kankakee
Hinshaw, Estella Darlene.....Cropsey
Hobkirk, Mary Louise ....Williamsville
Hoffman, Mary Jean.....Mansfield
Houk, Lois Faye.....Canton
Howell, Doris LaVera .....Winnebago
Howell, Margaret Louise.....Ipava
Howmiller, Elaine Millicent....Lansing
Howmiller, Eldine Leila .....Lansing
Hubrig, Pearl Mae.....Elgin
Huggins, Clarabelle Selena .....LeRoy
Hull, Betty Jane .....Oswego
Hurdle, Betty Ann .....Mt. Sterling
Hustedt, Annetta Catherine.....Clifton
Irish, Mary Nordine.....Arrowsmith
Irwin, Eunice .....Bloomington
Isenberg, Melba Louise.....Saunemin
Jackson, Mary Alice.....Cairo
Jackson, Thomas Clark.....Piper City
Jaeger, June Lorraine.....Lansing
Jenson, Helen.....Wellington
Johnson, Edna Ruth .....Chillicothe
Johnson, Mary Jane.....Assumption
Jones, Paul .....Delavan
Jordan, Loretta .....Farmersville
Joyce, Mary Cecilia..South Wilmington
Juhl, Leonard .....New Holland
Kane, Rosaline Ruth.....Chicago
Kaiser, Roberta Elizabeth.....Payson
Karch, Jacqueline .....Belleville
Karnatz, Pearl .....Hinsdale
Keith, Jean .....Monticello
Kemp, Ruth Sarah .....Wenona
Kendrick, Howard Alan.....Barry
Kern, Betty Jane.....Pekin
Kerwood, Doris .....Warrensburg
Keyes, Dorothy Ruth .....Braidwood
Kiesewetter, Elmer .....Metamora
Kimball, Gus Phillips.....Springfield
Kindred, Virginia .....Atlanta
Klingbeil, Shirley .....Peoria
Kloss, Eleanor.....Mt. Olive
Knusman, Mary Ann...Chicago Heights
Koenig, Gertrude B.....Libertyville
Korish, Cillia Rose.....Roodhouse
Krabel, Robert Curtis .....Woodland
Krug, Ellamae .....Morton
Kuzmiski, Rose .....Springfield
Lacy, Madge .....Springfield
Lakin, Helen Ruth .....Bloomington
Lamar, Anita Ruth .....Rosiclare
Larimer, Ardelle .....Streator
LaVanway, Edna Ruth.....Ottawa
Lazicky, Gertrude Ann.....Petersburg
Leach, Tressie Ruth .....Braidwood
Lee, Vivian Elizabeth .....McLean
Leigh, Georgianna .....East Lynn
Leigh, Gladys Elinor .....East Lynn
Little, Charles Eugene ..Lawrenceville
Lochner, Dennis John .....Herscher

Lock, Mary Jane .....Decatur
Longbrake, Georgia .....Decatur
Lopeman, Harriet .....Pontiac
Loper, Lela Mae.....Castleton
Lowery, Mary Ann .....Hoopeston
Lukow, Edward .....Kankakee
Luster, Mildred .....Taylorville
Lykkebak, Helen .....Heyworth
Lyle, Bernadene .....Neponset
Lynn, Carol May .....Stonington
McBride, Harold Wilson .....Rutland
McBride, James Allen.....Springfield
McBride, William Edward....Springfield
McCafferty, Lassie .....Decatur
McCain, Geraldine .....Chicago
McClernon, Helen Theresa.....Streator
McCrory, Clara Eleanor...Martinsville
McDonald, Dewey Edward.....Benton
McElroy, Frances .....Aurora
McKay, Dorothy Mary.....Venice
McKittrick, Warren Ervil .....Decatur
Maddox, Noralee .....Flat Rock
Magill, Mary Sue .....Marshall
Mallory, Phyllis.....Lexington
Mangle, Mardell .....Mason City
Mann, Barbara Jeanne.....Hoopeston
Marshall, Doris Jane .....Marissa
Martin, Marjorie .....Normal
Mason, Ralph Edward .....Armington
Mason, Veda Louise .....Stanford
Mast, Elta Mae .....Chillicothe
Mathew, Eleanor June .....Morrison
Matousek, Rose Marie .....Berwyn
Meeker, Reva Irene.....Henning
Merrell, Jean Frances .....Streator
Miller, Dorothy .....Clinton
Miller, Mary Lois .....Atwood
Miller, Maxine F. C.....Mackinaw
Mitchell, Glo Rose.....Griggsville
Mitchell, Robert.....Marseilles
Monnier, Rosemary .....Elizabeth
Montgomery, Leo Raymond..Middletown
Moody, Mary Florine.....Ellsworth
Moore, Gladys Esther.....Ambia
Morgan, Myrna Mae.....Maroa
Mossholder, Pauline .....La Moille
Mottershaw, James Arthur....Divernon
Mueller, Rose Anne.....Wood River
Munch, Laura Jean.....Lovington
Musgrove, Emma Louise.....Hillsboro
Myers, Doris Irene.....Hammond
Naden, Jeanne Kathryn .....Newark
Naden, Maryon Marcella .....Newark
Nafziger, Helene Dorothy..Bloomington
Naseef, Rose Mary.....Kewanee
Neal, Dorothy Frances.....Gillespie
Neeson, Frances Ellen.....Divernon
Nelson, Mary Elizabeth...Spring Valley
Nicholas, Edith Nettie.....Libertyville
Norman, Harold Clement.....Benson
Norton, Corliss Lee.....Sheffield
Novaria, Marian Elizabeth.....Catlin
O'Byrne, Arthur .....Princeton
Olson, Edith LaVerne.....Barrington
O'Neil, Catherine Lucille.....Hennepin
Owens, Jane Joan.....Bradford
Palmore, Pauline ... .Dana
Parkhurst, Julia Elaine....Cerro Gordo
Parrott, Wanda Louise.....Palmyra
Partelow, Ruth Joan.....Polo
Paulsen, Ralph Joseph.....McLean
Paynic, Richard .....Wood River
Pedersen, Ruth Kristine.....Dwight
Peifer, Frances Marie.....Decatur
Peltz, Odessa Mae.....Carlock
Perrelli, Albert Joseph.....Cicero
Petri, Frances Carolyn.....Rankin
Pettigrew, Raymond Wildinson.Roanoke
Phillips, Beatrice .....Homewood
Piper, Virginia .....Greenfield
Pocock, Rose Marie.....Nokomis
Postlewait, Libbie Frances..White Hall

Purdy, Gordon Craig.....Havana
Radcliff, Jack Francis.....Havana
Ralph, Lucille Agnes.....Kinsman
Rapp, Ruth Carolyn.....Steward
Read, Helen Jane.....Hennepin
Reeter, Dorothy .....Mt. Auburn
Richardson, Clarence .....Springfield
Rieger, Margaret Anna.....Manteno
Riley, Ethel Louise.....Normal
Ring, Harold King.....Strawn
Ringenberg, Wilma .....Buda
Roady, Elston Edward.....Kane
Roberts, John .....Dwight
Robertson, Bernice .....Minonk
Roemer, Kathryn Alice.....Hinsdale
Rose, Dorothy .....Springfield
Rozum, Mary Armede.....Bloomington
Rutledge, Dorothy .....Heyworth
Ryan, Evelyn Marie.....Chillicothe
Ryholt, Mary Alice.....Kenney
Saloga, Alberta Louise.....Morris
Sanden, Delores Mathilda.....Rockford
Sandholm, Leroy .....Cordova
Sapp, Mildred Addene.....Springfield
Sauder, Mae Katherine.....Roanoke
Sauer, Evelyn Jane.....Collinsville
Schaad, Helen Eloise.....Princeville
Schein, James Arns.....East St. Louis
Schell, Bulia Mae .....Ohio
Scherer, Florence Lena.....Ottawa
Schertz, Ruth .....Washington
Schilling, Pauline .....Brodhead
Schoeny, Jean Rosemary.....Lena
Schopp, Imogene .....Chenoa
Schupbach, Anna Marie.....Rankin
Schussele, James .....Havana
Scott, Mildred .....Potomac
Selmeyer, Frederic Dean .....Cornell
Shadley, Mary Elizabeth.....Hillsboro
Shambrook, Russell .....Forrest
Shank, Bruce .....Clayton
Shank, Nora Marie.....Greenville
Shannon, Rosalie Elinor.....Onarga
Shea, Dorothy .....Eureka
Shea, Lois Virginia .....Wadsworth
Shields, Hilda Jane.....Quincy
Shippy, Helen Elizabeth.....Decatur
Short, Rosemary Mae.....Rockbridge
Shulaw, Dale Maurice....Lawrenceville
Shultz, Edna Mae.....Lyndon
Silverstrini, Tulio .....Mark
Skinder, Norman Paul.....Chicago
Smargiassi, Helen .....Springfield
Smith, Constance .....Ridge Farm
Smith, Louise .....White Hall
Smith, Nelson R. .....Maroa
Snow, Marguerite Lucille...Farmer City
Speagle, Darlene .....Mattoon
Spires, Mildred Elizabeth.....Normal
Stanley, Roene Irene.....Eureka
Starkey, Pearl Evelyn.....Springfield
Steele, James Russell.....Rossville
Stodgel, Lilybel .....La Rose
Stone, Carol Catherine.....Mineral
Stuckey, Hortense Elizabeth....Danvers
Sturm, Lucille Alma.....Staunton
Sudbrink, Nan Elizabeth.....Virginia
Suhomske, Genevieve Marie.....Decatur
Swain, Verna .....Garden Prairie
Swanson, Hirrel .....Princeton
Switzer, Walter Edwin.....Fulton
Taylor, Frances .....Bloomington
Themer, Lorene .....Elgin
Thomas, Gertrude .....Milford
Thomas, Helen Birdine....Sugar Grove
Thomassen, Winifred .....Bloomington
Thompson, Helen Maxine .....Chatham
Thompson, Helen Irene .....Normal
Tipton, Thelma Louise.....Fairbury
Tornquist, Delma Lucille..N. Henderson
Traylor, Marvin Lee.....Hillsboro
Trimmer, Glenna Marie.....Forrest

Troutman, Margaret Ruth.....Murdock
Uphoff, Alma Arliene.....Shelbyville
Vacheront, Margaret .....Marseilles
Vance, Mary Frances.....Bement
Van Curen, Loretta Mae.....Hammond
VanDeWorker, Irene .....Ottawa
Van Gerpen, Marian Frances..Hartsburg
Van Gerpen, Virginia Helen...Hartsburg
Van Meter, Helen Jean.....Athens
Velde, Eugenia Ruth.....Lincoln
Verkler, Evelyn Ruth.....Cissna Park
Vermillion, Paula Jane.....Roodhouse
Vetter, Lawrence .....Green Valley
Vigna, Angelina Minnie.....Wilsonville
Volz, Grace Mary.....Metamora
Wagoner, Esther LaVerne....Cooksville
Wall, Emma Lucille.....Lake City
Walls, Jean Elizabeth.....Waverly
Walter, Lowell McNees.....Belvidere
Warrick, Mary Ellen.....Lincoln
Watson, Jeanne Elois J.....Canton
Watson, Mildred Irene .....Ludlow
Weaver, Florence .....Danvers
Webb, Ray Ogden.....Secor
Weger, Leola Faye.....Vandalia
Wehling, Leslie Joe.....Martinton
Weise, Mary Louise.....Ashton
Wells, Doris Jeanette.....Atkinson
Wenger, Marian Rae.....Edwardsville
Wenzel, Regina Katherine...Collinsville
Wertsch, Phyllis .....Delavan
Weygandt, Lorraine Frances..Martinton
Whipple, George Graham.....Shirley
Whitacre, Frances Melba.....Flanagan
Wiegman, Mary Elizabeth....Moweaqua
Wilcox, Charlotte Elizabeth.....Minonk
Wilson, Cecil Woodrow...Madison, Wis.
Wilson, Marcella .....Maroa
Wilson, Virginia Lee .....Edelstein
Winings, Enid Katherine...Assumption
Wink, Cathryn Lorine.....Fairbury
Witts, Roxie Pauline.....Decatur
Yeamans, Sylvia Ann.....Edinburg
Young, Flora .....Benton
Young, Mildred Ellen .....Saybrook
Yurcessen, Marcella Margaret..Gillespie
Zeilman, Mary Jeanette.....Long Point

b. Those attending school for the first semester only:

Allen, Ernestine .....Bunker Hill
Bleich, Viola Ann.....Roberts
Bratton, Almira .....Bloomington
Brown, Betty Jane.....Pleasant Plains
Collopy, Shirley .....Dahinda
Coomer, Edna Louise.....Heyworth
Cox, Mary Ellen.....Ottawa
Dillon, Betty Darlene.....Normal
Ewing, Helen Joyce.....Stanford
Farrell, Alice Louise.....Marseilles
Hamer, Jeanne Ellen...Chicago Heights
Herman, Mary Elizabeth.....Moweaqua
Jarrett, Frances .....Modesto
Jayne, Mary .....Pekin
Johnson, Mary M.....Greenview
Kavanagh, Marian Jane.....Lincoln
Mastick, Irene .....Springfield
Meitzler, Margaret L.....Armstrong
Odekirk, Margaret .....Bloomington
Piper, Francis Eugene.....Bradford
Reeder, Alice Lee.....Alton
Risen, Jean Carolyn.....East Peoria
Skelton, Samuel R., Jr.....Cairo
Thompson, Vauda Verle.....Magnolia
Turner, Genevieve .....Danville
Wilson, Dorothy Arvelia.....Hamburg
Yeates, Dorothy Belle.....Custer Park
Young, Kathryn Ann.....Rosiclare

c. Those attending school for the second semester only:

Gifford, Richard Ross.....Cabery
Hungerford, Willard H.....Ludlow
Page, Alice Louise.....Dawson
Rehn, Ferne .....Woodhull
Robbins, William Frank.....Pawnee
Weed, Seth Eugene.....Bloomington

AMOUNT DUE ILLINOIS STATE NORMAL UNIVERSITY INCOME FUND
FROM THE
GENERAL REVENUE FUND

451 scholarships	(entire year) at $30.00.....	$13,530.00
28 scholarships	(first semester) at $15.00.....	420.00
6 scholarships	(second semester) at $15.00....	90.00
		$14,040.00

II. FACULTY

1. Resignations

a. Miss Gladys Wiggins, Assistant Professor of Hygiene, to be married. A successor to Miss Wiggins will be nominated at a later meeting of the Board.

b. Miss Anna M. Goldsmith, Supervising Teacher in the Third Grade at the Illinois Soldiers and Sailors Children's School, to be married. A successor to Miss Goldsmith will be nominated at a later meeting of the Board.

c. Miss Jane Kerkhof, Supervisor of Student Teaching in the Walker Affiliated Rural School, in order to accept a position elsewhere. Miss Kerkhof's successor is indicated later in this report.

2. Leaves of Absence
   a. Miss Alice Ebel, Instructor in the Teaching of Social Science in the University High School, has requested a leave of absence for the school year 1940-1941 in order to do additional graduate work beyond her Master's degree.
   b. O. L. Young, Assistant Professor of Agriculture, for the first semester of the 1940-1941 school year in order to do additional work toward a Doctor's degree.

3. Returning from Leaves
   a. Miss Gladys Bartle, Assistant Professor of Art, who has completed work for her Doctor's degree at the University of Wisconsin.
   b. L. E. Laubaugh, who returns following an additional semester of graduate work in agriculture at the University of Illinois.
   c. Miss Evelyn Rozek, Instructor in English, who has completed a year of additional graduate work at Teachers College, Columbia University, toward her Doctor's degree.
   d. Miss Elsie Brenneman, University Registrar, who has completed work for her Master's degree at Northwestern University.
   e. L. Gordon Stone, Supervising Teacher in the Junior High School at the Illinois Soldiers and Sailors Children's School, who has obtained his Doctor's degree from New York University.

4. Additional Attainments
   a. At the meeting of the Normal School Board on February 19, 1940, attention was called to the fact that since June, 1939, six members of the faculty had received Doctors' degrees.

      Within a twelve months period ending within another month, Doctor's degrees have been or will be received by the following six additional members of the faculty: Miss Marie Finger, Supervising Teacher in the Seventh Grade (Northwestern University); Dewey Fristoe, Supervisor of Student Teaching in the Affiliated Houghton Rural School (New York University); John W. Carrington, Director of Student Teaching (Northwestern University); John A. Kinneman, Associate Professor of Social Science (Northwestern University); L. Gordon Stone, Supervising Teacher in the Junior High School at the Illinois Soldiers and Sailors

Children's School (New York University); Gladys L. Bartle, Assistant Professor of Art (University of Wisconsin).

In addition to the foregoing, it is of interest to note that Mrs. Gertrude M. Hall, Director of Publicity and of Alumni Relations, and Miss Elsie Brenneman, University Registrar, obtained Master's degrees from the University of Illinois and Northwestern University, respectively. Such scholastic attainments on the part of persons in this type of position are rather uncommon.

5. New Appointments Recommended.
   a. Mrs. Waneta Sedgwick Catey as Supervisor of Student Teaching in the Walker Affiliated Rural School, to take the place of Miss Jane Kerkhof, resigned. Mrs. Catey formerly taught in the Walker School and is recommended for employment at an annual salary of $1,350.00 effective September, 1940, $540.00 of this amount to be paid by Illinois State Normal University and the remainder by the Walker School District. Mrs. Catey is a graduate of Eastern Illinois State Teachers College at Charleston and the University of Illinois, and has also done additional work at Colorado State College of Education.

6. Authorization of New Positions.
   a. Assistant Librarian at an annual (11 months) salary of not to exceed $2,200.00 to be paid from available funds in the Salaries and Wages Account. This position is urgently needed in order to help staff the new Milner Library which opens on June 10, 1940, at which time the services of this new staff member should be available.
   b. Faculty Assistant (man) in charge of men's personnel in connection with the work of Dean of Men, at a salary of not to exceed $100.00 per month, payable from the Income Fund.

7. Faculty of the Summer Session.
   a. The faculty list and schedule of salaries of the summer session of 1940 is recommended for appointment as follows:

Name and Subject	Salary: First 2 Weeks	4 Weeks	Last 2 Weeks	Total
Adams, Howard W., Chemistry	$ 195.00	$ 390.00	$ 195.00	$ 780.00
Arnold, Mary S., Training School	112.50	225.00	112.50	450.00
Atkin, Edith Irene, Mathematics	155.00	310.00	155.00	620.00
Bally, Winifred, Physical Education	100.00	200.00	100.00	400.00
Barger, Thomas M., Physics	135.00	270.00	135.00	540.00
Barto, Margaret M., Physical Education	157.50	315.00	157.50	630.00
Berninger, Harriett, Education	125.00	250.00	125.00	500.00
Beyer, W. A. L., Social Science	205.00	410.00	205.00	820.00
Browne, Richard G., Social Science	162.50	325.00	162.50	650.00
Brunk, Dorothy G., Social Science	135.00	270.00	135.00	540.00
Buehler, Rose B., Training School	117.50	235.00	117.50	470.00
Buell, Mary E., Home Economics	135.00	270.00	135.00	540.00
Clemans, Huberta, Training School	125.00	250.00	125.00	500.00
Cole, Edward L., Education	157.50	315.00	157.50	630.00

Name and Subject	Salary First 2 Weeks	4 Weeks	Last 2 Weeks	Total
Conkey, Frances, Home Economics	$150.00	$300.00	$150.00	$600.00
Connell, M. Regina, Latin	125.00	250.00	125.00	500.00
Cooper, Margaret, Education	.....	181.00	181.00	362.00
Cooper, Rachel M., School Physician	160.00	320.00	160.00	640.00
Crompton, Mabel P., Geography	125.00	250.00	125.00	500.00
Decker, Charles E., Education	182.50	365.00	182.50	730.00
De Young, C. A., Education	222.50	445.00	.....	667.50
Douglass, T. J., Agriculture	125.00	250.00	125.00	500.00
Dvorak, Leo J., Music	135.00	270.00	135.00	540.00
Ebel, Alice, Social Science	112.50	225.00	112.50	450.00
Ellis, Margery A., French	125.00	250.00	125.00	500.00
Ellwood, Robert S., Social Science	125.00	250.00	125.00	500.00
Finger, Marie, Training School	125.00	250.00	125.00	500.00
Force, Thelma, Education	135.00	270.00	135.00	540.00
Fraley, John E., Biology	130.00	260.00	130.00	520.00
Frey, Bernice, Physical Education	112.50	225.00	112.50	450.00
Fries, Albert C., Commerce	125.00	250.00	125.00	500.00
Fristoe, Dewey, Training School	100.00	200.00	100.00	400.00
Glasener, F. R., Social Science	140.00	280.00	140.00	560.00
Goldmann, Edith L., Art	112.50	225.00	112.50	450.00
Goldsmith, Anna, Training School	95.00	190.00	95.00	380.00
Goodier, Floyd T., Education	195.00	195.00	.....	390.00
Gooding, R. U., Chemistry	157.50	315.00	157.50	630.00
Gray, Nina A., Biology	125.00	250.00	125.00	500.00
Gueffroy, Edna M., Geography	125.00	250.00	125.00	500.00
Guthrie, Clara L., Library	112.50	225.00	112.50	450.00
Hacker, L. W., Education	170.00	340.00	170.00	680.00
Hammerlund, C. M., Industrial Arts	145.00	290.00	145.00	580.00
Hancock, Howard J., Physical Education	182.50	365.00	182.50	730.00
Hansen, Olivia, Commerce	112.50	225.00	112.50	450.00
Hartline, Opal C., Biology	125.00	250.00	125.00	500.00
Hayden, Wezette A., Training School	122.50	245.00	122.50	490.00
Henderson, Stella, Education	135.00	270.00	135.00	540.00
Henline, Ruth, English	125.00	250.00	125.00	500.00
Hibler, Francis W., Psychology	157.50	315.00	157.50	630.00
Hiett, Herbert R., English	195.00	390.00	195.00	780.00
Hinman, Dorothy, English	125.00	250.00	125.00	500.00
Holmes, F. L. D., Speech	190.00	380.00	190.00	760.00
Holmes, Leslie A., Geography	140.00	280.00	140.00	560.00
Horton, C. E., Physical Education	175.00	350.00	175.00	700.00
Houston, Victor M., Education	182.50	365.00	182.50	730.00
Hudelson, C. W., Agriculture	.....	175.00	175.00	350.00
Huggins, Ruth, English	90.00	180.00	90.00	360.00
Imboden, Erma F., Training School	130.00	260.00	130.00	520.00
Ivens, Howard J., Science	130.00	260.00	130.00	520.00
Johnson, Edward R., Journalism	157.50	315.00	157.50	630.00
Kelley, Edna Irene, Library	75.00	150.00	75.00	300.00
Kepner, Clara, Training School	.....	85.00	85.00	170.00
Kerr, Mildred, Library	112.50	225.00	112.50	450.00
Kinneman, John A., Social Science	170.00	340.00	170.00	680.00
Knudson, Emma R., Music	180.00	360.00	180.00	720.00
Koepke, H. F., Commerce	125.00	250.00	125.00	500.00
Lamkey, E. M. R., Biology	190.00	380.00	190.00	760.00
Larsen, Arthur H., Mathematics	135.00	270.00	135.00	540.00
Lathrop, H. O., Geography	190.00	380.00	190.00	760.00
Laubaugh, L. E., Agriculture	125.00	250.00	125.00	500.00
Lawrence, Margaret, Library	100.00	200.00	100.00	400.00
McAvoy, Blanche, Biology	135.00	270.00	135.00	540.00
McDavitt, Neva, Geography	125.00	250.00	125.00	500.00
Marshall, Helen E., Social Science	140.00	280.00	140.00	560.00
Marzolf, Stanley S., Psychology	125.00	250.00	125.00	500.00
Miller, L. Wallace, Biology	140.00	280.00	140.00	560.00
Miller, Marion G., Art	112.50	225.00	112.50	450.00
Mills, C. N., Mathematics	195.00	390.00	195.00	780.00
Montgomery, Camille, Art	112.50	225.00	112.50	450.00
Moore, Clifford W., Social Science	150.00	300.00	150.00	600.00
Nelson, Thelma, English	125.00	250.00	125.00	500.00
O'Connor, Burton, Physical Education	125.00	250.00	125.00	500.00
Okerlund, Gerda, English	153.00	306.00	153.00	612.00
Palmer, George M., English	190.00	190.00	.....	380.00
Peithman, H. W., Music	.....	100.00	.....	100.00
Peters, Margaret, Commerce	125.00	250.00	125.00	500.00
Peterson, H. A., Psychology	190.00	380.00	190.00	760.00
Plotnicky, Gertrude, Library	105.00	210.00	105.00	420.00
Pope, Merril E., Training School	95.00	95.00	.....	190.00
Pricer, Laura H., English	155.00	310.00	155.00	620.00
Rice, Agnes, Education	155.00	310.00	155.00	620.00
Richard, Esther, English	125.00	250.00	125.00	500.00

Name and Subject	Salary First 2 Weeks	4 Weeks	Last 2 Weeks	Total
Russell, Elizabeth, Training School	$112.50	$225.00	$112.50	$450.00
Scovell, Margaret, English	125.00	250.00	125.00	500.00
Shea, Grace R., School Nurse	107.50	215.00	107.50	430.00
Sherrard, W. F., Music	112.50	225.00	112.50	450.00
Smith, Leon S., Physics	135.00	270.00	135.00	540.00
Sorrenson, Fred S., Speech	175.00	350.00	175.00	700.00
Stephens, Gertrude, Social Science	130.00	260.00	130.00	520.00
Stombaugh, Ray M., Industrial Arts	190.00	380.00	190.00	760.00
Stroud, Ruth, English	125.00	250.00	125.00	500.00
Tasher, Lucy Lucile, Social Science	140.00	280.00	140.00	560.00
Taylor, Marion A., English	125.00	250.00	125.00	500.00
Teager, Florence, English	.....	153.00	153.00	306.00
Thoene, Christine, Training School	130.00	260.00	130.00	520.00
Tipton, Gladys G., Music	125.00	250.00	125.00	500.00
Vinson, Esther, English	153.00	306.00	153.00	612.00
Waggoner, Sherman G., Education	.....	222.50	222.50	445.00
Waldron, Nell B., Social Science	157.50	315.00	157.50	630.00
Webb, Mary, Commerce	125.00	250.00	125.00	500.00
Welch, Eleanor W., Library	167.50	335.00	167.50	670.00
Wiggins, Gladys E., Hygiene	125.00	250.00	125.00	500.00
Wilder, Flora M., Education	135.00	270.00	135.00	540.00
Williams, A. R., Commerce	195.00	390.00	195.00	780.00
Woods, Florence, Library	75.00	150.00	75.00	300.00
Yates, Ruth V., Speech	125.00	250.00	125.00	500.00
Zimmerman, Ruth E., Library	112.50	225.00	112.50	450.00
Geography Field Course	25.00	50.00	25.00	100.00
Assistant Librarian	87.50	175.00	87.50	350.00
	$15,581.00	$31,598.50	$15,695.00	$62,874.50

8. Faculty of the Regular Year.

   a. The following faculty members are recommended for election or re-election for the school year 1940-1941 at salaries indicated, which are to be paid for the thirty-six weeks of the regular school year, beginning September, 1940, from the Salaries and Wages Account.

FACULTY (Salaries and Wages)

Name and Position	Salary
*Adams, Howard W., Professor of Chemistry	$ 3,510.00
*Beyer, W. A. L., Professor of Social Science	3,690.00
*De Young, Chris A., Professor of Education	4,005.00
*Hiett, Herbert R., Professor of English	3,510.00
*Holmes, F. Lincoln D., Professor of Speech	3,420.00
*Lamkey, Ernest M. R., Professor of Biology	3,420.00
*Lathrop, H. O., Professor of Geography	3,420.00
*Mills, C. N., Professor of Mathematics	3,510.00
Palmer, George M., Professor of English	3,420.00
*Peterson, H. A., Professor of Psychology	3,420.00
*Stombaugh, Ray M., Professor of Industrial Arts	3,420.00
Waggoner, Sherman G., Professor of Education and Principal of University High School	4,005.00
Atkin, Edith I., Associate Professor of Mathematics	2,790.00
Barto, Margaret M., Associate Professor of Physical Education	2,835.00
Browne, Richard G., Associate Professor of Social Science	2,925.00
Cole, E. L., Associate Professor of Education	2,835.00
Cooper, Margaret, Associate Professor of Education	3,258.00
Cross, C. L., Associate Professor of Physics	3,150.00
Decker, Charles E., Associate Professor of Education	3,285.00
Goodier, Floyd T., Associate Professor of Education	3,510.00
Gooding, R. U., Associate Professor of Chemistry	2,835.00
Hacker, L. W., Associate Professor of Education	3,060.00
Hancock, Howard J., Associate Professor of Physical Education	3,285.00
Harper, C. A., Associate Professor of Social Science	3,195.00
Hibler, Francis W., Associate Professor of Psychology	2,835.00
*Horton, C. E., Associate Professor of Physical Education	3,150.00
Houston, Victor M., Associate Professor of Education	3,285.00
*Hudelson, C. W., Associate Professor of Agriculture	3,150.00
Johnson, E. R., Associate Professor of English (Journalism)	2,835.00
Kinneman, John A., Associate Professor of Sociology	3,060.00
*Knudson, Emma R., Associate Professor of Music	3,240.00
Lancaster, Thomas J., Associate Professor of Education	2,790.00
Malmberg, C. F., Associate Professor of Psychology	2,970.00
Okerlund, Gerda, Associate Professor of English	2,754.00
Orr, Clarence, Associate Professor of Social Science	2,880.00

Name and Position	Salary
Parker, Rose E., Associate Professor of Education	$ 3,150.00
Pricer, Laura H., Associate Professor of English	2,790.00
Rice, Agnes F., Associate Professor of Education	2,790.00
Sorrenson, Fred S., Associate Professor of Speech	3,150.00
Teager, Florence E., Associate Professor of English	2,754.00
Vinson, Esther, Associate Professor of English	2,754.00
Waldron, Nell B., Associate Professor of Social Science	2,835.00
*Whitten, Jennie A., Associate Professor of German	2,835.00
*Williams, Arthur R., Associate Professor of Commerce	3,510.00
Admire, Harry F., Assistant Professor of Commerce	2,340.00
Allen, Mabel Clare, Assistant Professor of Speech	2,250.00
*Allen, Marion C., Assistant Professor of Art	2,430.00
Barger, Thomas M., Assistant Professor of Physics	2,430.00
Bartle, Gladys, Assistant Professor of Art	2,250.00
Berninger, Harriet J., Assistant Professor of Education	2,250.00
Boicourt, Blaine, Assistant Professor of Music	2,340.00
Boyd, Ralph L., Assistant Professor of Commerce	2,250.00
Brunk, Dorothy G., Assistant Professor of Social Science	2,430.00
Buell, Mary E., Assistant Professor of Home Economics	2,430.00
Burris, Ethel M., Assistant Professor of Education	2,250.00
Carver, Katherine E., Assistant Professor of Latin	2,250.00
Clemans, Huberta, Assistant Professor of Education	2,250.00
Cogdal, Joseph, Assistant Professor of Physical Education	2,610.00
*Conkey, Frances, Assistant Professor of Home Economics	2,700.00
Connell, M. Regina, Assistant Professor of Latin	2,250.00
Crompton, Mabel, Assistant Professor of Geography	2,250.00
Day, Alta J., Assistant Professor of Commerce	2,250.00
Dean, B. Elizabeth, Assistant Professor of Hygiene	2,250.00
De Wees, William I., Assistant Professor of Agriculture	2,250.00
Douglass, Thomas J., Assistant Professor of Agriculture	2,250.00
Dragoo, A. W., Assistant Professor of Industrial Arts	2,610.00
Dvorak, Leo J., Assistant Professor of Music	2,430.00
Ellis, Margery A., Assistant Professor of French	2,250.00
Ellwood, Robert S., Assistant Professor of Social Science	2,250.00
Finger, Marie, Assistant Professor of Education	2,250.00
Flagg, Elinor B., Assistant Professor of Mathematics	2,250.00
Fletcher, Kenyon S., Assistant Professor of Industrial Arts	2,610.00
Fogler, R. W., Assistant Professor of Chemistry	2,520.00
Force, Thelma, Assistant Professor of Education	2,430.00
Fraley, John E., Assistant Professor of Biology	2,340.00
Fries, Albert C., Assistant Professor of Commerce	2,250.00
Glasener, F. Russell, Assistant Professor of Social Science	2,520.00
Gray, Nina E., Assistant Professor of Biology	2,250.00
Green, J. W., Assistant Professor of Agriculture	2,250.00
Gueffroy, Edna M., Assistant Professor of Geography	2,250.00
Hamilton, Alma M., Assistant Professor of English	2,340.00
Hammerlund, C. M., Assistant Professor of Industrial Arts	2,610.00
Hartline, Opal C., Assistant Professor of Biology	2,250.00
Henderson, Stella V., Assistant Professor of Education	2,430.00
Henline, Ruth, Assistant Professor of English	2,250.00
Hinman, Dorothy, Assistant Professor of English	2,250.00
Holmes, Leslie A., Assistant Professor of Geography	2,520.00
Hume, Esther, Assistant Professor of Physical Education	2,250.00
Imboden, Erma F., Assistant Professor of Education	2,340.00
Ivens, Howard J., Assistant Professor of General Science	2,340.00
Koepke, Harold F., Assistant Professor of Commerce	2,250.00
Larsen, Arthur H., Assistant Professor of Mathematics	2,430.00
Laubaugh, Lavern E., Assistant Professor of Agriculture	2,250.00
Lueck, William R., Assistant Professor of Education	2,250.00
McAvoy, Blanche, Assistant Professor of Biology	2,430.00
McDavitt, Neva, Assistant Professor of Geography	2,250.00
Marshall, Helen E., Assistant Professor of Social Science	2,520.00
Marzolf, Stanley S., Assistant Professor of Psychology	2,250.00
Miller, L. Wallace, Assistant Professor of Biology	2,520.00
Moore, C. W., Assistant Professor of Social Science	2,700.00
Nelson, Thelma, Assistant Professor of English	2,250.00
Noe, Rowena F., Assistant Professor of Education	2,430.00
O'Connor, Burton L., Assistant Professor of Physical Education	2,250.00
Peithman, H. W., Assistant Professor of Music	2,430.00
Peters, Margaret K., Assistant Professor of Commerce	2,250.00
Richard, Esther, Assistant Professor of English	2,250.00
Ross, Josephine, Assistant Professor of Home Economics	2,340.00
Royce, Bertha M., Assistant Professor of Biology	2,430.00
Scovell, Margaret, Assistant Professor of English	2,250.00
Smith, L. S., Assistant Professor of Physics	2,430.00
Stephens, E. Gertrude, Assistant Professor of Social Science	2,340.00
Stroud, Ruth, Assistant Professor of English	2,250.00
Struck, Edwin G., Assistant Professor of Physical Education	2,250.00
Tasher, Lucy Lucile, Assistant Professor of Social Science	2,520.00
Taylor, Marion A., Assistant Professor of English	2,250.00

Name and Position	Salary
Thoene, Christine A., Assistant Professor of Education	$ 2,340.00
Tipton, Gladys, Assistant Professor of Music	2,250.00
Tucker, Bernice A., Assistant Professor of Home Economics	2,250.00
Webb, Mary D., Assistant Professor of Commerce	2,250.00
Wilder, Flora M., Assistant Professor of Education	2,430.00
Yates, Ruth V., Assistant Professor of Speech	2,250.00
Young, J. E., Assistant Professor of Biology	2,250.00
Young, O. L., Assistant Professor of Agriculture (1 semester)	1,125.00
Arnold, Mary S., Instructor in Education	2,025.00
Bally, Winifred, Instructor in Physical Education	1,800.00
Bergland, Elsie, Instructor in Physical Education	2,025.00
Buehler, Rose B., Instructor in Education	2,115.00
Frey, Bernice, Instructor in Physical Education	2,025.00
Frye, Harold E., Instructor in Physical Education	2,025.00
Goldmann, Edith L., Instructor in Art	2,025.00
Hansen, Olivia, Instructor in Commerce	2,025.00
Hayden, A. Wezette, Instructor in Education	2,205.00
Hill, Eugene L., Instructor in Physical Education	2,025.00
Miller, Marion, Instructor in Art	2,025.00
Montgomery, Camille, Instructor in Art (1 semester)	1,012.50
Ogle, Alice R., Instructor in Art	2,025.00
Poppen, Henry, Instructor in Science and Mathematics	2,025.00
Rezek, Evelyn, Instructor in English	1,620.00
Russell, Elizabeth, Instructor in Education	2,025.00
Sherrard, Wayne F., Instructor in Music	2,025.00
Thielen, Katherine, Instructor in Physical Education	2,025.00
Westhoff, Margaret, Instructor in Music	2,025.00
Winegarner, Lela, Instructor in English	2,025.00
Weismann, Donald, Instructor in Art (1 semester)	1,012.50
——————, Instructor in Hygiene	2,025.00
——————, Instructor in Social Science	1,800.00
Colby, J. Rose, Professor of English (Emerita)	1,800.00
Dexheimer, Lora M., Instructor of Education (Emerita)	1,410.03
Dillon, Jessie M., Instructor in Education (Emerita)	1,500.03
Ela, Clara E., Instructor in Art (Emerita)	1,500.03
Eyestone, Lura M., Instructor in Education (Emerita)	1,500.03
Holmes, Manfred J., Professor of Education (Emerita)	1,800.00
Lee, Margaret E., Assistant Professor of Education (Emerita)	1,300.05
Newell, A. C., Professor of Industrial Arts (Emerita)	1,500.03
Pringle, Ralph W., Professor of Education (Emeritus)	1,410.03
	$380,830.23

* Indicates Heads of Departments.

STAFF OF LIBRARIANS (Paid from Salaries and Wages)

Welch, Eleanor W., Librarian and Associate Professor	$ 3,015.00
Guthrie, Clara L., Assistant Librarian	2,025.00
Kelley, Edna Irene, Cataloger	1,350.00
Kerr, Mildred, Assistant Librarian	2,025.00
Lawrence, Margaret, Assistant Librarian	1,800.00
Plotnicky, Gertrude A., Assistant Librarian	1,890.00
Pohle, Genevieve A., Cataloger	1,350.00
Zimmerman, Ruth, Assistant Librarian	2,025.00
——————, Assistant Librarian	1,575.00
	$ 17,055.00

Total Faculty Salaries		$380,830.23
Total Librarians' Salaries		17,055.00
Total Administration Salaries		53,910.00
Summer Session (Last six weeks)		47,293.50
Total for year July 1, 1940, to June 30, 1941		$499,088.73
Available from Salaries and Wages Appropriation for 1940-1941		$510,000.00
Total regular S. & W. obligations for 1940-1941	$499,088.73	
Janitors, Engineers and Grounds force (S. & W.) July and August, usually paid from Income Fund	10,855.00	509,943.73
Free balance for 1940-1941 fiscal year		$ 56.27

AFFILIATED SCHOOLS (I. S. N. U. Portion from Income Fund)

Christen, Inez W., Maple Grove School	$ 585.00
Clark, Nancy Annis, Little Brick School	585.00
Fristoe, Dewey, Houghton School	585.00
Fristoe, Lois, Houghton School	585.00
Catey, Waneta S., Walker School	585.00
Nelson, Halena Gould, Grove School	585.00
——————, Instructor, Soldiers and Sailors Children's School	1,710.00

Pope, Merril Eugenia, Instructor, Soldiers and Sailors Children's School	$ 1,710.00
Wright, George C., Superintendent, Towanda	1,080.00
Huggins, Ruth C., High School, Towanda	810.00
Lincoln, Burtyce J., High School, Towanda	810.00
Bodecker, George, High School, Towanda	810.00
Wene, Ernestine, High School, Towanda	810.00
Hundley, Ruby M., Grades, Towanda	675.00
Laubhan, Gladys E., Grades, Towanda	675.00
McNamara, Nepha E., Grades, Towanda	675.00
Taylor, Geneva, R., Grades, Towanda	675.00
	$13,950.00

NON-TEACHING POSITIONS (Paid from Income Fund)

Cooper, Rachel M., School Physician	$ 2,880.00
Jontz, I'Anna, School Nurse	1,800.00
Shea, Grace R., School Nurse	1,935.00
	$ 6,615.00

FACULTY ASSISTANTS (Paid from Income Fund)
(Twelve months unless otherwise indicated)

Boundy, Lottie, Assistant in Programming	$ 1,500.00
Eggenberger, Delbert, Assistant in Science (11 months)	935.00
Hoyt, Drusilla, Assistant in Research	1,680.00
Ream, Willetta, Assistant in Student Adjustment	720.00
Stacker, Anna F., Assistant in Health	1,380.00
White, William V., Assistant in Printing	1,920.00
——————, Assistant in Men's Personnel	1,200.00
	$ 9,335.00

ILLINOIS SOLDIERS AND SAILORS CHILDREN'S SCHOOL
Faculty Paid by Welfare Department and Here Reported as a Matter of Record

Goodwin, May, Instructor	$ 1,980.00
Anderson, Grace, Instructor	1,620.00
Bauer, Veda B., Instructor	1,620.00
Foy, John F., Instructor	1,350.00
Honn, Max, Instructor	1,350.00
Houghton, J. E., Instructor	1,350.00
Kelley, Faye, Instructor	1,350.00
Kelly, Mildred O., Instructor	1,530.00
Kepner, Clara, Instructor	1,530.00
Knuppel, F. J., Instructor	1,620.00
Milas, Gertrude, Instructor	1,620.00
Newton, Charlie, Instructor	1,350.00
O'Connor, Gertrude P., Instructor	1,710.00
Pearcy, H. R., Instructor	1,512.00
Pedigo, Louise, Instructor	1,710.00
Pumphrey, Mabel A., Instructor	1,620.00
Ralston, Alice, Instructor	1,710.00
Riggs, Ralph, Instructor	1,710.00
Salzer, Florence M., Instructor	1,710.00
Stone, L. Gordon, Instructor	1,710.00
Stroup, Esther, Instructor	1,710.00
Tarrant, Thalia, Instructor	1,710.00
Tucker, Grace L., Instructor	1,620.00
Shea, Josephine, Instructor	1,710.00
	$38,412.00

III. OTHER EMPLOYEES

1. Resignations.
   a. C. O. Bayles, janitor, effective March 1, 1940, on account of illness.
   b. Louise Stretch, stenographer in the Registrar's office, effective July 1, 1940, due to home conditions.
2. New Positions Requested.
   a. Junior stenographer (woman) to serve as secretary in the office of the president in connection with regular duties and work with the alumni relations and publicity director at a salary of not to exceed $100.00 per month to be paid from the Income Fund.

b. Janitor to serve in the new Milner Library at an annual (12 months) salary of $1,380.00 effective from July 1, 1940, payable from the Income Fund.

c. Janitress to serve in the new Milner Library at an annual (12 months) salary of $1,020.00 effective from July 1, 1940, payable from the Income Fund.

d. An additional utility and repair man at an annual (12 months) salary of $1,380.00 to be paid from the Repair and Equipment Account in order to help cope with the situation calling for many repairs and upkeep on old buildings.

3. New Appointments Recommended.

a. Earl C. Million as janitor at an annual (12 months) salary of $1,380.00 to fill the vacancy caused by the resignation of C. O. Bayles. Mr. Million has been duly appointed by the Civil Service Commission.

b. Mrs. Mary Blankenship as domestic in Fell Hall at an annual (12 months) salary of $840.00 to take the position of Miss Beulah Howell, deceased. Mrs. Blankenship has been duly appointed by the Civil Service Commission.

4. Election of Other Employees

a. The employment of the following persons is recommended for the twelve months period beginning July 1, 1940, at salaries indicated, to be paid from the appropriation for Salaries and Wages.

Name and Position	Salary
Fairchild, R. W., President	$ 6,750.00
Schroeder, H. H., Dean, Administration	6,000.00
Barton, O. Lillian, Dean of Women	3,900.00
Keaton, Anna L., Assistant Dean of Women	3,000.00
Linkins, R. H., Dean of Men	4,680.00
Carrington, J. W., Director of Training Schools	5,340.00
Harpster, C. E., Principal of Affiliated Children's School	3,360.00
Irvin, Lawrence, Business Manager	3,600.00
Brenneman, Elsie, Registrar	3,000.00
Melrose, Ferne, Recorder	1,680.00
Hall, Gertrude M., Assistant Director of Placement	2,160.00
Clem, Ruth, Audit Clerk	1,620.00
King, Dorothy, Secretary to the President	1,620.00
Meeker, Lorene, Stenographer (Training School and Appointments)	1,500.00
Sluder, Edna, Secretary to Dean of Women	1,500.00
Roseman, Ferne, Cashier	1,320.00
Dodge, Flora P., General Faculty Secretary	1,680.00
————, Stenographer (Registrar)	1,200.00
	$53,910.00

b. The appointment of the following employees is recommended to be paid from the Income Fund at salaries opposite their names for a twelve months period, unless otherwise indicated, beginning July 1, 1940.

Akin, Anna, Assistant Cook (Fell Hall)	$ 1,080.00
Barclay, Mamie, Domestic	1,020.00
Bedinger, Nellie, Domestic	1,020.00
Blankenship, Mary, Domestic	840.00
Calhoun, Alvin O., Janitor	1,380.00
Downing, Emilie, Domestic	840.00
Dunn, Ollie, Laborer	1,380.00
Foltz, Marion, Laborer	1,380.00

Foreman, Gellett V., Laborer	$ 1,380.00
Fox, Sarah, Junior Typist	1,200.00
Francis, Melissa, Domestic	1,020.00
Grimes, Frances, Assistant Cook (Fell Hall)	1,200.00
*Harris, Carter, Janitor	1,380.00
*Hauptman, Carl, Janitor (Laborer)	1,380.00
Hill, Charles, Fireman	1,380.00
Janick, Frank, Night Watchman	1,380.00
Karlock, Nell, Domestic	960.00
Kniery, Simon, Fireman	1,380.00
Kiper, W. A., Night Watchman (Laborer)	1,380.00
*Lawrence, John D., Janitor	1,380.00
McGuire, Ferdinand, Laborer	1,380.00
Mead, Herman, Stationary Engineer	2,040.00
Mercier, Charles, Head Farmer	1,800.00
Miller, Henry, Laborer	1,380.00
Million, Earl C., Janitor	1,380.00
*Moore, J. A., Janitor	1,380.00
Nice, Roscoe, Janitor	1,380.00
Nolte, George, Laborer	1,380.00
Ramseyer, Albert, Laborer	1,380.00
Rein, Carl, Superintendent of Grounds	2,280.00
Rice, W. A., Head Janitor	1,920.00
Russell, Helen, Junior Typist	1,200.00
Schmalz, Otto, Laborer	1,380.00
Thompson, Emmett, Janitor	1,380.00
Upperman, Elzy, Janitor	1,380.00
Wardell, Elizabeth, Domestic	840.00
Warren, Mae Clark, Director of Fell Hall	3,000.00
Zook, Elmer, Janitor	1,380.00
——————, Janitor	1,380.00
——————, Domestic	1,020.00
——————, Junior Stenographer	1,200.00
	$56,220.00

*On a monthly basis subject to further Board action.

c. The appointment of the following employees is recommended to be paid from the Repair and Equipment Fund at salaries indicated opposite their names for a twelve months period beginning July 1, 1940:

Speer, William E., Carpenter	1,800.00
Beckley, James J., Laborer	1,380.00
——————, Laborer	1,380.00
	$4,560.00

IV. THE ORGANIZATION

1. Student Activity Fee.

The necessity of a larger available student activity fund in order to meet the needs of the University, including health and hospitalization, together with a Student Union fee, is responsible for the recommendation that the activity fee now set at $10.00 each semester be raised to $12.50 each semester, making a total student fee of $32.50 for the semester, including fees remitted to the State Treasurer, all textbooks and all activities. It is believed that this slight increase is not exorbitant in view of the service rendered and the general low fee charged. The Apportionment Board, composed of students and faculty, realizes that additional funds are necessary in order to meet a satisfactory minimum activity program in the University.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. Progress of Building Program.

   a. Milner Library is rapidly nearing completion and will be ready for dedication on Monday, June 10. This is commencement day and it is hoped that all members of the Normal School Board, as well as many other guests from Illinois and surrounding states, will be present for the dedication exercises at 10:00 A. M. on that date. In addition to the dedication, the alumni luncheon and commencement in the afternoon, at which approximately 530 students will receive diplomas, will form a day that we believe will be of interest to all Board members and the presidents of the other teachers colleges.

   b. Remodeling the old library, now designated as North Hall, to provide much-needed classroom space on the campus will start during the first week in June. Plans have been drawn by the Division of Architecture and Engineering and bids were advertised for beginning May 14 to be opened May 28 and contracts awarded so that the work may be under way not later than the tenth of June. An allocation of $37,500 has been requested for the remodeling of this building, together with such remodeling in the social science library and reading room in Old Main as has resulted from moving to the new Milner Library. The provision of all furniture, furnishings, and special equipment included in the allocation requested.

   c. The University Farm buildings under construction this year are now completed and the stock judging pavilion and machinery building has already been used. The new machine shop is ready for use and the new sheep barn will be made available during the summer. All of these structures are directly in line with meeting the standards for the training of Smith-Hughes teachers of agriculture.

2. Immediate Needs.

   a. One of the most pressing needs of the University at this time is an allocation of funds to make possible the reclaiming of certain territory much-needed on a crowded campus. It is impossible to provide playground space for the children of the elementary school until we can close a ditch in the southeast corner of the women's athletic field in order to provide recreation space on that part of the campus. This part of the project alone will cost $4,300.00. The construction of sidewalks, servicing the playground area for the lower grades of the Metcalf School, and an altogether too limited amount of planting in connection with the new library and home management house make it necessary to request a total of $10,000.00 for such purposes.

b. Illinois State Normal University, in contrast to other building programs of the past few years, has operated within the allocation of funds set aside for the building of the home management house and the University library. In order to do this it was necessary to eliminate an important and essential portion of the home management house and that was a garage in connection with that structure. This project will not be complete until such has been provided and in order to make this conform to the rest of the property, it has now been estimated that an allocation of $1,800.00 will be necessary to provide this structure.

c. The heating in Cook Hall needs consideration by the provision of a completely additional return line, and repeatedly recommendations have been made by heating engineers in the state architect's office that this additional facility be provided in the interest of completely heating the building and a reduction in the consumption of fuel. It is estimated by the Division of Architecture and Engineering that this will require $4,000.00.

No request for an allocation of funds for rewiring and new light fixtures for Cook Hall is made since it is understood that this has been included in the program dealing with the reduction of fire hazards.

3. Early Future Needs.

a. The educational program of the only one of the teachers colleges absolutely forced upon a limited enrollment basis has been and is severely handicapped by lack of adequate physical plant. It is true that for the past several years there has not been an increase in enrollment, since the institution has labored under insufficient and inadequate quarters since 1935. Recognizing the need that exists in the other teachers colleges and without the desire to handicap complete consideration of these institutions, it would seem that until other institutions are forced into the difficult position of limiting their enrollments over a period of years in order to meet shortage of housing, at least equal consideration should be given to a school that has been and is still laboring under a severe handicap because of building needs. It is hoped that when the next building program is given consideration favorable thought will be given toward including the provision of a building that will include an auditorium, all administration offices of the entire University, classrooms for the Department of Speech and also for the Department of Music. It is believed that it will be possible to provide a building of adequate size to meet these needs at a cost of approximately $950,000.00. Quarters vacated would be used for much-needed housing in order to take care of the Departments of Psychology, Art, Home Economics, and Industrial Arts.

VII. AUXILIARY ENTERPRISES—No report

VIII. STUDENT LIFE

1. The appointment of a special State Board of Education to meet the legal requirements for the transfer of campus land to a holding corporation is awaited as the final step before actual operations can begin upon the proposed new Student Union building. It is hoped that such action will be available in time to start the work of this structure as a part of the commencement day activities.

IX. MISCELLANEOUS

1. Considerable interest and agitation has been evident for some time in the possibility of having Illinois State Normal University sponsor Civilian Pilot Training Program such as it is understood is now sponsored by Southern Illinois Normal University. The Bloomington Municipal Airport facilities have been offered in connection with this program. It is not known just as to the extent of interest of the student body but the approval of the Normal School Board is sought in order that such interest may be ascertained and a unit started next September if it seems desirable.
2. Through the kindness of the Carnegie Corporation, Illinois State Normal University has been the recipient of three types of gifts within the past two years. Now that the Milner Library is completed the largest of these gifts, the College Music Set consisting of almost one thousand records of the opera, numerous music scores, a large number of books, and electric victrola and other equipment, is being moved into a special sound-proof room known as the Carnegie Room. This room has also been constructed to receive the Carnegie Art Collection valued at $2,000.00. Recently, film strips representing source materials of certain books have been made available to the University, which, together with a grant of $9,000.00 for special books over a period of three years, makes it possible to offer many educational advantages that would not otherwise be possible with limited funds at our disposal. We are much indebted to the Carnegie Corporation for this interest.

X. SUMMARY

The approval of the Normal School Board was given upon the following recommendations:

1. Transfer of $14,040.00 from the General Revenue Fund to the Income Fund of Illinois State Normal University to cover scholarships according to lists submitted in this report.

2. Acceptance of the resignations of Gladys Wiggins, Anna M. Goldsmith, and Jane Kerkhof.
3. Granting of leaves of absence to Alice Ebel and O. L. Young.
4. Appointment of Mrs. Waneta Sedgwick Catey as supervising teacher in the affiliated Walker rural school.
5. Authorization of the position of Assistant Librarian at an annual salary of not to exceed $2,200.00.
6. Authorization of the position of assistant in the office of the Dean of Men.
7. Employment of faculty for the 1940 summer session as listed in this report.
8. Employment of faculty for the regular school year 1940-1941 at salaries listed in this report.
9. Acceptance of the resignations of C. O. Bayles and Louise Stretch.
10. Authorization of the position of junior stenographer as indicated in this report.
11. Authorization of the positions of janitor and janitress for the new Milner Library.
12. Authorization of an additional utility and repair position to be paid from Repair and Equipment Funds.
13. Appointment of Earl C. Million as janitor.
14. Appointment of Mrs. Mary Blankenship as domestic.
15. Employment of staff members for the fiscal year July 1, 1940, to June 30, 1941, to be paid from Salaries and Wages.
16. Appointment of employees to be paid from Income Fund as listed in the report.
17. The appointment of employees as listed to be paid from Repair and Equipment Funds.
18. Authorization of increase of $2.50 per semester in student fees.

It will be noted that Board approval is not requested of the recommendations concerning the need of $10,000.00 for campus improvements, $1,800.00 for completion of the home management house project in the nature of a garage, and $4,000.00 for the heating alterations in Cook Hall, since it is presumed that the budget committee of the Normal School Board will make a report on such items and this report will receive the consideration of the entire Normal School Board.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE DE KALB

To be presented at the meeting of the Normal School Board at Charleston May 20, 1940.

To the Chairman and Members of the Normal School Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Winter Quarter, 1940.

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	4	8	12	9
Seniors	68	79	147	110
Juniors	72	87	159	142
Sophomores	121	227	348	265
Freshmen	182	287	469	422
Unclassified	...	1	1	...
Total College	447	689	1136	948
b. DeKalb High School	257	286	543	700
c. Elementary Grades				
McMurry Training School	131	126	257	256
Glidden Training School	138	151	289	294
Affiliated Rural Schools	25	22	47	47
Total Elementary	294	299	573	597

2. Registration for the spring quarter took place on Monday, April 1. The enrollment at the present time is 1092, an increase of 156 over the spring quarter of 1939. Our enrollment has increased in approximately the same proportion each year for the past two years and has caused a great deal of difficulty in assigning rooms for classes and, of course, has increased the teaching load considerably.

3. The college wishes to report to the Board for record, the names of the students who have presented scholarships under the conditions set up by the scholarship law. We are presenting these names to the Department of Finance through the Department of Registration and Education so that the money may be credited to our Normal School Income Fund before the close of the present fiscal year.

4. Following is a detailed record of the extension work handled during this college year. The demand for this service has been insistent and we have been endeavoring to carry it on as a part of our regular program. This service meets with the hearty and enthusiastic approval of the schools in this area. On several occasions this year we have been forced to refuse to schedule classes because of limited facilities due to increased faculty load and increased enrollment on the campus. Our extension service now dots the entire area which we serve.

   Extension, First Semester, 1939-1940:

	Men	Women	Total
Aurora	5	62	67
DeKalb	4	35	39
Downers Grove	1	18	19
Freeport	2	34	36
Geneva	3	30	33
Harvard	..	22	22
Joliet	1	23	24
Lena	4	12	16
McHenry	3	41	44
Mt. Carroll	5	31	36
Ottawa	2	32	34
Rockford	3	55	58
Waukegan	5	55	60
Total, First Semester	38	450	488

Extension, Second Semester, 1940:

DeKalb	11	56	67
Downers Grove	4	38	42
Freeport	4	27	31
Joliet	..	22	22
Lena	5	15	20
McHenry	7	38	45
Morrison	3	25	28
Ottawa	2	28	30
Rockford	2	78	80
Sterling	..	40	40
Waukegan	2	19	21
Total, Second Semester	40	386	426
Grand Total	78	836	914

5. In conformity with the new policy adopted by the Board some time ago, the degree and diploma graduates for this college year will not be reported until after the close of the spring quarter. Our records at the present time indicate that the number of prospective graduates in both the two-year and four-year curricula will surpass that of any previous year.

6. I wish to report at this time that one of our senior students, Howard Fletcher of Streator, Illinois, was the recipient of the award presented each year by the Illinois Valley Sports Writers Association to an outstanding athlete who has made an extraordinary record in high school and in college. Representatives of the Big 10 universities, professional athletes in baseball and football, superintendents, principals, and college presidents gathered to honor this young man and watch him receive the award. I feel it was a great honor for a fine student and a real tribute to the college.

7. The young men of the college under the leadership of a group of men who hold positions as presidents or vice-presidents in college organizations have been conducting throughout the year a study of the desirability of organizing on the campus at N. I. a men's union. The study has been completed and it meets with the approval of a large percentage of the men of the college. Last week a group of these men presented the matter to the President and the Faculty Council for their approval. At that time this group asked me as president of the college if I would include in the student activities fee charged to men students twenty-five cents (25c) additional, this sum to be used by the men's union as a means of financing

its program. I am presenting this matter to the Board as a question of policy though I believe the men students are united enough behind this program to support the assessment. I recommend that it be allowed and that a statement concerning it be placed in the catalog.

II FACULTY

1. Dr. Lillian Cobb, head of the Department of Foreign Languages, who has been in that position in this college since 1930, found it impossible to return to the United States from her summer work in France in time to be here for the opening of college. This failure to be present for registration in September was in no sense caused by factors under the control of Dr. Cobb, but was largely caused by the opening of the war in Europe. Dr. Cobb was under considerable extra expense in attempting to return to take up her work at the college. College opened on September 25 and Dr. Cobb arrived here October 9, 1939. I wish to recommend for the approval of this Board that Dr. Cobb be paid her salary as though she had been present for that time. Dr. Cobb is on the nine months payroll.
2. The dean of men, Mr. A. Neil Annas, and the dean of women, Miss Blanche Davidson, were both away from the college in August longer than the two weeks designated by the Civil Administrative Code for persons on the twelve months payroll. The amount in the case of Dean Annas was $95.64. The amount in the case of Dean Davidson was $150.00. These amounts were deleted from their August checks. I should like the approval of the Board at this time to restore these amounts to Dean Annas and Dean Davidson.
3. Mr. Birchard Coar, who is in charge of instrumental music and who has been away on leave of absence studying for a year at the University of Edinburgh at Scotland, will return to the campus for the beginning of the summer session. Mr. Coar has now completed his residence requirement for his doctorate in instrumental music at the University of Edinburgh. His degree will be granted at a later date.
4. I wish to present for approval the salary schedule for the summer session of 1940 and for the college year 1940-1941:

SALARY SCHEDULE FOR THE SUMMER SESSION OF 1940

	Rate Per Month	June One Week	July Four Weeks	August Three Weeks	Total Eight Weeks
Anderson, Alma, Dept. Head....	$288.89	$72.22	$288.89	$216.67	$577.78
Anderson, Miriam, Dept. Head..	288.89	72.22	288.89	216.67	577.78
Beatty, E. C. O., Teacher.....	361.11	90.28	361.11	270.83	722.22
Bellis, Bertha, Teacher	288.89	72.22	288.89	216.67	577.78
Burton, Emily, Teacher.....	244.44	61.11	244.44	183.33	488.88
Butterfield, George P., Teacher..	238.89	59.72	238.89	179.17	477.78
Cain, Lucile, Teacher.....	238.89	59.72	238.89	179.17	477.78
Caldwell, Loren T., Teacher.....	272.22	68.05	272.22	204.17	544.44
Coar, Birchard, Teacher	277.78	69.44	277.78	208.34	555.56
Connor, J. Hal, Dept. Head....	377.78	94.44	377.78	283.34	755.56
Crawford, Paul K., Teacher....	238.89	59.72	238.89	179.17	477.78
DeLassus, Wilma, Teacher	238.89	59.72	238.89	179.17	477.78
Edel, E. F., Teacher	282.22	70.55	282.22	211.67	564.44

	Rate Per Month	June One Week	July Four Weeks	August Three Weeks	Total Eight Weeks
Evans, George, Dept. Head	$366.67	$91.67	$366.67	$275.00	$733.34
Fouser, Charles, Teacher	277.78	69.44	277.78	208.34	555.56
Gabel, Otto, Teacher	322.22	80.55	322.22	241.67	644.44
Gordon, Lenore, Librarian	175.00	43.75	175.00	131.25	350.00
Gould H. W., Dept. Head	366.67	91.67	366.67	275.00	733.34
Gould, William C., Teacher	377.78	94.44	377.78	283.34	755.56
Hainds, John R., Teacher	300.00	75.00	300.00	225.00	600.00
Hall, Homer, Teacher	298.89	74.72	298.89	224.17	597.78
Harrison, Paul, Teacher	315.56	78.89	315.56	236.67	631.12
Hayter, Earl W., Teacher	287.78	71.94	287.78	215.84	575.56
Hellmich, Eugene, Teacher	308.33	77.08	308.33	231.25	616.66
Howell, Charles, Teacher	272.22	68.05	272.22	204.17	544.44
Jameson, Hugh, Teacher	361.11	90.28	361.11	270.83	722.22
Jenks, I. J., Teacher	298.89	74.72	298.89	224.17	597.78
Kupferberg, Alfred, Student Asst.	100.00	25.00	100.00	75.00	200.00
McMahon, Eva I., Head Librarian	261.11	65.28	261.11	195.83	522.22
Maybauer, Madeline, Teacher	238.89	59.72	238.89	179.17	477.78
Messenger, Helen R., Teacher	360.00	90.00	360.00	270.00	720.00
Oakland, Milo T., Dept. Head	377.78	94.44	377.78	283.34	755.56
O'Brien, Marguerite, Teacher	238.89	59.72	238.89	179.17	477.78
Peterson, Bena, Teacher	250.00	62.50	250.00	187.50	500.00
Pratt, Bertha, Assistant Librarian	126.67	31.67	126.67	95.00	253.34
Storm, William B., Dept. Head	387.78	96.94	387.78	290.84	775.56
Taylor, Ruth, Teacher	266.67	66.67	266.67	200.00	533.34
Terwilliger, George, Teacher	277.78	69.44	277.78	208.34	555.56
Thomson, Annabel, Teacher	175.00	43.75	175.00	131.25	350.00
Trager, Lela, Teacher	238.89	59.72	238.89	179.17	477.78
Uhland, Maude, Teacher	288.89	72.22	288.89	216.67	577.78
Whittaker, Milo L., Dept. Head	400.00	100.00	400.00	300.00	800.00
Wiggert, Elsie, Teacher	238.89	59.72	238.89	179.17	477.78
Williams, Esther, Teacher	238.89	59.72	238.89	179.17	477.78
Williams, Mary, Teacher	361.11	90.28	361.11	270.83	722.22
Woolhiser, Ethel, Teacher	344.45	86.11	344.45	258.34	688.90
Zulauf, R. M., Teacher	344.45	86.11	344.45	258.34	688.90

Totals, June	$3,370.62			
July		$13,482.82		
August			$10,112.20	
Eight Weeks				$26,965.64

FACULTY PAYROLL FOR 1940-41—NINE MONTHS

Salaries and Wages

Anderson, Alma, Associate Professor and Department Head	$ 2,600.00
Anderson, Miriam, Associate Professor and Department Head	2,600.00
Appell, Carl, Associate Professor and Teacher	2,750.00
Beatty, E. C. O., Professor and Teacher	3,250.00
Beals, R. G., Assistant Professor and High School Supervisor	500.00
Bellis, Bertha, Professor and Training Teacher	2,600.00
Bloomster, A. Maurine, Training Teacher Unclassified	2,150.00
Burrell, Blanche, Assistant Professor and Training Teacher	2,150.00
Burton, Emily, Assistant Professor and Training Teacher	2,200.00
Butterfield, George P., Teacher Unclassified	2,150.00
Cain, Lucile, Teacher Unclassified	2,150.00
Caldwell, Loren T., Professor and Teacher	2,450.00
Coar, Birchard, Assistant Professor and Teacher	2,600.00
Cobb, Lillian, Professor and Department Head	2,600.00
Connor, J. Hal, Professor and Department Head	3,400.00
Cramer, Carl C., Assistant Professor and Teacher	2,400.00
Crawford, Inez, Teacher Unclassified (Part Time)	840.00
Crawford, Paul, Teacher Unclassified	2,150.00
DeLassus, Wilma, Assistant Professor and Teacher	2,150.00
Eaton, Durward, Teacher Unclassified	2,400.00
Edel, E. F., Assistant Professor and Teacher	2,540.00
Evans, George G., Assistant Professor and Department Head	3,300.00
Fink, Stuart D., Associate Professor and Principal Training School	2,650.00
Fouser, Charles, Assistant Professor and Teacher	2,500.00
Gordon, Lenore, Assistant Professor and Librarian	1,665.00
Gould, Howard, Professor and Department Head	3,300.00
Gould, William C., Assistant Professor and Teacher	3,400.00
Hainds, John R., Teacher Unclassified	2,700.00
Hall, Homer, Assistant Professor and Rural Supervisor	2,690.00
Hanby, Bernadine, Assistant Professor and Librarian	1,780.00
Harrison, Paul, Associate Professor and Teacher	2,840.00
Hayes, M. C., Professor and Teacher	3,400.00
Hellmich, Eugene, Professor and Teacher	2,775.00

Hill, Wilma, Assistant Professor and Teacher	$ 2,400.00
Howell, Charles, Teacher Unclassified	2,450.00
Jackman, Gladys, Teacher Unclassified (Part Time)	700.00
Jameson, Hugh, Professor and Teacher	3,250.00
Jenks, I. J., Professor and Teacher	2,690.00
King, Annie E., Assistant Professor and Training Teacher	2,150.00
McKee, Eva, Assistant Professor and Teacher	2,350.00
McMahon, Eva, Assistant Professor and Head Librarian	2,350.00
Maybauer, Madeline, Assistant Professor and Training Teacher	2,150.00
Messenger, Helen R., Professor and Teacher	3,240.00
Montgomery, Charles, Professor and Department Head	3,650.00
Neptune, Celine, Associate Professor and Department Head	3,000.00
Neptune, Katherine, Assistant Professor and Librarian	2,090.00
Oakland, Milo T., Assistant Professor and Department Head	3,400.00
O'Brien, Marguerite, Assistant Professor and Training Teacher	2,150.00
O'Connell, William, Teacher Unclassified	2,500.00
Peterson, Bena, Assistant Professor and Training Teacher	2,250.00
Phillips, Frank W., Assistant Professor and Director of Training	2,250.00
Pratt, Bertha, Assistant in Library	1,140.00
Resnikow, Sylvia, Associate Professor and Teacher	1,980.00
Seed, Mary Jane, Assistant Professor and Teacher	2,200.00
Small, B. Mae, Assistant Professor and Teacher	2,290.00
Stelford, Norma, Assistant Professor and Teacher	2,500.00
Stensland, Minnie, Assistant Professor and Teacher	2,250.00
Storm, William B., Associate Professor and Department Head	3,490.00
Taylor, E. Ruth, Assistant Professor and Teacher	2,400.00
Terwilliger, George, Assistant Professor and Teacher	2,500.00
Trager, Lela, Assistant Professor and Teacher	2,150.00
Uhland, Maude, Professor and Teacher	2,600.00
Valentine, Bessie, Rural Training Teacher	590.00
Vincent, Grace, Rural Training Teacher	590.00
Whittaker, Milo L., Professor and Department Head	3,600.00
Wiggert, Elsie, Assistant Professor and Teacher	2,150.00
Williams, Esther, Training Teacher Unclassified	2,150.00
Williams, Mary, Assistant Professor and Teacher	3,250.00
Wiswall, Vera, Assistant Professor and Teacher	2,250.00
Woolhiser, Ethel, Associate Professor and Teacher	3,100.00
Yoakam, Doris G., Professor and Teacher	2,500.00
Zulauf, R. M., Associate Professor and Teacher	3,100.00
Home Economics, To be supplied	2,150.00
Physical Education for Men, To be supplied	2,150.00
Pro Rata Training Teachers—Elementary	4,770.00
Pro Rata Training Teachers—Secondary	9,540.00
Miscellaneous	450.00
Total, Faculty Payroll—Nine Months	$194,490.00

FACULTY, WILLISTON HALL AND EMPLOYEES—TWELVE MONTHS

Income Fund

Anderson, Amanda, Domestic	$ 660.00*
Boyle, Alice, Domestic	600.00*
Daugherty, Charles, Janitor	1,500.00
Daugherty, Charlotte, Assistant Cook	780.00*
Gabel, Otto J., Associate Professor and Teacher	3,000.00**
Hayter, Earl W., Professor and Teacher	2,590.00**
Jacox, George, Laborer	1,500.00
Johnson, Charlotte, Domestic	600.00*
McClelland, Mollie, Domestic	660.00*
Mathaly, Walter, Fireman	1,500.00
Morrison, Donalda, Assistant Professor and College Nurse	2,250.00*
Nix, Grace E., Assistant Professor and Director of Williston Hall	2,250.00*
Ough, Marion, Domestic	780.00*
Steffa, Alta, Domestic	715.00*
Swanson, Theodore, Laborer	1,320.00
Wiltse, Emma, Domestic	770.00*
Total, Faculty, Williston Hall and Employees—Twelve Months	$21,475.00

*For 11 Months
**For 9 Months

PRESIDENT AND EMPLOYEES FOR 1940-41

Salaries and Wages—Twelve Months

Adams, Karl L., President	$6,750.00
Annas, A. Neil, Associate Professor, Department Head and Dean of Men	4,625.00
Barauski, Anton, Janitor	1,500.00
Barbatti, Marie, Assistant Stenographer	960.00
Benesh, Lewis C., Physician and Health Director	3,350.00
Bjelk, Nels, Janitor	1,500.00

Campbell, Alexander, Laborer	$ 1,500.00
Clark, James A., Stationary Engineer	2,320.00
Cline, Helen, Bookkeeper	1,500.00
Davidson, Blanche, Assistant Professor and Dean of Women	3,600.00
Ebbeson, Andrew, Fireman	1,500.00
Eychaner, P. J., Janitor	1,370.00
Groves, Leta, Junior Stenographer	1,200.00
Hakala, Elma, Assistant Registrar	1,720.00
Harden, Halstead, Fireman	1,500.00
Hart, Joseph, Janitor	1,260.00
Hiatt, Fred, Laborer	1,500.00
Hickey, Robert, Laborer	1,260.00
Homan, Fred C., Stationary Engineer	1,600.00
Huml, Frances, Junior Stenographer	1,200.00
Johnson, Arthur F., Superintendent of Buildings	2,100.00
Johnson, Olive S., Head Bookkeeper	1,950.00
Jorgensen, Florence, Principal Stenographer	1,500.00
Kestila, Linda, Student Secretary	1,320.00
Leifheit, Edith, Registrar	2,520.00
Long, Taylor, Laborer	1,200.00
Mann, Jessie R., Assistant Professor Emeritus	1,450.00
Merritt, L. Eveline, Assistant Professor Emeritus	1,450.00
Mobeck, Andrew, Laborer	1,500.00
Oberg, Otto, Janitor	1,500.00
Panttila, Anna, Laborer	1,060.00
Parson, S. F., Professor Emeritus	1,800.00
Peterson, O. E., Professor, Department Head and Director of Placement	5,425.00
Romeis, Franz J., Business Manager	3,600.00
Simonson, Ida S., Professor Emeritus	1,770.00
Sparrow, Floyd, Laborer	1,260.00
Sperling, Clara, Secretary to the President	1,500.00
Street, Paul, Assistant Professor, Alumni Secretary and Associate in English	2,520.00
Swinbank, William, Superintendent of Grounds	2,100.00
To be supplied, Stationary Engineer	2,200.00
Student Assistants	4,800.00
Student Help	9,500.00
Total, President and Employees—Twelve Months	$95,740.00

III. OTHER SCHOOL EMPLOYEES

1. I wish to report the resignation of Mr. Elmer Turnbloom, stationary engineer in our power plant. Mr. Turnbloom's resignation was effective as of April 15, 1940.
2. I wish to report for approval the employment of Mr. Fred C. Homan of DeKalb who reported for work on April 15. Mr. Homan's appointment as stationary engineer is temporary, pending Civil Service examination for which his application is on file. He will receive a salary of $1,600.00 per year on the twelve months basis.
3. Miss Marie Barbatti of Taylor Springs, Illinois, reported for work on April 1, 1940. She is classified as Assistant Stenographer, Class B-1, and receives a salary of $70.00 per month.

IV. THE ORGANIZATION

1. At the regular faculty meeting in April, the faculty members voted to change the commencement date for this year from Wednesday, June 19, to Monday, June 17. By so doing it is possible for us to have the same speaker for both baccalaureate and commencement. The college has secured President D. W. Morehouse of Drake University at Des Moines, Iowa, for these two occasions. Dr. Morehouse, in addition to his long service as a university administrator, has a standing in his own right as a scientist in the field of astronomy. We shall be glad to have members of the Board who find it possible, attend our commencement exercises.

2. I wish to report as a matter of record that this college will charge a commencement fee of $5.00 beginning with the college year of 1940-1941. This will cover costs incidental to commencement and include the fee for rental of cap and gown, speaker for baccalaureate and commencement, and cost of printing programs and invitations.
3. I wish to present for approval the college calendar for the year 1940-1941. The faculty, at its last meeting, voted to begin college one week earlier than ordinarily scheduled so that we are now back to our regular opening date.

COLLEGE CALENDAR—1940-1941

Fall Quarter, 1940

Tuesday, September 10—Faculty meeting. 8:00 P.M.
Wednesday, September 11—Freshman Week begins. 8:00 A.M.
Saturday, September 14—Registration for other students. 8:00 A.M.
Monday, September 16—Class work begins. 8:00 A.M.
Friday, September 27—Inter-faculty meeting.
Saturday, October 12—Homecoming.
Friday, October 18—Meeting of State Teachers Association.
Monday and Tuesday, November 25 and 26—Examinations.
Wednesday, November 27—Thanksgiving recess begins. 4:00 P.M.
Wednesday, November 27—Close of Fall Quarter. 4:00 P.M.

Winter Quarter, 1940-1941

Monday, December 2—Registration for all students. 8:00 A.M.
Tuesday, December 3—Class work begins. 8:00 A.M.
Friday, December 20—Christmas recess begins. 4:00 P.M.
Monday, January 6—Class work resumed. 8:00 A.M.
Wednesday and Thursday, March 5 and 6—Examinations.
Friday, March 7—Close of Winter Quarter. 4:00 P.M.

Spring Quarter, 1941

Monday, March 10—Registration for all students, 8:00 A.M.
Tuesday, March 11—Class work begins. 8:00 A.M.
Friday, April 11—Easter recess begins. 4:00 P.M.
Monday, April 21—Class work resumed. 8:00 A.M.
Friday, May 30—Holiday.
Sunday, June 1—Baccalaureate.
Tuesday and Wednesday, June 3 and 4—Examinations.
Thursday, June 5—Commencement.
Thursday, June 5—Close of Spring Quarter. 4:00 P.M.

Summer Session, 1941

Monday, June 16—Registration. 8:00 A.M.
Tuesday, June 17—Class work begins. 8:00 A.M.
Friday, July 4—Holiday.
Friday August 8—Close of Summer Session. 4:00 P.M.

Fall Quarter, 1941

Tuesday, September 9—Faculty meeting. 8:00 P.M.
Wednesday, September 10—Freshman Week begins. 8:00 A.M.
Saturday, September 13—Registration for other students. 8:00 A.M.

V. THE CURRICULUM

The summer session bulletin is just off the press. Copies of this bulletin have been sent to members of the Board. Copy for our annual catalog is now ready to go to the printer and copies will be mailed to each Board member as soon as they are available.

VI. BUILDINGS AND GROUNDS

1. I wish to make an oral statement to the Board concerning the property which has been deeded to the college by the Ellwood Estate and also a comment concerning the present status of the property known as Annie's Woods.

2. It is my understanding that the Budget Committee will recommend at this meeting of the Board an allotment of the Permanent Improvement Fund for a science building at the Northern Illinois State Teachers College. I have talked this matter over with Mr. Alschuler, chairman of the committee, and he has also discussed the matter with a committee of the Chamber of Commerce in DeKalb. I believe that there is no one thing that would cause as much approval on the campus as to have this allotment made and the work of construction started this year. I am not recommending a fixed amount as I am sure that this amount will be determined largely by the committee.

3. A year or more ago when some extensive repairs were being made in our boiler room, some repairs were needed to our coal-handling and ash-conveying machinery, but due to the possibility of building a new power plant, these repairs were put off. Now that we are definitely sure that a new power plant will not be built and the rehabilitation of our old power plant is under way, the repair of this coal-handling and ash-conveying machinery becomes a necessity. We are experiencing numerous breakdowns which are becoming extremely costly and are making the coal and ash-handling problem very difficult.

4. In connection with the rehabilitation of our power plant, another item of repair which should be taken care of at this time is the repair of our smoke stack. . The iron ring at the top of the stack and the top fourteen or fifteen courses of brick have become loose, and therefore an ever-increasing danger of these bricks falling has come about, in which event if they fell to the outside, it would be a hazard to any one walking thereabout. Therefore, it is quite important that this proposition of repairing our stack be taken care of at once.

   I shall discuss the estimated cost of these items with the members of the Board orally as this estimate is not at present complete. Both these repair jobs should be done during our shut-down in August and September because it will be almost impossible to operate our power plant during these repairs.

VII. AUXILIARY ENTERPRISES

The Normal School Income Fund shows the following report from January 1, 1940, to March 31, 1940:

RECEIPTS

Surplus from 60th Biennium, September 30, 1939		$15,473.99
Cash received from January 1 to March 31, 1940:		
Board and Room, Williston Hall	$11,215.70	
Meals, Williston Hall	2,495.20	
Registration Fees	10,916.00	
Transcript Fees	72.00	
Library Fines	141.00	
Miscellaneous Collections	139.44	
		24,979.34
Previously Reported, July 1, 1939, to December 31, 1939		32,054.47
Total available, Income Fund, March 31, 1940		$72,507.80

EXPENDITURES

Salaries and Wages	$11,240.25	
Telephone	35.20	
Advertising	26.46	
Food	5,983.64	
Household Supplies	835.91	
Library and Physical Education Supplies	2,040.83	
Miscellaneous and School Supplies	182.35	
Building Repairs	588.98	
Household Equipment	119.02	
Furniture	2,995.46	
Miscellaneous Equipment	53.47	
Fire Control Apparatus	135.23	
Books	76.37	
Travel	2,418.15	
	$26,731.32	
Previously Reported, July 1, 1939, to December 31, 1939	34,509.38	
		61,240.70
Balance, Income Fund, March 31, 1940		$11,267.10

X. SUMMARY

The Normal School Board approved the following items:

1. Approval to submit a list of scholarships to the Department of Finance.
2. Permission to include an additional sum of 25 cents to the student activities fee for men.
3. Approval of payment of salary to Dr. Cobb during the time she was in France.
4. Approval of payment of salary to Dean Annas and Dean Davidson for the time they were away from the campus.
5. Approval of the salary schedule for the summer session of 1940.
6. Approval of the salary schedule for the college year 1940-1941 for faculty and employees.
7. Acceptance of the resignation of Mr. Elmer Turnbloom.
8. Approval of the college calendar for the year 1940-1941.
9. Approval of the allotment of money for a science building.
10. Repairs in the boiler room in the coal-handling and ash-conveying machinery.

Respectfully submitted,

KARL L. ADAMS, *President*

REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON

For the Meeting in Charleston, May 20, 1940

To the Chairman, Secretary and Members of the Normal School Board:

LADIES AND GENTLEMEN: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS

1. Attendance—Spring Quarter, 1940

a. College Class	Men	Women	Total	Total One Year Ago	Per Cent Change
Postgraduates	2	3	5	5	0% change
Seniors	74	53	127	108	17.6% gain
Juniors	71	72	143	154	7.1% loss
Sophomores	163	205	368	238	54.6% gain
Freshmen	202	213	415	456	8.9% loss
Total	512	546	1,058	961	10.0% gain

b. High Schools	Boys	Girls	Total	Total One Year Ago
T. C. High School.	100	98	198	186
Humboldt C. H. S.	46	49	95	99

c. Elementary Schools	Boys	Girls	Total	Total One Year Ago
T. C. Elem. School	118	130	248	253
Humboldt Elem. School	24	19	43	50
Clear Spring Rural	9	11	20	27
Lafferty Rural....	6	7	13	13
Oak Grove Rural..	5	7	12	14

d. Non-Resident	Men	Women	Total	Total One Year Ago	Per Cent Change
Extension Students (2d half year)	163	300	463	308	50.3% gain

The marked increase of 50.3% in extension enrollment over that of one year ago is due to the influence of new regulations regarding the teachers of special aid schools set by the office of the Superintendent of Public Instruction.

2. Scholarship Report, 1939-1940

(A) The Lindly scholarships given at the time of eighth grade graduation, presented in lieu of fees, total as follows for 1939-1940:

(a) Men students have presented scholarships for a total of 132 registrations.

(b) Women students have presented scholarships for a total of 181 registrations.

Such presentation of Lindly scholarships at registration totals 313. Such registration is therefore a gratuitous service equaling an income of $3,130 to the college.

(B) The Normal School scholarships granted under the Law of 1935, presented in lieu of fees, list as follows:

1939-1940

Student's Name and High School	Class	Quarter in Attendance
1. Adams, Naomi, Danville	F.	3
2. Archer, Mary Lorraine, Paxton	Jr.	3
3. Arney, Betty Rose, Redmon	So.	3
4. Atherton, Richard, Kankakee	So.	3
5. Bail, Philip Eugene, St. Elmo	So.	3
6. Barco, Mary Catherine, Oakwood	So.	3
7. Baughman, Shirley, Edwardsville	F.	3
8. Bennett, Margaret, Westfield	Sr.	3
9. Berns, Charles Pat, Pana	Sr.	1 (F)
10. Bixler, Florence Louise, Sidell	Jr.	3
11. Bokenkamp, Robert William, Clay City	F.	3
12. Bond, Wilma, Albion	F.	3
13. Bragg, Dorothy Jane, DeLand, Fla.	F.	3
14. Breen, Eula Maxine, St. Francisville	F.	3
15. Brent, Jewell Allen, Flora	F.	3
16. Brown, Doris Wyota, Arcola	Jr.	3
17. Browning, Herbert Carlysle, Oakland	Sr.	3
18. Bryant, Leo Edward, Assumption	So.	3
19. Bullerman, Evelyn Margaret, Stewardson	Jr.	3
20. Burgener, Frances Louise, Assumption	Jr.	3
21. Burton, Alice Maxine, Armstrong	Jr.	3
22. Buss, L. Lucille, Olney	So.	3
23. Cain, Erma, Arcola	So.	1 (F)
24. Carlton, Wilma Ruth, Brownstown	So.	3
25. Castle, Marcella Mae, Pana	So.	3
26. Christopher, Lawrence Clark, Tower Hill	Sr.	3
27. Cline, Erma Jean, Springfield	So.	3
28. Coburn, Aline Louise, Arthur	So.	3
29. Cole, Beryl Wendell, Fillmore	F.	3
30. Collins, Beulah Louise, Casey	So.	3
31. Cooper, Alice Mildred, Potomac	F.	3
32. Corman, Erma Mae, Mt. Zion	Sr.	2 (F,W)
33. Couch, Jack Aden, St. Francisville	So.	3
34. Covi, Dario A., Livingston	F.	3
35. Crawford, Mary Adeline, Potomac	So.	3
36. Cress, Eleanor Jeanne, Hillsboro	F.	3
37. Cummins, Anna Lee, Willow Hill	So.	3
38. Currey, Charles, Brocton	Jr.	3
39. Daniels, Nelda Evelyn, St. Jacob	So.	2 (W,Sp)
40. Davidson, Rondell Lee, Edinburg	Sr.	1 (F)
41. Davis, Margaret, Lawrenceville	Jr.	3
42. Dickson, Barbara June, Oakland	F.	3
43. Dole, Isabel, Mattoon	F.	3
44. Donahue, Rosemary Ann, Charleston	Jr.	3
45. Douglas, Clyde Emmett, Louisville	So.	3
46. Dysert, Josephine, Oakwood	Jr.	¾ (S)
47. Eaton, John Woodrow, Charleston	So.	3
48. Erickson, Eleanor Enid, Kankakee	So.	3
49. Euell, Russell Eugene, E. St. Louis	F.	3
50. Ewig, Kathryn, Mt. Olive	Jr.	¾ (S)
51. Farris, Leona Mae, Louisville	Sr.	3
52. Finkbiner, Eva Miriam, Hutsonville	Sr.	2 (W,Sp)
53. Finley, Martha Margaret, Bridgeport	Jr.	3
54. Fisher, David, Charleston	F.	3
55. Fleener, Ivan, Hammond	So.	3
56. Fling, Dean Arthur, Windsor	Sr.	2 (F,W)
57. Flowers, Creole Udell, Fillmore	Jr.	3
58. Foor, Burnilda Maxine, Shelbyville	Sr.	3
59. Furry, Mary Eleanor, Toledo	So.	3
60. Garner, Jennie Eleanor, Paris	Jr.	3
61. Gher, Kenneth Ray, St. Francisville	So.	3
62. Goble, Eleanor May, Westfield	So.	3
63. Goldsmith, Reba Margaret, Robinson	Sr.	2 (F,W)
64. Grismer, Mona Rose, Redmon	Jr.	3
65. Groff, Lorene Glenna, Bridgeport	F.	3
66. Guthrie, Grace, Allerton	F.	3
67. Guthrie, Ruth, Allerton	So.	3
68. Hathaway, Ruth Inez, Hutsonville	F.	3
69. Hawkins, Ruth Jean, Flat Rock	F.	1 (F)
70. Hensen, Dorothy June, Hillsboro	So.	3
71. Hettinger, Dorothy Marie, Tolono	So.	3
72. Higgins, Harry Harrison, Olney	Sr.	¾ (S)
73. Hoecherl, Mildred Cecilia, Willow Hill	Jr.	¾ (S)
74. Hoehn, Kathryn, Witt	So.	3
75. Hoffman, Ruth Ella, Fillmore	So.	3
76. Hollman, Norma Janet, Lawrenceville	Jr.	3
77. Holycross, Emma Elizabeth, Danville	So.	3
78. Honn, Electa Marie, Kansas	Sr.	3

Student's Name and High School	Class	Quarter in Attendance
79. Howell, George Morris, Rosamond	Sr.	2 (F,W)
80. Hurst, Daphne Inez, Martinsville	So.	3
81. Ingram, Frances Grace, Toledo	So.	3
82. Isley, Hazel Charlene, Newton	So.	3
83. Jackson, Myrl William, Oblong	So.	3
84. Jensen, Dorothy Marie, T. C.	So.	3
85. Kidwell, Florence Catharina, Willow Hill	Fr.	3
86. Kincaid, Ruth Ann, Effingham	Jr.	3
87. Kingery, Ruby Eleanor, Greenup	Fr.	3
88. Kirkham, Madge Ellen, Kansas	So.	3
89. Koertge, Neoma Bernice, West Salem	Jr.	¾ (S)
90. Kolik, Stella, Ramsey	Fr.	3
91. Kresin, Helen Margery, Tuscola	So.	3
92. Kuhn, Brigitta, Carlinville	So.	3
93. Lambird, Dale, Newton	Jr.	¾,1 (S,F)
94. Lamkin, Raymond Walter, Effingham	Fr.	3
95. Lange, Ethel Elizabeth, Indianola	Fr.	3
96. Langford, Mary Fern, Metcalf	Fr.	3
97. Lionberger, Elizabeth Jane, Robinson	Fr.	3
98. Little, Marguerite, Paris	Fr.	3
99. Littlejohn, Jay, Casey	Jr.	3
100. Litwiller, Lois Maxine, Mattoon	Fr.	3
101. Lockyer, Merle Allen, Gillespie	So.	3
102. Love, Mary Ruth, Altamont	So.	3
103. Luksan, William George, Edwardsville	Fr.	3
104. Lumbrick, Anna Jane, Shelbyville	Fr.	3
105. Maness, Fae, Salem	Fr.	3
106. Manuell, Jean Highly, Coffeen	Fr.	3
107. Marlow, March Lurea, Bethany	So.	2 (F,W)
108. Martin, Juanita Elizabeth, Danville	Fr.	3
109. McElroy, Wilbur P., Homer	Jr.	3
110. McHenry, Albert, Jr., Brocton	So.	2 (F,W)
111. McKelfresh, Mildred Dean, Sumner	Fr.	3
112. Michael, Lillian Cora, Highland	Fr.	3
113. Milone, Charles Louis, Olney	So.	3
114. Moore, Marian Geraldine, Lawrenceville	Sr.	1 (F)
115. Moore, Martha, T. C.	Fr.	3
116. Moore, Robert Dale, Niantic	So.	3
117. Murphy, Geneva June, Marshall	So.	3
118. Nantkes, Elaine Vivian, Witt	Jr.	3
119. Nash, Betty Catherine, Mattoon	So.	3
120. Newman, Martha, Humboldt	Fr.	3
121. Oliver, Earl Lester, Charleston	So.	3
122. Olson, Audrey Marilyn, St. Elmo	Fr.	3
123. Parrott, Oreba Margaret, Lawrenceville	So.	3
124. Pettypool, Charles Everett, Bethany	Fr.	3
125. Phelps, Minnetta, Danville	Jr.	¾ (S)
126. Pinkstaff, Mary Inez, Lawrenceville	So.	3
127. Plunkett, Jane Moreen, Palestine	So.	3
128. Potts, Raymond William, Villa Grove	Jr.	3
129. Pyro, Frances Lucille, Greenville	Sr.	3
130. Quade, Rosemary, Brownstown	Fr.	3
131. Raester, Barrett, Albion	Sr.	3
132. Rademaker, Margaret Louise, Marshall	Fr.	3
133. Ramsey, Naomi Ruth, Windsor	Fr.	3
134. Redding, Alfred Adelbert, Springfield	So.	3
135. Reeds, Sarah Frances, Westfield	Fr.	3
136. Rennels, Mabel Maxine, T. C.	So.	3
137. Rhodes, Betty Lucille, Medora	Jr.	3
138. Richardson, Rachael Grace, Sullivan	So.	3
139. Richmond, George S., Fillmore	Sr.	2 (F,W)
140. Robinson, Robert, Oblong	So.	3
141. Rogers, Mary Louise, Humboldt	Sr.	3
142. Ryan, Mary Agnes, Medora	Fr.	3
143. Scott, William Elliott, Rosamond	Fr.	3
144. Shafer, Gerald George, Sumner	So.	3
145. Sheeks, Clarissa Joan, Mattoon	Fr.	3
146. Short, Betty Joan, Charleston	Fr.	3
147. Shubert, Lois Elizabeth, T. C.	Jr.	3
148. Sligar, Marion Eliza, Toledo	Sr.	¾ (S)
149. Smith, Isabel Irene, Tower Hill	Fr.	3
150. Smith, Mary Elizabeth, Hume	Fr.	3
151. Smith, Ruth Clarice, Mt. Olive	Fr.	3
152. Sporleder, Helen Lucile, Bethany	So.	3
153. Steagall, Marilyn Jean, Stewardson	Fr.	3
154. Steele, Ralph James, Cowden	Fr.	3
155. Stine, Paul Taylor, St. Elmo	Sr.	3
156. Stoecklin, Marion, Sorento	Fr.	1 (F)
157. Stout, Ellis L., Bridgeport	So.	3

Student's Name and High School	Class	Quarter in Attendance
158. Swisher, Ralph Everett, Newton	Fr.	3
159. Swords, Edwin Ira, Bone Gap	Fr.	3
160. Taylor, Lee, Atwood	Fr.	3
161. Tefft, Nina Mae, T. C.	Sr.	1 (F)
162. Thull, Lena Elizabeth, Ramsey	So.	3
163. Thurn, Mary Adell, Pana	So.	3
164. Townsend, Bessie Mae, Charleston	Fr.	3
165. Walters, Mildred Alene, Robinson	So.	3
166. Ward, Nettie Alene, Greenup	Sr.	2 (F,W)
167. Weaver, Janice LaRue, Sidell	So.	3
168. Weidner, Ruth Frances, Edwardsville	So.	3
169. Werner, Cecil Harold, Pana	Fr.	3
170. Wilson, Jane, Paris	Fr.	3
171. Winget, Rasho Harris, Waterloo	Fr.	3
172. Wingler, Pauline Virginia, Hindsboro	Fr.	3
173. Woerner, Irma Jean, Farina	Fr.	3
174. Wood, Harry, Noble	Sr.	3
175. Woodard, Donald Lynn, Lerna	Fr.	3
176. Worland, John David, Neoga	Jr.	3
177. Zacha, Virginia Mary, Altamont	Fr.	3
178. Zupsich, Joe, Mt. Olive	So.	3

Total—178

153	scholarships	3 quarters	@ $30.00	$4,590.00
10	scholarships	2 quarters	@ $20.00	200.00
7	scholarships	1 quarter	@ $10.00	70.00
8	scholarships	summer	@ $ 7.50	60.00
178			Total	$4,920.00

(C) The graduate scholarship at the University of Illinois for 1940-41 has been voted by the faculty to Grace Genevieve Thompson, B.Ed., 1939, who will study for the master's degree in the fields of Commerce and Education.

II. FACULTY

1. Change of Status:

   a. Annie L. Weller, Head of the Department of Geography, became 65 years of age on August 3, 1939, and voluntarily requests transfer to the rank of Professor of Geography, Emerita, as of July 1, 1940, under the rules set up by the Normal School Board at the meeting of November 19, 1934. Miss Weller joined the faculty as Instructor in Geography in 1903, and is closing the 37th year of service in the institution. She had five additional years of high school teaching experience in Jacksonville before joining the Eastern faculty. Miss Weller is eligible to the maximum retirement allowance of $1,800 for twelve months.

   b. Under date of March 9, 1940, a letter was received from Miss Gilberta Coffman, of Cloverdale, Indiana, sixth grade critic teacher from 1911 to 1935, inclusive, stating that on September 2, 1940, she would reach the age of 65 years. Since the date of reaching this age does not fall before the beginning of the next fiscal year, recommendation for Board action will be deferred until a later meeting.

2. Resignations:

   a. Ella May Martin, Ph.D., substitute Instructor in High School Biology for the Winter Quarter, 1939-40, completed her teaching assignment on March 1, 1940, and returned to her home in Milwaukee, Wisconsin.

b. Norris M. Mitts, A.M., Instructor in High School Commerce, 1938-40, resigns effective May 31, 1940, to live in Colorado and further mining interests along with teaching.

3. Substitute Instructors:

a. Thomas Harold Glover, A.B., Greenville College, 1928; M.S., University of Michigan, 1931; Ph.D., George Peabody College for Teachers, expected June, 1940, as substitute Instructor in High School Biology for the Spring Quarter, 1940, vice Ica Marks on continued leave of absence due to illness, at a salary of $210 per month for three months.

b. Elizabeth Hope Carter, A.B., University of Washington, 1928; A.M., University of Hawaii, 1931; Ed.D., University of California at Berkeley, 1936, as additional Instructor in Commerce and English for the Spring Quarter, 1940, due to increased enrollment, at a salary of $210 per month for three months.

4. Summer School Faculty Changes:

The following completions and changes in the faculty for the summer term, 1940, as approved at the Board meeting of February 19, 1940, are presented for consideration:

a. Fanchon Yeager, B.Ed., State Teachers College, St. Cloud, Minnesota, 1934; A.M., State University of Iowa, 1937, as visiting Instructor and Second Grade Critic, at a salary of $400 for eight weeks.

b. Ruby S. Price, B.Ed., Critic Teacher of an Ungraded Room, asks release from summer school teaching assignment in order to study at Northwestern University.

c. J. Oliver Carson, B.Ed., Southern Illinois State Normal University, 1939; A.M., George Peabody College for Teachers, expected June, 1940, as visiting Instructor and Critic of an Ungraded Room, vice Ruby S. Price, resigned, at a salary of $240 for six weeks.

d. Robert A. Shiley, Ph.D., Assistant Professor in English, asks release from summer teaching assignment to accept a visiting Instructorship in English at the New Mexico Normal University at Las Vegas, for the summer term.

e. Seth A. Fessenden, B.S., 1934; M.S., University of Illinois, 1935; on leave for study at New York University during 1939-40, as Instructor in English vice Robert A. Shiley, Ph.D., at a salary of $500 for eight weeks.

5. New Faculty:

a. Rudolph D. Anfinson, diploma Minnesota State Teachers College, St. Cloud, 1929; B.E., 1933; M.A., 1933; Ph.D., University of Minnesota, 1939, as Assistant Professor of Music and Director of College Bands, vice Eugene K. As-

bury resigned, at a salary of $2,250 for nine months. Dr. Anfinson has been a substitute instructor for the past 4½ months, and his services found unusually satisfactory.

b. Marvin Smith, A.B., Wabash College, 1925; M.S., Indiana State Teachers College, summer school 1939, Colorado State College of Education, as Instructor and Critic Teacher in Commerce, Teachers College High School, vice Norris M. Mitts resigned, at a salary of $1,935 for nine months. Mr. Smith has been an instructor in commerce in the Charleston high school for the past twelve years.

6. Faculty and Staff for School Year 1940-1941

(a) NINE MONTHS PAYROLL
* Indicates Head of Department

ART:	
Whiting, Mildred, Ph.D.*, Assistant Professor	$ 2,700.00
Harrison, Cleobelle, A.M., Instructor	1,935.00
McKinney, Alice, A.M., Instructor	1,890.00
BIOLOGICAL SCIENCES:	
Botany	
Stover, Ernest L., Ph.D.*, Professor	3,510.00
Thut, Hiram F., Ph. D., Assistant Professor	2,610.00
Health Education	
Cavins, Harold M., M.S., Assistant Professor	2,610.00
Zoology	
Spooner, Charles S., Ph.D.*, Professor	3,240.00
Scruggs, Walter M., M.S., Assistant Professor	2,610.00
COMMERCE:	
Thompson, James W., Ed.D.*, Assistant Professor	2,880.00
Dickerson, Earl S., M.S., Instructor	2,160.00
Robinson, Stanley C., A.M., Instructor	1,890.00
Hunter, Jessie M., A.M., Instructor	1,800.00
EDUCATION:	
Reinhardt, Emma, Ph.D.*, Professor	3,240.00
Zeigel, William H., Ph.D., Assistant Professor	2,610.00
Heise, Bryan, Ph.D., Assistant Professor	2,880.00
*(and Director of Extension Service)	
Olsen, Hans C., Ph.D., Assistant Professor	2,610.00
*(and Director of Off-Campus Teaching)	
ENGLISH:	
McKinney, Isabel, A.M.*, Professor	3,600.00
Widger, Howard DeF., Ph.D., Professor	3,600.00
Andrews, Franklyn L., A.M., Associate Professor	2,835.00
Waffle, Eugene M., Ph.D., Assistant Professor	2,610.00
Shiley, Robert A., Ph.D., Assistant Professor	2,610.00
Neely, Winnie D., A.M., Instructor	2,160.00
FOREIGN LANGUAGE:	
Guinagh, Kevin, Ph.D.*, Associate Professor	2,880.00
Michael, Elizabeth E., A.M., Instructor	1,980.00
GEOGRAPHY:	
———, Ph.D.*, Associate Professor	3,150.00
Harris, Ruby M., S.M., Associate Professor	2,700.00
Zeller, Rose, Ph.D., Assistant Professor	2,520.00
HOME ECONOMICS:	
Morris, Sadie O., Ph.D.*, Associate Professor	2,700.00
Lyons, Mary E., Ph.D., Assistant Professor	2,250.00
Schmalhausen, Ruth, A.M., Assistant Professor	1,800.00
(and maintenance in Home Management House)	
Magruder, Agnes Lucille, A.M., Instructor	1,800.00
INDUSTRIAL ARTS:	
Klehm, Walter A., Ed.D.*, Assistant Professor	3,060.00
Hughes, Wayne P., A.M., Assistant Professor	2,700.00
Landis, Russell H., Ed.D., Assistant Professor	2,520.00
White, Clarence M., M.S., Instructor	1,890.00
Shake, Shelby S., M.S., Instructor	1,800.00
(One-half time Industrial Arts N.Y.A. Resident Project)	

LIBRARY:

Booth, Mary J., B.L.S.*, Associate Professor	$ 2,880.00
Smith, May, M.S. in L.S., Instructor	1,800.00
Love, Harriet, M.S. in L.S., Instructor	1,710.00
Duggleby, Esther, M.S. in L.S., Instructor	1,710.00
Crosby, Lucille, M.S. in L.S., Instructor	1,530.00

MATHEMATICS:

Taylor, Edson H., Ph.D.*, Professor	4,500.00
Allen, Fiske, A.M., Professor	3,600.00
Hostetler, Ruth, A.M., Instructor	2,430.00

MUSIC:

Wolfe, Irving W., Ph.D.*, Associate Professor	2,880.00
Anfinson, Rudolph D., Ph.D., Assistant Professor	2,250.00
Hanson, Ethel I., A.M., Instructor	2,025.00
Warner, Robert I., M.Mus., Instructor	1,980.00
Johnson, M. Irene, M.Mus., Instructor	1,800.00
Brandt, Margaret, A.M., Instructor	1,800.00

PHYSICAL EDUCATION:

Men

Lantz, Charles P., Ph.D.*, Associate Professor	3,105.00
Angus, Winfield S., M.S., Instructor	2,250.00
Carson, Gilbert, A.M., Instructor	2,250.00

Women

McAfee, Florence, Ed.D.*, Assistant Professor	2,700.00
Hupprich, Mabel, M.S., Instructor	2,160.00
Haight, Edith C., A.M., Instructor	1,800.00

PHYSICAL SCIENCES:

Chemistry

Phipps, Harris E., Ph.D.*, Associate Professor	2,880.00
Albert, Walter D., Ph.D., Assistant Professor	2,430.00
Coppock, William H., Ph.D., Instructor	2,250.00

Physics

Railsback, Ora L., Ph.D.*, Professor	3,420.00
Verwiebe, Frank L., Ph.D., Assistant Professor	2,520.00

SOCIAL SCIENCES:

Thomas, Simeon E., L.L.D.*, Professor	3,735.00
Coleman, Charles H., Ph.D., Associate Professor	2,880.00
Seymour, Glenn H., Ph.D., Associate Professor	2,880.00
Alter, Donald R., Ph.D., Assistant Professor	2,610.00
Wood, William G., Ph.D., Instructor	2,250.00

SPEECH:

Ross, J. Glenn, Ph.D.*, Assistant Professor	2,880.00
Williams, Grace M., A.M., Instructor	1,980.00

TEACHERS COLLEGE HIGH SCHOOL:

Rothschild, Donald A., Ph.D.*, Principal (and Associate Professor of Education)	2,970.00
Ellington, Lena B., A.M., History	2,610.00
Carman, Ruth, A.M., Latin-German	2,610.00
Hendrix, Gertrude, A.M., Mathematics	2,610.00
Poos, Roberta, A.M., English	2,160.00
Van Horn, Paris J., A.M., Science-Coach	2,025.00
Smith, Marvin, M.S., Commerce	1,935.00
Fischer, Oliver W., A.M., Industrial Arts	1,890.00
Marks, Ica, M.S., Science	1,890.00
Fessenden, Seth A., A.M., English-Speech	2,160.00

TEACHERS COLLEGE ELEMENTARY SCHOOL:

Edwards, Arthur U., Ph.D.*, Principal (and Assistant Professor of Education)	2,610.00
Levake, Edith, A.M., 8th Grale	2,610.00
Stevens, Leah I., S.M., 7th Grade	2,610.00
Baker, Emily V., A.M., 6th Grade	2,025.00
Bankson, Bernice I., A.M., 5th Grade	2,025.00
Arnold, Myrtle, A.M., 4th Grade	2,115.00
Saunders, Nannilee, A.M., 3d Grade	2,115.00
Thompson, Olive M., A.M., 2d Grade	1,980.00
Donley, Margaret B., A.M., 1st Grade	2,340.00
Thompson, Mary, R.N., Nurse	1,575.00

AFFILIATED SCHOOLS:

Humboldt Community High School

Greer, Howard, A.M.*, Principal (One-half of amount as Principal, Elementary School)	630.00
Armer, Eugene, B.Ed., Science-Coach	270.00
Poorman, Elizabeth, A.B., English	270.00
Hitt, Velma, B.S., Home Economics	225.00
————, Commerce-Music	45.00

Humboldt Elementary School	
Sprouse, Denson, A.M., 5-8 Grades	$ 405.00
——————, B.Ed., 1-4 Grades	270.00
Clearspring Rural School	
Albers, Glenna S., B.Ed., 1-8 Grades	400.00
Oak Grove Rural School	
Price, Ruby Sarah, B.Ed., 1-8 Grades	415.00

(b) TWELVE MONTHS PAYROLL

ADMINISTRATION:	
Buzzard, Robert G., Ph.D., President	6,750.00
Beu, Frank A. Ph.D., Dean of College	4,500.00
Metter, Harry L., Ph.D., Director of Teacher Training	4,200.00
Heller, Hobart F., Ph.D., Dean of Men	3,600.00
Lawson, Elizabeth K., Ph.D., Dean of Women	3,300.00
Gregg, Raymond R., A.M., Business Manager	3,600.00
Thomas, Blanche C., Registrar	2,940.00
Goff, Sidney B., M.D., Physician	3,000.00
Arnold, Henry J., A.M., Manager Book Store	2,040.00
Wilson, Roy K., B.Ed., Secretary to President	2,040.00
Ford, Ellen A., A.M., Dean Emerita	1,800.00
Koch, Frederich, Associate Professor Emeritus	1,800.00
Crowe, Albert B., A.M., Associate Professor Emeritus	1,800.00
Johnson, Annabel, A.M., Instructor Emerita	1,200.00
Morse, Anna H., Instructor Emerita	1,200.00
Negley, Lola Eberly, A.B., University Graduate Stenographer	1,680.00
Taylor, Violet B., A.B., University Graduate Stenographer	1,680.00
Harvey, Loretta, A.B., University Graduate Stenographer	1,320.00
Willson, Edith, Senior Department Stenographer	1,440.00
Davis, Dorothy, Junior Department Stenographer	960.00
JANITORIAL SERVICE:	
Shafer, Granvil, Superintendent of Buildings	2,040.00
Neal, J. Elmer, Janitor	1,500.00
Walker, I. Newton, Janitor	1,500.00
Nixon, Eugene, Janitor	1,200.00
Wrenn, John, Janitor	1,200.00
Sissell, J. Mack, Janitor	1,200.00
Baird, Charles N., Laborer	1,500.00
Harlan, John A., Laborer	1,500.00
Wood, Frank J., Laborer	1,500.00
Marker, Samuel, Janitor	1,500.00
Strodtbeck, Fred, Laborer	1,500.00
Lanman, Mrs. Rilla J., Janitress	1,320.00
Berry, Miss Beppie, Janitress	1,200.00
GROUNDS SERVICE:	
Monier, Camille F., Superintendent of Grounds	2,040.00
White, Harry L., Laborer	1,500.00
Rains, Oscar H., Laborer	1,500.00
Gwin, Frank, Laborer	1,500.00
HEATING PLANT SERVICE:	
Clodtfelter, Edson, Head Engineer	2,400.00
Livingston, John, Fireman	1,500.00
Stirewalt, Levi, Fireman	1,500.00
Meyer, Ben, Laborer	1,500.00
McKee, Charles, Laborer	1,500.00
ANNUAL HEALTH EXAMINATION SERVICE:	
Per diem for Physicians, Dentists and Nurses for Annual Health Examination	1,200.00
STUDENT HELP SERVICE:	
Library, Secretarial, Janitorial and other usual student services	9,600.00
REPAIR SERVICES:	
Fetherstun, Fred, Laborer (carpenter)	1,380.00
Miller, Roscoe, Laborer (painter)	1,320.00

PAYABLE FROM THE TEACHERS COLLEGE INCOME FUND

DORMITORY SERVICE: (11 months)	
Cotter, Mrs. Alice, Director of Dormitory	$1,650.00
Brown, Mrs. Margaret, Assistant Cook	990.00
Bell, Mrs. Auda, Kitchen Attendent	550.00
Baker, Mrs. Mary, Kitchen Attendant	550.00
Weber, Miss Frances, Kitchen Attendant	550.00
Phipps, Miss Gertrude, Domestic	550.00
(including maintenance for above persons)	

SUPPLEMENT

Page 7, "2, Resignations:"

c. Irving W. Wolfe, Ph.D., for the past three years Head of the Department of Music, resigns effective June 13, 1940, to accept the Headship of the Department of Music in the George Peabody College for Teachers at Nashville, Tennessee. Dr. Wolfe will remain at Eastern until the musical part of the Summer Educational Conference is ended on June 13th, receiving $80 for this service.

Page 7, "4, Summer School Faculty Changes:"

f. Rudolph D. Anfinson, Ph.D., Assistant Professor of Music and Director of Bands, vice Irving W. Wolfe, resigned, at a salary of $500 for eight weeks.

III. OTHER EMPLOYEES

1. Clara Edith Willson, Senior Department Stenographer and Secretary to the Placement Bureau, presents her resignation effective June 1, 1940, in order to marry. Miss Willson has been in the employ of the college since 1923. Her successor has been requisitioned from the Civil Service Commission through the regular channel of the Department of Registration and Education.

IV. ORGANIZATION

1. The calendar for the college year 1940-41 is scheduled as follows:

Fall Quarter, 1940 (Twelve Weeks)

Monday, September 9.....Freshman Registration, 8 A.M.
Monday, September 9, to Wednesday, September 11, inclusive.....Freshman Orientation Program
Monday, September 9 .....Training Schools begin, 8 A.M.
Wednesday, September 11...Registration for other students, 8 A.M.
Thursday, September 12.....College Classes begin, 8 A.M.
Friday, October 4.....Eastern Division, I. E. A. Meeting
Friday, October 18 } ....Twenty-sixth Annual Homecoming
Saturday, October 19 }
Thursday, November 21.....Thanksgiving Recess begins
Friday, November 29.....Fall Quarter closes

Winter Quarter, 1940-41 (Twelve Weeks)

Monday, December 2.....Registration for all students, 8 A.M.
Friday, December 20.....Christmas Recess begins close of school day
Monday, January 6.....College Classes resumed, 8 A.M.
Friday, March 7.....Winter Quarter closes

Spring Quarter, 1941 (Twelve Weeks)

Monday, March 10.....Registration for all students, 8 A.M.
Friday, April 11.....Easter Recess begins close of school day
Monday, April 21.....College Classes resumed, 8 A.M.
Sunday, June 1.....Baccalaureate, 3 P.M.
Friday, June 6.....Spring Quarter closes
Friday, June 6.....Commencement, 3 P.M.

Summer Term, 1941 (Eight Weeks)

Monday, June 16.....Registration, 8 A.M.
Friday, August 8.....Summer Term closes

2. Early next school year the faculty will make a careful study of the value of the quarter vs. the semester plan of organization of the college year, as applied to Eastern, and report the findings to the Board.

3. Affiliation with the Humboldt Community High School, the Humboldt Elementary School and the Oak Grove and Clearspring rural schools is recommended on contracts similar to those used for 1939-40, with slight salary adjustments made possible by having one less elementary teacher at Humboldt. Affiliation with the Lafferty rural school is discontinued. Negotiations are under way for a rural school with considerably larger enrollment, report of which will be presented at the next meeting of the Board.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. It is hoped the Board will find occasion to examine the repair and rehabilitation work which has been going on by the college carpenter and college painter, particularly in the Main Building and the Training School.

2. The condition of the walks and drives on campus should impress the Board with the necessity for repair and for construction connected with the new buildings. Conferences with the district WPA supervisor in Decatur indicate that by the earliest probable expectancy of approval work on these walks and drives could not begin until late autumn. It is hoped the Board will see fit to allocate funds so this construction can be done under contract as soon as possible.

3. The additional boiler in the heating plant is nearing completion.

4. Under date of April 26, 1940, notification was received from the Department of Registration and Education that the Divi-

sion of Architecture and Engineering recommends a steel water-storage tank with a proportioning valve of 50,000 gallons to provide sufficient water supply and pressure as protection against lack of water in case of fire.

5. Attention of the Board is again called to the conditions of
   (a) the electrical wiring of the women's dormitory, Pemberton Hall
   (b) the men's and women's lavatories in the Main Building, and the lavatories of Pemberton hall.
   (c) the lighting problem along campus drives and walks
   (d) the decoration need of the auditorium in the Main Building
   (e) the roof of the Main Building
   (f) the completion of repair and rehabilitation of the old gymnasium.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE

1. It is hoped that the Board has noted through the columns of the college paper the admirable record which the Teachers College News has achieved for the current school year,

   (a) Medallist rating by the Columbia University College of Journalism, (b) First class rating by the University of Minnesota College of Journalism, and (c) for the tenth consecutive year, the best college paper in Illinois, by the University of Illinois College of Journalism.

2. The student body is anxious for a Student Lounge, and plans are being made to partially use the auditorium in the Main Building for such a purpose, the Lounge to be furnished largely by student and faculty contributions.

IX. MISCELLANEOUS

1. On April 17, 1940, the Office of the Auditor of Public Accounts transmitted a copy of the report of audit for the Eastern Illinois State Teachers College, from March 1, 1938, to February 29, 1940, copy of which is filed with the Department of Registration and Education.

X. SUMMARY

Action of the Normal School Board is requested on the following items:

1. Recommendation to the proper authority for the transfer of $4,920 covering 178 whole or partial Teachers College scholarships for 1939-40, to the Income Fund account of the Eastern Illinois State Teachers College.

2. Change of status of Annie L. Weller to Professor of Geography, emerita, effective July 1, 1940, with a retirement allowance of $1,800 for twelve months.
3. Acceptance of the resignations of Ella May Martin, Norris M. Mitts and Irving W. Wolfe.
4. Employment of Thomas Harold Glover and Elizabeth Hope Carter as instructors for the Spring Quarter, 1940, as stated.
5. Approval of changes in summer school faculty as stated.
6. Employment of Rudolph D. Anfinson and Marvin Smith as new faculty for 1940-41, as stated.
7. Employment of Faculty for 1940-41 on nine months payroll in the positions and at the salary as stated.
8. Permission to employ successors to Dr. Irving W. Wolfe, Miss Annie L. Weller, Miss Edith Willson and to fill other vacancies that occur at salaries not to exceed those listed for the respective positions.
9. Approval of the calendar for the school year 1940-41.
10. Allotment of sufficient funds to
    a. construct needed walks and drives,
    b. re-wire and re-fixture the women's dormitory, Pemberton Hall,
    c. rebuild and re-fixture the lavatories in the Main Building,
    d. re-fixture the bathrooms of the women's dormitory, Pemberton Hall,
    e. provide a campus lighting system along the walks and drives,
    f. redecorate the auditorium of the Main Building,
    g. re-roof the Main Building, and
    h. repair and rehabilitate the old gymnasium.

Respectfully submitted,

ROBERT G. BUZZARD, *President*

NORMAL SCHOOL BOARD MINUTES

The Normal School Board met at 9:00 A. M. Central Standard Time at the Illinois State Normal University, Normal, Illinois, September 18, 1940, at the call of Chairman John J. Hallihan. Members present were:

Miss Harriet McIntire.
Mrs. Reed Green.
Mr. Otto G. Beich.
Mr. Charles E. McMorris.
Mr. John D. Dill.
Mr. John A. Wieland.

Upon the motion of Mr. McMorris, seconded by Mr. Beich, the minutes of the previous meeting were approved.

A preliminary report was made on the printing of the Board minutes and Mr. File was instructed to proceed to obtain the final estimate based on the printing of both the minutes and the index of same.

Mr. File made a verbal Co-ordinator's Report.

A motion was made by Mr. McMorris, seconded by Mrs. Green, that the presidents be instructed to prepare the budget for their respective colleges, and that these budgets be submitted to the Budget Committee of the Board not later than October 15. Motion carried.

The Board discussed, in general, certain policies with respect to the spending of funds for athletic equipment. It was set forth by the Board and ordered read into the minutes that the Board desires a general policy on the part of the management of the five teachers colleges, whereby equipment used for inter-collegiate athletics should come from Student Activity Fees and Income Fund only.

It was moved by Mr. Wieland, seconded by Miss McIntire, that the expenditure of $11,600 from the Permanent Improvement Fund of the 61st General Assembly, allotted to the State Normal Schools, be approved for boiler repairs at Western Illinois State Teachers College as recommended by the State Architect's Office. Motion carried.

President Adams of Northern Illinois State Teachers College read his report. It was moved by Mr. Wieland, seconded by Miss McIntire, that the report be accepted as read. Motion carried.

President Pulliam of Southern Illinois State Normal University read his report. It was moved by Mr. Wieland, seconded by Mrs. Green, that the report be approved as read. Motion carried.

President Robert G. Buzzard of Eastern Illinois State Teachers College read his report. It was moved by Mr. McMorris, seconded by Mr. Beich, that the report be accepted and approved with the addition to item 13 page 21 of the words "Not to exceed $2,000." Motion carried.

President Morgan of Western Illinois State Teachers College read his report. It was moved by Miss McIntire, seconded by Mr. Wieland, that the report be approved as read. Motion carried.

President Fairchild of Illinois State Normal University read his report. It was moved by Mr. Beich, seconded by Mr. McMorris, that the report be accepted and approved as read. Motion carried.

It was moved by Mr. Wieland, seconded by Mr. Beich, that the Board adjourn to meet again at DeKalb, Northern Illinois State Teachers College, on October 28, 1940. The motion carried, and the meeting adjourned until October 28, 1940.

(Signed) John A. Wieland, *Secretary.*

REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
September 18, 1940

NOTE: All important matters except those which pertain directly to the faculty are deferred until a subsequent meeting of the Board.

II. THE FACULTY

Since the faculty list and schedule were submitted on May 20, 1940, the following changes have occurred:

1. Miss Esther Stroup has been secured as teacher in Home Economics, including the direction of the Home Management House, on a half-time basis for the college, the other half of her time to be given to the affiliated high school at Bardolph, at a salary of $100.00 per month. Miss Stroup received both her B.S. and M.S. degrees from Purdue University, and has had excellent teaching experience, both in high schools, and at Illinois State Normal University.
2. Mr. Harold B. Gilbreth, who at the last meeting of the Board was recommended as Assistant Professor in Commercial Education, has resigned to accept the headship of the Department of Commercial Education at Winthrop College, Rock Hill, South Carolina. This resignation came but a few days ago. It is recommended that it be accepted. Mr. Lewis A. Toll, who was on leave of absence last year to do graduate work at New York University, where he completed all of his residence requirements for his doctor's degree, who has returned, and who was recommended at the last meeting of the Board at a salary of $2,205.00, should be promoted to Mr. Gilbreth's position, and his salary changed to $2,250.00. To take Mr. Toll's place, I am recommending Mr. Julius M. Robinson, who holds his B.S. degree from the State Teachers College at Springfield, Missouri, and his M.A. from Northwestern University, at a salary of $2,115.00 for the regular college year. Mr. Robinson has had rural and high school teaching experience, and for the past two years has been employed in the Pekin Community High School.
3. For the vacancy in the Department of History, reported at the last meeting, Dr. A. A. Wellck is recommended, at a salary of $2,400.00 for the college year. He is also to be principal of the Academy, or college high school on the campus. Mr. Wellck received his A.B. degree from Carleton College, his A.M. from the University of Chicago, and his Ph.D. from Columbia. He has had excellent experience as a superintendent of city school systems and as a college teacher, and comes highly recommended.

4. During the summer, Dr. M. N. Thisted, who has been a member of the Department of Education and Dean for Men for the past eight years, asked for a leave of absence in order that he might take his daughter, who is about twelve years of age, to Kansas City, and enter her in the special school for the physically handicapped, in order to see what improvement is possible under such direction. It is recommended that this leave be granted, and that Dr. Arthur J. Ter Keurst be appointed to the position for one year, at $2,250.00 for the nine months. He received his A.B. degree from Hope College, Holland, Michigan, and his M.S. and Ph.D. degrees from Northwestern University. He has had experience as a high school principal, a normal school and college teacher, and as head of a department of education, and has excellent recommendations.

5. During the summer, Dr. D. Louise Sharp, the Dean of Women, resigned to accept a similar position at the Teachers College at Mount Pleasant, Michigan. It is recommended that her resignation be accepted, and to fill this vacancy, Dr. Elizabeth H. Carter is recommended at a salary of $2,115.00 for the regular college year. Dr. Carter holds an A.B. degree from the University of Washington, an A.M. from the University of Hawaii, and a D.Ed. from the University of California. She has taught in the elementary and secondary schools, as well as in college, and is well prepared for our work.

6. Recently Dr. John Welker, an instructor in English, asked for a leave of absence for one quarter, in order to take medical treatment and recover his health. It is recommended that the leave be granted, and that Mrs. Dorothy Welker, his wife, be appointed to take his work for the Fall Quarter, at a salary of $240.00 per month. She received her A.B. degree from the University of Alabama, and her M.A. and Ph.D. degrees from the University of Chicago. Mrs. Welker taught for a year and a half in high school, and has had six years of college teaching experience.

7. For the vacancy in Mathematics, which was reported at the last Board meeting, Dr. Claude H. Brown is recommended at a salary of $2,025.00 for the regular college year. Dr. Brown received his B.S. and M.S. degrees from Kansas State College, and his Ph.D. from the University of Kansas. He has taught in the rural schools, high schools, and also the University of Kansas, and has strong recommendations.

8. For the vacancy in the position of Rural Supervisor, in connection with the college and the office of the County Superintendent of McDonough County, for which the college is to pay a salary of $1,050.00 for the year, Miss Helen Stenson is recommended at the salary stated. Miss Stenson, who has taught in rural schools, village schools, county normals, teachers colleges, and universities, and is well prepared for the

work of a rural supervisor, received her B.S. degree from the Western State Teachers College at Kalamazoo, Michigan, her M.A. from the University of Michigan, and has done additional graduate work at Peabody College and Columbia University.

9. For some time, various advanced students have been acting as laboratory assistants in the Department of Physics and in Visual Education. One of these, Mr. Kimbrough Shake, who graduated from the Western Illinois State Teachers College in 1936, and who has recently been doing graduate work by extension at the University of Illinois, can now very satisfactorily take over the work which these students have been doing. I am recommending that he be employed at $1,350.00 for the college year.

10. With the above changes, the faculty list and salary schedule for the regular college year, which is to be paid from the Salary and Wage Appropriation, is as follows:

Name, Classification and Department	Salary 36 Weeks	Salary Per Month
Archer, J. L., Associate Professor, Extension	$3,195.00	$355.00
Ayre, H. G., Assistant Professor, Mathematics	2,250.00	250.00
Bailey, D. L., Associate Professor, Education	3,195.00	355.00
Barclay, Ralph, Instructor, Health and Physical Education	2,160.00	240.00
Beighey, Clyde, Associate Professor, Commercial Education	3,330.00	370.00
Bennett, C. W., Associate Professor, Chemistry	2,340.00	260.00
Bennett, Mary, Associate Professor, Biology	2,565.00	285.00
Bodine, M. G., Assistant Professor, History	2,250.00	250.00
Bonham, Tressie, Assistant Professor, Home Economics	2,340.00	260.00
Brophy, Kathleen, Instructor, Health and Physical Education	1,890.00	210.00
Brown, C. H., Unclassified, Mathematics	2,025.00	225.00
Burke, Marjorie, Instructor, Training School	2,025.00	225.00
Carson, Ruth, Associate Professor, Foreign Language	2,925.00	325.00
Carter, Elizabeth, Unclassified, Dean of Women	2,115.00	235.00
Carter, J. H., Assistant Professor, Chemistry	2,250.00	250.00
Colby, Eva, Associate Professor, Home Economics	2,745.00	305.00
Cooper, Bessie, Assistant Professor, Training School	2,700.00	300.00
Corbin, Mabel, Emerita	1,170.00	130.00
Crabb, Edith, College Nurse, Health and Physical Education	1,260.00	140.00
Crilly, Karl, Assistant Professor, Music	2,340.00	260.00
Currens, F. H., Dean and Professor, Dean of Faculty	4,185.00	465.00
Duncan, Myrtle, Assistant Professor, Training School	2,340.00	260.00
Eller, W. H., Associate Professor, Physics	2,835.00	315.00
Evans, Cecile, Assistant Professor, Library	2,340.00	260.00
Garner, C. W., Instructor, Health and Physical Education	1,980.00	220.00
Garwood, Irving, Professor, English	3,690.00	410.00
Gayler, G. W. Emeritus	1,210.00	134.44
Ginnings, R. M., Emeritus	1,580.00	175.55
Grote, Caroline, Emerita	1,520.00	168.88
Hanson, Ray, Associate Professor, Health and Physical Ed.	2,925.00	325.00
Hesh, Claude, Instructor, Geography	2,250.00	250.00
Hoover, Isabel, Assistant Professor, English	2,340.00	260.00
Hooper, Victor, Unclassified, Training School, one-half time	675.00	75.00
Horrabin, Waldo, Instructor, Chemistry	2,160.00	240.00
Jackson, Fanny R., Assistant Professor, Library	2,520.00	280.00
Julstrom, Clifford, Instructor, Music	2,025.00	225.00
LaTourrette, Ruthadele, Unclassified, Training School	1,890.00	210.00
Linder, R. G., Associate Professor, Extension	2,745.00	305.00
Miller, Rayman, Instructor, Industrial Arts	2,250.00	250.00
Miner, Sarah, Instructor, Home Economics	1,530.00	170.00
Mitchell, Beulah, Assistant Professor, Training School	2,340.00	260.00
Nelson, Carl, Instructor, Music	2,205.00	245.00
Oathout, C. H., Professor, Agriculture	3,195.00	355.00
O'Dell, DeForrest, Associate Professor, English	2,475.00	275.00
Olson, Blenda, Assistant Professor, Library, one-half time	1,170.00	130.00
Olson, Hazel, Unclassified, Training School, one-half time	675.00	75.00
Pearce, Clifford, Assistant Professor, Education	2,160.00	240.00
Pease, Kent, Unclassified, English	2,430.00	270.00
Pence, Helen, Assistant Professor, Training School	2,340.00	260.00
Potter, Olive E., Assistant Professor, Health and Physical Ed.	2,340.00	260.00

Name, Classification and Department	Salary 36 Weeks	Salary Month
Pottle, Theodora, Assistant Professor, Art	$ 2,655.00	$ 295.00
Ray, Ethel, Assistant Professor, Education	2,340.00	260.00
Reynolds, Juna, Instructor, English	1,980.00	220.00
Robinson, Julius, Unclassified, Commercial Education	2,115.00	235.00
Robinson, Lauretta, Instructor, Training School	1,980.00	220.00
Sallee, Roy M., Assistant Professor, Biology	2,340.00	260.00
Schannenk, Margaret, Assistant Professor, Training School	2,340.00	260.00
Schleier, Louis, Associate Professor, Education and Research	3,195.00	355.00
Schory, H. F., Assistant Professor, English	2,745.00	305.00
Schreiber, E. W., Associate Professor, Mathematics	2,925.00	325.00
Schuppert, W. L., Professor, History	3,870.00	430.00
Scott, Elna, Assistant Professor, Training School	2,340.00	260.00
Seal, H. C., Associate Professor, History	2,745.00	305.00
Shake, Kimbrough, Unclassified, Visual Education and Physics	1,350.00	150.00
Sharp, Dora, Assistant Professor, Health and Physical Ed.	2,655.00	295.00
Simpkins, R. R., Professor, Education and Director Train. Sch.	4,050.00	450.00
Sirola, Olga, Instructor, Health and Physical Education	1,935.00	215.00
Sollars, Velna, Instructor, Assistant Registrar	1,620.00	180.00
Sproull, Grace, Instructor, French	2,160.00	240.00
Stenson, Helen E., Unclassified, *Rural Supervisor	1,050.00	116.67
Strome, Alberta, Instructor, Art	2,250.00	250.00
Stroup, Esther, Unclassified, *Home Economics	900.00	100.00
Stubblefield, H. I., Professor, Health and Physical Education	3,330.00	370.00
Sullivan, John L., Assistant Professor, Agriculture	2,250.00	250.00
Swofford, Lyndall, Unclassified, Library	1,800.00	200.00
Ter Keurst, A. J., Unclassified, Dean of Men	2,250.00	250.00
Terrill, Jeanette, Instructor, Training School	2,025.00	225.00
Thompson, Katharine, Assistant Professor, Training School	2,700.00	300.00
Tillman, A. G., Professor, Geography	3,285.00	365.00
Toll, Lewis A., Assistant Professor, Commercial Education	2,250.00	250.00
Van Cleve, E. E., Emeritus	1,240.00	137.77
Vawter, Gladys, Assistant Professor, English	2,340.00	260.00
Voss, Hertha, Instructor, Registrar and Commercial Education	2,160.00	240.00
Waggoner, H. D., Professor, Biology	3,870.00	430.00
Wardell, Margaret, Instructor, Library	1,890.00	210.00
Watters, Hilda, Associate Professor, History	2,250.00	250.00
†Welker, Dorothy, Instructor, English	2,160.00	240.00
Wellck, A. A., Unclassified, History, High School Principal	2,400.00	266.66
Wetzel, Wayne, Associate Professor, Industrial Arts	3,195.00	355.00
Wild, Theresa, Assistant Professor, Music	2,655.00	295.00
Burgard, Albert, Rural Teacher, One-quarter time	495.00	55.00
Good, Russell, Village Teacher, One-quarter time	360.00	40.00
Lashbrook, Orrin, Village Teacher, One-quarter time	450.00	50.00
Platt, Mabel, Village Teacher, One-quarter time	225.00	25.00
Provine, Eleanor, Village Teacher, One-quarter time	360.00	40.00
Schmitz, Mary, Rural Teacher, One-quarter time	315.00	35.00
Soper, Stanley, Village Teacher, One-quarter time	450.00	50.00
Watson, Abbie, Rural Teacher, One-quarter time	360.00	40.00
High School Supervision	1,800.00	200.00
Totals	$213,795.00	$23,754.97

* Part time, remainder to be paid by other agencies.

† For the Fall Quarter only. Mr. Welker will resume his duties at the beginning of the Winter Quarter.

11. The following items for the 36 weeks of the regular college year ought to be paid from the Income Fund:

Item	For 9 Months	Per Month
Lectures	$ 500.00	$ 55.55
Labor	1,575.00	175.00
Student Library Help	3,087.00	343.00
Student Help	6,750.00	750.00
Extra Teachers	3,960.00	440.00
Totals	$15,872.00	$1,763.55

III. EMPLOYEES

1. The following is a list of regular employees for the next fiscal year of twelve months, beginning July 1, 1940. The salaries are to be paid from the appropriation for Salaries and Wages.

Name and Classification	Salary 12 Months	Salary Monthly
Anders, John, Janitor	$ 1,320.00	$ 110.00
Asher, C. E., Master Mechanic	1,980.00	165.00
Carson, Roy, Stationary Engineer	1,380.00	115.00
Champion, O. L., Business Manager	3,600.00	300.00
DeCamp, W. E., Superintendent of Buildings	1,980.00	165.00
Draper, Donna, Secretary to the President	2,100.00	175.00
Elam, William, Janitor	1,200.00	100.00
Foreman, Don S., Landscape Gardener	1,800.00	150.00
Graves, Earl, Labor	1,320.00	110.00
Hodges, Kenneth, Janitor	1,320.00	110.00
Jackson, Luther, Janitor	1,320.00	110.00
Johnson, Marjorie, Student Stenographer	1,140.00	95.00
Kessling, Ralph, Janitor	1,320.00	110.00
Kirkbride, Chester, Janitor	1,380.00	115.00
Lawson, C. D., Janitor	1,320.00	110.00
Leighty, Elbert, Janitor	1,380.00	115.00
Lemmer, Guy, Watchman	1,380.00	115.00
Locke, Ellis, Fireman	1,380.00	115.00
Maxwell, Raymond, Student Bookkeeper	1,020.00	85.00
Moon, Marion, Labor	1,380.00	115.00
Morgan, W. P., President	6,750.00	562.50
Shifley, Charles, Janitor	1,380.00	115.00
Straight, M. K., Janitor	1,380.00	115.00
Wear, Roscoe, Stationary Engineer	1,500.00	125.00
Webb, Daniel C., Fireman	1,320.00	110.00
Yeager, Rose, Janitress	780.00	65.00
Total	$44,130.00	$3,677.50

2. Following is a list of employees at Monroe Hall, with salaries indicated for the calendar year, to be paid from the Income Fund.

Name and Classification	Salary 12 Months	Salary Monthly
Arnett, Alta C., Assistant Cook	$ 780.00	$ 65.00
Carruthers, Emma, Laundress	660.00	55.00
Donohoe, Laura E., Matron	960.00	80.00
Wetzel, Arretta, Student Stenographer	1,200.00	100.00
Henry, Margaret, Laundress	600.00	50.00
Morton, Alice, Domestic	600.00	50.00
Nelson, Charles, Janitor	1,200.00	100.00
Oitker, Lela, Assistant Dietitian	720.00	60.00
Extra Help	180.00	15.00
Student Help	1,575.00	150.00
Totals	$8,475.00	$725.00

3. The following is a list of employees for the cafeteria, with their salaries, which are to be paid out of the Income Fund. The salaries indicate the maximum amount for salaries for the entire twelve months, beginning July 1, 1940.

Name and Classification	Salary 12 Months	Salary Monthly
Crain, Bessie, Assistant Cook	$ 660.00	$ 55.00
Extra Help	180.00	15.00
Student Help	360.00	30.00
Totals	$1,200.00	$100.00

IX. MISCELLANEOUS

1. The purchase of the Home Management House which was authorized has been completed, the furnishings have been purchased, and the building is ready to operate.
2. The wiring at the girls' dormitory, which was approved, has been completed, and the fixtures are being installed.
3. The W.P.A. project which was authorized, consisting of the repair of walks, tennis courts, campus lighting, landscaping, the outdoor theatre, etc., has been prepared and submitted to the W.P.A. authorities for approval.

4. The college enrollment for this year shows approximately the same as last, and while the freshman enrollment is smaller than last year, the upper classmen have come back in greater numbers, thus about equalizing the attendance.

X. SUMMARY

The approval of the Board was given for the following:

1. Employment of Miss Esther Stroup as part time teacher in Home Economics at $900.00 for the college year of thirty-six weeks.
2. The resignation of Mr. Harold B. Gilbreth, an Assistant Professor in Commercial Education.
3. The appointment of Mr. Lewis A. Toll to Mr. Gilbreth's position at a salary of $2,250.00 for the nine months.
4. The employment of Mr. Julius Robinson as a member of the Department of Commercial Education at $2,115.00 for thirty-six weeks.
5. The appointment of Dr. A. A. Wellck as a member of the Department of History and Principal of the campus high school at $2,400.00 for the college year of thirty-six weeks.
6. The leave of absence for one year for Dr. M. N. Thisted.
7. The appointment of Dr. A. J. Ter Keurst as Dean of Men and member of the Department of Education at $2,250.00 for the thirty-six weeks.
8. The resignation of Dr. D. Louise Sharp as Dean of Women.
9. The appointment of Dr. Elizabeth H. Carter as Dean of Women at a salary of $2,115.00 for thirty-six weeks.
10. The leave of absence for Dr. John Welker for the Fall Quarter.
11. The appointment of Dr. Dorothy Welker as a member of the English staff for the Fall Quarter at $240.00 per month.
12. The appointment of Dr. C. H. Brown as a member of the Department of Mathematics at $2,025.00 for thirty-six weeks.
13. The appointment of Miss Helen Stenson as Rural Supervisor at a part-time salary of $1,050.00 for thirty-six weeks.
14. The appointment of Mr. Kimbrough Shake as assistant in Visual Education and Physics at $1,350.00 for thirty-six weeks.
15. The faculty list and salary schedule for the regular college year.
16. Allotments for items included in 11, under II.
17. List of employees with salaries for the twelve months period.
18. List of employees for the dormitory for twelve months.
19. List of employees for the cafeteria for the twelve months period.

Respectfully submitted,

W. P. Morgan, *President.*

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

REPORT OF THE SOUTHERN ILLINOIS NORMAL UNIVERSITY CARBONDALE

To be presented at the meeting of the Normal School Board to be held at Illinois State Normal University, Normal, Illinois, September 18, 1940.

I. STUDENTS

1. Attendance, Spring Term, 1940

	Men	Women	Total	Total One Year Ago
(a) College				
Seniors	144	92	236	210
Juniors	151	122	273	253
Sophomores	304	307	611	463
Freshmen	407	314	721	759
Extension	214	269	483	62
Mid-Spring				184
Total Students Carrying College Subjects			2,324	1,931
(b) High School				
University High School			246	171
Carterville Community High School			220	216
Total			466	387
Total Students Above Eighth Grade			2,790	2,318
(c) Elementary School				
Allyn Training School			132	166
Brush Training School			321	221
Rural Training Schools			215	208
Total			668	595
Grand Total			3,458	2,913

2. Attendance, Summer Term, 1940

	Men	Women	Total	Total One Year Ago
(a) College				
Seniors	227	196	423	342
Juniors	207	369	576	458
Sophomores	152	224	376	311
Freshmen	88	139	227	164
Total Students Carrying College Subjects			1,602	1,383
(b) High School				
University High School			122	136
Total Students Above Eighth Grade			1,724	1,519
(c) Elementary School				
Allyn Training School			115	123
Rural Training School			5	18
Total			120	141
Grand Total				1,660

3. Scholarships and Assistantships

I am happy to present below a list of scholarships and assistantships that members of this year's graduating class have received. We feel that we are increasingly fortunate in this respect. This is one of the best ways in which the scholarly reputation of an undergraduate college may be judged.

The monetary value of these scholarships and assistantships ranges from two that pay tuition only to three that pay the recipient $600 a year plus tuition.

SCHOLARSHIPS

Agriculture	Inman, Russell	University of Illinois
Agriculture	Bridges, James R.	University of Illinois
Agriculture	Nuernberger, Logan	University of Illinois
Mathematics	Rodd, Theodore	University of Wisconsin
Speech	Gulley, Halbert	University of Iowa
Sociology	Casper, Don	University of Chicago
Sociology	Fugate, Gerald	University of Chicago

ASSISTANTSHIPS

Chemistry	Banes, Fred	University of Illinois
Chemistry	Basolo, Fred	University of Illinois
Chemistry	Lewis, Robert	Indiana University
Chemistry	Smith, Curtis	University of Illinois
Chemistry	Tomm, Theodore	Ohio State University
Chemistry and Physiology	Hentze, Melvin	University of Illinois
Educational and Applied Psychology	File, Quentin	Purdue University
Geography	Gaines, John	University of Nebraska
Zoology	Smith, Philip	University of Illinois

4. Extension

I am presenting below a report of the College Extension Service as presented to me by Dr. Abbott, Director of Extension here at the college. The report follows:

"During the school year 1939-40 the Extension Service of the college offered thirty-one courses in Southern Illinois with a total enrollment of 1,528. These courses were located in the following centers:

Anna, 2
Belleville, 2
Cairo
Carmi
Carterville
DuQuoin
Fairfield
Harrisburg, 3
Golconda
Marion, 2
McLeansboro
Mounds
Mt. Vernon, 2
Salem
Sparta
West Frankfort
Vienna
Waterloo, 2
Zeigler
Campus, 5

The following departments of the school offered courses:

Agriculture
Economics, 2
Education, 10
English, 2
Geography, 3
History, 7
Music
Political Science, 3
Sociology, 2
Zoology

Total income on Extension Courses		$7,176.14
Total expenses:		
(a) Other than salaries—		
Travel	$1,846.18	
Office expense	35.23	
Secretary salary	30.00	
Radio	203.43	
	$2,114.84	
Net income before allocation of faculty salaries		$5,061.30
(b) Salaries chargeable to Extension		6,724.15
Net cost to college		$1,662.85
Total enrollment in Extension Classes	1528	
Total quarter hours credit granted in Extension Classes	5569	
Net cost per quarter hour		.30
Net cost per quarter hour in residence		.61

5. Graduates

The following students have completed their work and I recommend that their graduation be approved:

BACHELOR OF EDUCATION DEGREE

June 7, 1940

Students	Town	County
Annear, Ivan J. (Music-Geography, Commerce)	Mulkeytown	Franklin
Aramovich, Harold M. (Chemistry-Zoology)	Rockford	Winnebago
Armstrong, William S. (English, Political Science)	Marion	Williamson
Baldwin, Benjamin H., Jr. (English, History)	E. St. Louis	St. Clair
Balotti, Richard R. (Math.-Chem., Ger., Hist.)	Carlinville	Macoupin
Banes, Fred W. (Chemistry, Mathematics)	Christopher	Franklin
Barra, Marguerite K. (History-Political Science)	Johnston City	Williamson
Basolo, Fred (Chemistry, Mathematics-Physics)	Christopher	Franklin
Bauder, Irene Ayre (Music-English)	Carbondale	Jackson
Bell, Whitney (Physics, Mathematics-Geography)	Pulaski	Pulaski
Brewer, Kenneth Howard (History-Geography)	Carbondale	Jackson
Brinkman, Gertrude (English-Geography)	E. St. Louis	St. Clair
Brockett, M. Elizabeth (Commerce-English)	Norris City	White
Bryant, Donald L. (Soc.-Pol. Sci., Comm.)	Harvey	Cook
Buckingham, Dorothy Gene (Geog.-Eng., Hist.)	E. St. Louis	St. Clair
Casper, F. Donald (Sociology-Zoology)	W. Frankfort	Franklin
Chapman, Mary Ruth (Comm.-Hist., English)	Alto Pass	Union
Chezem, Mildred Marcel (Comm.-Hist., French)	Shattuc	Clinton
Collard, John Earl (Music-Math., History)	Carbondale	Jackson
Collard Robert Eugene (Mathematics-Physics)	Carbondale	Jackson
Cordray, William W. (History-Commerce, English)	Shelbyville	Shelby
Crain, Myra Maxine (Hist.-Eng., Sociology)	Carterville	Williamson
Davis, Marion Max (Art-Physical Education)	Zeigler	Franklin
DeBernardi, Irma (Household Arts-Hist., Chem.)	Herrin	Williamson
Dodds, Virginia Rae (Elem. Ed.-Eng., Geog.)	W. Frankfort	Franklin
Douglas, Woodrow A. (Zoology-History)	Dongola	Union
Downey, Phil (Commerce-Geography, Economics)	Evanston	Cook
Eubanks, Mary (Commerce-Economics)	Christopher	Franklin
Feller, Charles L. (English-History)	Thebes	Wayne
File, Quentin W. (Mathematics-Physics)	Cypress	Johnson
Fites, Winifred Evelyn (French-Geography, English)	Steeleville	Randolph
Ford, Roy H. (Chemistry-Mathematics)	Herrin	Williamson
Freeman, Beulah (Math.-Soc., Eng., Comm.)	Benton	Franklin
Fugate, Gerald M. (Sociology-Mathematics, Physics)	Rinard	Wayne
Fulenwider, Helen Marie (Music, English)	Jonesboro	Union
Fulkerson, Merle (Mathematics-English, Speech)	Carterville	Williamson

Students	Town	County
Grammaticoff, Nada (English-Commerce)	St. Louis, Mo.	St. Louis
Grant, Wendell Leon (History-Political Science)	Marion	Williamson
Grizzell, Leland Herbert (Music-History)	Murphysboro	Jackson
Groh, LeRoy C. A. (Math.-Chem. Physics)	Lenzburg	St. Clair
Hall, Harlan Porter (Commerce-Economics)	Carbondale	Jackson
Harris, Betty Jean (English-Mathematics, History)	E. St. Louis	St. Clair
Heilig, Mary Kathleen (French, English)	Carbondale	Jackson
Hentze, Melvin J. (Chemistry-Mathematics, Physics)	Lenzburg	St. Clair
Higgins, Joe M. (Agriculture-Chemistry, Economics)	Murphysboro	Jackson
Holden, William E. (Pol. Sci.-Econ., Chem.)	Murphysboro	Jackson
Hollis, Virgil A. (Commerce-Economics, History)	Greenview	Menard
House, Gene (Commerce-History)	Benton	Franklin
Hudgens, Edith L., (Political Science-History, H. A.)	Marion	Williamson
Huffman, Mable (English-Latin)	Grand Tower	Jackson
Johnson, Herbert W., (Music-English)	Carbondale	Jackson
Jones, Alice G. (Music-English)	Cisne	Wayne
Laird, Iris Marie (History-English, Economics)	Ewing	Franklin
Larson, Veda Taylor (English-Botany)	Urbana	Champaign
Lewis, Robert William (Chem.-Math., Physics)	Carbondale	Jackson
Lingle, Evan Barrow (Economics-Commerce, Hist.)	Jonesboro	Union
Loveall, Bernadean (Commerce-Art)	Carbondale	Jackson
Malone, Willis E. (Elem. Ed.-Hist., Econ.)	McLeansboro	Hamilton
Martin, McDowell (History-Physical Education)	Fairfield	Wayne
Maulding, Everett M. (Mathematics, Physics)	McLeansboro	Hamilton
Mazzara, Giovanna (Mathematics-Commerce)	Marion	Williamson
McCall, Mary Virginia (Elem. Ed.-Geog., Biol.)	Murphysboro	Jackson
McKittrick, William H. (History, Sociology-English)	Carbondale	Jackson
McMullin, Verna Lee (Math.-Chem., Eng.)	E. St. Louis	St. Clair
Mead, William L. (Physics-Chemistry)	New Douglas	Madison
Menees, June (Household Arts-English, Chemistry)	Anna	Union
Miller, Jeannette E. (English-Music, Art)	Carbondale	Jackson
Miller, Mary H. (Art-Phys. Ed.)	Alamogordo, N. M.	Oters
Miskell, John Henry (Zoology-English, Chemistry)	Carbondale	Jackson
Mitchell, Dorothy Lee (Comm.-Household Arts)	Carrier Mills	Saline
Moore, Mary E. (Music-History, English)	Carbondale	Jackson
Morris, Betty Lou (Mathematics, English)	Carbondale	Jackson
Morris, Earl Wayne (Music-History)	Carbondale	Jackson
Neal, Sophia Jo (English-History)	Benton	Franklin
North, Robert Wesley (Ind. Arts-Agric., History)	Centralia	Marion
O'Donnell, Tim (Commerce-German., Mathematics)	E. St. Louis	St. Clair
Pardee, Charles J., Jr. (Geog.-German, Math.)	Carbondale	Jackson
Pillow, Lillian (French-English, History)	Marion	Williamson
Plog, Eileen (Commerce-History, English)	Chester	Randolph
Przychodzin, Joe (Commerce-Geography)	Christopher	Franklin
Randall, Ralph O. (History-Phys. Ed., English)	Tamms	Alexander
Randle, William J., Jr. (Soc.-Comm., History)	Belleville	St. Clair
Rea, Dallas (Ind. Arts-History, Phys. Ed.)	Benton	Franklin
Reiman, Elizabeth C. (Latin-French, English)	Murphysboro	Jackson
Richardson, Alfred W. (Chemistry-History)	Herrin	Williamson
Roberson, Mary Beth (English-Art)	Eldorado	Saline
Rodd, Theodore (Mathematics, English-Physics)	Marion	Williamson
Rushing, Lucy Mae (Household Arts-History)	Ozark	Johnson
Sabella, Frank J. (Comm.-Econ., Pol. Sci.)	Murphysboro	Jackson
Scanlin, Frank, Jr., (Comm.-Geog., Econ.)	Ullin	Pulaski
Schettler, Charles L. (Geography, Agriculture)	Sesser	Franklin
Schwarztrauber, George E. (Chemistry-Zoology)	O'Fallon	St. Clair
Schwind, Howard J. (Pol. Sci.-Comm., Econ.)	Christopher	Franklin
Sims, Troy W. (Music-Geography, English)	Royalton	Franklin
Smith, Curtis W. (Chemistry-Mathematics)	Salem	Marion
Smith, Elbert (Phys. Ed.-Geog., Agric.)	Carbondale	Jackson
Smith, Philip E. (Botany, Zoology-Geography)	Herrin	Williamson
Smith, Roy E. (Elem. Ed.-Eng., Geog., History)	Cypress	Johnson
South, Charles A. (English-History)	Carbondale	Jackson
Stallings, Martha N. (Zoology-English)	McMinnville, Tenn.	
Stallings, Roy E. (History-Speech, Sociology)	McMinnville, Tenn.	
Stegmann, William H. (Elem. Ed.-Hist., Com. Econ.)	Ava	Jackson
Stricklin, Merrill E. (Art-Botany, English)	Eldorado	Saline
Stumpf, Henry W. (Phys. Ed.-Zool., Physiol.)	New York, N. Y.	Queens
Sutton, Alan H. (Chemistry-Mathematics, Physics)	Hurst	Williamson
Templeton, Louise (Commerce-Economics, Math.)	Murphysboro	Jackson
Theen, Frederick W. (Commerce-Economics)	Alton	Madison
Tom, Theodore B. (Chemistry-Mathematics)	Carterville	Williamson
Treece, Marion Beverly (History-Zoology)	Carbondale	Jackson
Tregoning, Mary E. (English-Geography, Commerce)	Carterville	Williamson
Veath, Irma L. (History, German-English)	Belleville	St. Clair
Walden, Mildred (English-Political Science)	Harrisburg	Saline
Waller, Lilly (English, History-Geography)	W. Frankfort	Franklin
Walter, Eldon (Botany-Zoology, Geography)	Robbs	Pope
Wasson, Alexander W. (History-Mathematics)	Hurst	Williamson
Waters, William C. (Art-English)	Salem	Marion
Weaver, Elman Owen (Physics-Math., Ind. Arts)	Wayne City	Wayne

Students	Town	County
Webb, James L. (Mathametics-History, Geography)	Colp	Williamson
Weintz, Wilbert A. (Music-Agriculture, Commerce)	Mulkeytown	Franklin
Weston, Cletus H. (History-Mathematics)	Bush	Williamson
Whitaker, Wesley M. (French-Math., Chem., Phys.)	W. Frankfort	Franklin
Wilson, Anna R. (English-History)	Sparta	Randolph
Wisely, Claudia (Chemistry-Zoology)	Murphysboro	Jackson
Ziegler, Alwin W. (Commerce-History)	Murphysboro	Jackson

August 2, 1940.

Aiken, Wayne M. (Geography-History)	Marissa	St. Clair
Allen, Edward L. (English-History)	McLeansboro	Hamilton
Allen, Ruth (History-Geography, English)	St. Louis, Mo.	St. Louis
Atwood, Norma (Commerce-English, History)	Herrin	Williamson
Barham, Fannie (English-History)	Marion	Williamson
Bartimus, Wilma (Geography-History)	St. James	Fayette
Bass, Helen Kelley (French-English)	Carbondale	Jackson
Benz, Alberta June (Elem. Ed.-History, Geog.)	Carbondale	Jackson
Boswell, Lee H. (Elem. Ed.-History, English)	Mt. Vernon	Jefferson
Boucher, Frederick (Political Science-Zoology)	Carbondale	Jackson
Brinkman, Harry J. (Elem. Ed.-English, History)	Belleville	St. Clair
Browning, Clyde (Geography-History, English)	Zeigler	Franklin
Bruce, Mary Elizabeth (Commerce-English, History)	Marion	Williamson
Brust, Léona D. (History-Geography, English)	Ullin	Pulaski
Buchanan, Gerald A. (History-English, Speech)	Iuka	Marion
Buckingham, Margery May (Geography-English)	E. St. Louis	St. Clair
Budy, Paul (Chemistry-Music, English)	Marion	Williamson
Bulla, Robert A. (Geography-History, Ind. Arts)	Sesser	Franklin
Businaro, Henry (Pol. Sci.-Math., Econ.)	Harrisburg	Saline
Calza, Jennie (History-English, Sociology)	Zeigler	Franklin
Casper, James M. (History-Geography)	W. Frankfort	Franklin
Cloud, Anastasia (Elementary Education-Art)	Belleville	St. Clair
Cook, Ruth G. (Elem. Ed.-English, French)	Chicago	Cook
Cox, Betty (Commerce-History)	Carbondale	Jackson
Crawford, Martha (Sociology-Physical Education)	Mounds	Pulaski
Crim, Alonzo V. (History-Geography)	Carbondale	Jackson
Cummings, Doris Alice (History-Geography)	Mt. Vernon	Jefferson
Davis, Evelyn J. (English-Art)	E. St. Louis	St. Clair
Davis, Hubert P. (History-Economics, English)	Flora	Clay
Davis, William T. (Music-History)	Murphysboro	Jackson
Dickens, Cleda M. (History-Geography, English)	DuQuoin	Perry
Dowdy, Marion W. (Music-Latin, English)	Goreville	Johnson
Dunn, Generose (Latin-History, English)	Pinckneyville	Perry
Dycus, Ernest M. (Sociology-English)	Royalton	Franklin
Evans, Mary Louise (English-Speech, Music)	Murphysboro	Jackson
Farrar, Raymond W. (History-English)	Alto Pass	Union
Finley, John Lyle (Music-History)	Sparta	Randolph
Frueh, Myrtle A. (English-History)	Greenville	Bond
Gaines, John F. (Geography-Botany, Math.)	Broughton	Hamilton
Garrison, John H. (Art-Speech)	Marion	Williamson
Garrison, Myrtle (Sociology-Commerce, Phys. Ed.)	Opdyke	Jefferson
Gibbons, Glynn L. (Zoology-English)	Harrisburg	Saline
Green, Ruth H. (History-Household Arts)	Carbondale	Jackson
Greenlee, David W. (Commerce-Mathematics)	Enfield	White
Greer, H. Walter (History-Music)	Norris City	White
Gulley, Halbert E. (Commerce-Economics, Speech)	Sesser	Franklin
Gum, Elvin George (Geography-Commerce, English)	Sorento	Bond
Gustin, Wanda (English-History)	Harrisburg	Saline
Harbison, Mabel R. (Art-Music, English)	Equality	Saline
Hefner, Wilma J. (Latin-English, History)	McLeansboro	Hamilton
Heinzman, Ray Henry (Commerce-Economics)	Christopher	Franklin
Hirons, Sidney (History-Geography, English)	Mt. Vernon	Jefferson
Hise, Carl (History-Geography)	Robbs	Pope
Hise, Ella E. (Elementary-Education-English, Art)	Harrisburg	Saline
Howerton, William D. (Geography-History, English)	Carbondale	Jackson
Hunter, Arthur E. (Zoology-Botany)	Chicago	Cook
Hunter, Clay Millington (Hist.-Eng., Geog.)	Cypress	Johnson
Hyte, Ida Marie (English-Physical Education)	Mound City	Pulaski
Inskeep, Charles A. (History-Agriculture)	Sailor Springs	Clay
Jobe, Kenneth M. (Elem. Ed.-Soc., English)	Johnston City	Williamson
Jones, Glenn (Elem. Ed.-History, English)	Cypress	Johnson
Jones, Thomas D. (German-English, Music)	Maywood	Cook
Keplinger, Orin C., Jr. (Chem.-Zool., Math.)	Carlinville	Macoupin
LaFief, John W. (Botany-Chemistry)	Elkville	Jackson
Lampp, Nora Cowgur (Geography-History)	Burnt Prairie	White
Langdon, Ann (English-History)	Elvins, Mo.	St. Francois
Lanton, Wendell C. (Elem. Ed.-History, English)	Harrisburg	Saline
Lee, Ceola L. (English-History)	Tamaroa	Perry
Lemmel, Mildred (French, History-English)	Jonesboro	Union
Lilley Margie B. (Elem. Ed.-Geog., Eng. Hist.)	W. Frankfort	Franklin

Students	Town	County
Logan, George E. (History-Geography)	Mound City	Pulaski
Lyle, Katheryn M. (English-History)	Sparta	Randolph
Macfarlane, William N. (Chem.-English, Physics)	Johnston City	Williamson
Madden, Geneva Geraldine (Geog.-History, Comm.)	Brookport	Massac
Makuh, Steve (Commerce-Mathematics)	Benld	Macoupin
Mansfield, Alizine Faye (Elem. Ed.-Eng. Hist.)	Otwell, Ind.	Pike
McCann, Anna Ellean (Elem. Ed.-Eng., Hist.)	Murphysboro	Jackson
McDonald, William O. (Geog.-History, English)	St. Marys, Mo.	Randolph
McGowan, Glenn J. (History-Pol. Sci., Geography)	Carbondale	Jackson
McGuire, Kenneth Rodney (Phys. Ed.-Zoology)	Hoopeston	Vermilion
McKenzie, A. Donald (History-Geography)	Vienna	Johnson
Meyer, Frederick J. (Pol. Sci.-Econ., English)	Herrin	Williamson
Millikan, George Reuben (History-Geography)	Eddyville	Pope
Moorleghen, Norbert John (History-English, Econ.)	Mascoutah	St. Clair
Moss, Chester F. (History-Geography)	Christopher	Franklin
Muser, Oliver J. (History-English)	Belleville	St. Clair
Myatt, Wilbur C. (History-English, Geography)	Keyesport	Clinton
Norman, William Hunter (Commerce-English)	Marion	Williamson
O'Brien, James K. (Art-Industrial Arts)	Carbondale	Jackson
Pannell, Dorothy L., (Chemistry-English, Math.)	E. St. Louis	St. Clair
Pannell, Eloise (Botany-Zoology)	E. St. Louis	Madison
Parsons, Max V. (Sociology-Commerce)	Carbondale	Jackson
Pemberton, W. A. (Zoology-Geography)	Eldorado	Saline
Peters, Mary J. (Geography-English, History)	W. Frankfort	Franklin
Phillips, Lucy A. (Art-Music)	Carbondale	Jackson
Phillips, Stephen (Sociology-History)	Murphysboro	Jackson
Poretti, Egildo P. (Chem.-Math., English)	Collinsville	Madison
Pyatt, Ethyl L. (Elem. Ed.-Eng., Hist., Geog.)	Pinckneyville	Perry
Pyatt, Gladys (Elem. Ed.-Hist., Math., Geog.)	Pinckneyville	Perry
Radcliff, Emmet (History-English)	Jonesboro	Union
Rea, Delton G. (History-Mathematics, English)	Benton	Franklin
Rendleman, Russell D. (Elem. Ed.-I.A., Physics)	Anna	Union
Reynolds, Mae A. (Elem. Ed.-Pol. Sci., Eng., Hist.)	Harco	Saline
Rippelmeyer, Helen A. (English-History)	Waterloo	Monroe
Russell, William H., (Zoology-English, Phys. Ed.)	DeSoto	Jackson
Schmelzel, Hilmar B. (History-English, Geog.)	New Athens	St. Clair
Shelton, Augusta (French-English)	E. St. Louis	St. Clair
Simmons, Paul (Commerce-Economics)	DuQuoin	Perry
Sinks, John Henson (English-History)	W. Frankfort	Franklin
Smith, Ella May (Geog.-Music, Hist., Phys. Ed.)	Hurst	Williamson
Son, Ruby (English-Music)	Spencerville, O.	Allen
Stanford, Vancil D. (Industrial Arts-Commerce)	Clay City	Clay
Stofer, Aileene (Elem. Ed.-Eng., Hist., Soc.)	Carbondale	Jackson
Strusz, Charles (Commerce-English)	W. Frankfort	Franklin
Swanson, Sue (Elem. Ed.-Geography, English)	Norris City	White
Taborn, John L. (Elem. Ed.-Eng., Hist., Geog.)	Carrier Mills	Saline
Thalgott, Robert H. (Math.-Pol. Sci., Physics)	Zeigler	Franklin
Travelstead, Thurman Melvin (Pol. Sci.-Hist., Eng.)	Sikeston, Mo.	Scott
Trotter, Donald O. (History-Economics, English)	Cisne	Wayne
Vaught, Priscilla A. (Commerce-Sociology)	Burnt Prairie	White
Waring, Eugenia Muir (Elem. Educ.-Mus., Eng.)	Pinckneyville	Perry
Welshan, Merle (Comm.-Econ., Political Science)	Murphysboro	Jackson
Wham, Anna M. (English-Music)	Centralia	Marion
Will, Everett C. (Zoology-Geography)	Murphysboro	Jackson
Williams, Elmo (English-Geography, History)	Harrisburg	Saline
Williamson, Russell K. (Chem.-Physics, Math.)	Murphysboro	Jackson
Wilson, Lawrence (Geog.-Hist., Physiology)	Mound City	Pulaski
Wohlwend, Herbert W. (Geography-English)	Marion	Williamson
Woolard, Noble W. (Hist.-Geog., English)	Harrisburg	Saline
Wright, Harold C. (Elem. Ed.-Economics)	Mt. Vernon	Jefferson
Young, Lela M. (Geography-Music, History)	W. Frankfort	Franklin

GRADUATION SUMMARY

1940

Bachelor of Education Degree

	Men	Women	Total
June	76	48	124
August	78	53	131
Total	154	101	255

II and III. FACULTY AND OTHER SCHOOL EMPLOYEES

1. Resignations
   (a) Miss Helen E. Stenson, a member of the Rural Training Staff, presents her resignation. We do not plan to fill this position at the present time.
   (b) Miss Mary Vocelle, who was employed as one of the librarians at the college last year, presents her resignation in order to accept a position as head librarian of the Glen Ellyn Public Library.

   It is recommended that the acceptance of these resignations be approved by the Board.

2. Retirement
   (a) Miss Lulu Clark, a member of the staff of the Allyn Training School, is recommended for retirement on an emeritus basis. Miss Clark is sixty-nine years old and has been a member of this faculty for the past twenty-four years. It is recommended that she be placed on emeritus status.

3. Leaves of Absence
   (a) Mr. Victor Randolph, a member of the Rural Training Staff of the college, requests leave in order to do graduate work.
   (b) Mrs. Mary Combs, a member of the English Department, who for the past year has been working on her doctor's degree at Indiana University, asks that her leave of absence be extended for another year.
   (c) Mrs. Wanda Newsum Gum, part-time instructor in the Sociology Department and Assistant Dean of Women Directing Student Employment, requests leave in order to do graduate work.

   It is recommended that these leaves of absence be approved by the Board.

4. New staff members for the regular school year, 1940-41:
   (a) To fill the position left vacant in the Industrial Arts Department by the death of Mr. Petersen, I am submitting the name of Mr. Robert W. English. Mr. English received the Bachelor of Science Degree in 1929 from the James Milliken University and the Master of Arts Degree in 1935 from the University of Illinois. For the past eleven and one-half years he has been a teacher of industrial arts and mathematics in the Community High School at Granite City, Illinois. During summer vacations he has been employed by various industrial companies as draftsman and designer.

   It is recommended that Mr. English be employed in the Industrial Arts Department at a salary of $2,475 for the thirty-six weeks.

(b) For some time there has been an increasing demand for an additional teacher in the Industrial Arts Department, as this department has been seriously curtailed in the services which it has been able to offer, and all of the classes have been overcrowded. This situation has been made more acute by the demands which have been placed on the department by the Civil Aeronautics Program. Furthermore, the prospect is that other demands connected with the National Defense Program shall shortly be imposed upon the Industrial Arts Department. I am recommending, therefore, that the Board appoint a new person in the Industrial Arts Department.

For this new position I am submitting the name of Mr. Delmar W. Olson. Mr. Olson received the Bachelor of Science Degree from Iowa State College in 1934 and the Master of Arts Degree from Ohio State University in 1937. He has also done additional work on the Ph.D. Degree. For the past three years Mr. Olson has served as supervisor of industrial arts in Clinton County, Ohio. Previous to this, he had an unusually rich background, including teaching experience in some of the public schools in Iowa and summer teaching at Iowa State College. He also had two years of drafting experience for one of the railroads, a short course in aeronautics, and four years of garage and machine shop work.

It is recommended that Mr. Olson be employed in the Industrial Arts Department at a salary of $2,025 for the thirty-six weeks.

(c) For the temporary position in the Education Department created by the leave of absence granted Dr. Thalman at the last meeting of the Board, I am submitting the name of Mr. Ronald O. Lippitt. Mr. Lippitt received the Bachelor of Science Degree from Springfield College, Springfield, Massachusetts, in 1935. During the year 1935-36 he was an assistant in the Psychology Department at Springfield College. Since 1936 he has been a research assistant in child psychology at the University of Iowa, from which university he received the M.A. Degree in 1937 and the Ph.D. Degree in 1940.

I recommend that Mr. Lippitt be employed as a member of the Education Department at a salary of $2,250 for the thirty-six weeks. This appointment is for one year only, since Dr. Thalman will return next year.

(d) For the past few years our high school has been in great need of teachers of commerce, agriculture, physical education, and manual arts, in order that appropriate training can be given in these fields of work in Southern Illinois. I should like, therefore, to have the approval of the

Board to establish two new positions in the University High School, one position combining commerce and physical education and the other agriculture and manual arts. For the position as teacher of commerce and physical education I am submitting the name of Mr. Leonard J. Keefe of Chebanse, Illinois. Mr. Keefe received the Bachelor of Education Degree from the Illinois State Normal University, Normal, Illinois, in 1936. He has had graduate work at Northwestern University and at the Colorado State College of Education, from which college he received the master's degree in August, 1940. He has taught in the Sheridan, Illinois, High School, and for the past three years has been employed at the Chebanse Township High School.

It is recommended that Mr. Keefe be employed as a member of the staff of the University High School at a salary of $1,600 for the thirty-six weeks.

(e) For the other new position in the University High School, that of a teacher of vocational agriculture and manual arts, I am submitting the name of Mr. Earl Cazel. Mr. Cazel received the Bachelor of Science Degree from the University of Illinois in 1934 and the Master of Science Degree from Colorado State College in 1938. He has taught six years in the public schools of Illinois as a teacher of vocational agriculture. For the past five years he has been an instructor in the high school at Sparta, Illinois. It is recommended that Mr. Cazel be employed in the University High School at a salary of $2,025 for the thirty-six weeks. Half of this salary will be refunded to the college from federal funds by the State Board for Vocational Education.

(f) For the position made vacant in the Allyn Training School by the retirement of Miss Lulu Clark, I am presenting the name of Miss Madelyn Scott. Miss Scott received the Bachelor of Education Degree from Southern Illinois Normal University in 1931 and the Master of Arts Degree from the University of Chicago in 1936. For the past ten years she has taught in the public schools of Carbondale. It is recommended that Miss Scott be employed at a salary of $1,575 for the thirty-six weeks.

(g) We have employed no additional instructor in our Physics Department since the death of Mr. Boomer in 1938. Mr. Boomer was head of this department. However, because of the increase in enrollment in the college and also because of the extra burden of carrying the Civil Aeronautics Authority Program, we find that it will be necessary to employ an additional person in the Physics Department. Accordingly, I am submitting the name of

Mr. Richard E. Watson. Mr. Watson received the Bachelor of Education Degree in 1932 from Southern Illinois Normal University and the M.A. and Ph.D. Degrees from the University of Illinois in 1935 and 1938 respectively. From 1932 to 1934 Mr. Watson taught physics and general science in the Olney High School. During the next two years, 1936-38, he was an assistant in the Physics Department at the University of Illinois. In 1938-39, he was an instructor in physics at the Eastern Illinois State Teachers College at Charleston. Since 1939 he has been employed as Science Editor of the Cooperative Test Service with offices in New York City.

It is recommended that Mr. Watson be employed in the Physics Department at a salary of $2,340 for the thirty-six weeks.

(h) For the position in the English Department left vacant by Mrs. Combs' leave of absence, I am submitting the name of Miss Winifred Burns. For the past year, Miss Burns has been a member of the faculty filling the position left vacant in the English Department by the leave of absence granted Miss Frances Barbour.

It is recommended that Miss Burns be re-employed as a substitute instructor in the English Department for next year at a salary of $1,980 for the thirty-six weeks.

(i) For the position in the Library left vacant by the resignation of Miss Mary Vocelle, I am submitting the name of Miss Esther Shubert. Miss Shubert received the Bachelor of Education Degree at Eastern Illinois State Teachers College in 1937 and the Bachelor's Degree in Library Science from the University of Illinois in 1938. Miss Shubert's Master's Degree in Library Science will be conferred in October of this year.

It is recommended that Miss Shubert be employed as a librarian at this college at a salary of $1,350 for the thirty-six weeks.

(j) For the temporary position in the Sociology Department created by Mrs. Gum's leave of absence, I am submitting the name of Mr. Edward C. McDonagh. Mr. McDonagh received the A.B. Degree in 1937, the A.M. Degree in 1938, and has completed the residence and course requirements for the Ph.D. Degree. All of his work has been taken at the University of Southern California. For the past year he has been at the University of Southern California where he held a teaching fellowship in the Department of Sociology.

It is recommended that Mr. McDonagh be employed in the Sociology Department at a salary of $2,250 for the thirty-six weeks.

5. Rural Schools Reorganization

We are partially reorganizing the rural school set-up. The resignations last year of Mr. Stearns and Mr. Barnes, and this summer of Miss Stenson have made it possible to reduce the staff of the rural schools from seven full-time and fully paid faculty members to four. Whereas, hitherto, each one of the six schools was presided over by a full-time fully prepared member of the faculty, we have arranged this year to put the six schools in charge of regularly qualified superior rural school teachers. These teachers are to have the status of assistants in our affiliated schools and are to be paid $125 a month.

Two of the four remaining full-time faculty members will use their time for supervising the work of the affiliated rural schools, and the other two will conduct various phases of extension work in rural education, where the immediate demand for extension service is very large. These changes have the approval of the Commission on Teacher Education with which our rural work is affiliated. They will greatly expand the services of our Rural Department and at the same time save a little over $1,000 over last year's total for rural practice schools. I am recommending that these arrangements be approved by the Board.

6. New Employees for the year 1940-41

(a) The acquisition of the land for the new training school will make it necessary for us to add a laborer to take charge of the maintenance of the new grounds. Just as soon as the acquisition of the property is complete and we are responsible for taking it over, I should like to have authority to request the appointment of a laborer to this position through regular civil service channels. I have set up a salary of a hundred dollars a month in the budget to pay this man when we shall be ready to put him to work.

(b) Mrs. Grace Lines, assistant cook at Anthony Hall, was recently married and has turned in her resignation. I entered the request through civil service channels for a new assistant cook, and Mrs. Louise Wimberly of Marion, Illinois, was sent and started to work on September 5. She is to be paid fifteen dollars per week for the first two weeks, after which, if her work is satisfactory she is to receive $65 per month plus her room and board.

7. Cooperation with the NYA

Upon the initiative of the National Youth Administration and pursuant to the suggestion of the National Defense Council, we are setting up in connection with the college a model vocational unit for young men out of school. This unit will employ

thirty young men who are being cared for by the NYA in a Resident Training Project adjacent to the campus. These young men will work a half-day in the State Garage of the Highway Department, where they will gain practical experience, and will spend the other half-day in the shops of the college learning the fundamentals of mechanics, particularly as they relate to automobile, tank, and airplane motors.

The money to pay the instructor is available from the new Federal Appropriation for Vocational Education for the National Defense, but it is necessary to have it expended through an educational agency. It will be necessary, therefore, for the college to employ the teacher, but we will be completely reimbursed for his services from the Federal National Defense Appropriation.

I am recommending, therefore, that Mr. James Hargraves be employed as a faculty assistant in vocational education at a salary of $150 a month for as long as the arrangement continues. All money spent for his salary will be returned to the college either on a monthly basis or at the close of the year from the Federal National Defense Appropriation under the direction of the State Board for Vocational Education.

I respectfully request the approval of the Board for this arrangement.

8. Promotions in Academic Rank

I am listing below the promotions in academic rank which retirements and increases in the size of the faculty have made advisable. These promotions are made upon the recommendation of a committee consisting of all the full ranking professors of the faculty, who were asked to vote on the names of people who, in their judgment, merited promotion. These promotions are academic recognition granted for superior work and superior scholarship on the faculty. They carry no automatic salary increases.

To be appointed to rank of Professor

Mr. W. G. Cisne, Training Schools

To be appointed to rank of Associate Professor

Mr. George Bracewell, Rural Training Schools
Mr. Robert D. Faner, English Department
Mr. Douglas E. Lawson, Education Department

To be appointed to rank of Assistant Professor

Mr. Van A. Buboltz, Commerce Department
Mr. C. C. Logan, University High School
Mr. William Marberry, Botany Department
Mr. Fred Cagle, Zoology Department

9. I am presenting below the annual payroll for faculty and employees for the year 1940-41.

ANNUAL PAYROLL, 1940-41

FACULTY AND EMPLOYEES

		Salary 1940-41
Agriculture		
Muckelroy, R. E., Professor	36 weeks	$3,800.00
Cassell, R. C., Associate Professor	36 weeks	2,385.00
Art		
Williams, Gladys P., Associate Professor	36 weeks	2,520.00
Roach, Lulu D., Assistant Professor	36 weeks	2,400.00
Shryock, Burnett, Assistant Professor	36 weeks	2,520.00
Botany		
Bailey, William M., Professor	36 weeks	3,800.00
Welch, Walter B., Assistant Professor	36 weeks	2,250.00
Marberry, William, Assistant Professor	36 weeks	2,250.00
Chemistry		
Neckers, J. W., Professor	36 weeks	3,492.00
Scott, R. A., Associate Professor	36 weeks	3,042.00
Abbott, T. W., Professor	36 weeks	3,384.00
Van Lente, K. A., Associate Professor	36 weeks	3,042.00
Commerce		
Bryant, T. L., Assistant Professor	36 weeks	2,900.00
Odgen, Susie, Assistant Professor	36 weeks	2,088.00
Buboltz, Van A., Assistant Professor	36 weeks	2,250.00
Economics		
Brainard, Harry G., Associate Professor	36 weeks	3,195.00
Miles, Edward V., Associate Professor and Business Manager	52 weeks	4,020.00
Segal, Melvin J., Assistant Professor	36 weeks	2,385.00
Parrish, John B., Assistant Professor	36 weeks	2,340.00
Education		
Warren, F. G., Professor	36 weeks	3,800.00
Wham, G. D., Professor Emeritus	36 weeks	2,400.00
Thalman, W. A. (Leave of absence), Professor	36 weeks	1,593.00
Ragsdale, Ted R., Associate Professor	36 weeks	2,700.00
Gellermann, Louis W., Associate Professor	36 weeks	2,700.00
Lawson, Douglas E., Associate Professor	36 weeks	2,520.00
Lippitt, Ronald O., Unclassified	36 weeks	2,250.00
English		
Bowyer, Emma L., Professor	36 weeks	3,249.00
Cox, Elizabeth A., Assistant Professor	36 weeks	2,500.00
Barbour, Frances, Associate Professor	36 weeks	2,682.00
Neely, Julia, Associate Professor	36 weeks	2,500.00
Crawford, Mary, Assistant Professor	36 weeks	2,500.00
Power, Esther M., Associate Professor	36 weeks	2,682.00
Kellogg, Thelma L., Associate Professor	36 weeks	3,100.00
Krappe, Edith Smith, Assistant Professor	36 weeks	2,500.00
Faner, Robert Dunn, Associate Professor	36 weeks	2,682.00
Tenney, Charles D., Associate Professor	36 weeks	3,042.00
Magnus, Dorothy B., Assistant Professor	36 weeks	2,502.00
Schneider, William B., Associate Professor	36 weeks	2,790.00
Barber, Julia Minnette, Assistant Professor and Head of Anthony Hall	36 weeks	2,430.00
Combs, Mary (Leave of absence), Instructor	36 weeks	.....
Harris J. W., Assistant Professor	36 weeks	2,250.00
Burns, Winifred, Instructor	36 weeks	1,980.00
Foreign Language		
Peacock, Vera L., Professor	36 weeks	3,141.00
Pierce, J. M., Associate Professor, Emeritus	36 weeks	1,700.00
Baldwin, Helen A., Associate Professor	36 weeks	2,500.00
Davis, J. Cary, Associate Professor	36 weeks	2,500.00
Smith, Madeleine, Assistant Professor	36 weeks	2,142.00
Dallmann, William P., Associate Professor	36 weeks	2,610.00
Geography		
Barton, Thomas F., Professor	36 weeks	2,925.00
Colyer, Frank H., Professor Emeritus	36 weeks	1,800.00
Shank, Marjorie, Associate Professor and Registrar	52 weeks	3,660.00
Cox, Flemin W., Associate Professor	36 weeks	3,000.00
Krause, Annemarie E., Assistant Professor	36 weeks	2,385.00
Van Riper, Joseph, Assistant Professor	36 weeks	2,250.00
History		
Beyer, Richard L., Professor	36 weeks	3,348.00
Smith, George W., Professor Emeritus	36 weeks	1,800.00
Lentz, E. G., Professor and Dean of Men	36 weeks	3,420.00
Baker, Sara, Assistant Professor	36 weeks	2,349.00
Pardee, Charles J., Assistant Professor	36 weeks	2,400.00
Cramer, Clarence H., Associate Professor	36 weeks	3,078.00
Wright, John I., Assistant Professor	36 weeks	2,400.00
Barnes, Sherman B., Associate Professor	36 weeks	2,565.00

		Salary 1940-41
Household Arts		
Woody, Lucy K., Associate Professor and Dean of Women	36 weeks	$2,777.00
Barnes, Mary Louise, Assistant Professor	36 weeks	2,100.00
Babcock, Gladys, Instructor	36 weeks	2,025.00
Industrial Arts		
Schroeder, J. Henry, Assistant Professor	36 weeks	2,700.00
English, Robert, Unclassified	36 weeks	2,475.00
Olson, Delmar W., Unclassified	36 weeks	2,025.00
Mathematics		
Mayor, John R., Professor	36 weeks	2,925.00
Wright, Alice Kelsey, Assistant Professor	36 weeks	2,200.00
Purdy, J. R., Associate Professor	36 weeks	3,141.00
McDaniel, W. C., Assistant Professor	36 weeks	2,250.00
Music		
McIntosh, David S., Associate Professor	36 weeks	2,777.00
Matthes, Helen E., Instructor	36 weeks	1,953.00
Margrave, Wendell, Assistant Professor	36 weeks	2,250.00
Van Cleave, Emerson S., Instructor	36 weeks	1,980.00
Wakeland, Floyd V., Assistant Professor	36 weeks	2,070.00
Physical Education		
McAndrew, William, Associate Professor	36 weeks	3,186.00
Lingle, Leland P., Assistant Professor	36 weeks	2,502.00
DiGiovanna, Vincent, Associate Professor	36 weeks	2,700.00
Martin, Glenn, Instructor	36 weeks	2,400.00
Etheridge, Frances D., Assistant Professor	36 weeks	2,385.00
Muzzey, Dorothy M., Assistant Professor	36 weeks	2,115.00
Davies, Dorothy, Assistant Professor	36 weeks	2,205.00
McLane, Helen, Instructor	36 weeks	2,025.00
Physics and Astronomy		
Young, O. B., Associate Professor	36 weeks	3,240.00
Zimmerschied, Charlotte, Assistant Professor	36 weeks	2,400.00
Watson, Richard E., Unclassified	36 weeks	2,340.00
Physiology and Health Education		
Hinrichs, Marie A., Professor and School Physician	36 weeks	2,925.00
Caldwell, Delia, Assistant Professor Emerita	36 weeks	1,150.00
Denny, Florence E., Assistant Professor and School Nurse	36 weeks	2,043.00
Borkon, E. L., Assistant Professor and School Physician	36 weeks	2,790.00
Political Science		
Swartz, Willis G., Professor	36 weeks	3,285.00
Alexander, Orville, Assistant Professor	36 weeks	2,400.00
Watson, George H., Instructor	36 weeks	2,250.00
Sociology		
Bowden, R. D., Professor	36 weeks	3,195.00
Gum, Wanda Newsum (Leave of absence), Instructor and Assistant Dean of Women	36 weeks	.....
Landis, Judson T., Assistant Professor	36 weeks	2,340.00
McDonagh, Edward C., Unclassified	36 weeks	2,250.00
Zoology		
Gersbacher, Willard M., Associate Professor	36 weeks	2,565.00
Steagall, Mary M., Professor Emerita	36 weeks	1,650.00
Stein, Hilda A., Associate Professor	36 weeks	2,600.00
Scott, Martha, Assistant Professor	36 weeks	2,400.00
Practice Department		
Merwin, Bruce W., Director of Training Schools, Professor	36 weeks	3,798.00
University High School		
Hall, Hal, Principal, Assistant Professor	36 weeks	2,475.00
Wells, Florence A., Critic, Assistant Professor	36 weeks	2,043.00
Logan, C. C., Critic, Assistant Professor	36 weeks	2,600.00
Gibbons, M. Alberta, Critic, Assistant Professor	36 weeks	2,100.00
Rieke, Evelyn, Critic, Instructor	36 weeks	1,890.00
McCreight, Rockwell, Critic, Instructor	36 weeks	1,890.00
Smith, Gladys L., Critic, Instructor	36 weeks	2,043.00
Cagle, Fred, Critic, Assistant Professor	36 weeks	2,430.00
Paterson, Charles, Critic, Instructor	36 weeks	900.00
Keefe, Leonard J., Critic, Unclassified	36 weeks	1,620.00
Cazel, Earl, Critic, Unclassified	36 weeks	2,025.00
Hargraves, James, Special Assistant in Vocational Education	36 weeks	1,350.00
Carterville Community High School		
Fulkerson, Elbert, Critic, Instructor	36 weeks	396.00
Lauder, Fred E., Critic, Instructor	36 weeks	396.00
Armstrong, Laverne, Critic, Instructor	36 weeks	396.00
Lingle, Fred K., Critic, Instructor	36 weeks	396.00
Spires, Loren, Critic, Instructor	36 weeks	396.00
Smith, Gladys O., Critic, Instructor	36 weeks	396.00
Manning, Ruth E., Critic, Instructor	36 weeks	396.00
Lingle, Georgia, Critic, Instructor	36 weeks	198.00
Douglas, Elinor, Critic, Instructor	36 weeks	396.00
Watson, Irene, Critic, Instructor	36 weeks	198.00

		Salary 1940-41
Elementary Training Schools		
Cisne, W. G., Superintendent, Professor	36 weeks	$3,355.00
Allyn Training School		
Hall, Dilla, Critic, Assistant Professor	36 weeks	2,592.00
Troutt, Madge, Critic, Assistant Professor	36 weeks	2,000.00
Bach, Louise, Critic, Instructor	36 weeks	2,052.00
Rogers, Ora, Critic, Instructor	36 weeks	2,000.00
Entsminger, Mary E., Critic, Assistant Professor	36 weeks	2,142.00
Fults, Ruth Husband, Critic, Instructor	36 weeks	2,025.00
Clark, Lulu R., Assistant Professor, Emerita	36 weeks	1,240.00
Scott, Madelyn, Critic, Unclassified	36 weeks	1,575.00
Van Trump, Ruby, Critic, Instructor	36 weeks	2,100.00
King, Florence, Instructor Emerita	36 weeks	1,200.00
Mott, Sina M., Critic, Assistant Professor	36 weeks	2,160.00
Johnson, Agnes, Critic, Instructor	36 weeks	2,025.00
Brush Training School		
Teel, Harley R., Assistant Principal, Instructor	36 weeks	1,575.00
Fox, Mae L., Critic, Instructor	36 weeks	690.00
Wilhelm, Grace, Critic, Instructor	36 weeks	690.00
Eads, Mabel, Critic, Instructor	36 weeks	690.00
Trulove, Jewel, Critic, Instructor	36 weeks	690.00
Mayhew, Maude, Critic, Instructor	36 weeks	690.00
Goodwin, Tina, Critic, Instructor	36 weeks	690.00
Rural Training Schools		
Bracewell, George, Acting Director, Associate Professor	36 weeks	2,610.00
Brown, W. O., Professor Emeritus	36 weeks	1,800.00
Hall, Emerson, Critic, Assistant Professor	36 weeks	2,430.00
Dillow, J. W., Critic, Instructor	36 weeks	2,250.00
McNeill, Elsie Parrish, Critic, Instructor	36 weeks	1,935.00
Randolph, Victor, Critic, (Leave of absence) Instructor	36 weeks	.....
Malone, Willis E., Critic, (Leave of absence) Assistant in rural practice	36 weeks	.....
Fligor, Jean, Assistant in rural practice	36 weeks	1,125.00
Wright, Harold, Assistant in rural practice	32 weeks	1,000.00
Bulla, Robert, Assistant in rural practice	32 weeks	1,000.00
Bosket, Dorotha, Assistant in rural practice	32 weeks	1,000.00
Waring, Eugenia, Assistant in rural practice	32 weeks	1,000.00
Fites, Winifred, Assistant in rural practice	32 weeks	1,000.00
LIBRARY		
Bosley, Howard E., Associate Professor	36 weeks	2,565.00
Hart, Fay, Assistant Professor	36 weeks	2,100.00
Kerley, Ruby, Instructor	36 weeks	1,530.00
Hankla, Golda, Instructor	36 weeks	1,440.00
Shubert, Esther, Unclassified	36 weeks	1,350.00
Fly, W. C., Assistant Librarian	52 weeks	*1,920.00
PRESIDENT AND EMPLOYEES		
Pulliam, Roscoe, President	52 weeks	6,750.00
DiGiovanna, Alice, Secretary to President	52 weeks	2,220.00
Beach, Cornelia, Junior Stenographer, Civil Service	52 weeks	1,500.00
Howell, Mabel, Junior Stenographer, Civil Service	52 weeks	1,200.00
Fierke, Fred, Engineer, Civil Service	52 weeks	1,800.00
Hagler, Charles, Carpenter, Civil Service	52 weeks	1,800.00
Sherretz, Lee, Watchman, Civil Service	52 weeks	1,400.00
Fisher, William, Laborer, Civil Service	52 weeks	1,680.00
Miller, Fred, Laborer, Civil Service	52 weeks	1,200.00
Stokes, Sam, Fireman, Civil Service	52 weeks	1,400.00
O'Daniel, E. F., Janitor, Civil Service	52 weeks	1,400.00
Coffey, L. R., Janitor, Civil Service	52 weeks	1,400.00
Whittenberg, W. H., Janitor, Civil Service	52 weeks	1,250.00
Cox, Ira, Janitor, Civil Service	52 weeks	1,320.00
Humphrey, J. B., Janitor, Civil Service	52 weeks	1,400.00
Trobaugh, Gus, Janitor, Civil Service	52 weeks	1,400.00
Nelson, George, Janitor, Civil Service	52 weeks	1,440.00
Boucher, D. L., Laborer, Civil Service	52 weeks	900.00
Barrett, Paul, Athletic Equipment Man, Civil Service	52 weeks	1,440.00
———, Laborer, Civil Service	52 weeks	1,200.00
Peithman, Irving, Laborer, Civil Service	52 weeks	*1,440.00
Spiller, Mary K., Housekeeper, Civil Service	52 weeks	* 840.00
Newman, Myrtle, Assistant Cook, Civil Service	52 weeks	* 960.00
Wimberly, Louise, Assistant Cook, Civil Service	52 weeks	* 780.00

* Payable from Normal School Income Fund.

IV. THE ORGANIZATION

1. I am recommending that agreements with the Public Elementary Schools in the city of Carbondale, with the Carterville High School, and with the six affiliated rural schools, be renewed for the ensuing year.

Relations with the Carterville High School are to be continued on exactly the same basis as they have been hitherto.

The Carbondale Public Schools agreement was changed last year by negotiation with the Carbondale Elementary School Board. These changes are very much to the advantage of the college, since they will save us $1,750 without sacrificing any of the services we have received hitherto. This concession was made by the Carbondale City School Board on the ground that the teachers college was giving Carbondale considerably more than other teachers colleges do in similar situations.

The new Carbondale Public Schools agreement follows:

1. For the six women critics at present employed, District 95 will pay $900 per year and S.I.N.U. will pay $690 a year. In case of vacancies in the above group no replacements will be made.
2. Teachers employed by District 95 may be used for critics by S.I.N.U. as needed. These will be recommended by Mr. Hoffner and will receive fifteen dollars a month for the first student teacher and five dollars a month for each additional student teacher.
3. Mr. Teel will receive full pay as a teacher from District 95 and the balance from the college. He will teach his room as at present; supervise student teachers in other buildings part-time; and will have charge of the Brush Building as directed by Mr. Hoffner.

   The agreement concerning the services of Mr. Charles Paterson, director of the band and teacher of instrumental music, is not to be changed this year.
4. Mr. Cisne will retain his present status and in addition will be permitted to supervise student teachers who may be teaching in the other schools of Carbondale.

   Tentatively approved by the President of the College and placed in line for recommendation for final approval by the Normal School Board.

(Signed by Roscoe Pulliam, Bruce W. Merwin, and W. G. Cisne)

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The New Building

I am pleased to report that very satisfactory progress has been made on the new building. The work on the acquisition of the land is just about complete and the State Architect's office has already done a large amount of work on plans.

On the recommendation of the State Architect's office and

with the approval of Mr. File, the Department of Finance, and Mr. Dill, the Chairman of the Advisory Committee of the college, we have engaged Mr. Chance Hill to make a complete plan for the utilization of the college grounds for the future which will include as its most immediate task the planning of the roads, walks and landscaping of the newly acquired land. Our agreement with Mr. Hill is that he is to be paid a fee of one thousand dollars plus his traveling expenses up to an amount not to exceed $500. Funds for this purpose are available in the Income Fund. I should like to have this arrangement with Mr. Hill approved by the Board.

Mr. Hammond, the chief State Architect, and I have had a meeting with Mr. Miner, the State Director of WPA. Mr. Miner has pledged us the fullest possible cooperation on the landscaping of the grounds. Both Mr. Hammond and Mr. Miner advised against having the WPA do any work on the building.

I have also taken the liberty to discuss the problem of using WPA labor on the campus with the Carbondale Trades Council. In contrast with their attitude several years ago when we were building the stadium, the Trades Council showed an extremely friendly and cooperative attitude. They have agreed to interpose no objections to any kind of work which the WPA might do on the grounds as long as they do not work on the actual construction of the building or on the construction of one necessary approach to it. The Herrin office of the WPA is ready to prepare as generous a project as their rules will permit, just as soon as the State Architect's office and Mr. Hill have prepared the necessary engineer's drawing for the work on the grounds.

2. Emergency Repairs

   (a) During the summer our boilers were inspected by both the State inspector and by the inspector for the insurance company which has the insurance. Both of these agencies have made urgent recommendations for immediate extensive repairs to the boilers. We have had estimates made of the cost of these repairs and it will be necessary for us to have a total amount of $3,000 in order to make them. I should like respectfully to request that the Board appropriate $3,000 from the balance of the permanent improvements fund for making these necessary repairs.

   (b) When the old fire escapes were removed after the new ones were installed the contract did not call for bricking up the holes that were left in the walls of the Main Building. Estimates we have had made on the cost of this work indicate it will take $750 to do it. If money is not available in the special fund for this purpose, we shall need $750 more than the $3,000 requested in the previous section.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

For the past fifteen years Mr. Stewart C. Chandler has been State Entomologist on the Southern Illinois area for the State Natural History Survey Division. In this capacity he is already working under the Department of Registration and Education. Mr. Chandler lives in Carbondale and has a great many important relationships with both our Department of Agriculture and our Biology Department.

About ten months ago Mr. Chandler approached me with the proposal that this relationship might be recognized by the college by listing him as consulting entomologist on our staff. This would not interfere with the work he is doing for the State Natural History Survey Division and it would not involve any expenditure of money on the part of the college. It would simply give official recognition to a mutually advantageous cooperative relationship which has existed for some time. I should like to recommend, therefore, that Mr. Chandler be listed as a consulting entomologist affiliated with the Department of Agriculture of Southern Illinois Normal University.

X. SUMMARY

The approval of the Normal School Board is asked for the following items which I am recommending:

1. Validation of the graduation of the students whose names are listed on the preceding pages.
2. Acceptance of the resignations of Miss Helen E. Stenson and Miss Mary Vocelle.
3. Authority to grant Miss Lulu Clark the status of Assistant Professor Emerita.
4. Granting of leaves of absence to Mr. Victor Randolph, Mrs. Mary Combs, and Mrs. Wanda N. Gum.
5. The appointment of Mr. Robert W. English as an instructor in the Industrial Arts Department at the salary indicated.
6. The appointment of Mr. Delmar W. Olson as an instructor in the Industrial Arts Department at the salary indicated.
7. The temporary appointment of Mr. Ronald O. Lippitt as an instructor in the Education Department at the salary indicated.
8. The appointment of Mr. Leonard J. Keefe as a critic in the University High School at the salary indicated.
9. The appointment of Mr. Earl Cazel as a teacher of vocational agriculture and manual arts in the University High School at the salary indicated.

10. The appointment of Miss Madelyn Scott as a critic in the Allyn Training School at the salary indicated.
11. The appointment of Mr. Richard Watson as an instructor in the Physics Department at the salary indicated.
12. The re-employment of Miss Winifred Burns as a substitute instructor in the English Department at the salary indicated.
13. The appointment of Miss Esther Shubert as a librarian at the salary indicated.
14. The appointment of Mr. Edward C. McDonagh as a substitute instructor in the Sociology Department at the salary indicated.
15. Validation of the appointment of the six rural school teachers as assistants in rural practice at the salaries indicated.
16. Authority to request the appointment of a laborer to take charge of the maintenance of the newly acquired grounds through regular civil service channels at the salary indicated.
17. The acceptance of the resignation of Mrs. Grace Lines.
18. The validation of the civil service appointment of Mrs. Louise Wimberly as assistant cook at Anthony Hall at the salary indicated.
19. The employment of Mr. James Hargraves as a faculty assistant in vocational education at the salary indicated, all of which is to be returned to the college by the Federal National Defense Appropriation under the direction of the State Board for Vocational Education.
20. Approval of the change in academic rank of faculty members as recommended.
21. The approval of the salary schedule for Faculty and Employees for the year 1940-41.
22. The renewal of the agreements for practice teaching with the Public Elementary Schools in the city of Carbondale, with the Carterville High School, and with the six affiliated rural schools.
23. Validation of the appointment of Mr. Chance Hill as consulting architect to make a complete plan for the utilization of the college grounds for the future at the fee indicated.
24. Allocation of $3,000 from the balance of the permanent improvements fund for urgently needed repairs to the boilers.
25. Additional allocation of $750 if this amount is not available in the special fund for the installation of fire escapes.
26. Authority to list Mr. Stewart C. Chandler as consulting entomologist affiliated with the Department of Agriculture of Southern Illinois Normal University.

Respectfully submitted,

Roscoe Pulliam.

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL

Meeting at Normal, September 18, 1940

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Enrollment:

   A report on Summer Session enrollment and other figures on attendance will be presented at subsequent meeting of the Board.

2. Graduates:

   The list of graduates for the regular year closing June 10, 1940, and the Summer Session closing August 7, 1940, will be presented at a later meeting of the Board.

II. FACULTY

1. Resignations:
   a. Dr. Leo J. Dvorak, Assistant Professor of Music, to accept the position as head of the Department of Music at Eastern Illinois State Teachers College at Charleston.
   b. Miss Esther Stroup, Instructor in Home Economics at the affiliated Illinois Soldiers and Sailors Children's School, to accept a position as instructor in home economics and as director of the home management house at Western Illinois State Teachers College at Macomb.

2. Leaves of absence:
   a. Mr. L. W. Hacker, Associate Professor of Education and Director of the Division of Rural Education, for the school year 1940-1941, due to ill health.
   b. Miss Harriett Berninger, Assistant Professor of Education, for the 1940-1941 school year, for health reasons.

3. New Appointments Recommended:
   a. Mr. Leslie M. Isted, Assistant Professor of Music, to take the place of Dr. Leo J. Dvorak, resigned. Mr. Isted has his Bachelor's degree from Northwestern University and his Master's degree from Indiana University, with seven years of teaching experience in Ohio. He comes to us from Indiana University. The appointment is for the school year 1940-1941, effective September, 1940, at an annual salary of $2,250.
   b. Dr. Lisabeth H. Beynon, Assistant Professor of Hygiene, to take the place of Miss Gladys Wiggins, resigned. Miss

Beynon has her Bachelor's degree from the University of Nebraska, her Master's degree from the University of Chicago and her Doctor of Science degree from Johns Hopkins University. She has had experience as a high school principal in Nebraska, as teacher in Joliet, Illinois, Township High School and Junior College, and the Texas State College for Women, and comes to us from Smith College at Northampton, Massachusetts. The appointment is for the school year 1940-1941, effective September, 1940, at an annual salary of $2,250.

c. Miss Esther M. Humphrey, Instructor in the Teaching of Social Science in the University High School, to take the place of Miss Alice Ebel, on leave of absence for the 1940-1941 school year. Miss Humphrey has her Bachelor's degree from William Jewell College and her Master's degree from the University of Iowa, with considerable additional work on her Doctor's degree. She has had six years of experience in Iowa and Missouri high schools and Jennings Seminary at Aurora, Illinois, and somes to us from the State Teachers College at Valley City, North Dakota. The appointment is for the school year 1940-1941, effective September, 1940, at an annual salary of $1,800.

d. Miss Lucile Crosby, Assistant Librarian, to fill the newly created position authorized at the meeting of the Normal School Board on May 20, 1940. Miss Crosby has her Bachelor's degree from Friends University, her Bachelor of Science in Library Science from the University of Illinois Library School, where she is completing work for her Master's degree. She has had teaching and library experience in Kansas, New York, and North Dakota, her work in North Dakota being at the State Teachers College at Valley City. She comes to us from the library staff at Eastern Illinois State Teachers College at Charleston, where she has been since 1935. This appointment is for the school year 1940-1941, effective September, 1940, but Miss Crosby began her work with the 1940 Summer Session. Her salary rate on the regular nine months basis is $1,575.

e. Miss Margaret Falstad, Instructor in Home Economics at the Illinois Soldiers and Sailors Children's School, to take the place of Miss Esther Stroup, resigned. Miss Falstad has her Bachelor's degree from the University of Minnesota and her Master's degree from the University of Wisconsin. She has had teaching experience in Michigan and Illinois, coming to us from the high school at Rochelle, Illinois. This position is paid for by the Department of Public Welfare and is reported here as a matter of record. The appointment is effective September, 1940, for the 1940-1941 school year at an annual salary of $1,710.

f. Miss Nadine Fillmore, Supervisor of Student Teachers in the affiliated Illinois Soldiers and Sailors Children's School, to take the place of Miss Anna Goldsmith, resigned. Miss Fillmore has her Bachelor's degree from the University of Iowa and her Master's degree from Northwestern University, with some additional work toward her Doctor's degree. She has had teaching experience in Iowa and Wisconsin, coming to us from the State Teachers College at Superior, Wisconsin. The appointment is effective September, 1940, for the 1940-1941 school year, at an annual salary of $1,710.

4. Faculty of the Regular Year:

a. The following faculty members are recommended for election or re-election for the school year 1940-1941 at salaries indicated, which are to be paid for the thirty-six weeks of the regular school year, beginning September, 1940, from the Salaries and Wages Account:

FACULTY (Salaries and Wages)

Name and Position	Salary
*Adams, Howard W., Professor of Chemistry	$3,510.00
*Beyer, W. A. L., Professor of Social Science	3,690.00
*De Young, Chris A., Professor of Education	4,005.00
*Hiett, Herbert R., Professor of English	3,510.00
*Holmes, F. Lincoln D., Professor of Speech	3,420.00
*Lamkey, Ernest M. R., Professor of Biology	3,420.00
*Lathrop, H. O., Professor of Geography	3,420.00
*Mills, C. N., Professor of Mathematics	3,510.00
Palmer, George M., Professor of English	3,420.00
*Peterson, H. A., Professor of Psychology	3,420.00
*Stombaugh, Ray M., Professor of Industrial Arts	3,420.00
Waggoner, Sherman G., Professor of Education and Principal of University High School	4,005.00
Atkin, Edith I., Associate Professor of Mathematics	2,790.00
Barto, Margaret M., Associate Professor of Physical Education	2,835.00
Browne, Richard G., Associate Professor of Social Science	2,925.00
Cole, E. L., Associate Professor of Education	2,835.00
Cooper, Margaret, Associate Professor of Education	3,258.00
Cross, C. L., Associate Professor of Physics	3,150.00
Decker, Charles E., Associate Professor of Education	3,285.00
Goodier, Floyd T., Associate Professor of Education	3,510.00
Gooding, R. U., Associate Professor of Chemistry	2,835.00
Hancock, Howard J., Associate Professor of Physical Education	3,285.00
Harper, C. A., Associate Professor of Social Science	3,195.00
Hibler, Francis W., Associate Professor of Psychology	2,835.00
*Horton, C. E., Associate Professor of Physical Education	3,150.00
Houston, Victor M., Associate Professor of Education	3,285.00
*Hudelson, C. W., Associate Professor of Agriculture	3,150.00
Johnson, E. R., Associate Professor of English (Journalism)	2,835.00
Kinneman, John A., Associate Professor of Sociology	3,060.00
*Knudson, Emma R., Associate Professor of Music	3,240.00
Lancaster, Thomas J., Associate Professor of Education	2,790.00
Malmberg, C. F., Associate Professor of Psychology	2,970.00
Okerlund, Gerda, Associate Professor of English	2,754.00
Orr, Clarence, Associate Professor of Social Science	2,880.00
Parker, Rose E., Associate Professor of Education	3,150.00
Pricer, Laura H., Associate Professor of English	2,790.00
Rice, Agnes F., Associate Professor of Education	2,790.00
Sorrenson, Fred S., Associate Professor of Speech	3,150.00
Teager, Florence E., Associate Professor of English	2,754.00
Vinson, Esther, Associate Professor of English	2,754.00
Waldron, Nell B., Associate Professor of Social Science	2,835.00
*Whitten, Jennie A., Associate Professor of German	2,835.00
*Williams, Arthur R., Associate Professor of Commerce	3,510.00
Admire, Harry F., Assistant Professor of Commerce	2,340.00
Allen, Mabel Clare, Assistant Professor of Speech	2,250.00
*Allen, Marion C., Assistant Professor of Art	2,430.00
Barger, Thomas M., Assistant Professor of Physics	2,430.00

Name and Position	Salary
Bartle, Gladys, Assistant Professor of Art	$ 2,250.00
Beynon, Lisabeth, Assistant Professor of Hygiene	2,250.00
Boicourt, Blaine, Assistant Professor of Music	2,340.00
Boyd, Ralph L., Assistant Professor of Commerce	2,250.00
Brunk, Dorothy G., Assistant Professor of Social Science	2,430.00
Buell, Mary E., Assistant Professor of Home Economics	2,430.00
Burris, Ethel M., Assistant Professor of Education	2,250.00
Carver, Katherine E., Assistant Professor of Latin	2,250.00
Clemans, Huberta, Assistant Professor of Education	2,250.00
Cogdal, Joseph, Assistant Professor of Physical Education	2,610.00
*Conkey, Frances, Assistant Professor of Home Economics	2,700.00
Connell, M. Regina, Assistant Professor of Latin	2,250.00
Crompton, Mabel, Assistant Professor of Geography	2,250.00
Day, Alta J., Assistant Professor of Commerce	2,250.00
Dean, B. Elizabeth, Assistant Professor of Hygiene	2,250.00
De Wees, William I., Assistant Professor of Agriculture	2,250.00
Douglass, Thomas J., Assistant Professor of Agriculture	2,250.00
Dragoo, A. W., Assistant Professor of Industrial Arts	2,610.00
Ellis, Margery A., Assistant Professor of French	2,250.00
Ellwood, Robert S., Assistant Professor of Social Science	2,250.00
Finger, Marie, Assistant Professor of Education	2,250.00
Flagg, Elinor B., Assistant Professor of Mathematics	2,250.00
Fletcher, Kenyon S., Assistant Professor of Industrial Arts	2,610.00
Fogler, R. W., Assistant Professor of Chemistry	2,520.00
Force, Thelma, Assistant Professor of Education	2,430.00
Fraley, John E., Assistant Professor of Biology	2,340.00
Fries, Albert C., Assistant Professor of Commerce	2,250.00
Glasener, F. Russell, Assistant Professor of Social Science	2,520.00
Gray, Nina E., Assistant Professor of Biology	2,250.00
Green, J. W., Assistant Professor of Agriculture	2,250.00
Gueffroy, Edna M., Assistant Professor of Geography	2,250.00
Hamilton, Alma M., Assistant Professor of English	2,340.00
Hammerlund, C. M., Assistant Professor of Industrial Arts	2,610.00
Hartline, Opal C., Assistant Professor of Biology	2,250.00
Henderson, Stella V., Assistant Professor of Education	2,430.00
Henline, Ruth, Assistant Professor of English	2,250.00
Hinman, Dorothy, Assistant Professor of English	2,250.00
Holmes, Leslie A., Assistant Professor of Geography	2,520.00
Hume, Esther, Assistant Professor of Physical Education	2,250.00
Imboden, Erma F., Assistant Professor of Education	2,340.00
Isted, Leslie M., Assistant Professor of Music	2,250.00
Ivens, Howard J., Assistant Professor of General Science	2,340.00
Koepke, Harold F., Assistant Professor of Commerce	2,250.00
Larsen, Arthur H., Assistant Professor of Mathematics	2,430.00
Laubaugh, Lavern E., Assistant Professor of Agriculture	2,250.00
Lueck, William R., Assistant Professor of Education	2,250.00
McAvoy, Blanche, Assistant Professor of Biology	2,430.00
McDavitt, Neva, Assistant Professor of Geography	2,250.00
Marshall, Helen E., Assistant Professor of Social Science	2,520.00
Marzolf, Stanley S., Assistant Professor of Psychology	2,250.00
Miller, L. Wallace, Assistant Professor of Biology	2,520.00
Moore, C. W., Assistant Professor of Social Science	2,700.00
Nelson, Thelma, Assistant Professor of English	2,250.00
Noe, Rowena F., Assistant Professor of Education	2,430.00
O'Connor, Burton L., Assistant Professor of Physical Education	2,250.00
Peithman, H. W., Assistant Professor of Music	2,430.00
Peters, Margaret K., Assistant Professor of Commerce	2,250.00
Richard, Esther, Assistant Professor of English	2,250.00
Ross, Josephine, Assistant Professor of Home Economics	2,340.00
Royce, Bertha M., Assistant Professor of Biology	2,430.00
Scovell, Margaret, Assistant Professor of English	2,250.00
Smith, L. S., Assistant Professor of Physics	2,430.00
Stephens, E. Gertrude, Assistant Professor of Social Science	2,340.00
Stroud, Ruth, Assistant Professor of English	2,250.00
Struck, Edwin G., Assistant Professor of Physical Education	2,250.00
Tasher, Lucy Lucile, Assistant Professor of Social Science	2,520.00
Taylor, Marion A., Assistant Professor of English	2,250.00
Thoene, Christine A., Assistant Professor of Education	2,340.00
Tipton, Gladys, Assistant Professor of Music	2,250.00
Tucker, Bernice A., Assistant Professor of Home Economics	2,250.00
Webb, Mary D., Assistant Professor of Commerce	2,250.00
Wilder, Flora M., Assistant Professor of Education	2,430.00
Yates, Ruth V., Assistant Professor of Speech	2,250.00
Young, J. E., Assistant Professor of Biology	2,250.00
Young, O. L., Assistant Professor of Agriculture (1 semester)	1,125.00
Arnold, Mary S., Instructor in Education	2,025.00
Bally, Winifred, Instructor in Physical Education	1,800.00
Bergland, Elsie, Instructor in Physical Education	2,025.00
Buehler, Rose B., Instructor in Education	2,115.00
Frey, Bernice, Instructor in Physical Education	2,025.00
Frye, Harold E., Instructor in Physical Education	2,025.00

Name and Position	Salary
Goldmann, Edith L., Instructor in Art	$ 2,025.00
Hansen, Olivia, Instructor in Commerce	2,025.00
Hayden, A. Wezette, Instructor in Education	2,205.00
Hill, Eugene L., Instructor in Physical Education	2,025.00
Miller, Marion, Instructor in Art	2,025.00
Ogle, Alice R., Instructor in Art	2,025.00
Poppen, Henry, Instructor in Science and Mathematics	2,025.00
Russell, Elizabeth, Instructor in Education	2,025.00
Sherrard, Wayne F., Assistant Professor of Music	2,250.00
Thielen, Katherine, Instructor in Physical Education	2,025.00
Westhoff, Margaret, Instructor in Music	2,025.00
Winegarner, Lela, Instructor in English	2,025.00
Weismann, Donald, Instructor in Art	2,025.00
Humphrey, Esther M., Instructor in Social Science	1,800.00
Colby, J. Rose, Professor of English (Emerita)	1,800.00
Dexheimer, Lora M., Instructor in Education (Emerita)	1,410.03
Dillon, Jessie M., Instructor in Education (Emerita)	1,500.03
Ela, Clara E., Instructor in Art (Emerita)	1,500.03
Eyestone, Lura M., Instructor in Education (Emerita)	1,500.03
Holmes, Manfred J., Professor of Education (Emerita)	1,800.00
Lee, Margaret E., Assistant Professor of Education (Emerita)	1,300.05
Newell, A. C., Professor of Industrial Arts (Emerita)	1,500.03
Pringle, Ralph W., Professor of Education (Emeritus)	1,410.03
	$374,070.23

* Indicates Heads of Departments.

STAFF OF LIBRARIANS (Paid from Salaries and Wages)

Welch, Eleanor W., Librarian and Associate Professor	$ 3,015.00
Guthrie, Clara L., Assistant Librarian	2,025.00
Kelley, Edna Irene, Cataloger	1,350.00
Kerr, Mildred, Assistant Librarian	2,025.00
Lawrence, Margaret, Assistant Librarian	1,800.00
Plotnicky, Gertrude A., Assistant Librarian	1,890.00
Pohle, Genevieve A., Cataloger	1,350.00
Zimmerman, Ruth, Assistant Librarian	2,025.00
Crosby, Lucile, Assistant Librarian	1,575.00
	$ 17,055.00

Total Faculty Salaries		$374,070.23
Total Librarians Salaries		17,055.00
Total Administration Salaries		53,910.00
Summer Session (Last six weeks)		47,293.50
Total for year July 1, 1940, to June 30, 1941		$492,328.73
Available from Salaries and Wages Appropriation for 1940-1941		$510,000.00
Total regular S. & W. obligations for 1940-1941	$492,328.73	
Janitors, Engineers and Grounds force (S. & W.) July and August, usually paid from Income Fund	10,855.00	503,183.73
Free balance for 1940-1941 fiscal year		$ 6,816.27

AFFILIATED SCHOOLS (I. S. N. U. Portion from Income Fund)

Christen, Inez W., Maple Grove School	$ 585.00
Clark, Nancy Annis, Little Brick School	585.00
Fristoe, Dewey, Houghton School	585.00
Fristoe, Lois, Houghton School	585.00
Catey, Waneta S., Walker School	585.00
Nelson, Halena Gould, Grove School	585.00
Fillmore, Nadine, Instructor, Soldiers and Sailors Children's School	1,710.00
Pope, Merril Eugenia, Instructor, Soldiers and Sailors Children's School	1,710.00
Wright, George C., Superintendent, Towanda	1,080.00
Huggins, Ruth C., High School, Towanda	810.00
Lincoln, Burtyce J., High School, Towanda	810.00
Bodecker, George, High School, Towanda	810.00
Wene, Ernestine, High School, Towanda	810.00
Hundley, Ruby M., Grades, Towanda	675.00
Laubhan, Gladys E., Grades, Towanda	675.00
McNamara, Nepha E., Grades, Towanda	675.00
Taylor, Geneva R., Grades, Towanda	675.00
	$ 13,950.00

NON-TEACHING POSITIONS (Paid from Income Fund)

Cooper, Rachel M., School Physician	$ 2,880.00
Jontz, I'Anna, School Nurse	1,800.00
Shea, Grace R., School Nurse	1,935.00
	$ 6,615.00

FACULTY ASSISTANTS (Paid from Income Fund)
(Twelve months unless otherwise indicated)

Boundy, Lottie, Assistant in Programming	$ 1,500.00
Eggenberger, Delbert, Assistant in Science (11 months)	935.00
Hoyt, Drusilla, Assistant in Research	1,680.00
Ream, Willetta, Assistant in Student Adjustment	720.00
Staker, Anna F., Assistant in Health	1,380.00
White, William V., Assistant in Printing	1,920.00
Hosler, Harlan, Assistant in Men's Personnel	1,200.00
	$ 9,335.00

ILLINOIS SOLDIERS AND SAILORS CHILDREN'S SCHOOL
Faculty Paid by Welfare Department and Here Reported as a Matter of Record

Goodwin, May, Instructor	$ 1,980.00
Anderson, Grace, Instructor	1,620.00
Bauer, Veda B., Instructor	1,620.00
Falstad, Margaret, Instructor	1,710.00
Foy, John F., Instructor	1,350.00
Honn, Max, Instructor	1,350.00
Houghton, J. E., Instructor	1,350.00
Kelley, Faye, Instructor	1,350.00
Kelly, Mildred O., Instructor	1,530.00
Kepner, Clara, Instructor	1,530.00
Knuppel, F. J., Instructor	1,620.00
Milas, Gertrude, Instructor	1,620.00
Newton, Charlie, Instructor	1,350.00
O'Connor, Gertrude P., Instructor	1,710.00
Pearcy, H. R., Instructor	1,512.00
Pedigo, Louise, Instructor	1,710.00
Pumphrey, Mabel A., Instructor	1,620.00
Ralston, Alice, Instructor	1,710.00
Riggs, Ralph, Instructor	1,710.00
Salzer, Florence M., Instructor	1,710.00
Stone, L. Gordon, Instructor	1,710.00
Tarrant, Thalia, Instructor	1,710.00
Tucker, Grace L., Instructor	1,620.00
Shea, Josephine, Instructor	1,710.00
	$ 38,412.00

III. OTHER EMPLOYEES

1. Resignations:

   a. Mr. Carter Harris, janitor, after serving efficiently for the unusual period of forty-eight years, has resigned, effective September 15, 1940, because of his age and inability to assume full janitorial responsibilities.

   b. Mr. J. A. Moore, janitor, after serving twenty years, has submitted his resignation, effective September 15, 1940.

   c. Mr. John D. Lawrence, janitor, after serving sixteen years, has resigned, effective October 1, 1940.

2. New Appointments Recommended:

   The following persons filling positions due to resignations or because of newly created positions by action of the Normal School Board, have all been cleared through the proper authorities in Springfield and have the approval of the Civil Service Commission.

a. Mr. O. M. Hollingsworth, to fill the new position authorized at the May 20 meeting of the Normal School Board and taking the place of Mr. Roscoe Nice, who was transferred to the position in the new Milner Library. Salary $1,380, twelve months.

b. Mrs. Catherine Bonny, to fill the newly created position as janitress in the new Milner Library, authorized at the May 20 meeting of the Normal School Board. Salary $1,020, twelve months.

c. Mrs. Florence Duncan, junior stenographer, to serve in the office of the Registrar to take the place of Miss Louise Stretch, whose resignation was accepted at the May 20 meeting of the Normal School Board. Salary $1,200, twelve months.

d. Mrs. Wilhelmina Rich, junior stenographer, to serve in the office of the President as a new position authorized by the Normal School Board at the May 20 meeting. Salary $1,200, twelve months.

e. Mr. Ralph Craig as utility and repair man to fill a new position as authorized by the Normal School Board on May 20. Salary $1,380, twelve months.

f. Mr. Walter Gaines, janitor, to take the place of Mr. Carter Harris, resigned. Salary $1,380, twelve months.

g. Mr. Carl W. Lewis, janitor, to take the place of Mr. J. A. Moore, resigned. Salary $1,380, twelve months.

h. The successor to John D. Lawrence, resigned, is not available for listing at the present time, but will be reported at a subsequent Board meeting.

3. Election of Other Employees:

a. The employment of the following persons is recommended for the twelve months period beginning July 1, 1940, at salaries indicated, to be paid from the appropriation for Salaries and Wages.

Name and Position	Salary
Fairchild, R. W., President	$ 6,750.00
Schroeder, H. H., Dean	6,000.00
Barton, O. Lillian, Dean of Women	3,900.00
Keaton, Anna L., Assistant Dean of Women	3,000.00
Linkins, R. H., Dean of Men	4,680.00
Carrington, J. W., Director of Training Schools	5,340.00
Harpster, C. E., Principal of Affiliated Children's School	3,360.00
Irvin, Lawrence, Business Manager	3,600.00
Brenneman, Elsie, Registrar	3,000.00
Melrose, Ferne, Recorder	1,680.00
Hall, Gertrude M., Assistant Director of Placement	2,160.00
Clem, Ruth, Audit Clerk	1,620.00
King, Dorothy, Secretary to the President	1,620.00
Meeker, Lorene, Stenographer (Training School and Appointments)	1,500.00
Sluder, Edna, Secretary to Dean of Women	1,500.00
Boseman, Ferne, Cashier	1,320.00
Dodge, Flora P., General Faculty Secretary	1,680.00
Duncan, Florence, Stenographer (Registrar)	1,200.00
	$ 53,910.00

b. The appointment of the following employees is recommended to be paid from the Income Fund at salaries opposite their names for a twelve months period, unless otherwise indicated, beginning July 1, 1940.

Akin, Anna, Assistant Cook (Fell Hall)	$ 1,080.00
Barclay, Mamie, Domestic	1,020.00
Bedinger, Nellie, Domestic	1,020.00
Blankenship, Mary, Domestic	840.00
Bonny, Catherine, Domestic	1,020.00
Calhoun, Alvin O., Janitor	1,380.00
Downing, Emilie, Domestic	840.00
Dunn, Ollie, Laborer	1,380.00
Foltz, Marion, Laborer	1,380.00
Foreman, Gellett V., Laborer	1,380.00
Fox, Sarah, Junior Typist	1,200.00
Francis, Melissa, Domestic	1,020.00
Gaines, Walter, Janitor (9½ months)	1,092.50
Grimes, Frances, Assistant Cook (Fell Hall)	1,200.00
*Harris, Carter, Janitor (2½ months)	287.50
*Hauptman, Carl, Janitor (Laborer)	1,380.00
Hill, Charles, Fireman	1,380.00
Hollingsworth, Otis M., Janitor	1,380.00
Janick, Frank, Night Watchman	1,380.00
Karlock, Nell, Domestic	960.00
Kniery, Simon, Fireman	1,380.00
Kiper, W. A., Night Watchman (Laborer)	1,380.00
*Lawrence, John D., Janitor (3 months)	345.00
Lewis, Carl W., Janitor (9½ months)	1,092.50
McGuire, Ferdinand, Laborer	1,380.00
Mead, Herman, Stationary Engineer	2,040.00
Mercier, Charles, Head Farmer	1,800.00
Miller, Henry, Laborer	1,380.00
Million, Earl C., Janitor	1,380.00
*Moore, J. A., Janitor (2½ months)	287.50
Nice, Roscoe, Janitor	1,380.00
Nolte, George, Laborer	1,380.00
Ramseyer, Albert, Laborer	1,380.00
Rein, Carl, Superintendent of Grounds	2,280.00
Rice, W. A., Head Janitor	1,920.00
Rich, Wilhelmina, Junior Stenographer	1,200.00
Russell, Helen, Junior Typist	1,200.00
Schmalz, Otto, Laborer	1,380.00
Thompson, Emmett, Janitor	1,380.00
Upperman, Elzy, Janitor	1,380.00
Wardell, Elizabeth, Domestic	840.00
————, Janitor (9 months)	1,035.00
Warren, Mae Clark, Director of Fell Hall	3,000.00
Zook, Elmer, Janitor	1,380.00
	$ 56,220.00

c. The appointment of the following employees is recommended to be paid from the Repair and Equipment Fund at salaries indicated opposite their names for a twelve months period beginning July 1, 1940.

Speer, William E., Carpenter	$ 1,800.00
Beckley, James J., Laborer	1,380.00
Craig, Ralph, Laborer	1,380.00
	$ 4,560.00
Student Help (Income Fund)	$ 18,000.00

IV. ORGANIZATION—No report.

V. CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

Much might be reported concerning the progress on new building construction and alterations of old buildings. This is of great

significance in the progress of the University and consequently will be treated in some detail in the next report submitted to the Normal School Board.

VII. AUXILIARY ENTERPRISES—No report.

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY

The approval of the Normal School Board is requested upon the following recommendations:

1. Acceptance of the resignations of Dr. Leo J. Dvorak and Miss Esther Stroup.
2. Granting of leave of absence to Mr. L. W. Hacker, for 1940-1941 school year.
3. Granting of leave of absence to Miss Harriett Berninger for the 1940-1941 school year.
4. Employment of Mr. Leslie M. Isted as Assistant Professor of Music.
5. The employment of Dr. Lisabeth H. Beynon as Assistant Professor of Hygiene.
6. Employment of Miss Esther M. Humphrey as Instructor in the teaching of Social Science.
7. The employment of Miss Lucile Crosby as Assistant Librarian.
8. The employment of Miss Margaret Falstad as Instructor in Home Economics at the Illinois Soldiers and Sailors Children's School.
9. The employment of Miss Nadine Fillmore as Supervisor of Student Teaching in the Third Grade at the Illinois Soldiers and Sailors Children's School.
10. The employment of faculty members, librarians, school physician and nurses, faculty assistants, and affiliated school teachers, as recommended and listed for the 1940-1941 school year, at salaries indicated.
11. Acceptance of the resignation of Carter Harris, J. A. Moore, and John D. Lawrence as janitors.
12. The employment of O. M. Hollingsworth as janitor.
13. The employment of Mrs. Catherine Bonny as janitress.
14. The employment of Mrs. Florence Duncan as junior stenographer.
15. The employment of Mrs. Wilhelmina Rich as junior stenographer.
16. The employment of Ralph Craig as utility and repair man.
17. The employment of Walter Gaines as janitor.
18. The employment of Carl W. Lewis as janitor.

19. The employment of administrative staff, secretaries, clerks, janitors, engineers, grounds force, Fell Hall employees, and all other staff members as listed under "Other Employees" for the calendar year July 1, 1940, to June 30, 1941, at salaries indicated.

Respectfully submitted,

R. W. Fairchild

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE DE KALB

To be presented at the meeting of the Normal School Board at Normal, September 18, 1940.

To the Chairman and Members of the Normal School Board:

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

1. Attendance, Spring Quarter, 1940

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Post Graduates	2	4	6	15
Seniors	77	81	158	126
Juniors	66	97	163	135
Sophomores	117	219	336	255
Freshmen	157	272	429	402
Unclassified	...	...	...	3
Total College	419	673	1,092	936
b. DeKalb High School	257	286	543	700
c. Elementary Grades				
McMurry Training School	131	126	257	256
Glidden Training School	138	151	289	294
Affiliated Rural Schools	25	22	47	47
Total Elementary	294	299	573	597

2. Enrollment for the year 1939-1940 (36 weeks) counting no names twice:

	Men	Women	Total	Total One Year Ago
Post Graduates	4	10	14	17
Seniors	59	68	127	95
Juniors	62	82	144	146
Sophomores	132	204	336	227
Freshmen	232	384	616	539
Unclassified	1	1	2	6
Total	490	749	1,239	1,030

3. Enrollment, Summer Session, 1939

	Men and Boys	Women and Girls	Total	Total One Year Ago
College	149	575	724	637
Elementary Grades	106	59	165	167
Total	255	634	889	804

4. Per capita cost of students in the college for the year beginning July 1, 1939, and ending June 30, 1940.

		Equivalent for 36 Weeks
Enrollment, summer session, 1939	637	142
Enrollment, fall quarter, 1939	1,156	385
Enrollment, winter quarter, 1940	1,136	379
Enrollment, spring quarter, 1940	1,092	364
Enrollment, extension, 1939-1940	668	56
		1,326

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for Repairs and Equipment	$335,371.00
Expenditures from the Normal School Revolving Fund, not including the dormitory (Williston Hall) and not including permanent improvements	54,285.00
The total cost of operating the college for the year, not including permanent improvements, was	389,656.00
Per capita cost based on 36 weeks—$389,656.00÷ 1,326	293.86

The per capita cost for 1938-1939 was $329.84.

5. Following the permission granted by the Board, this college has applied to the Civil Aeronautics Authority to participate in the civil pilot training program for the present college year. The application has already been acted upon and we will offer training in ground and flight courses this fall. I shall be glad to give the Board a detailed report of this work after final arrangements are made and the work is established. Student interest in this program is high and we have thus far received many inquiries.

6. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 17, 1940. I should like to point out to the Board that we have the largest graduating class in the history of this college, a total of 235 students over 168 as of last year. It is also interesting to note that the number of persons completing four years of work exceeds the number graduating from the two-year curricula. The trend toward the degree course is growing steadily.

SENIOR COLLEGE

Degree of Bachelor of Education

Name and Curriculum	Home Address
Anderson, Alta Mae, Music	Aurora
Arntzen, Mary, English	Serena
Asling, Elizabeth, Home Economics	Elgin
Baker, Ruth Virginia, Home Economics	Mount Morris
Barbour, Iva Bernice, Home Economics	Monticello, Arkansas
Barnes, Cecil, Industrial Arts	DeKalb
Baron, Charles, Industrial Arts	Chicago
Benson, Mildred Mae, Later Elementary	Joliet
Biasetti, Adoline F., Music	Berwyn
Bolster, Lyle R., English	Sugar Grove
Bowers, Francis A., Social Science	Kings
Bradford, Mildred Irene, Home Economics	Oregon
Brennan, Marion Elizabeth, Later Elementary	Chicago
Chelseth, C. Robert, Industrial Arts	Elgin
Christiansen, Pearl Margarethe, Home Economics	Chicago
Colvin, Arnold, Later Elementary	DeKalb
Coss, Arthur, Later Elementary	Paw Paw
Courtright, Eleanor V., General Science	Batavia
Davis, D. Betty, Early Elementary	Elgin

Name and Curriculum	Home Address
Davis, Rosemary Gould, Later Elementary	DeKalb
Dean, George M., Music	Sycamore
Dean, Kenneth, Social Science	Allerton, Iowa
Dentler, Frances Jane, Speech	Davis Junction
Didech, Sylvia M., Early Elementary	Maywood
Duval, Warren Louis, Social Science	Sycamore
Edwards, Helen J., Later Elementary	Sugar Grove
Elliott, Marian A., English	Kirkland
Evans, Norma M., Social Science	Genoa
Flynn, Rosemary, Speech	Aurora
Froehling, Marie A., Later Elementary	Chicago
Fuller, Carolyn Ann, Early Elementary	Maywood
Garzone, Victoria M., Later Elementary	Chicago
Gilbertson, Thomas S., Mathematics	DeKalb
Gorenz, August M., Botany	Hampshire
Green, Everest A., Later Elementary	Harvard
Greene, Vera M., Later Elementary	Highland Park
Halliday, Donald M., English	Chicago
Happ, Elsie K., Early Elementary	Northbrook
Harnew, Vera Elizabeth, Later Elementary	Oak Lawn
Hart, Mary Louise, Physical Education	Woodstock
Haselton, Nellie Rose, Early Elementary	Rochelle
Hayes, Helen B., Home Economics	DeKalb
Heiler, Melvin E., Mathematics	Lena
Hemenway, Marsh W., Social Science	DeKalb
Herrmann, Madaline Mary, Home Economics	Steward
Holcomb, Evelyn Ruth, Fine Arts	Chicago Heights
Ignelzi, Louis L., Industrial Arts	Steger
Isenhart, Della Louise, Mathematics	Chadwick
Jaffie, Lorraine, Early Elementary	Maywood
Johnson, Eugene, Social Science	Chicago
Johnson, Marguerite I., Home Economics	West McHenry
Jorgensen, Marinus H., Industrial Arts	Yorkville
Kaltchok, Olga Cecilia, Early Elementary	Chicago
Kiedaisch, Warren, Chemistry	Riverside
Krol, Irene Marie, Later Elementary	Chicago
Kuchera, Joseph F., Music	Batavia
Kupferberg, Lee, Zoology	DeKalb
Kuras, Walter, Industrial Arts	Chicago Heights
Leland, Gordon E., Industrial Arts	Oak Park
Lewis, Harold E., Mathematics	Marseilles
Lindsley, Virginia L., Zoology	Joliet
Long, Phoebe Allanette, Later Elementary	Melrose Park
Lorimer, Walter, Social Science	Chicago
McIntyre, Malcolm L., Industrial Arts	Berwyn
McKelvey, Irene M., Mathematics	Maple Park
McLeod, Marjorie C., English	Chicago
Mace, Priscilla M., Music	Malta
Marovec, Gladys Joyce, Early Elementary	Cicero
Marshall, F. Lorraine, Later Elementary	Summit
Maxson, John, Mathematics	Rochelle
Mercer, Joanne W., Home Economics	Chicago
Metzger, Ewald R., Botany	West Brooklyn
Moss, Grace, Later Elementary	DeKalb
Munger, Jean, Home Economics	DeKalb
Nelson, June, Physical Education	Deerfield
Nelson, Stanley, Social Science	Rockford
Nevins, Earl F., Industrial Arts	DeKalb
Nordquist, Maxine, Home Economics	Rockford
Nudd, Ellen M., Later Elementary	Lena
O'Brien, Mary Jane, Later Elementary	Rockford
O'Kane, Kenneth F., Industrial Arts	Shabbona
Orloff, Leo E., English	Chicago
Ortscheid, Mary Ellen, Mathematics	Winnebago
Peteit, Dorothy M., Later Elementary	Woodstock
Peters, Walter G., Zoology	DeKalb
Peterson, Bennie, Industrial Arts	Herscher
Petrovich, John J., Physics	East Chicago, Indiana
Pomazal, John James, Music	Chicago
Popanz, Doris, English	Roscoe
Pratt, Roberta, French	Wayne
Prentice, Donald H., Botany	DeKalb
Priebe, Helen L., Early Elementary	Plano
Pyne, Martha, Home Economics	South Beloit
Redmond, David R., Mathematics	DeKalb
Reeverts, John R., English	Oregon
Reichert, Marymae, English	Oak Park
Ritzman, Jean, English	DeKalb
Roche, Virginia Mary, Early Elementary	DeKalb
Rouse, Jeane Blanche, Early Elementary	Cicero
Rubin, Gertrude Mae, Later Elementary	Naperville

Name and Curriculum	Home Address
Schutz, Esther, Early Elementary	Geneva
Simmons, George, English	Genoa
Smith, Robert R., Social Science	Eyota, Minnesota
Spencer, William Henry, Industrial Arts	Brookfield
Spikings, Lorraine J., Later Elementary	Chicago
Staugaard, Walter A., Industrial Arts	Chicago
Stewart, Edith G., Social Science	Hebron
Susina, Milan, Chemistry	Burlington
Telman, Harry, Social Science	Chicago
Vogel, William L., Physical Education	Richmond
Wagner, Arthur Eldon, Mathematics	Herscher
Wagner, Joan L., Chemistry	DeKalb
Warne, Gideon W., Mathematics	Elburn
Warner, Don C., English	Rockford
Wiltsie, Cornelius Jay, Social Science	DeKalb
Wirt, Roland, Later Elementary	Shannon
Wise, Florence M., Fine Arts	Chicago
Wise, Thomas E., Social Science	Rockford
Woodcock, Helen June, Later Elementary	Stillman Valley
Woods, Ervin E., Zoology	Waterman
Youngsteadt, June, Social Science	DeKalb

JUNIOR COLLEGE

Alcock, Marjorie Carol, Rural	Davis Junction
Baker, Elaine, Early Elementary	North Chicago
Baker, E. Frances, Rural	Poplar Grove
Bernardoni, Mary Lena, Later Elementary	Ottawa
Blue, Charlotte Mae, Later Elementary	Ottawa
Bower, Bernice Marion, Early Elementary	Elburn
Breen, Helen, Kindergarten-Primary	DeKalb
Butterbaugh, Ruth I., Rural	Polo
Cann, Louise, Early Elementary	Oregon
Child, Phyllis, Early Elementary	Amboy
Christian, Marian Beth, Rural	Newark
Conrath, Jane, Early Elementary	Elgin
Cooper, Grace Irene, Rural	Downers Grove
Crowley, Ella Lucille, Rural	Durand
Daker, Virginia Mae, Later Elementary	Wellsboro, Indiana
Dalton, Evelyn R., Early Elementary	Farmington
Davis, Eileen, Rural	Geneseo
Dirksen, Anna Marie, Rural	Oregon
Drotts, Marion L., Later Elementary	Rockford
Eads, Marian, Early Elementary	Lyndon
Ecker, Carolyn Louise, Kindergarten-Primary	Moline
Eliason, Doris Mae, Early Elementary	Aurora
Ellis, Corabelle, Later Elementary	Winslow
Fencel, Evelyn A., Early Elementary	Seneca
Florence, Edgar H., Jr., Later Elementary	Erie
Freeman, Catherine A., Early Elementary	Gilberts
Fritsch, Helen Virginia, Rural	Plano
Gardner, Margery R., Rural	Compton
Garrett, Margaret Eloise, Early Elementary	Aurora
Geier, Marjorie Iva, Rural	Gurnee
Green, Mildred, Early Elementary	Pecatonica
Grover, Helen M., Rural	Pecatonica
Gunderson, Ruth B., Early Elementary	Leland
Hanes, Mary Elizabeth, Rural	Oregon
Haynes, Irma Irene, Early Elementary	La Grange
Hepfer, Vivian, Later Elementary	Oregon
Herrmann, Kathleen H., Later Elementary	Steward
Hughes, Dorothy, Early Elementary	Yorkville
Jankowski, Winifred Mae, Later Elementary	North Chicago
Johnson, Eleanor, Early Elementary	Morris
Johnson, Hazel Edith, Rural	Winnebago
Johnson, Myra Juanita, Later Elementary	Malta
Johnston, Lula Elizabeth, Rural	Mt. Carroll
Kennedy, Kathryn M., Later Elementary	Aurora
Kitner, Bernice Mae, Early Elementary	Waterman
Koeneke, H. Ruth, Early Elementary	Kingston
Krahn, Marie A., Rural	Savanna
Larson, Hazel Lorraine, Rural	Shabbona
Leitner, Melba Jean, Later Elementary	Genoa
Lovell, Kathryn Lillian, Rural	Ashton
Lozkiewicz, Evelyn E., Later Elementary	North Chicago
McConnell, Henry J., Later Elementary	Dwight
McCray, Virginia E., Later Elementary	Mt. Carroll
Macek, Edward Thomas, Later Elementary	North Chicago
Macek, Helen F., Later Elementary	North Chicago
Maier, Elizabeth Pauline, Rural	Lake Villa

Name and Curriculum	Home Address
Marsh, Eldoris E., Later Elementary	Huntley
Martinson, Ruth Elaine, Rural	Malta
Mayer, Lora Eda, Later Elementary	Waukegan
Mekaelian, Margaret Alice, Early Elementary	Waukegan
Mill, Dorothy, Later Elementary	Belvidere
Miner, Ruth, Early Elementary	Lake Villa
Moldaner, Dorothy E., Later Elementary	Highland Park
Moloney, Rita, Early Elementary	Calumet City
Morris, Alice May, Later Elementary	Dixon
Mosey, Mavis Jane, Rural	Earlville
Murray, Perquita, Kindergarten-Primary	Geneva
Nilson, Betty Lou, Early Elementary	Rockford
Nolan, Mary Eileen, Rural	Harvard
Oberndorfer, Phoebe Ann, Early Elementary	Kewanee
O'Connell, Mary Jane, Early Elementary	Batavia
O'Connor, Margaret F., Later Elementary	Chicago
Offner, Carol G., Later Elementary	Zion
O'Leary, Edna Ann, Early Elementary	Ottawa
Oswald, Twila Louise, Early Elementary	DeKalb
Parks, Helen E., Early Elementary	Leland
Perino, Joseph S., Later Elementary	Deer Grove
Prehm, Marilyn L., Later Elementary	Lake Zurich
Rasmusson, Russell, Later Elementary	Newark
Read, Dorothy M., Later Elementary	Elburn
Reeb, Mimi M., Early Elementary	Prairie View
Reed, Suzane Cowlin, Later Elementary	Woodstock
Reeves, Jean, Later Elementary	Aurora
Richerson, Marjorie M., Early Elementary	Chicago
Robinson, Rhoda May, Later Elementary	Riverside
Romick, Madeline A., Early Elementary	Ashton
Rosenstiel, Edith E., Rural	Stockton
Ross, Mary Jaurine, Rural	Woodstock
Sanderson, Lois E., Later Elementary	Maple Park
Schmidt, Bettye, Rural	Stockton, Iowa
Schobert, Ruth, Rural	Yorkville
Schroeder, Ruth Mary, Early Elementary	Freeport
Schutz, Betty Jean, Later Elementary	Evanston
Shaw, Ada Loraine, Rural	Sterling
Shaw, Mary Alice, Rural	Amboy
Simpson, John Wesley, Rural	Murrayville
Smith, Marjorie Louise, Early Elementary	Elgin
Snyder, Mazie F., Later Elementary	Elgin
Solyst, Bernice, Early Elementary	Roland, Iowa
Sondgeroth, Fay M., Early Elementary	Amboy
Stroyan, Homer R., Later Elementary	DeKalb
Terry, Ralph J., Later Elementary	Leland
Thompson, Edith M., Later Elementary	Grayslake
Thompson, F. Eva, Kindergarten-Primary	DeKalb
Vida, Rose Marie, Early Elementary	Aurora
Wagner, Audrey Jane, Early Elementary	Rockford
Wagner, Lillian G., Rural	Grayslake
Wells, Marion R., Later Elementary	Elgin
West, Joan, Later Elementary	Ottawa
Wilkinson, Lois, Early Elementary	Lake Villa
Wilson, Shirley Lucile, Early Elementary	Prophetstown
Wirtz, Virginia Anne, Rural	Mundelein
Wolfe, Helen Louise, Rural	Clare
Wright, Joan Adele, Early Elementary	Elgin

7. The students whose names are listed below completed the requirements for graduation at the close of the summer session, August 16, 1940. Again, we have the largest group completing work during the summer the college has ever had. We have a total of 73 graduates—53 in the senior college and 20 in the junior college. The total number of graduates for the summer session of 1939 was 55.

SENIOR COLLEGE

Degree of Bachelor of Education

Name and Curriculum	Home Address
Althof, Edna M., Later Elementary	Freeport
Anderson, Edyth M., Later Elementary	Elburn
Benson, Robert W., Industrial Arts	Earlville
Bergman, Adene, Early Elementary	Batavia
Brewick, G. Millard, Later Elementary	Chicago

Name and Curriculum	Home Address
Cochran, W. Marvin, Chemistry	DeKalb
Comery, Mabel, Later Elementary	Elmhurst
Crane, Hazel Banta, Later Elementary	Aurora
Driscoll, Mae Munhall, Later Elementary	St. Charles
Ehrhart, Henrietta, Early Elementary	Naperville
Gardewine, Gertrude, Early Elementary	Aurora
Gemberling, Betsy L., Music	Gary, Indiana
Henne, Paul E., Industrial Arts	Yorkville
Hosler, Alline L., Later Elementary	Naperville
Jankowski, Arlene A., Later Elementary	North Chicago
Jendras, Jerome A., Music	Cicero
Jewett, Virginia Gertrude, Later Elementary	Elgin
Johnson, Isabel, Later Elementary	Wheaton
Johnson, Lucille, Early Elementary	DeKalb
Johnson, William Grant, Fine Arts	Hampshire
King, Harvey E., Jr., Industrial Arts	Sycamore
Knapp, Doris Mary, Later Elementary	Aurora
Lawler, Anna A., Social Science	Cortland
Lawless, Genevieve L., Early Elementary	New Castle, Indiana
Lawson, Lyle J., Social Science	DeKalb
Lobdell, Dorothy Shawcross, Later Elementary	Belvidere
Lundvall, Ruth M., Later Elementary	Rockford
McGowan, M. Leone, Later Elementary	Clinton, Iowa
Miller, Murrell Marcus, Physics	Batavia
Munson, Ethel, Later Elementary	Richmond
Newton, Verna Genevieve, Early Elementary	Sandwich
Oakes, Betty Leota, Music	Winnebago
O'Donnell, Eleanor, Later Elementary	Waukegan
Paydon, Emma Mae, Early Elementary	La Porte City, Iowa
Peterson, Laura Fellows, Early Elementary	DeKalb
Peterson, Robert, Industrial Arts	Chicago
Potter, Edythe I., Social Science	DeKalb
Ramsay, Blanche, Early Elementary	Joliet
Reeves, Monona, Social Science	Elburn
Ritter, Mildred, Physical Education	Chicago
Robinette, Eva, Later Elementary	DeKalb
Roundy, Charles W., Industrial Arts	Dixon
Saarinen, Rudolph P., Music	DeKalb
Sawtell, Winifred J., Later Elementary	Oak Park
Schenck, Ruth L., Later Elementary	Geneva
Schulz, Frank A., Industrial Arts	Maywood
Schweser, Ramona L., Later Elementary	Joliet
Spicer, Eudora Marie, Later Elementary	DeKalb
Stefani, Julia A., Early Elementary	DeKalb
Swanson, Dorothy J., Later Elementary	Rockford
Tomkovich, Stanley F., Social Science	Waukegan
Wilson, Walter H., Social Science	Shabbona
Wood, Marjorie Alice, Speech	DeKalb

JUNIOR COLLEGE

Bailey, Florence, Early Elementary	Batavia
Bushman, Bessie M., Later Elementary	Sterling
Connor, Bettie Lenore, Early Elementary	DeKalb
Courtright, Doris Lucille, Later Elementary	Wyanet
Dalton, Betty Maxine, Early Elementary	Farmington
Gaines, Chester W., Later Elementary	Paw Paw
Guentner, Esther, Rural	Pearl City
Joslin, Louise Miriam, Rural	DeKalb
Kelley, Loyce, Early Elementary	Sycamore
Knight, Pearl Scott, Kindergarten-Primary	Pontiac
Korth, Evelyn, Early Elementary	Warren
Lewis, Dorothea Wilcox, Upper	Rockford
Mell, Celia, Early Elementary	Elgin
Mercer, Dorothy Ellen, Early Elementary	Aurora
Miller, Dorothy, Early Elementary	Elgin
Oakland, Mabel E., Early Elementary	Rochelle
Pitts, Florence Ahrens, Rural	Lyndon
Riverdahl, Irene, Later Elementary	Rockford
Roath, Beatrice, Intermediate	Earlville
Urish, Edith R., Early Elementary	Paw Paw

II. FACULTY

1. I wish to call the attention of the Board to the fact that two members of the faculty have completed the requirements for the Ph.D. degree. Mr. Otto J. Gabel, a member of the Educa-

tion Department, received his Doctor's degree from the University of Iowa. Mr. Birchard Coar, in charge of instrumental music, has received his doctorate from the University of Edinburgh, Scotland. Dr. Coar returned from his year's leave of absence, arriving from Scotland on Thursday, July 11. He reported for work at the college on July 12. He had been scheduled to teach classes during the summer session, but his return to the United States was delayed because of the war. He returned to this country by Pan-American Clipper via Lisbon, Portugal.

2. I wish to report to the Board that Miss Minnie Stensland, a regular member of the college faculty in the Department of Music, taught the classes ordinarily handled by Dr. Coar. Miss Stensland handled the work from June 24, the beginning of the summer session, until July 12, when Dr. Coar returned to the college.

3. I wish to report for approval the appointment of Miss M. Anne Bushnell, to teach in the Department of Home Economics. This position deals primarily with the work in the Home Management House. Miss Bushnell received her Bachelor's degree from the University of Wisconsin in 1933 and her Master's degree from Iowa State College at Ames in 1940. She has had teaching experience in foods at the Monroe, Wisconsin, High School and was home advisor of the DeWitt County (Iowa) Home Bureau. During this past year she had a graduate teaching assistantship in the Home Management Division at Iowa State College. She comes to us highly recommended for teaching in this field. She has also had experience in county extension work in Illinois where she worked for three years. Miss Bushnell receives a salary of $2,150 for nine months and began work on September 11. This position was previously approved by the Board.

4. I wish to report for approval the appointment of Mr. Ralph McKinzie to teach in the Department of Physical Education for Men. Mr. McKinzie received his Bachelor's degree from Eureka College in 1923 and his Master's degree from the University of Iowa in 1938. He was director of athletics at Eureka College from 1921-1937 and held the same position at Wartburg College in Iowa from 1938-1940. He has experience in all sports and was chosen the best all-round athlete in the history of the college he attended. Mr. McKinzie receives a salary of $2,150 for nine months and began work on September 11. This position was previously approved by the Board.

5. I wish to submit the salary schedule for faculty and employees for this college year:

FACULTY PAYROLL FOR 1940-41—NINE MONTHS

Salaries and Wages

Anderson, Alma, Associate Professor and Department Head	$2,600.00
Anderson, Miriam, Associate Professor and Department Head	2,600.00
Appell, Carl, Associate Professor and Teacher	2,750.00
Beatty, E. C. O., Professor and Teacher	3,250.00
Beals, R. G., Assistant Professor and High School Supervisor	500.00
Bellis, Bertha, Professor and Training Teacher	2,600.00
Bloomster, A. Maurine, Training Teacher Unclassified	2,150.00
Burrell, Blanche, Assistant Professor and Training Teacher	2,150.00
Burton, Emily, Assistant Professor and Training Teacher	2,200.00
Bushnell, M. Anne, Teacher Unclassified	2,150.00
Butterfield, George P., Teacher Unclassified	2,150.00
Cain, Lucile, Teacher Unclassified	2,150.00
Caldwell, Loren T., Professor and Teacher	2,450.00
Coar, Birchard, Professor and Teacher	2,600.00
Cobb, Lillian, Professor and Department Head	2,600.00
Connor, J. Hal, Professor and Department Head	3,400.00
Cramer, Carl C., Assistant Professor and Teacher	2,400.00
Crawford, Inez, Teacher Unclassified (Part Time)	840.00
Crawford, Paul, Teacher Unclassified	2,150.00
DeLaussus, Wilma, Assistant Professor and Teacher	2,150.00
Eaton, Durward, Teacher Unclassified	2,400.00
Edel, E. F., Assistant Professor and Teacher	2,540.00
Evans, George G., Assistant Professor and Department Head	3,300.00
Fink, Stuart D., Associate Professor and Principal Training School	2,650.00
Fouser, Charles, Assistant Professor and Teacher	2,500.00
Gordon, Lenore, Assistant Professor and Librarian	1,665.00
Gould, Howard, Professor and Department Head	3,300.00
Gould, William C., Assistant Professor and Teacher	3,400.00
Hainds, John R., Teacher Unclassified	2,700.00
Hall, Homer, Assistant Professor and Rural Supervisor	2,690.00
Hanby, Bernadine, Assistant Professor and Librarian	1,780.00
Harrison, Paul, Associate Professor and Teacher	2,840.00
Hayes, M. C., Professor and Teacher	3,400.00
Hellmich, Eugene, Professor and Teacher	2,775.00
Hill, Wilma, Assistant Professor and Teacher	2,400.00
Howell, Charles, Teacher Unclassified	2,450.00
Jackman, Gladys, Teacher Unclassified (Part Time)	700.00
Jameson, Hugh, Professor and Teacher	3,250.00
Jenks, I. J., Professor and Teacher	2,690.00
King, Annie E., Assistant Professor and Training Teacher	2,150.00
McKee, Eva, Assistant Professor and Teacher	2,350.00
McKinzie, Ralph, Teacher Unclassified	2,150.00
McMahon, Eva, Assistant Professor and Head Librarian	2,350.00
Maybauer, Madeline, Assistant Professor and Training Teacher	2,150.00
Messenger, Helen R., Professor and Teacher	3,240.00
Montgomery, Charles, Professor and Department Head	3,650.00
Neptune, Celine, Associate Professor and Department Head	3,000.00
Neptune, Katherine, Assistant Professor and Librarian	2,090.00
Oakland, Milo T., Assistant Professor and Department Head	3,400.00
O'Brien, Marguerite, Assistant Professor and Training Teacher	2,150.00
O'Connell, William, Teacher Unclassified	2,500.00
Peterson, Bena, Assistant Professor and Training Teacher	2,250.00
Phillips, Frank W., Assistant Professor and Director of Training	2,250.00
Pratt, Bertha, Assistant in Library	1,140.00
Resnikow, Sylvia, Associate Professor and Teacher	1,980.00
Seed, Mary Jane, Assistant Professor and Teacher	2,200.00
Small, B. Mae, Assistant Professor and Teacher	2,290.00
Stelford, Norma, Assistant Professor and Teacher	2,500.00
Stensland, Minnie, Assistant Professor and Teacher	2,250.00
Storm, William B., Associate Professor and Department Head	3,490.00
Taylor, E. Ruth, Assistant Professor and Teacher	2,400.00
Terwilliger, George, Assistant Professor and Teacher	2,500.00
Trager, Lela, Assistant Professor and Teacher	2,150.00
Uhland, Maude, Professor and Teacher	2,600.00
Whittaker, Milo L., Professor and Department Head	3,600.00
Wiggert, Elsie, Assistant Professor and Teacher	2,150.00
Pro Rata Training Teachers—Elementary	4,770.00
Pro Rata Training Teachers—Secondary	2,700.00
Total, Faculty Payroll—Nine Months	$169,670.00

FACULTY, WILLISTON HALL AND EMPLOYEES—TWELVE MONTHS

Income Fund

Anderson, Amanda, Domestic	$ 660.00*
Boyle, Alice, Domestic	600.00*
Daugherty, Charles, Janitor	1,500.00
Daugherty, Charlotte, Assistant Cook	780.00*
Gabel, Otto J., Professor and Teacher	3,000.00**
Hayter, Earl W., Professor and Teacher	2,590.00**

Jacox, George, Laborer	$1,500.00
Johnson, Charlotte, Domestic	600.00*
McClelland, Mollie, Domestic	660.00*
Mathaly, Walter, Fireman	1,500.00
Morrison, Donalda, Assistant Professor and College Nurse	2,250.00*
Nix, Grace E., Assistant Professor and Director of Williston Hall	2,250.00*
Ough, Marion, Domestic	780.00*
Steffa, Alta, Domestic	715.00*
Swanson, Theodore, Laborer	1,320.00
Valentine, Bessie, Rural Training Teacher	590.00**
Vincent, Grace, Rural Training Teacher	590.00**
Williams, Esther, Training Teacher Unclassified	2,150.00**
Williams, Mary, Assistant Professor and Teacher	3,250.00**
Wiltse, Emma, Domestic	770.00*
Wiswall, Vera, Assistant Professor and Teacher	2,250.00**
Woolhiser, Ethel, Associate Professor and Teacher	3,100.00**
Yoakam, Doris G., Professor and Teacher	2,500.00**
Zulauf, R. M., Associate Professor and Teacher	3,100.00**
Pro Rata Training Teacher Secondary and Miscellaneous	7,290.00
Student Help	9,500.00
Total, Faculty, Williston Hall and Employees—Twelve Months	$55,795.00

* On 11 Months Basis
** On 9 Months Basis

PRESIDENT AND EMPLOYEES FOR 1940-41

Salaries and Wages—Twelve Months

Adams, Karl L., President	$ 6,750.00
Annas, A. Neil, Associate Professor, Department Head and Dean of Men	4,625.00
Barauski, Anton, Janitor	1,500.00
Barbatti, Marie, Assistant Stenographer	960.00
Benesh, Lewis C., Physician and Health Director	3,350.00
Bjelk, Nels, Janitor	1,500.00
Campbell, Alexander, Laborer	1,500.00
Clark, James A., Stationary Engineer	2,320.00
Cline, Helen, Bookkeeper	1,500.00
Davidson, Blanche, Assistant Professor and Dean of Women	3,600.00
Ebbeson, Andrew, Fireman	1,500.00
Eychaner, P. J., Janitor	1,370.00
Groves, Leta, Junior Stenographer	1,200.00
Hakala, Elma, Assistant Registrar	1,720.00
Harden, Halstead, Fireman	1,500.00
Hart, Joseph, Janitor	1,320.00
Hiatt, Fred, Laborer	1,500.00
Hickey, Robert, Laborer	1,260.00
Homan, Fred C., Stationary Engineer	1,600.00
Huml, Frances, Junior Stenographer	1,200.00
Johnson, Arthur F., Superintendent of Buildings	2,100.00
Johnson, Olive S., Head Bookkeeper	1,950.00
Jorgensen, Florence, Principal Stenographer	1,500.00
Kestila, Linda, Student Secretary	1,320.00
Leifheit, Edith, Registrar	2,520.00
Long, Taylor, Laborer	1,200.00
Mann, Jessie R., Assistant Professor Emeritus	1,450.00
Martinson, Leslie, Laborer (transient)	1,200.00
Merritt, L. Eveline, Assistant Professor Emeritus	1,450.00
Mobeck, Andrew, Laborer	1,500.00
Oberg, Otto, Janitor	1,500.00
Panttila, Anna, Laborer	1,060.00
Parson, S. F., Professor Emeritus	1,800.00
Peterson, O. E., Professor, Department Head and Director of Placement	5,425.00
Remeis, Franz J., Business Manager	3,600.00
Simonson, Ida S., Professor Emerita	1,770.00
Sparrow, Floyd, Laborer	1,260.00
Sperling, Clara, Secretary to the President	1,500.00
Street, Paul, Assistant Professor, Alumni Secretary and Associate in English	2,520.00
Swinbank, William, Superintendent of Grounds	2,100.00
To be supplied, Stationary Engineer	2,200.00
Student Assistants	4,800.00
Total, President and Employees—Twelve Months	$87,500.00

III. OTHER SCHOOL EMPLOYEES—No report.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

I should like to make a brief oral report to the Board concerning our new building in event that there is time. Otherwise, this report can be made at a later date.

VII. AUXILIARY ENTERPRISES

The Normal School Income Fund shows the following report from April 1st to June 30th, 1940:

RECEIPTS

Surplus from 60th Biennium, September 30, 1939		$15,473.99
Cash received from April 1 to June 30, 1940:		
Board and Room, Williston Hall	$13,199.65	
Meals, Williston Hall	1,732.50	
Registration Fees	17,693.00	
Transcript Fees	97.00	
Library Fines	134.00	
Book Rental, McMurry School	25.82	
Miscellaneous Collections	33.93	
		32,915.90
Previously reported, July 1, 1939, to March 31, 1940		57,033.81
Total Available, Income Fund, June 30, 1940		$105,423.70

EXPENDITURES

Salaries and Wages	$15,095.28	
Telephone	108.73	
Express and Drayage	8.90	
Office Supplies	46.04	
Postage	631.36	
Miscellaneous Printing	234.00	
Food	5,572.08	
Household Supplies	961.55	
Library and Physical Education Supplies	1,813.97	
Laboratory Supplies	189.82	
Fuel	1,961.56	
Power Plant Supplies	61.58	
Motor and Grounds Supplies	116.56	
Electricity	38.90	
School Supplies	482.39	
Miscellaneous Supplies	403.63	
Building Repairs	741.35	
Household Equipment	432.00	
Furniture and Furnishings	375.29	
Office Equipment	90.02	
Instruments and Apparatus	154.14	
Miscellaneous Equipment	28.59	
Books	785.11	
Travel	2,795.42	
	$33,126.27	
Previously Reported, July 1, 1939, to March 31, 1940	61,240.70	
		$94,366.97
Balance, Income Fund, June 30, 1940		$11,056.73

VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS—No report.

X. SUMMARY. Action is requested on the following:

1. Approval of the awarding of degrees and diplomas to the students who completed the requirements for graduation at the close of the spring quarter, June 17, 1940, and the summer session, August 16, 1940.

2. Approval of the appointment of Miss M. Anne Bushnell at the salary indicated.
3. Approval of the appointment of Mr. Ralph McKinzie at the salary indicated.
4. Approval of the salary schedule for faculty and employees for this college year.

Respectfully submitted,

KARL L. ADAMS, *President*

REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON

For the meeting in Normal, September 18, 1940.

To the Chairman, Secretary, and Members of the Normal School Board:

LADIES AND GENTLEMEN: I have the honor of presenting the following report on the Eastern Illinois State Teachers College:

I. STUDENTS

1. Attendance—Summer Term, 1940

a. College

	Total	Total One Year Ago	Per Cent Change
Men	233	218	6.5% gain
Women	552	472	16.7% gain
Total	785	690	10.9% gain

b. Elementary School

Grade	Boys	Girls	Total	Total One Year Ago
1	9	14	23	34
2	14	18	32	26
3	16	12	28	29
4	18	15	33	36
5	19	16	35	30
6	12	21	33	27
7	13	15	28	37

c. Ungraded Demonstration Room

Boys	12	(First time such a room organized)
Girls	10	
Total	22	

2. Graduates:

(A) The following students completed the requirements for the degree of Bachelor of Education, and are recommended for graduation as of May 31, 1940:

1. Adams, Orla Elbert, English—Social Science.....Charleston
2. Anderson, Brice, Chemistry, Mathematics, Physics.....Westville
3. Anderson, Earl Roy, Social Science—Latin.....Charleston
4. Armentrout, Alma May, Elementary Education—English, Social Science....Witt
5. Baker, Mervin Chester, Industrial Arts—Physical Education.....Charleston
6. Barkley, Katherine Anne, Music—Social Science.....Casey
7. Bennett, Evelyn C. Carpenter, Social Science—English.....Chicago
8. Bevis, Rosemary Parks, Botany—Chemistry, Zoology.....Newton
9. Brothers, Esther Louisa, Home Economics—English.....Muncie

10. Browne, Lee Roy, Physics—Chemistry, Mathematics.....Charleston
11. Browning, Herbert Carlysle, Elementary Education—Music.....Oakland
12. Buchholz, John Leonard, Industrial Arts—Social Science.....Effingham
13. Clapp, Carl Rich, Elementary Education—Math., Soc. Sci., Geog...Vincennes, Ind.
14. Clark, Ruth Burke, Elementary Education—Home Economics.....Clay City
15. Corman, Erma Mae, Home Economics—Art.....Decatur
16. Crooks, Lesley Ernestine, Botany—Zoology, German.....Cisne
17. Cruthis, Erlynne, Social Science—Physical Education, Geography.....Sorento
18. Culberson, Harley Dale, Physical Education—Social Science, Geography.....Pana
19. Davidson, Rondell Lee, Physics—Mathematics.....Chesterfield
20. Davis, Lana Ruth, English—Latin, French.....Gays
21. Deahl, Howard Carroll, Industrial Arts—Social Science.....Martinsville
22. Douglas, Jack Richard, Industrial Arts—Botany.....Charleston
23. Driscoll, Theresa, Primary Education—Social Science, English.....Charleston
24. Evans, Lela Mae, Elem. Ed., Geography—Social Science, Botany.....Assumption
25. Farnsworth, Donald Russell, Social Science—English.....Arcola
26. Farrar, John Wynn, Social Science—Speech, English.....Mattoon
27. Feller, Gladys Naomi, Home Economics—Art.....Sullivan
28. Fellers, Park Monroe, Commerce—Social Science.....Tower Hill
29. Fick, Robert George, Music—Social Science.....Charleston
30. Fink, Glenda Bernadine, Social Science—English.....Herrick
31. Finkbiner, Eva Miriam, Home Economics—Social Science.....Palestine
32. Finley, Roberta Jane, Social Science—English, Geography.....Lawrenceville
33. Fling, Dean Arthur, Mathematics—Physics.....Windsor
34. Foor, Burnilda Maxine, Mathematics—Botany, Geog., Phys. Ed.....Shelbyville
35. Freeman, Phyllis Marion, English—Speech.....Greenup
36. Fritz, Forrest Glenn, Industrial Arts—Social Science, Phys. Ed.....St. Elmo
37. Fry, Emmett Warren, Elementary Education—English.....Louisville
38. Gilbert, Virginia Carolyn, Botany—Zoology.....Mattoon
39. Gossett, Suzanne Barrett, Home Economics—Art.....Charleston
40. Grubb, Walter Robert, Industrial Arts—Social Science.....Noble
41. Gwinn, Byron Charles, Mathematics—English, Social Science.....Oakland
42. Harms, Walser Eugene, Chemistry—Mathematics, Physics.....Bone Gap
43. Hayes, Edward Lowell, Chemistry—Physics, Zoology, Mathematics.....Humboldt
44. Hayes, Kathleen Louise, Art—English.....Casey
45. Honn, Electa Marie, Elementary Education—English, French.....Kansas
46. Houston, Lavon Alverda, Home Economics—Art.....Mulberry Grove
47. Howell, George Morris, Social Science—Mathematics, Latin.....Charleston
48. Huffer, Marian Juanita, Music—English.....Shelbyville
49. Jenne, Loren Earl, Social Science—Physical Education, Geography.....Sullivan
50. Johnson, Ernest Logan, Zoology—Botany, Social Science.....Mt. Carmel
51. Jones, Herschel Allen, Industrial Arts—Social Science, Phys. Ed.....Newton
52. Kincaid, Marvin Merle, Industrial Arts—Social Science.....Bridgeport
53. King, Max Shrieve, Geography—Physical Education, Speech.....Charleston
54. Lane, Raymond Henry, Music—Social Science.....Robinson
55. Lane, Winifred Juanita, English—Latin, Social Science.....Ashmore
56. Levitt, Joanna Mae, English—Latin, Speech.....Charleston
57. Liffick, Mary Imogene, Zoology—Botany, Home Economics.....Casey
58. Linder, James Glenn, Social Science—Physical Education, Speech....Assumption
59. Linder, Leslie Clifford, Social Science—Geography.....Assumption
60. Lumbrick, Esther Clementine, English—Mathematics, Phys. Ed.....Shelbyville
61. McAlister, Robert Lloyd, Social Science—Physical Education, Geography..Fithian
62. McHenry, Albert J., Mathematics—Physics, Phys. Ed., Soc. Sci.....Brocton
63. McQueen, Dorothy Katherine, Home Economics—Art.....Charleston
64. Marlow, March Lurea, Home Economics—English.....Bethany
65. Mieure, Gerald Gale, Industrial Arts—Social Science, Phys. Ed.....Sumner
66. Miller, Kermitt, Industrial Arts—Geography, Physical Education.....Mt. Carmel
67. Moon, Thelma Ione, Commerce—Social Science, Botany.....Coffeen
68. Patterson, Farrel Stanley, Social Science—Physical Education.....Charleston
69. Pier, John Oscar, Industrial Arts—Social Science.....Decatur
70. Postlewaite, Virginia Ruth, Home Economics—Art.....Palestine
71. Pyro, Frances Lucille, Latin—English, French, Social Science.....Donnellson
72. Raester, Barrett, Industrial Arts—Physics.....Albion
73. Reeder, Martha Dolores, Elementary Education—English, Soc. Sci.....Greenup
74. Rennels, Arlin, Zoology, Botany—Geography.....Charleston
75. Reynolds, Ruth Maxine, Elementary Education, Art—Social Science...Charleston
76. Rice, Marvin, Mathematics—Social Science.....Watson
77. Richmond, George Smithdeal, Botany—Zoology, Social Science.....Fillmore
78. Russell, Edna Frances, Latin—French, English.....Mattoon
79. Ryan, Louis Darrell, Mathematics—Physics, Gen. Sci. (Zoo. and Chem.)..Louisville
80. Scott, Clovis Toby, Physical Education—Social Science, Geography....Charleston
81. Shipley, Emmett Thomas, Industrial Arts—Social Science.....Paris
82. Smith, Elsie Marie, Primary Education, English—Social Science.....Charleston
83. Stine, Paul Taylor, Physics—Mathematics, Chemistry.....St. Elmo
84. Strader, Antoinette Paula Miseur, English—French, Social Science....Hindsboro
85. Taylor, Oral Nelson, Commerce—Social Science.....Charleston
86. Thomas, Robert Osborne, Botany, Zoology—Geography, Chemistry....Charleston
87. Thompson, Ernest William, Industrial Arts—Social Science.....Hillsboro
88. Thompson, Grace Lilian, Speech—English, Social Science.....Newman
89. Towell, Frank, Physics—Mathematics, Biological Science.....Fillmore
90. Turner, Francis Dunlap, Industrial Arts—Social Science.....Centralia
91. Turner, Max Wesley, Social Science—Geography.....Charleston

92. Vaughn, Guy Dale, Industrial Arts—Physical Education.....Charleston
93. Waggoner, Emily Elizabeth, Social Science—English.....Gays
94. Waldrip, Earl William, Physical Education—Zoology, Social Science....Greenup
95. Ward, Nettie Alene, Latin—English, French, Social Science.....Toledo
96. Whitlatch, Robert Wallis, Geography—Social Science.....Windsor
97. Wickiser, Alice Roberta, Elem. Ed., English—Geography, Social Science..Greenup
98. Wilcox, Geraldine, Music—English .....Pana
99. Wilkin, Edna Lois, Social Science—Latin, Mathematics, Biol. Science..Monticello
100. Wilson, R. Raymond, Mathematics, Geography—Social Science.....Charleston
101. Wood, Harry, Mathematics—Physics, Physical Education.....Noble
102. Zimmerman, Robert Charles, Social Science—Speech.....Effingham

Total Degree Graduates—102

(B) The following students completed the requirements for the two-year diploma, and are recommended for graduation as of May 31, 1940:

1. Butler, Helen Kirkwood.....Lake City
2. Cole, Betty Lou.....Mattoon
3. Crum, Margaret Eleanor.....Edgewood
4. Duke, William Raymond.....Fithian
5. Fleener, Ivan Jessie.....Pierson
6. Graham, Dorothy Harriet.....Danville
7. Guthridge, Lucile Kate.....Hindsboro
8. Haverstock, Nina Eloise.....Stewardson
9. Henderson, Frank Raymond.....Chatham
10. Herron, Carolee Wanda.....Findlay
11. Hettinger, Dorothy Marie.....Pesotum
12. Highsmith, Randall McClellan.....Flat Rock
13. Holycross, Emma Elizabeth.....Danville
14. Honn, Edith Mabel.....Kemp
15. Houghton, Myra Belle.....Ashmore
16. Lively, Virginia Ruth.....Beecher City
17. Long, Margaret Nolene.....Danville
18. Magers, Frances Marie.....Westville
19. Marsh, Mary Lou.....Olney
20. McCartan, Marjorie Louise.....Odin
21. Michels, Elizabeth .....Ellery
22. Midgett, Lawrence Anderson.....Flat Rock
23. Morr, Ruth Pauline.....Beecher City
24. Paden, Leona Mae.....Hillsboro
25. Parrott, Oreba Margaret.....Lawrenceville
26. Poynter, Tressa Evelyn McWhorter.....Dieterich
27. Rodgers, Vivian Frances.....Farina
28. Runyon, Alice Ellen.....Noble
29. Seaney, Chester Roscoe, Jr.....Flat Rock
30. Sharp, Lutie Beatrice.....Edgerton
31. Shutt, William Glenn.....Fithian
32. Wittnam, Merle Eileen.....Nokomis
33. Zimmerli, Dorothy Jeanne.....Pawnee

Total Diploma Graduates—33

(C) The following students completed the requirements for the degree of Bachelor of Education, and are recommended for graduation as of August 2, 1940:

1. Adkins, Mildred Josephine, Commerce—History.....Charleston
2. Ashcraft, Orville Norman, Chemistry—Mathematics, Physics.....Mattoon
3. Bails, Bette Lou, English—Commerce, Speech.....Charleston
4. Bennett, Margaret Elizabeth, Home Economics—History.....Westfield
5. Brown, Carolyn Alta, Elementary Education, Art—Geography.....Ashmore
6. Buzzard, Lila Celesta, Home Economics—Mathematics.....Altamont
7. Christopher, Lawrence Clark, Industrial Arts—Commerce.....Tower Hill
8. Coleman, James William, Mathematics—Physics.....Willow Hill
9. Craig, Robert Earl, Industrial Arts—Physical Education.....Flora
10. Crispin, Helen Marion, Home Economics—Art, General Science.....Charleston
11. Diel, Esther Eleanor, Mathematics—Latin, Botany.....Noble
12. Farris, Leona Mae, Elementary Education—History, Geography..Davenport, Iowa
13. Ford, Betty Jane, Home Economics—Art.....Edwardsville
14. Gewe, Bertha Catherine, Elementary Education, English—Soc. Sci.....Hillsboro
15. Goldsmith, Reba Margaret, English—Elementary Education, Soc. Sci....Robinson
16. Grant, Lucile Madonna, Home Economics—Art, History.....Charleston
17. Harms, Raymond Kieth, Chemistry—Mathematics, Phys. Ed.....Bone Gap
18. Higgins, Evon, History—Mathematics, Physical Science.....Bridgeport

19. Jack, Martha June, Mathematics—Chemistry.....Charleston
20. Judge, Virgil Howard, Social Science—Geography.....Albion
21. Leathers, Lavada Margaruite, Elem. Ed., English—Soc. Sci.....St. Francisville
22. Leeds, Lottie Leach, Elementary Education—Mathematics.....Allendale
23. McIntyre, Helen Louise, Elementary Education—English.....Charleston
24. Mieure, Harold Dale, Industrial Arts—History, Physical Education.....Sumner
25. Neal, Donald King, History—English, Geography.....Charleston
26. Nees, Grace Kortum, English—History.....Charleston
27. Pinkstaff, Wilmeth Frances, Mathematics—Phys. Ed., German.....Flat Rock
28 Pinkstaff, Wilson Levi, Mathematics—Phy. Ed., German.....Flat Rock
29. Poynter, Edward Allen, Industrial Arts—Coaching, Zoology.....Arcola
30. Richards, Mary Caroline, Elementary Education—History, English...Assumption
31. Ridey, Charles Henry, Industrial Arts—Physical Education.....Charleston
32. Rogers, Mary Louise, Commerce—Social Science.....Humboldt
33. Rowland, Henry Abraham, Industrial Arts—History, Social Science.....Ashmore
34. Schack, Frank Fairfowl, Physical Education—History, Biol. Sci.....Sullivan
35. Scott, Julia Annabel, Social Science—English, Commerce.....Paris
36. Simpson, Paul Evans, Physics—Chemistry, Mathematics.....Charleston
37. Snedeker, Frederick Carlyle, Commerce—History, Phys. Ed.....Kansas
38. Tefft, Nina Mae, Mathematics—Physics, History.....Charleston
39. Walter, Mary Elizabeth, Elementary Education—Physics, Math.....Danville

Total Degree Graduates—39

(D) The following students completed the requirements for the two-year diploma, and are recommended for graduation as of August 2, 1940:

1. Clark, Albert H.....Montrose
2. Davidson, Edna Emaline.....Marshall
3. Dively, Vera Karlene.....Vandalia
4. Ernst, Mary Ellen.....Hillsboro
5. Feldman, Wilma Leora.....West Salem
6. Harrington, Mary Jane.....Arcola
7. Hendricks, Robert Worley.....Shelbyville
8. Sheets, Joan.....Georgetown
9. Vail, Mae Beth.....Casey
10. Worland, Anne Margaret.....Neoga

Total Diploma Graduates—10

RECAPITULATION—CLASS OF 1940

	June	August	Total
Degree graduates	102	39	141
Diploma graduates	33	10	43
	135	49	184

Grand Total, Class of 1940—184

II. FACULTY

1. Change of Status:

a. As stated in the report for the Charleston meeting of May 20, 1940, the attention of the Board is called to a letter from Miss Gilberta Coffman of Cloverdale, Indiana, Sixth Grade Critic Teacher from 1911-1935 inclusive, stating that on September 2, 1940, she would reach the age of 65 years, and therefore eligibility by reason of (1) length of service and (2) minimum age requirement for rating as Instructor Emerita, with an annual allowance of $1,200 per calendar year. Miss Coffman has been carried as a retired teacher by the Illinois State Institutional Teachers Pension Fund at $400 per year since July 1, 1935.

2. Resignations:

a. Margaret Brandt, A.M., Instructor in Music (Voice), in order to marry.

b. Lucille Crosby, B.S. in L.S., Assistant Librarian, on leave for study 1939-40, in order to accept a position in the new library at the Illinois State Normal University.

3. Leaves of Absence:
   a. Sidney B. Goff, M.D., College Physician, leave of absence due to illness from June 14 to August 31, inclusive.
   b. Alice McKinney, A.M., Instructor in Art, leave of absence due to illness for the Fall Quarter, 1940.
   c. Lucille Magruder, A.M., Instructor in Home Economics, leave of absence due to illness for the Fall Quarter, 1940.

4. Substitute Instructors:
   a. Edmund E. Jeffers, A.B., Luther College, 1934; M.S., University of Michigan, 1940, Instructor in Hygiene, vice Sidney B. Goff on leave, for the last seven weeks of the 1940 summer term at a total salary of $350.
   b. Marjory Wintersteen, B.Ed., Southern Illinois State Normal University, 1932; A.M., Teachers College, Columbia University, 1936, as Instructor in Art, vice Alice McKinney on leave, for the Fall Quarter at a salary of $200 per month.
   c. Wilma Warner, B.Ed., Western Illinois State Teachers College, 1934; M.S., Iowa State College, 1938, as Instructor in Home Economics, vice Lucille Magruder on leave, for the Fall Quarter at a salary of $200 per month.

5. New Faculty:
   a. Lee J. Dvorak, A.B., B.M., Upper Iowa University, 1932; A.M., 1933; Ph.D., The State University of Iowa, 1929, as Associate Professor (unclassified) and Head of the Department of Music, vice Irving W. Wolfe resigned, at a salary of $2,700 for nine months.
   b. Norman Carls, B.Ed., Illinois State Normal University, 1932; A.M., 1934; Ph.D., Clark University, 1935, as Associate Professor (unclassified) and Head of the Department of Geography, vice Annie L. Weller transferred to emeritarating at a salary of $2,700 for nine months.
   c. Donald E. Johnson, B.S., Maryville (Missouri) State Teachers College, 1934; A.M., Teachers College, Columbia University, 1937; Graduate student, Teachers College, Columbia University, 1938-40, as Instructor in Music (Voice), vice Margaret Brandt resigned, at a salary of $1,800 for nine months.
   d. Louise Stubblefield, B.Ed., Illinois State Normal University, 1938; B.S. in L.S., University of Illinois, 1939, as Assistant Librarian, vice Lucille Crosby resigned, at a salary of $1,350 for nine months.

e. Rudolph D. Anfinson, diploma, Minnesota State Teachers College, St. Cloud, 1929; B.Ed., 1933; M.A., 1933; Ph.D., University of Minnesota, 1939, as Assistant Professor of Music and Director of College Bands, vice Eugene K. Asbury resigned, at a salary of $2,250 for nine months. Dr. Anfinson substituted for the last five months of 1939-40, and his services warrant a full-time appointment.

f. Marvin Smith, A.B., Wabash College, 1925; M.S., Indiana State Teachers College, 1937; summer school, Colorado College of Education, 1939, 1940, as Instructor and Critic Teacher in Commercial Studies, Teachers College High School, vice Norris K. Mitts resigned, at a salary of $1,935 for nine months.

6. Faculty for 1940-1941:

The following faculty members are recommended for 1940-41, in the positions and at the rank and salary indicated, with salary payable in nine equal installments beginning October 1, 1940. (* indicates Head of Department; *u* indicates unclassified rating for person still within two-year probationary period.)

Art:	
Whiting*, Mildred, Ph. D., Associate Professor	$ 2,700.00
Harrison, Cleobelle, A.M., Instructor(u)	1,935.00
McKinney, Alice, A.M., Instructor	1,890.00
Biological Sciences:	
Botany	
Stover*, Ernest L., Ph.D., Professor	3,510.00
Thut, H. Fred, Ph.D., Assistant Professor	2,610.00
Health Education	
Cavins, Harold M., M.S., Assistant Professor	2,610.00
Zoology	
Spooner*, Charles S., Ph.D., Professor	3,240.00
Scruggs, Walter M., M.S., Assistant Professor	2,610.00
Commerce:	
Thompson*, James M., Ed.D., Associate Professor	2,880.00
Dickerson, Earl S., M.S., Assistant Professor	2,160.00
Robinson, Stanley C., A.M., Instructor(u)	1,890.00
Hunter, Jessie M., A.M., Instructor	1,800.00
Education:	
Reinhardt*, Emma, Ph.D., Professor	3,240.00
Zeigel, William H., Ph.D., Associate Professor	2,610.00
Heise, Bryan, Ph.D., Associate Professor (and Director of Extension Services*)	2,880.00
Olsen, Hans C., Ph.D., Associate Professor (and Director of Off-Campus Teaching*)	2,610.00
English:	
McKinney*, Isabel, A.M., Professor	3,600.00
Widger, Howard DeF., Ph.D., Professor	3,600.00
Andrews, Franklyn L., A.M., Associate Professor	2,835.00
Waffle, Eugene M., Ph.D., Assistant Professor	2,610.00
Shiley, Robert A., Ph.D., Assistant Professor	2,610.00
Neely, Winnie D., A.M., Assistant Professor	2,160.00
Foreign Languages:	
Guinagh, Devin*, Ph.D., Associate Professor	2,880.00
Michael, Elizabeth, A.M., Assistant Professor	1,980.00
Geography:	
Carls*, Norman, Ph.D., Associate Professor(u)	2,700.00
Harris, Ruby M., S.M., Associate Professor	2,700.00
Zeller, Rose, Ph.D., Assistant Professor	2,520.00

HOME ECONOMICS:

Morris*, Sadie O., Ph.D., Associate Professor	$ 2,700.00
Lyons, Mary E., Ph.D., Assistant Professor	2,250.00
Schmalhausen, Ruth, A.M., Assistant Professor (and maintenance in Home Management House)	1,800.00
Magruder, Agnes Lucille, A.M., Instructor	1,800.00

INDUSTRIAL ARTS:

Klehm*, Walter A., Ed.D., Associate Professor	3,060.00
Hughes, Wayne P., A.M., Assistant Professor	2,700.00
Landis, Russell H., Ed.D., Assistant Professor	2,520.00
White, Clarence M., M.S., Instructor(u)	1,890.00
Shake, Shelby S., M.S., Instructor (½ time Industrial Arts, ½ time N.Y.A. Resident Project)	1,800.00

LIBRARY:

Booth*, Mary J., B.L.S., Associate Professor	2,880.00
Smith, May, M.S. in L.S., Assistant Librarian	1,800.00
Love, Harriett, M.S. in L.S., Assistant Librarian	1,710.00
Duggleby, Esther, M.S. in L.S., Assistant Librarian	1,710.00
Stubblefield, Louise, B.S. in L.S., Assistant Librarian(u)	1,350.00

MATHEMATICS:

Taylor*, Edson H., Ph.D., Professor	4,500.00
Allen, Fiske, A.M., Professor	3,600.00
Hostetler, Ruth, A.M., Instructor	2,430.00

MUSIC:

Dvorak*, Leo J., Ph.D., Associate Professor(u)	2,700.00
Anfinson, Rudolph K., Ph.D., Assistant Professor(u)	2,250.00
Hanson, Ethel I., A.M., Assistant Professor	2,025.00
Warner, Robert I., M.Mus., Instructor	1,980.00
Johnson, M. Irene, M.Mus., Instructor(u)	1,800.00
Johnson, Donald E., A.M., Instructor(u)	1,800.00

PHYSICAL EDUCATION:

Men

Lantz*, Charles P., Ph.D., Associate Professor	3,105.00
Angus, Winfield S., M.S., Assistant Professor	2,250.00
Carson, Gilbert, A.M., Instructor	2,250.00

Women

McAfee*, Florence, Ed.D., Associate Professor	2,700.00
Hupprich, Mabel, A.M., Assistant Professor	2,160.00
Haight, Edith C., A.M., Instructor	1,800.00

PHYSICAL SCIENCES:

Chemistry

Phipps*, Harris E., Ph.D., Associate Professor	2,880.00
Albert, Walter D., Ph.D., Assistant Professor(u)	2,430.00
Coppock, William H., Ph.D., Assistant Professor(u)	2,250.00

Physics

Railsback*, Ora L., Ph.D., Professor	3,420.00
Verwiebe, Frank L., Ph.D., Assistant Professor	2,520.00

SOCIAL SCIENCES:

Thomas*, Simeon E., LL.D., Professor	3,735.00
Coleman, Charles H., Ph.D., Associate Professor	2,880.00
Seymour, Glenn H., Ph.D., Associate Professor	2,880.00
Alter, Donald R., Ph.D., Assistant Professor	2,610.00
Wood, William G., Ph.D., Assistant Professor	2,250.00

SPEECH:

Ross*, J. Glenn, Ph.D., Associate Professor	2,880.00
Williams, Grace M., A.M., Instructor	1,980.00

TEACHERS COLLEGE HIGH SCHOOL:

Rothschild*, Donald A., Ph.D., Principal, Associate Professor	2,970.00
Ellington, Lena B., A.M., History Instructor	2,610.00
Carman, Ruth, A.M., Latin Instructor	2,610.00
Hendrix, Gertrude, A.M., Mathematics Assistant Professor	2,610.00
Fessenden, Seth A., A.M., Speech Assistant Professor(u)	2,160.00
Poos, Roberta, A.M., English Instructor	2,160.00
Van Horn, Paris J., M.S., Science Instructor	2,025.00
Smith, Marvin, M.S., Commerce Instructor(u)	1,935.00
Fischer, Oliver M., A.M., Industrial Arts Instructor	1,890.00
Marks, Ica, M.S., Science Instructor	1,890.00

TEACHERS COLLEGE ELEMENTARY SCHOOL:

Edwards*, Arthur U., Ph.D., Principal, Associate Professor	2,610.00
Levake, Edith, A.M., 8th Grade Instructor	2,610.00
Stevens, Leah, S.M., 7th Grade Instructor	2,610.00
Baker, Emily, A.M., 6th Grade Instructor	2,025.00
Bankson, Bernice, A.M., 5th Grade Instructor	2,025.00
Arnold, Myrtle, A.M., 4th Grade Instructor	2,115.00
Saunders, Nannilee, A.M., 3d Grade Instructor	2,115.00
Thompson, Olive M., A.M., 2d Grade Instructor	1,980.00
Donley, Margaret B., A.M., 1st Grade Instructor	2,340.00
Thompson, Mary, R.N., School Nurse	1,575.00

AFFILIATED SCHOOLS:

Humboldt Community High School	
Greer, Howard, A.M., Principal	$ 630.00
(*½ of amount as Prinicipal, Elementary School)	
Armer, Eugene, B.Ed., Science-Coach	270.00
Poorman, Elizabeth, A.B., English	270.00
Hitt, Velma, B.S., Home Economics	225.00
Phipps, Frances M., A.B., Commerce	180.00
Humboldt Elementary School	
Sprouse, Denson, A.M., 5-8 Grades	405.00
Mansfield, Faye, B.Ed., 1-4 Grades	315.00
Clearspring Rural School	
Albers, Glenna S., B.Ed., 1-8 Grades	400.00
Oak Grove Rural School	
Price, Ruby S., B.Ed., 1-8 Grades	415.00
Muddy Point Rural School	
Johnson, Mabel E., B.Ed., 1-8 Grades	415.00
Kansas Community High School	
Roberts, John C., A.M., Principal	225.00
Swearingen, Juanee, B.Ed., Home Economics	225.00
Durham, Evelyn, B.Ed., Commerce	225.00

7. The members of the administrative and service staffs for the fiscal year, July 1, 1940-June 30, 1941, are recommended in the positions at the salaries indicated, as follows:

ADMINISTRATION:

Buzzard, Robert G., Ph.D., President	$ 6,750.00
Beu, Frank A., Ph.D., Dean of College	4,500.00
Metter, Harry L., Ph.D., Director of Teacher Training	4,200.00
Heller, Hobart F., Ph.D., Dean of Men	3,600.00
Lawson, Elizabeth K., Ph.D., Dean of Women	3,300.00
Gregg, Raymond R., A.M., Business Manager	3,600.00
Thomas, Blanche C., Registrar	2,940.00
Goff, Sidney B., M.D., Physician	3,000.00
Arnold, Henry J., A.M., Manager Book Store	2,040.00
Wilson, Roy K., B.Ed., Secretary to President	2,040.00
Ford, Ellen A., A.M., Dean Emerita	1,800.00
Koch, Frederich, Associate Professor Emeritus	1,800.00
Crowe, Albert B., A.M., Associate Professor Emeritus	1,800.00
Johnson, Annabel, A.M., Instructor Emerita	1,200.00
Morse, Anna H., Instructor Emerita	1,200.00
Coffman, Gilberta, Instructor Emerita	900.00
Fair, Florence L., A.B., University Graduate Stenographer	1,320.00
Taylor, Violet B., A.B., University Graduate Stenographer	1,800.00
Harvey, Loretta, A.B., University Graduate Stenographer	1,380.00
Moore, Madge E., Statistical Clerk	1,320.00
Davis, Dorothy, Junior Department Stenographer	1,020.00

JANITORIAL SERVICE:

Shafer, Granvil, Superintendent of Buildings	2,040.00
Neal, J. Elmer, Janitor	1,500.00
Walker, I. Newton, Janitor	1,500.00
Nixon, Eugene, Janitor	1,200.00
Wrenn, John, Janitor	1,200.00
Sissell, J. Mack, Janitor	1,200.00
Baird, Charles N., Laborer	1,500.00
Harlan, John A., Laborer	1,500.00
Wood, Frank J., Laborer	1,500.00
Merker, Samuel, Janitor	1,500.00
Strodtbeck, Fred, Laborer	1,500.00
Lanman, Mrs. Rilla J., Janitress	1,320.00
Berry, Miss Beppie, Janitress	1,200.00

GROUNDS SERVICE:

Monier, Camille F., Superintendent of Grounds	2,040.00
White, Harry L., Laborer	1,500.00
Rains, Oscar H., Laborer	1,500.00
Gwin, Frank, Laborer	1,500.00

HEATING PLANT SERVICE:

Clodtfelter, Edson, Head Engineer	2,400.00
Livingston, John, Fireman	1,500.00
Stirewalt, Levi, Fireman	1,500.00
Meyer, Ben, Laborer	1,500.00
McKee, Charles, Laborer	1,500.00

REPAIR SERVICE:

Fetherstun, Fred, Laborer (carpenter)	1,380.00
Miller, Roscoe, Laborer (painter)	1,320.00

ANNUAL HEALTH EXAMINATION SERVICE:		
Per diem for Physicians, Dentists and Nurses for Annual Health Examination		$ 1,250.00
LECTURES, DEMONSTRATIONS, CONFERENCES, ETC.		825.00
OFF-CAMPUS ADDITIONAL PRACTICE-TEACHING:		
(Home Economics and Commerce)		1,125.00
EXTRA HELP:		
Student services	$9,600.00	
Faculty and Laborers	5,000.00	14,600.00
(From the Income Fund)		
COLLEGE TEXT-BOOK LIBRARY:		
Arnold, Henry J., A.M.		2,040.00
DORMITORY SERVICE: (11¼ MONTHS)		
Cotter, Mrs. Alice, Director of Dormitory		1,687.50
Brown, Mrs. Margaret, Assistant Cook		1,012.50
Bell, Mrs. Auda, Kitchen Attendant		562.50
Baker, Mrs. Mary, Kitchen Attendant		562.50
Weber, Miss Frances, Kitchen Attendant		562.50
Phipps, Miss Gertrude, Domestic		562.50
Stricker, Mrs. Edith, Domestic		562.50
(Above salaries include maintenance)		

III. OTHER EMPLOYEES

1. Clara Edith Willson, Senior Department Stenographer and Secretary to the Placement Bureau, resigned effective June 1, 1940, in order to marry. Miss Willson has been in the employ of the college since 1923.
2. Mrs. Lola Eberly Negley, University Graduate Stenographer, resigned effective July 20, 1940, in order to accept a federal civil service appointment in Washington, D. C.
3. Madge E. Moore, Statistical Clerk, recently employed in the office of the Superintendent of Public Instruction, has been certified to succeed Edith Willson, at a salary of $1,320 per year, effective September 1, 1940.
4. Florence L. Fair, University Graduate Stenographer, recently employed at the University of Illinois, has been certified to succeed Mrs. Negley, at a salary of $1,320 per year, effective September 1, 1940.
5. Mrs. Edith Stricker of Charleston, a substitute Domestic in the kitchen of the women's dormitory, has been placed on full-time duty effective September 1, 1940, due to increase in number of boarders and need for cutting down weekly total work hours for women, at a salary of $50 per month and maintenance.

IV. ORGANIZATION

1. Arrangements have been made with the Kansas Community High School, fourteen miles east of Charleston, for practice-teaching facilities in home economics and commercial studies. Transportation will be by taxi under competitive contract. The instructors involved are listed as affiliated teachers in the nine months faculty.

2. Affiliation has been arranged with the Muddy Point Rural School, southwest of Charleston, to take the place of the Lafferty Rural School used last year. The instructor is reported in the list of affiliated teachers.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The WPA project covering the much-needed walks and drives, which was held in the regional office at Decatur waiting for the project from Normal to be added, finally left Decatur on September 6th and Chicago September 12th, and is now in Washington for consideration. The Decatur office expects to learn about October 15th or 30th concerning the attitude of the Washington authority and assure us it will take three or four additional weeks to set up the working sheets and secure necessary approval. Any construction before mid-November is unlikely. The Division of Architecture and Engineering has promised to survey for and establish the necessary road and walk levels during the current week.
2. The electrical wiring of the women's dormitory is now in progress. The college has been unable to secure plans and specifications, and does not know the prospective cost of this work. We are promised the privilege of choosing the fixtures but can get no information concerning them.
3. The drawings and specifications for the re-plumbing of the dormitory and the Main Building are completed, according to information furnished on September 16th, but the specifications for the necessary general contract remain to be finished.
4. The plans for the campus lighting system, for which money has been allotted and approved, seem to be at a standstill.
5. The water-tower for increasing pressure and the amount of emergency supply is now under construction. The site is across the drive directly north of the heating plant chimney. This site was chosen by the Division of Architecture and Engineering after consultation with the local member of the Board.

X. SUMMARY

Normal School Board approved the following items:

1. Graduation of degree and diploma lists for May 31, 1940, and August 2, 1940, as submitted.
2. Consideration of the case of Gilberta Coffman for transfer to the rating of Instructor Emerita at a retirement salary of $1,200 per year (12 months).

3. Resignations of Margaret Brandt and Lucile Crosby.
4. Leaves of absence for Sidney B. Goff, Alice McKinney and Lucille Magruder, as stated.
5. Employment of Edmund E. Jeffers, Margory Wintersteen and Wilma Warner as substitute instructors, as stated.
6. Employment of Leo J. Dvorak, Norman Carls, Donald E. Johnson, Louise Stubblefield, Rudolph K. Anfinson and Marvin Smith as new instructors, as stated.
7. Employment of the recommended list of faculty for nine months, in the positions, at the rankings, and at the salaries, as stated.
8. Employment of the recommended list of staff members and employees for the twelve months of the fiscal year 1940-41, in the positions and at the salaries, as stated.
9. Resignation of Mrs. Lola Eberly Negley and employment of Madge E. Moore, Florence L. Fair and Mrs. Edith Stricker, as stated.
10. Establishment of affiliations for practice teaching with (a) the Muddy Point Rural School and (b) the Kansas Community High School (Home Economics and Commerce), as stated.
11. Assistance of the Board and the Co-ordinator in emphasizing the need to individuals, divisions and others concerned, of the need for:
    a. Securing the construction of the walks and drives.
    b. Proper wiring and fixturing of the women's dormitory at a reasonable cost.
    c. Installation of the new plumbing in the women's dormitory and the Main Building.
    d. Installation of the campus lighting system before the night use of the Health Education Building begins.
    e. Completion of the fire-prevention construction ordered last year.
    f. Repair to one or both boilers in order to meet demands of winter heating program.
12. Allocation of funds for purchase of chemical glassware ($3,200) and 36 microscopes $2,880) from funds for improvements, betterments, etc.
13. Consideration of the problem of providing a satisfactory roof on the auditorium of the Main Building. "Not to exceed $2,000." (See N.S.B. minutes, Sept. 18.)

Respectfully sumbitted,

ROBERT G. BUZZARD, *President.*

NORMAL SCHOOL BOARD MINUTES

The Normal School Board met at 10:00 A. M. at the Morrison Hotel, Chicago, Illinois, Monday, December 16, 1940. The meeting of the Board was called to order by the Chairman, Mr. John J. Hallihan, with the following members present:

Mr. John J. Hallihan, Chairman
Miss Harriet A. McIntyre
Mrs. Reed Green
Dr. Preston Bradley
Mr. R. B. O'Harra
Mr. Otto G. Beich
Mr. J. E. Alschuler
Mr. C. E. McMorris
Dr. William E. Sunderman
Mr. John D. Dill

The following were also present:

Mr. R. W. Fairchild
Mr. Roscoe Pulliam
Mr. Robert G. Buzzard
Mr. Karl L. Adams
Mr. Walter P. Morgan
L. A. File, Co-ordinator

It was moved by Mr. Alschuler and seconded by Mr. McMorris that the minutes of the last meeting be approved as read. Motion carried.

President Fairchild's report of the Illinois State Normal University was discussed. It was moved by Mr. Beich and seconded by Mr. O'Harra that the report be approved. Motion carried.

It was moved by Mr. Alschuler and seconded by Dr. Sunderman that the release of $27,279.00 requested by Chairman John J. Hallihan from Governor Stelle to complete the Fire Marshal's recommendations with regard to wiring buildings be approved. Motion carried.

Report of President Morgan of the Western Illinois State Teachers College was discussed. It was moved by Mr. O'Harra and seconded by Mr. Dill that President Morgan's report be approved with the exception of item "d" which refers to budget for the coming biennium. Motion carried.

The report of President Pulliam of Southern Illinois Normal University was discussed. It was moved by Mr. Dill and seconded by Miss McIntyre that the report be approved with the exception of item "1" of the summary pertaining to budget for the coming biennium. Motion carried.

It was moved by Mr. Dill and seconded by Mr. McMorris that an expenditure of $16,000.00 from the Permanent Improvement Fund allotment of $500,000.00 to Southern Illinois Normal University be ap-

proved for the purchase of certain land adjacent to the Thompson property recently acquired by Southern Illinois Normal University. Land description as follows:

> Beginning at a point 860 feet west of the northeast corner of the northwest quarter of Section 28, Town 9 South, Range 1 West of the Third Principal Meridian, running thence south 810 feet, thence west to the west line of the said Northwest quarter, thence north along said west line 810 feet to the northwest corner of the said northwest quarter of Section 28, thence east along the north line of said northwest quarter to the place of beginning. There is expected, however, from this conveyance 20 feet off of the north side of said quarter section now being used for the south part of Chautauqua Street and that part off of the west side of said quarter section now being used for road purposes.
>
> There is also excepted from this conveyance a parcel of land 200 x 400 feet heretofore deeded to the State of Illinois, Department of Public Health, as follows: Beginning at a point which is 30 feet west of the northeast corner of the northwest quarter of the northwest quarter of Section 28, Town 9 South, Range 1 West of the Third Principal Meridian, running thence south 400 feet, then west 200 feet, thence north 400 feet, thence east 200 feet to the place of beginning being a part of the northwest quarter of the northwest quarter of Section 28, Town 9 South, Range 1 West of the Third Principal Meridian.

Mr. Dill further moved that Southern Illinois Normal University be directed at the same time to draw a requisition in the amount used for the purchase of the land in question from its balance in the Normal School Income Fund, for the purpose of supplementing the Permanent Improvements Fund allotment for a New Training School Building.

It was moved by Dr. Sunderman and seconded by Mrs. Green that the report of President Buzzard of the Eastern Illinois State Teachers College be approved with the exception of item "IX" under the heading "Miscellaneous" and item "4" in the summary both referring to the purchase of glassware and microscopes. Motion carried.

It was moved by Dr. Sunderman and seconded by Mr. Beich that the Board approve a release of $1,000.00 for glassware from the Permanent Improvement Fund, for Eastern Illinois State Teachers College.

It was moved by Mr. Alschuler and seconded by Mr. Dill that the report of President Karl L. Adams of Northern Illinois State Teachers College be approved with the exception of item "3" in the summary which pertains to the budget for the coming biennium. Motion carried.

The Budget Committee reported on Permanent Improvements and Major Repairs and made recommendations for the next biennium, as follows:

Mr. Chairman and Members of the Board:

After careful study of the permanent improvements needed in the five Teachers Colleges we recommend the following amounts be requested from the General Assembly for the coming biennium:

NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Completing Science Building and equipping same	$300,000	
Rehabilitation of Training School	95,000	
Repairs to Administration Building	54,500	
Remodeling Administration Building	9,500	
Rehabilitating Williston Hall (Girls' Dormitory)	19,475	
Rehabilitating Industrial Arts Building	49,500	
Total for permanent improvements		$395,000
Total for major repairs		132,975

SOUTHERN ILLINOIS NORMAL UNIVERSITY

Building additional wing to Training School	$ 50,000	
Equipping Training School	120,000	
Purchasing land	158,000	
For painting and repairs to building	10,000	
For transfer and repairs of farm buildings	20,000	
Total for permanent improvements		$328,000
Total for major repairs		30,000

ILLINOIS STATE NORMAL UNIVERSITY

Purchase and alterations—Smith Hall	$ 30,000	
Addition to McCormick Gymnasium	90,000	
Building wing and repairs to Fell Hall (Girls' dormitory)	150,000	
Other repairs and equipment	32,700	
Total for permanent improvements		$270,000
Total for major repairs		32,700

EASTERN ILLINOIS STATE TEACHERS COLLEGE

Purchase of Home Management House and furnishings	$ 35,000	
Major repairs	68,210	
Total for permanent improvements		$ 35,000
Total for major repairs		68,210

WESTERN ILLINOIS STATE TEACHERS COLLEGE

For building superstructure to Swimming Pool	$ 60,000	
Farm Machinery Hall	20,000	
Repairs and replacements to building	52,000	
Total for permanent improvements		$ 80,000
Total for major repairs		52,000

The above items are considered by this Committee to be a minimum of the amounts needed to continue with the permanent improvements and major repairs program—the total for permanent improvements $1,108,000 and for major repairs $313,885, or a grand total of $1,421,-885.

It is also recommended that the Legislature be requested to build the following buildings:

New Library—Southern Illinois Normal University	$ 675,000
Science Building—Western Illinois State Teachers College	425,000
Science Building—Western Illinois State Teachers College Equipment	50,000
Library—Eastern Illinois State Teachers College	475,000
This will bring the total requests for permanent improvements to	$3,046,885

It is recommended that if any reduction is made in the above requests that the library at the Eastern Illinois State Teachers College, and the Science Building at the Western Illinois State Teachers College and the Library at the Southern Illinois Normal University be removed from the request in the order named.

Respectfully submitted,

Otto G. Beich, *Chairman*
Mrs. Reed Green
R. B. O'Harra
Charles E. McMorris
Dr. William E. Sunderman
J. E. Alschuler

It was moved by Mr. Beich and seconded by Mrs. Green that the Budget Committee's Report be unanimously approved. Motion carried.

Upon the motion of Mr. McMorris and seconded by Mr. Beich the meeting adjourned until 3:00 P. M. to allow the Presidents to revise and equalize their budget requests.

At 3:00 o'clock P.M. the meeting was called to order by Mr. O'Harra, who moved that Mr. Otto G. Beich be made Chairman of the meeting in the absence of the Chairman, Mr. John J. Hallihan. Motion was seconded by Dr. Bradley and being carried, Mr. Beich presided.

President Morgan speaking for the five Presidents made a report on the equalization of the budget. It was moved by Mr. O'Harra and seconded by Mrs. Green that the Board approve the operating account budget not including postage and printing and not including permanent improvements or extraordinary repairs and not taking into account the Income Fund for each of the five Normal Schools as follows:

Normal	$1,463,702.00
Carbondale	1,273,620.00
DeKalb	891,610.00
Macomb	863,000.00
Charleston	868,160.00

The income fund of each of the Colleges be used to supplement these requests where it is determined by the President of the School to be most needed with the approval of the Board and the Presidents of the five schools are hereby instructed to break down these totals and submit them as soon as possible on the proper form of the Department of Finance. Motion carried.

Dr. Buzzard asked to supplement his report and to add item "5" to the summary of his report, requesting the confirmation of the expenditure of $3,350.99, to be used from the unexpended balance, in Permanent Improvements requisitions now on file in Springfield. Said $3,350.99 to be supplemented from the repairs and equipment account for the school for replumbing the main building and recreation dormitory. It was moved by Mr. McMorris and seconded by Mr. Dill that item "5" be added to Dr. Buzzard's report and the use of the $3,350.99 as outlined therein be approved.

It was moved by Dr. Bradley and seconded by Dr. Sunderman that the meeting adjourn. Motion carried.

(Signed) John A. Wieland, *Secretary*

REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
MACOMB

December 16, 1940

1. STUDENTS

1. Attendance, Spring Quarter, 1940

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Postgraduates	11	3	14	15
Seniors	54	78	132	115
Juniors	62	250	312	249
Sophomores	125	174	299	250
Freshmen	181	224	405	382
Total	450	543	993	882
b. High School	119	127	246	237
c. Elementary School	208	192	400	411
Grand Total	777	862	1,639	1,530

2. Attendance, Mid-Spring Term, 1940

a. College	Men	Women	Total	Total One Year Ago
Postgraduates	1	3	4	7
Seniors	12	17	29	26
Juniors	19	48	67	69
Sophomores	8	24	32	20
Freshmen	3	7	10	9
Total	43	99	142	131

3. Attendance, First Summer Term, 1940

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	24	55	79	84
Seniors	67	149	216	195
Juniors	62	250	312	249
Sophomores	42	186	228	150
Freshmen	17	59	76	61
Total	212	699	911	739
b. High School	34	30	64	59
c. Elementary School	192	176	368	391
Grand Total	438	905	1,343	1,189

4. Attendance, Second Summer Term, 1940.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	18	19	37	36
Seniors	41	60	101	114
Juniors	46	54	100	87
Sophomores	18	50	68	65
Freshmen	6	12	18	36
Total	129	195	324	338

5. Attendance for year, July 1, 1939, to June 30, 1940.

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. College				
Postgraduates	68	76	144	159
Seniors	162	296	458	469
Juniors	186	367	553	606
Sophomores	195	366	561	529
Freshmen	311	320	631	539
Total	922	1,425	2,347	2,302
b. Non-residents (Extension)	79	310	389	493
c. High School	138	167	305	307
d. Elementary School	266	235	501	484
Grand Total	1,405	2,137	3,542	3,586
Number counted twice	309	429	738	732
Net total of individuals enrolled	1,096	1,708	2,804	2,854

6. Cost of operating the college for the year beginning July 1, 1938, and ending June 30, 1939, not counting permanent improvements nor interest on investment:

a. Spent from State Funds		$347,771.16
Spent from Income Fund		45,016.78
Total		$392,787.94
b. Attendance for year (Equivalent of 36 weeks)		1,178.49
c. Per capita cost:		
To State	$347,771.16 ÷ 1,178.49 =	295.10
To Income Fund	45,016.78 ÷ 1,178.49 =	38.19
Total	$392,787.94 ÷ 1,178.49 =	$ 333.29

7. Cost of operating the college for the year beginning July 1, 1939, and ending June 30, 1940, not counting permanent improvements nor interest on investment.

a. Spent from State Funds	$352,178.00
Spent from Income Fund	31,419.65
Total	$383,597.73

b. Attendance for year 1939-1940, on 36 weeks basis

	Enrollment	Equiv. 36 Weeks
First Summer Term, 1939	739 ÷ 6	123.16
Second Summer Term, 1939	338 ÷ 6	56.33
Fall Quarter, 1939	1,079 ÷ 3	359.66
Winter Quarter, 1939-40	1,039 ÷ 3	346.34
Spring Quarter, 1940	993 ÷ 3	331.00
Mid-Spring Term, 1940	142 ÷ 6	23.66
Extension (No. of subjects) 1939-40	478 ÷ 12	39.83
Total		1,279.98

c. Per capita cost

To State	$352,178.08 ÷ 1,280 =	$275.14
To Income Fund	31,419.65 ÷ 1,280 =	24.55
Total	$383,597.73 ÷ 1,280 =	$299.69

From the above tables, it is clear that while there was an average of 100 more students last year than during the former year, almost $5,000 less was expended. This explains why the per capita cost last year was nearly $40.00 less per student.

8. List of graduates, with home address, present address, and present position.

a. Four Year or Degree Graduates, June 6, 1940.

Name and Home Address	Present Address	Teaching Position or Employment
Abramson, Georgana, Galesburg	Galesburg	Asst. Y. W. C. A.
Anders, Marjory Louise, Macomb	Galatia	Commerce, H. S.
Anderson, Althea Jean, Moline	Port Byron	Lower Grades
Baer, Betty, Aledo	Aledo	Unemployed
Barnes, Leona M., Preemption	Preemption	Rural School
Berge, Lila Alma, Kewanee	Kewanee	Lower Grades
Bruner, Anna Grace, Wapello, Ia.	Roanoke	Upper Grades
Colton, Winifred Jane, Galesburg	Chicago	Phys. Ed., Y. W. C. A.
Cooper, Matthew N., Macomb	Macomb	
Culver, Bernalea, Avon	London Mills	Home Ec., H. S.
Curtis, Nellie, Macomb	Table Grove	Lower Grades
Davis, Geraldine, Rushville	Cordova	Home Ec., H. S.
Erickson, Elizabeth L., Chicago	Sandwich	English, H. S.
Falder, Elizabeth L., Macomb	Macomb	W. I. S. T. C. Library
Fargusson, Gerald L., Sciota	Riverton	Gen. Science, H. S.
Forest, Ellen, Dundee	Neoga	Home Ec., H. S.
Grice, Charles William, Sciota	Wyanet	Science, H. S.
Hagen, Gladys Pearl, Macomb	Oak Park	1st grade
Hageman, Florine, Quincy	Riverside	4th grade
Hamilton, Elaine, Galesburg	Pleasant Hill	English, H. S.
Hannum, John Harold, Mediapolis, Ia.	Hillsdale	Commerce, H. S.
Harvey, Erla Mae, Dallas City	Meredosia	English, H. S.
Horrabin, Geneviene, Blandinsville	Griggsville	Home Ec., H. S.
Hudson, Gladys Helen, Quincy	Quincy	Food Technician
Jennings, Isabelle Edes, Galesburg	Roanoke	Upper Grades
Johnson, Marjorie C., Lynn Center	Mendon	Home Ec., H. S.
Kilgore, Fay Harold, Watseka	Watseka	
Krider, Merle Monroe, LaFayette	McIntosh, Minn.	Chemistry, H. S.
Lamb, Robert R., Port Byron	Port Byron	Recreation
Larson, Eva L., Colchester	Davenport, Ia.	Stenographer
Leighty, Twila Lucille, Macomb	Earlville	Commerce, H. S.
Looser, Roberta Maxine, New Boston	Matherville	Grades
Luman, Evelyn Janette, London Mills	Table Grove	Lower Grades
Maguire, W. Gene, Macomb	Allerton	Science, H. S.
Maynard, William E., Colchester	Pearl	Commerce, H. S.
McGee, Velma Mizner, Galesburg	Williamsfield	Married
McKinty, Raymond L., Elmwood	Mansfield	Chemistry, H. S.
Melvin, Betty Lucile, LaHarpe	Atkinson	Commerce, H. S.
Miller, Margaret Louise, Plymouth	Crescent City	Primary
Mincemoyer, John Franklin, Monroe Center	Monroe Center	Commerce, H. S.
Mowbray, John C., Bradford	Cambridge	English, H. S.
Nebergall, Vernon Ray, Cuba		
Neice, Edna Pauline, Galesburg	Galesburg	Soc. Science, Jr. H. S.
Newland, Carl R., Colchester	Colchester	Air Corps
Olson, Eugenia L., Gilson	Hennepin	Commerce, H. S.
Page, Evelyn, Streator	Malta	Commerce, H. S.

Name and Home Address	Present Address	Teaching Position or Employment
Parkins, Richard D., Macomb	Nebo	Science, H. S.
Paul, Ethel Caroline, Moline	Burlington, Ia.	Primary
Petit, Maxene Grace, Rock Island	Rock Island	Rural School
Price, Dorothy Lois, Industry	Macomb	Office work
Rachac, Minnie H. (Sallee), Bloomington	Ames, Ia.	Married
Raglin, Orpha Alene, Monmouth	Smithfield	English, H. S.
Rost, Ruth Luan, Macomb	Peoria	Stenographer
Sallee, Eugene M., Macomb	Ames, Ia.	College Assistantship
Samuelson, Ione O., Orion	Augusta	Commerce, H. S.
Sanford, Albert Lee, Nauvoo	Unionville, Ohio	Teaching
Saunders, Charles S., Moline	Massena, Ia.	Upper Grades
Schlagenhauf, Mary Lou, Quincy	Homer	Home Ec., H. S.
Seiler, Ruthe Elizabeth, Oneida	Abingdon	English, H. S.
Snyder, Robert Edwin, Quincy	Quincy	Employed
Stephens, Dorothy Alice, Bushnell	Mt. Carroll	1st Grade
Stronks, Kathryn Lenore, Kewanee	Sparta, Mich.	Commerce, H. S.
Toland, Helen Irene, Macomb	Sylvis	1st Grade
Townsend, Mrs. Clyde, Macomb	Clayton	Married
Upton, Katherine, Stronghurst	Burlington, Ia.	Upper Grades
VanWinkle, Beulah A., Franklin	Alexis	Math., H. S.
Viar, Jane, Sheffield	Sheffield	Married
Waite, Paul J., Griggsville	Loraine	Rural School
Williams, Marjorie, Galesburg	Carthage	Primary
Wycoff, A. Josephine, Laura	Cowden	Home Ec., H. S.
Yuskis, Anthony V., Warsaw	Bushnell	Swift & Co.
Zimmerman, Woodrow, Colchester	Colchester	
Zumwalt, Philip A., Nebo	Payson	Music, H. S.

b. Two Year Graduates, June 6, 1940

Anderson, Bernice Elaine, LaHarpe	Muscatine, Ia.	Rural School
Anderson, Jeanne Leionne, Oneida	Altona	Rural School
Baird, Maxine S., Barry	Beverly	Rural School
Bowman, Emma Jean, Pleasant Hill	Pleasant Hill	Rural School
Brown, Melba Beatrice, Fairview	Fairview	Rural School
Bunfill, Lorraine, Rushville	Rushville	Rural School
Calvert, Clarice Maureen, Macomb	Dallas City	Rural School
Carlson, Joyce Anita, Moline	Moline	School for Deaf
Carlson, Marie Gertrude, Galesburg	Galesburg	Rural School
Couch, Enid Eulalee, Nebo	Pittsfield	Rural School
Couch, Virgil David, Pittsfield	Ipava	Rural School
Devlin, Sue Elizabeth, Ashland	Ashland	Rural School
Ellis, Thelma Helen, Canton	Canton	Grade School
Emans, Barbara M., Canton	Pleasant Hill	Rural School
Emory, Doris M., Prairie City	Prairie City	Rural School
Factor, Gladys, Mt. Sterling	Ripley	Lower Grades
Flesner, Pauline, LaPrairie	Colusa	Lower Grades
Foster, Mary Elizabeth, Smithshire	Monmouth	Rural School
Frazier, Enid Elsbeth, Ursa	Ursa	Rural School
Hoeft, Helen Godfrey, Geneseo	Henry Co.	Rural School
Hutchinson, Evelyn G., Cambridge	Cambridge	Married
Johnsen, John Joseph, Cordova	Cordova	Rural School
Johnson, Rachel Josephine, Woodhull	Woodhull	Rural School
Johnson, Ruth Sophia, Orion	Cambridge	Rural School
Jokisch, Muriel A., Ashland	Pleasant Plains	Rural School
Kingery, Ruth Alee, Canton	Astoria	Rural School
Koch, Gertrude C., Nauvoo	Lomax	Village School
Lamb, Edna Bernice, Quincy	North Henderson	Lower Grades
Landwehr, Elaine M., Quincy	Kellerville	Rural School
Lewis, Lillian B., Macomb	Perry	Rural School
Martin, Mary Ellen, Camp Point	Camp Point	Rural School
McKay, Annabelle, Seaton	New Boston	Rural School
McKie, Dorothy Eloise, Oneida	Victoria	Rural School
Muder, Helen Marie, Golden	Golden	Rural School
Newell, Dorothy, Ashland	Ashland	Rural School
Parkins, Dorothy Emma, Sciota	Good Hope	Rural School
Payne, Esther May, Freeport	Freeport	Rural School
Phillips, Rita Marie, Galesburg	Rio	Lower Grades
Schone, Arlene Rosella, LaPrairie	Middlegrove	Lower Grades
Sill, Mara Lea, Ipava	Lewistown	Rural School
Tobin, Beatrice Mary, Galesburg	Galesburg	Rural School
Van Winkle, Martha, Avon	Ellisville	Rural School
Wachter, Virginia Edna, Quincy	Fairview	Lower Grades
Weart, Lotta Mae, Brandon, Iowa	Brandon, Ia.	Rural School
Webb, Betty, Bushnell	Bushnell	Lower Grades
Wenstrom, Avis E., Wataga	Oneida	Rural School
Wheeler, Virginia Irene, Adair	Industry	Rural School

c. Degree Graduates, July 19, 1940

Name and Home Address	Present Address	Teaching Position or Employment
Ashmore, Ruth Genevieve, Macomb	Cordova	English, H. S.
Bernzen, Betty Clare, Quincy	Quincy	
Blackman, Hazel Dozier, Versailles	Ashland	Commerce, H. S.
Brown, Alice, Cicero	Macomb	Third Grade
Burkhalter, Barbara, Galesburg	New Salem	Science, H. S.
Clark, Margaret J., Macomb	Macomb	Second Grade
Colgan, Lucille, Wyoming	Wyoming	
Cronin, Florentine, Mt. Sterling	Mt. Sterling	Sixth Grade
Davis, Wallace, Macomb	Macomb	In college
Edgar, Albert Lee, Alexis	Alexis	Farming
Everetts, Max Robert, DeLong	Harvel	Music, H. S.
Everitt, Helen, Pekin	Pekin	First Grade
Farr, Thelma, Vermont	Swan Creek	Primary Grades
Fisher, Stanley J., Macomb	Macomb	Drug Store
Gillette, John F., Rushville	Roseville	Principal, H. S.
Ginnings, Reva Roll, Greensboro, N. C.	Greensboro, N. C.	Kindergarten
Goodwin, Grace Caroline, Springfield	Springfield	Grade School
Graham, Martha K., Prairie City	Prairie City	Rural School
Habben, Margaret, Carthage	Gridley	Home Ec., H. S.
Haney, Melva Muriel, Plymouth	Petersburg	Rural
Hardy, Eleanor, Macomb	Macomb	Substitute Teaching
Hopper, Grace, Macomb	Macomb	Rural School
Kline, Cecil, Liberty	E. Peoria	Grade Principal
Knappenberger, Harriet Nan, Macomb	Beardstown	Grade School
Kuhlo, Gertrude Katherine, Quincy	Quincy	Lower Grades
Lindquist, H. James, Andover	Andover	Office
Lounsberry, Edwin C., Oakford	Petersburg	Gen. Science, H. S.
Lynch, Marie C., Rock Island	Elcho, Wis.	Commerce, H. S.
Malcomson, Margaret, Rushville	Rushville	Upper Grades
Maple, Gilbert R., Glasford	Peoria	
Mauschbaugh, A. Margaret, Peoria	Peoria	Asst. Prin., Jr. H. S.
Mead, Clyde, Jr., Gladstone	Gladstone	Prin. Upper Grades
Miller, Dorothy Robertson, LaHarpe	Savanna	1st Grade
Miller, Max M., Macomb	Newman	Coach, H. S.
Parks, Muriel Mina, Evanston	Evanston	English, H. S.
Perry, Luzena Marie, Timewell	Dallas City	Second Grade
Phelps, Margaret, Macomb	Wheaton	1st Grade
Robley, Kenneth Edward M., White Hall	Greenfield	General Science, H. S.
Schuhardt, Glenore, Quincy	Quincy	Fourth Grade
Smith, Grace Martha, Whiting, Ind.	Whiting, Ind.	5th and 6th Grades
Speer, William Clinton, Yates City	Macomb	Grocery Clerk
Teach, Nina L., Pekin	Pekin	Prin., Upper Grades
Twaddle, O. Keith, Plymouth	Plymouth	

d. Two Year Graduates, July 19, 1940

Alstedt, Dorothy Lucille, Alexis	Alexis	Rural School
Hahn, Frieda A., Havana	Havana	Lower Grades
Hood, Dorothy, Bushnell	Bushnell	Grade School
Rausch, Madelyn, Sheridan	Oswego	Primary
Rohrer, Melba Aileen, Canton	Canton	Rural School
Snyder, Helen Louise, Macomb	Industry	Rural School
Walton, Ruby Jane, Liberty	Liberty	Rural School
Whitlow, Ruana Wayne, Kilbourne	Kilbourne	Rural School

e. Degree Graduates, August 23, 1940

Bedenbender, Leslie G., Rushville	Camden	Grade Principal
Buskirk, Roy E., Golden	Golden	Upper Grade Prin.
Dalton, Bertha E., Yates City	Yates City	Lower Grades
Davis, Eugene, Plymouth	Wyaconda, Mo.	Commerce, H. S.
Dungan, Bertha M., Aledo	Cameron	Rural
Edlin, Guy, Wyanet	Barry	Mathematics, H. S.
Flynn, Minnie Bickers, Mt. Sterling	Mt. Sterling	8th Grade
Gray, Nancy M., Coatsburg	Elmhurst	2d Grade
Hatch, Lois, Plymouth	Perry	Home Ec., H. S.
Hill, Robert M., Aledo	Texas	A. & M. College, Asst.
Icenogle, Miriam Ruth, Macomb	Macomb	Rural School
Johnson, Marie Bernice, Rio	Wyanet	Home Econ., H. S.
Lacy, Mary Frances, Hinsdale	Hinsdale	
Lemons, James, Jr., Milton	Bluffs	Commerce, H. S.
Love, Marjorie, Milan	Henning	Home Econ., H. S.
Martin, Leta, Kewanee	Kewanee	4th Grade
Miles, Marcia, Galesburg	Galesburg	Lower Grades
Miller, Catherine, Naples	LaHarpe	Commerce, H. S.
Perry, Tilden Wayne, Timewell	Koshkonong, Mo.	Agriculture, H. S.
Pittman, Galen Henry, Loraine	Good Hope	Grade Principal

Raby, Franklin A., Adair	Stronghurst	Grade Principal
Reeve, Mary Frances, Avon	Colusa	Commerce, H. S.
Russell, Delpha E., Industry	Blue Island	Grade School
Stearns, Richard H., Galesburg	Galesburg	Ruby's Kennels
Stephens, Harley Whalen, Roseville	Stockton	Upper Grades

f. Two Year Graduates, August 23, 1940

McAnally, Hazel S., Burlington, Ia	Burlington, Ia	Grade School
Miller, Marie, Smithfield	Smithfield	Lower Grades
Selett, Wintress Norma, Streator	LaSalle	Rural School
Thorell, Ada, Knoxville	Knoxville	Rural School
Vinson, Alice Virginia, Quincy	Quincy	Substitute
Wardell, Milburn Bernard, Rushville	Rushville	Rural School

g. Graduates at the college during the past ten years.

	1930-31	31-32	32-33	33-34	34-35	35-36	36-37	37-38	38-39	39-40
Four year.	91	128	111	110	113	132	105	139	151	141
Two year.	100	72	88	87	94	75	71	56	46	61
Total.	191	200	199	197	207	207	176	195	197	202

h. List of students who have transferred to another college or university. These students have either signed an affidavit, before a Notary, that they intend, upon the completion of their studies, to go into the teaching profession in the State of Illinois, and teach in the schools of the State in accordance with the pledge signed when they entered the Western Illinois State Teachers College, or that they have already complied with the pledge, and have taught in the public schools of the State of Illinois for the term required by the pledge.

Name	College or University
Ackerman, Gene	University of Illinois
Aggert, Lucile Larson	University of Illinois and Wisconsin
Aggert, Otis, Jr.	University of Illinois and Wisconsin
Alexander, Lillie Pearl	University of Illinois
Ambrosius, Sterling	University of Illinois
Amen, Anna Mae	Quincy College
Anderson, Helen B.	Augustana College
Anderson, Ellen D.	Northwestern University
Anderson, Pauline M.	University of Iowa
Barnes, Barbara	University of Illinois
Bashaw, Vernon	University of Iowa
Baumgardner, H. H.	University of Illinois
Beedle, James	University of Illinois
Bennett, A. LeRoy	University of Illinois
Bentley, Mabel	Bradley
Berry, Goldie	Carthage College
Bilson, Nels B.	Wright Junior College
Black, Edwin C.	Aero I. T. I.
Boyd, Charles	Knox College
Brinkerhoff, Edna	National College of Education
Britt, Demontes	Colorado State College
Butcher, Willis	University of Illinois
Campbell, Lois	Monmouth College
Carey, Madison	University of Chicago
Carmack, Dorothy	University of Michigan
Carson, Carl	Bradley
Cavanagh, John	University of Illinois
Chamberlain, Edward	Colorado State College of Education
Clayton, Irene	Iowa State College
Coffman, Dorothy	Chicago Musical College
Coffman, Harriet	University of Illinois
Collins, Verna A.	Illinois College
Council, Mildred L.	University of Missouri
Coulter, H. Russell	Iowa Wesleyan
Craven, Betty	MacMurray
Crawford, George	University of Illinois
Crette, Cora Lee	Carthage
Crim, Mary M.	University of Colorado

Name	College or University
Cunningham, Reba Huff	Northwestern University
Danner, Brayton	University of Illinois
Darner, Dora	Colorado State College
Davis, Ralph S.	University of Illinois
De Slover, Rita	Loyola University
Dickhoener, Dorothy	Quincy College
Dickhoener, Evangeline	Quincy College
Dickson, Edna	University of Wisconsin
Dillon, Gertrude	University of Chicago
Dodsworth, Jo Ann	University of Illinois
Doyle, Dora Ghrist	Hannibal-LaGrange College
Dunlap, Beatrice	Northwestern University
Dunn, Dorothy L.	Columbia University
Edens, Lillian I.	University of Missouri
Edwards, Thomas	University of Illinois
Ehrhart, Mae M.	University of Illinois
Elias, Robert	University of Iowa
Fackler, Lula	Monmouth College
Fisher, Margaret	Colorado State College
Foster, Mary I.	New York University
Fudge, Nellie	University of Chicago
Fullmer, Merrill F.	Colorado State College of Education
Gabel, Edyth	Santa Barbara State College
Glossop, Loretta	MacMurray College
Graham, Jennie	Teachers College, Columbia U.
Graham, Nelle A.	Northwestern University
Gregory, Dorothy	Iowa State College
Guthrie, Winifred	University of Illinois
Hampton, Don	University of Iowa
Hanna, Verle	Northwestern University
Hanson, Howard L.	University of Missouri
Harn, Cecil	University of Illinois
Harris, William Kenner	University of Illinois
Hart, Robert	U. of Colorado, U. of Illinois
Hatch, Lois	University of Illinois
Heffern, Erma	University of Illinois
Helland, Robert	San Diego College
Heller, Russell	George Peabody College
Helmer, Pearl S.	University of Michigan
Henderson, Margaret G.	University of Iowa
Herbert, Frank	University of Illinois
Hill, Gertrude	Northwestern University
Hill, Robert M.	Iowa State College
Hoke, Theron L.	University of Wisconsin
Huey, Marjorie	Iowa State College
Huffman, Benny	University of Illinois
Hughes, Mary McClanahan	State Teachers College, Kirksville, Mo.
Hunter, Harriett	Knox College
Jennings, Isabelle E.	Syracuse University
Johnson, Ethel E.	St. Ambrose College
Johnson, M. Bernice	U. of Illinois, Iowa State College
Keach, Vesta	University of Iowa
Kirby, George A.	New York University
Klattenberg, Betty	Carthage College
Kline, Lois	University of Illinois
Knight, Mary	University of Illinois
Kraushaar, Robert	Colorado State College
Krider, Louise	University of Illinois
Krome, Virginia	Lindenwood College
Lambert, Paul	University of Illinois
Landon, Alice	University of Illinois
Larner, Lois K.	University of Illinois
Larson, Helen L.	University of Illinois
Lashbrook, Orrin	Teachers College, Columbia U.
Legg, Henry	Colorado State College
Leigh, Evelyn	Columbia University
Lercher, Don	Colorado State College
Lewis, Elizabeth	Northwestern University
Lewis, Frances	Northwestern University
Litchfield, Harlan	University of Illinois
Lloyd, Helen	University of Illinois
Lober, Garnet	Medill School of Journalism
Logsdon, Dean H.	State Teachers College, Kirksville, Mo.
Long, Dale F.	University of Illinois
Long, Mary C.	University of Iowa
Lowers, Helen I.	University of Illinois
Lundeen, Alma	University of Illinois
Markham, Emily	University of Colorado
Maurer, Robert L.	University of Illinois
Meyer, Jane	University of Iowa
McClellan, Don S.	University of Illinois

Name	College or University
McClure, Louisa	University of Illinois
McFadden, Lyle	Knox College
McGaughey, Bert	Knox College
McLean, Cecilia	Northwestern University
Miller, John W.	University of Illinois
Miller, Marie	University of Wisconsin
Mink, Leaton E.	Culver-Stockton College
Moore, Galen	University of Iowa
Morgan, Gladys P.	Augustana College
Morris, Gertrude	University of Illinois
Mowbray, John C.	Northwestern University, U. of Iowa
Mullen, Dale	University of Wisconsin, U. of Iowa
Myers, David	University of Iowa
Myers, Dorothy	University of Illinois
Niemann, Carol	University of Illinois
Nelson, Edna M.	Pestalozzi Froebel
Nelson, Paul A.	Knox College
Nelson, Russell	Knox College
Olson, Charlotte	University of Illinois
Olson, Dorothy M.	University of Iowa
Owens, Mary J.	University of Illinois
Ownby, Helen	University of Washington
Painter, Irma	Colorado State College
Pence, Clifford	New York University
Piper, Willard	University of Illinois
Pittenger, Dale V.	University of Indiana
Price, Elaine	University of Iowa
Quillen, Maurice	University of Philippines
Ragsdale, Mary A.	Teachers College, Columbia U.
Raible, Eda	Northwestern University
Ralph, Lucy M.	University of Missouri
Ray, Marjorie	University of Minnesota
Reed, Grace	Shurtleff College
Reel, Helen M.	Loyola University
Rahak, Helen	Illinois College
Reinholdt, Delmar C.	Bradley
Riewerts, Raymond	University of Illinois
Ridings, Guy D.	University of Illinois
Roark, James R.	Notre Dame
Roberts, Stella L.	Quincy College
Robinson, Altha M.	Augustana College
Rodgers, Edward W.	Northwestern University
Rowley, John	University of Mississippi
Sallee, Eugene	University of Illinois
Schmuecker, Leo	Arkansas State
Schreiber, Robert	Northwestern University
Schuseller, Mary Ann	Augustana College
Shapiro, Gertrude G.	Northwestern University
Shults, Leota	University of Iowa
Simmons, Margaret Ann	Knox
Sitton, Leota K.	University of Illinois
Skean, Helen	University of Iowa
Smiley, Helen P.	Teachers College, Columbia University
Smith, Harold L.	Bradley
Smith, Gilbert	University of Illinois
Sparks, Elizabeth	Quincy College
Stamper, Charlotte	Shurtleff College
Stark, Fred N.	Iowa State College
Steil, Margaret M.	Teachers College, Platteville, Wis.
Stein, Virginia	Monmouth College
Stephens, Mary E.	Bradley
Stickle, Nellie R.	University of Illinois
Strickland, William	Colorado State College of Education
Swartzbaugh, Woodrow	University of Illinois
Sykes, Frances	Northwestern University
Thiele, Francis	University of Illinois
Thompson, Wayne	University of Illinois
Thornton, William	University of Illinois
Treloar, Marion	University of Cincinnati
Van Winkle, G. Wayne	University of Washington
Vortman, Mabel R.	University of Illinois
Wallace, Marguerite	Bradley
Warren, Clarence D.	University of Iowa
Webb, Joe W.	University of Illinois
Wenzel, Jasper	Lincoln Law School
Western, Idella M.	Lincoln Memorial University
Westfall, Phillip	Knox
Whitefield, Nellie	Columbia University
Whittaker, Marion	University of Oregon
Wiegmann, Marie	University of Wisconsin
Wilcox, Glade	University of Illinois

Name	College or University
Williams, Virginia	University of Illinois
Wood, Susie H.	Northwestern University
Yard, Tom M.	Illinois College of Chiropody
Yard, Wayne	University of Illinois

II. FACULTY

1. There were errors in two classifications of faculty members in the report made to the Normal School Board on September 18, 1940. Dr. Clyde Beighey, head of the Department of Commerce, was classified as associate professor. He should have been given the rank of professor. Dr. Grace Sproull, of the Foreign Language Department, was given the rank of instructor. It should have been assistant professor.

III. OTHER EMPLOYEES—No report.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. The rewiring of the Women's Dormitory is now complete, and the new fixtures are installed. This is very much appreciated by the occupants of the hall, and relieves the fire hazard which has given some grave concern since the opening of the hall in 1913.
2. The contract for fire prevention items which were recommended for the Administration Building in addition to the fire doors and walls between the corridors and stairs has not been let, so far as information is concerned which has come to the college.
3. The contract for repairs on the gutters and roof of the administration building and gymnasium has been let, and the work is now being done.
4. The chairman of the special committee appointed May 20 to investigate means of building a union building at Normal University and similar buildings at the other colleges has not been able to get the needed information as yet. The same problem confronts the colleges with respect to needed dormitories such as those which are being built at the University of Illinois. Not one of our teachers colleges has a dormitory for men. I can furnish a copy of the law Iowa uses.
5. Items have been included in the preliminary budget for the next biennium for a super-structure for the swimming pool, a farm machinery and shop building, a science building, and a library building. The order indicates the importance of the first two or minor requests, as well as of the last two or major requests.

VII. AUXILIARY ENTERPRISES

1. Report of Monroe Hall, the Women's Dormitory, for the year ending June 30, 1940:

RECEIPTS

Cash balance on hand July 1, 1939		$ 14,138.04
Receipts from July 1, 1939, to June 30, 1940		25,170.80
Transferred from General Fund		125.80
		$ 39,434.64

DISBURSEMENTS

Groceries, meats, fruits and vegetables	$ 7,791.95	
Bread and bakery goods	339.28	
Milk, cream, butter and ice cream	2,132.00	
Office supplies and telephone	115.80	
Household supplies	485.74	
Repairs and equipment	953.02	
Refunds	71.00	
Gas and ice	170.69	
Service	8,865.40	
Loan to cafeteria	394.46	
Transfer for heat, light and water	4,000.00	$ 25,319.34
Cash balance on hand June 30, 1940		$ 14,115.30

SUMMARY

Cash balance at beginning of year	$ 14,138.04
Inventory of goods at beginning of year	1,198.88
Due from General Fund	5,350.00
	$ 20,686.92
Bills outstanding	813.79
Unencumbered balance	$ 19,873.13
Cash balance at close of year	14,115.30
Inventory of goods at close of year	1,383.11
Due from General Fund	5,350.00
Due from cafeteria	394.46
	$ 21,242.87
Bills outstanding	1,011.69
Unencumbered balance	$ 20,231.18

Gain for the year, $20,231.18 — $19,873.13 = $358.05

2. Report of the Cafeteria for the year ending June 30, 1940:

RECEIPTS

Cash deficit at beginning of year	$ 6.89
Total receipts from July 1, 1939, to June 30, 1940	4,570.37
Borrowed from Hall funds	394.46
Transferred from General Fund	126.18
	$ 5,084.12

DISBURSEMENTS

Groceries, meats, fruits and vegetables	$ 2,739.75	
Bread and bakery goods	55.12	
Milk, cream, butter and ice cream	780.79	
Household supplies	76.38	
Equipment	5.19	
Ice	55.60	
Service	895.15	$ 4,607.98
Cash balance on hand June 30, 1940		$ 476.14

X. SUMMARY

1. Approval of the Board was given on the following items:
   a. List of graduates for June, July and August, 1940.
   b. Corrections in the classifications of Dr. Clyde Beighey and Dr. Grace Sproull.
   c. A Civil Pilot Training Course for college students.

Respectfully submitted,

W. P. Morgan, *President*

PRESIDENT'S REPORT

ILLINOIS STATE NORMAL UNIVERSITY

NORMAL

Meeting at Chicago, December 16, 1940

To the Chairman and Members of the Normal School Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Summer Term, 1940

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post Graduates	71	114	185	161
Seniors	135	327	462	416
Juniors	82	396	478	453
Sophomores	48	288	336	287
Freshmen	21	76	97	108
Unclassified and Special	49	267	316	158
Total College Students on Campus	406	1,468	1,874	1,583
b. University High School	83	102	185	215
c. University Elementary School	115	111	226	153
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Children's School	159	121	280	478
Houghton Rural School	14	10	24	...
Little Brick Rural School	5	7	12	23
Total Pupils, Elementary and Secondary	376	351	727	869
Total	782	1,819	2,601	2,452

Although there was no regular summer session after August 7, the Illinois Soldiers and Sailors Children's School was open with an enrollment of 135 children and providing practice teaching facilities for 20 regularly registered student teachers and the School of the Woods Social Studies Laboratory was in session with an enrollment of 39.

2. Attendance for the year 1939-1940, including summer session:

	Men and Boys	Women and Girls	Total
a. University	963	2,254	3,217
b. Extension	73	622	695
c. High School	328	291	619
d. Elementary Grades	625	472	1,097
Total	1,989	3,639	5,628

3. Per Capita Cost for University Year, 1939-1940:

a. University attendance by semesters, summer session and extension groups:

	Men	Women	Total	Equivalent for 36 Weeks
8 week summer 1939	375	1,208	1,583	352
3 week summer 1939	4	25	29	2
1st semester 1939-40	690	1,255	1,945	972
2d semester 1939-40	647	1,194	1,841	921
Extension 1939-40	81	712	793	66
				2,313

b. Cost of operating the University for the year beginning July 1, 1939, and ending June 30, 1940, including all items except Permanent Improvements:

Salaries and Wages	$509,992.73	
Office Expense	3,595.90	
Travel	3,498.84	
Operation	34,131.55	
Repair and Equipment	30,032.45	
Printing and Stationery	2,942.79	
Postage	2,325.00	
Permanent Improvements, Reap	237,259.46	
Total appropriation expenditures		$823,778.72
Income Fund expenditures		138,940.11
Total expenditures		$962,718.83
Less:		
Permanent improvements	$237,259.46	
Farm expenditures	7,847.94	
Fell Hall expenditures	28,950.43	$274,057.83
		$688,661.00

c. Computation of per capita cost

State appropriation	$586,519.26 ÷ 2313 =	$253.57
Income Fund	102,141.74 ÷ 2313 =	44.16
	$688,661.00 ÷ 2313 =	$297.73

The per capita cost of $297.73 is somewhat greater than that of a year ago when the relatively low figure for Illinois State Normal University of $270.56 was reached. The figure of this year, however, corresponds very favorably with that of most other years and is almost exactly the same as a figure of $297.63 two years ago.

4. Attendance for the First Semester, 1940-1941

	Men and Boys	Women and Girls	Total	Total One Year Ago
a. University				
Post Graduates	6	7	13	14
Seniors	96	182	278	281
Juniors	120	178	298	326
Sophomores	149	315	464	552
Freshmen	288	459	747	739
Special	13	7	20	33
Total College Students on Campus	672	1,148	1,820	1,945
b. University High School	210	159	369	380
c. University Elementary School	122	145	267	279
d. Cooperating Schools				
Illinois Soldiers and Sailors Children's School	253	156	409	423
Rural Schools	87	58	145	130
Towanda Schools (High School and Grades)	87	91	178	174
Total Pupils, Elementary and Secondary	759	609	1,368	1,386
Total	1,431	1,757	3,188	3,331
Extension	57	522	579	380
Grand Total	1,488	2,279	3,767	3,711

5. Extension Courses for the First Semester 1940-1941

The demand continues for extension courses and is even more pressing than at times in the past, due to certain requirements and expectations of the Department of Public Instruction that teachers-in-service add to their educational qualifications.

With limited funds and the necessity of restricting the faculty to campus activities, we have been able to meet only a portion of the demands for the first semester of the present school year. The limited offering for this period was distributed as follows:

Center	Course	Instructor	Enrollment
Springfield	Recreational Leadership E250	Barto, Margaret	27
Hoopeston	Current Trends in Education E250	Carrington, J. W.	46
Gilman	Elementary Agriculture E101	De Wees, W. I.	34
Morris	Elementary Agriculture E101	De Wees, W. I.	45
Manito	Elementary Agriculture E101	Douglass, T. J.	21
Weldon	Principles of Economics E121	Green, J. W.	20
Normal	Geography of Africa and Australia E218	Gueffroy, Edna	50
Lincoln	Mental Hygiene E234	Hibler, Francis W.	50
Decatur	The Community E261	Kinneman, J. A.	62
Springfield	Music Education E124	Knudson, Emma R.	39
Gilman	Elementary Agriculture E101	Laubaugh, L. E.	41
Decatur	Curricular Problems E105	Lueck, W. R.	42
Danville	Applied Nature Study E222	Miller, L. W.	34
Girard	Political Institutions and Practices of Illinois E151	Orr, Clarence	52
Kankakee	Art History E224	Weismann, Donald	16
			579

6. Graduates at the close of the 1939-1940 School Year

   a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the second semester, June 7, 1940. I recommend that these students be sanctioned as graduates:

DEGREE GRADUATES

Bachelor of Education Degree

RURAL

Stuck, Luella Fern.....Dunlap

AGRICULTURE

Dauwalder, Raymond Clarence ..... Bloomington
Harper, Charles Athiel.....Normal

HEALTH AND PHYSICAL EDUCATION FOR MEN

Durston, Vernon Eugene.....Chicago
Jones, Paul Wesley.....Delavan
Leigh, Howard Wilbur.....Bloomington

SPEECH

Austin, Wilma Louise.....Greenview

ART

Fletcher, Foster Gault.....Milledgeville
Pagel, August Richard.....Pontiac
Robinson, Lula Mae VanDoren .....Hanna, Indiana
Spires, Mildred Elizabeth.....Normal
Young, Flora .....Benton

INDUSTRIAL ARTS

Harmon, Homer Noah.....Normal
Laskowski, William Herman.Bloomington
Pasley, Ralph Lee.....Bloomington
Prombo, John Daniel.....Morris
Sebastian, Robert Floyd.....Bloomington
Webb, Ray Ogden.....Secor
Wilson, Philip Harold.....Bloomington

MUSIC

Barnes, Vivian Marie.....Fairbury
Crowder, Emily Frances...Peoria Heights
Cummins, John.....Grand Rapids, Mich.
Deyo, Mary Elizabeth.....Peoria
Hallett, Martha Brendan....Bloomington
Hutton, Marjorie Roberts.....Normal
Jabsen, Elizabeth Harriet....New Berlin
MacDonald, Mary Evalyn Holloway .....East St. Louis
Meteer, Geraldine.....Evergreen Park
Pundt, Lenore Marie.....Elgin
Smith, Kathryn Dorothy..Muskogee, Okla.

Health and Physical Education for Women

Brooks, Ruth Madaline.....Newton
Buser, Elsie Gladys.....Ottawa
Humphrey, Martha Lorraine....Wyoming
Kleinfeldt, Alice .....Chicago
Nicholas, Edith Nettie.....Libertyville
Royse, Martha Louise.....California, Mo.
Smargiassi, Helen .....Springfield
Starkey, Pearl Evelyn.....Springfield
Strange, Eula Jean.....Clinton
VanRaemdonk, Pauline Marjorie.Kewanee
Wolfe, Roberta Elizabeth.....Kankakee
Wullenwaber, Mary Jane.....Normal

Home Economics

Barton, Faye Lois.....Minier
Becker, Sarah Jane.....Petersburg
Bozarth, Ruth Brigham.....Heyworth
Butler, Jean Lorraine.....Galesburg
Evans, Adda E. Huffington.....Hammond
Griswold, Ella Eileen.....Hammond
Heer, Elfrieda Virginia.....Lebanon
Leigh, Georgianna .....East Lynn
Liehr, Frances Adeline.....Chambersburg
Morris, Jane Anne Ketterson.....Clinton
Musgrove, Emma Louise.....Hillsboro
Rouse, Betty Jane.....Mundelein
Stone, Florence Harriett.....Springfield
Waters, Nellie Lucile.....Owaneco

Commerce

Armstrong, Geraldine Talma ...Cooksville
Armstrong, James Edward .....Clinton
Atkinson, Genevieve Irene.....Kewanee
Bossingham, Edwin Earl.....Stanford
Bruninga, Ruby Marie.....Elmwood
Bryant, Margaret Elaine.....Browning
Buchholz, Wilma Louise.....Lincoln
Classon, Ethel Bernece.....Marseilles
Davis, Florence Elizabeth.....Mahomet
Delaney, Edward Joseph.....Bloomington
Farnam, Helen Samp.....Roscoe
Feazel, Fae Eileen.....Washburn
Feek, Marjorie Eileen.....Normal
Garber, Kathryn Mary.....Elmwood
Hainline, Mervin Dean.....Minier
Hatch, Margaret R.....Manteno
Heckel, Raymond John.....Cicero
Henning, Dorothy Louise.....Carmi
Hosler, Harlan Seldon....East. St. Louis
Hoyt, Doris Janet.....Normal
Jacko, Sophia .....Benld
Jarrett, Frances Marie.....Modesto
Johnson, Mary Jane.,.....Assumption
Kelley, Moreen May.....Pontiac
Lawrence, Clyde William.....Peotone
McConathy, Lois Isabel.....Roodhouse
McCrory, Clara Eleanor.....Martinsville
McGuire, Myrtle Louise.....Normal
Mason, Ralph Edward.....Armington
Matousek, Rose Marie.....Berwyn
Miller, William Howard.....Normal
Morretti, Livio .....Benld
Myers, Dotha Elise.....Assumption
Pearson, Charles Edwin....Morrisonville
Pracyk, Florence Marie..West Frankfort
Ryden, David, Jr.....Normal
Sister M. Coleta Barth.....Bloomington
Sleevar, Alice Regina.....Bloomington
Smith, Louise Willa.....White Hall
Stephenson, Dorothy Eileen..Martinsville
Stephenson, Mary Eleanor...Martinsville
Stone, Carol Catherine.....Mineral
Strauch, Juliabel.....Washburn
Thomas, Helen Birdine.....Sugar Grove
Thorson, James Milton.....Gardner
Uphoff, Dorothy Ann.....Hudson
Young, Lyle Manley.....Normal
Yurcessen, Marcella Margaret...Gillespie

Elementary

Adamson, Ruth Agnes.....Paxton
Bane, Marjorie May.....Normal
Brennan, Mary Agnes.....Decatur
Gibson, Evelyn Mae.....McLean
Graham, Hazel Gladys.....Bloomington
Hoghton, Frances Elizabeth.....Delavan
Hoke, Edith Helen.....Findley
Hubrig, Pearl Mae.....Elgin
Jennings, Grace Elizabeth...Murrayville
Langston, Mildred Lucille.....Springfield
Leach, LaVene Virginia.....Atlanta
McDonough, Eileen Gail.....Chicago
Meeker, Reva Irene.....Henning
Morris, Marjorie Lillian.....Pontiac
Nicholson, Elizabeth Jean...Bloomington
Opperman, Constance Kull..East St. Louis
Peifer, Frances Marie.....Decatur
Purnell, Louise Geraldine.....Mahomet
Sanden, Delores .....Rockford
Schuetz, Dorothy.....Peru
Staff, Kathryn Susanne ....Jacksonville
Tate, Lois Naomi.....Mt. Zion
Ventler, Florence Catherine.....Ashton

Secondary

Aagesen, Edith Virginia.....Buda
Beck, Charles Francis.....Cornell
Bitting, Florence Louise.....Ellsworth
Black, Mable Clara.....Gillespie
Bratt, Lorene Ethel.....Normal
Breen, Stanley .....Elgin
Brinegar, George Kenneth.....Normal
Carlock, Donald Enyart.....Carlock
Chiddix, Max Eugene.....Normal
Deffenbaugh, Mary Arrilla.....LeRoy
Devanny, Ann Elizabeth.....Lincoln
Eisenberg, Saul .....Newark, New Jersey
Fetterhoff, Willard Marvin..Bloomington
Forbes, Isaac George.....Shirley
Gale, Raymond Floyd.....Normal
Gleason, Luke Roland.....Bloomington
Gross, Elmo Wayne.....Easton
Hatscher, Lorraine Mary.....Madison
Hershberger, Kathryn Elizabeth..Decatur
Hoerr, Geraldine M.....Peoria
Horn, Henry Wellington..Pleasant Plains
Kaiser, Roberta Elizabeth.....Payson
Keeney, Grace Jeanette.....New Berlin
Keltner, John William.....Normal
LaBounty, Jack Verne.....Bloomington
Larson, Roy Albert Henry.....Kingston
Lehwald, Howard Bell.....Olney
Longbrake, Georgia Geraldine....Decatur
McKern, Frances Ann.....Bloomington
Magill, John Marshall.....Pana
Malmberg, Philip Ray.....Normal
Matson, Jeanne Marie.....Princeton
Meers, Bonnie Louise.....Bloomington
Meyer, Leila Dolores.....Amboy
Monk, Joseph Allen.....Benson
Morse, Duane Mochel.....Roselle
Olson, Ethel Josephine.....Bloomington
Orr, Bruce Edward.....Normal
Paluska, James Edward.....Waverly
Postlewait, Libbie Frances....White Hall
Preno, William LeRoy.....Carlinville
Radcliff, Jack Francis.....Havana
Rhymer, Esther Ione.....Bloomington
Riley, Ethel Louise.....Normal

Ring, Harold King.....Strawn
Roberts, Helen Foley.....Chicago
Robinson, Benjamin Wallace.....Decatur
Ryder, Bernard LeRoy.....Morris
Scherer, Florence Lena.....Ottawa
Schroeder, Margaret Louise.....Normal
Scott, John Richard.....Chicago
Shea, Dorothy Caroline.....Eureka
Shields, Dorothy Elaine.....Clinton
Simmons, Martha Ann.....Prairie City
Smith, Berty Ann.....El Paso
Soloway, Gertrude .....Chicago
Sullivan, Julia Ann.....Joliet
Swadley, Phillip Harper....Bloomington
Switzer, Walter Edwin.....Fulton
Taylor, Frances Mary.....Bloomington
Taylor, Margaret Jane.....Kankakee
Troutman, Margaret Ruth.....Murdock
VanHuss, Rhoda Louise.....Normal
Voss, Alfred August.....Elgin
Ward, James Frederick.....Chicago
Watson, Jeanne Elois Jewel.....Canton
Wilcox, Charlotte Elizabeth.....Minonk

Two-Year Course Graduates

Adams, Alice Geneva, Bloomington.....Intermediate
Adams, Norma Mann, Naples.....Rural
Ahearn, Esther Genevieve, Kinsman.....Upper Grades
Akers, Esther Elizabeth, Georgetown.....Upper Grades
Anderson, Annie Irene, Stanford.....Rural
Apland, Martha Elizabeth, Gibson City.....Intermediate
Baxter, Beatrice Bernice, Lockport.....Upper Grades
Beard, Beatrice Juanita, Mansfield.....Rural
Beaver, Jessie Irene, Milford.....Rural
Beck, Marie Ruth, Pocahontas.....Kindergarten-Primary
Beck, Phyllis Maxine, Niantic.....Upper Grades
Booten, Opal Cleve, Tremont.....Rural
Brawner, Dolores Lena, Pawnee.....Intermediate
Breimer, Anita Bernice, Mazon.....Rural
Brim, Janette Aline, Milford.....Rural
Broehl, Virginia, Elkhart.....Rural
Burow, Alice Louise, Danville.....Intermediate
Byers, Harriet Maria, Shannon.....Kindergarten-Primary
Campbell, Catherine Marie, Mazon.....Rural
Cantrall, Luella Rose, Springfield.....Intermediate
Chally, Louise May, Reddick.....Kindergarten-Primary
Churchill, Ethel Jean, Decatur.....Rural
Coughlin, Dorothea Nell, Oak Lawn.....Intermediate
Council, Leona Marie, Greenview.....Upper Grades
Coy, Mabel Frances, Springfield.....Intermediate
Cremeens, Vera Eileen, Hopedale.....Rural
Dalton, Eleanor Lucille, Towanda.....Upper Grades
Dambman, Bernice Helen, Milledgeville.....Kindergarten-Primary
Dewey, Roberta May, Morris.....Rural
Dorsey, Bernadine, Delavan.....Rural
Downing, Marion Irene, Wilmington.....Rural
Durham, Mary Virginia, Toluca.....Rural
Espevik, Priscilla Norma, Millington.....Intermediate
Etherton, Lillian Lucille, LeRoy.....Intermediate
Foltz, Margene Caryl, Elgin.....Intermediate
Gady, Mary Alice, Star City, Indiana.....Intermediate
Gerdes, Gertrude Melvine, Danforth.....Intermediate
Glenn, Cleta Mae, Clinton.....Rural
Grabbs, Mable Elizabeth, Danville.....Intermediate
Graff, Eileen Marie, Minier.....Rural
Grate, Elizabeth, Yorkville.....Intermediate
Harms, Nelda May, Emden.....Rural
Harvey, Amy Harney, Jacksonville.....Kindergarten-Primary
Heller, Laura Lucille, Eric.....Intermediate
Henry, Julia Marian, Bloomington.....Upper Grades
Irish, Mary Nordine, Arrowsmith.....Intermediate
Irwin, Carrie Mae, Tallula.....Rural
Jacobs, Dorothy Elizabeth, Emington.....Intermediate
Joyce, Mary Cecilia, South Wilmington.....Rural
Keagy, James Martin, Carlinville.....Rural
Kelly, Mary Angela, Wilmington.....Kindergarten-Primary
Keyes, Dorothy Ruth, Braidwood.....Intermediate
Kindred, Virginia, Atlanta.....Kindergarten-Primary
Klingbeil, Shirley Virginia, Peoria.....Kindergarten-Primary
Knous, Walter Dwight, Petersburg.....Rural
Kosnick, June Ellen, Ottawa.....Intermediate
Kurtz, Cordelia, Fisher.....Rural
Lillibridge, Lena Carolyn, Delavan.....Kindergarten-Primary
Lochbaum, William Walter, Mt. Auburn.....Rural
Lykkebak, Helen Margaret, Heyworth.....Kindergarten-Primary
Lyle, Bernadene, Neponset.....Rural
Lynn, Carol May, Stonington.....Rural
Magill, Mary Sue, Marshall.....Kindergarten-Primary
Male, Bernice Elizabeth, Gardner.....Intermediate
March, Donald Robert, Chicago.....Rural
Mason, Veda Louise, Stanford.....Intermediate
Masten, Glena Lucille, Tallula.....Rural

Miller, Mary Lois, Atwood.....Kindergarten-Primary
Minger, Marjorie Elizabeth, Metamora.....Intermediate
Morris, Flora Mae, Peru, Indiana.....Upper Grades
Nafziger, Helene Dorothy, Bloomington.....Intermediate
Neal, Dorothy Frances, Gillespie.....Upper Grades
Neal, Elizabeth Frances, Lake Fork.....Rural
Nordstrom, Arvilla Sophia, Tiskilwa.....Kindergarten-Primary
Pierson, Mildred Inez Wilson, Heyworth.....Intermediate
Redman, Louise Alice, Potomac.....Kindergarten-Primary
Rehn, Ferne Leone, Woodhull.....Intermediate
Richardson, Mary Oline, Springfield.....Rural
Rodgers, Lucile Mae, Virden.....Intermediate
Roeske, Virginia Margaret, Bloomington.....Upper Grades
Ronk, Ireta, Virden.....Intermediate
Rose, Dorothy Virginia, Springfield.....Upper Grades
Rowe, Ruth, Ransom.....Upper Grades
Rozum, Mary Armede, Bloomington.....Upper Grades
Schilling, Pauline Louise, Brodhead, Wisconsin.....Rural
Schopp, Imogene Patricia, Chenoa.....Kindergarten-Primary
Schultz, Lucille Kathryn, Joliet.....Kindergarten-Primary
Schultze, Luella Estelle, Normal.....Kindergarten-Primary
Shepard, Frances Lavane, Metropolis.....Kindergarten-Primary
Shofner, Kathleen, Sheffield.....Upper Grades
Simpsen, Arleen Ann, Saybrook.....Intermediate
Sleezer, Virginia Mae, Yorkville.....Kindergarten-Primary
Spencer, Wayne Leon, Louisville.....Rural
Sprich, Ellen Anna, Belleville.....Kindergarten-Primary
Stowell, Rockwell Leslie, Ashland.....Rural
Stutzman, Nora Yvonne, Girard.....Intermediate
Taylor, Helen Eileen, Hammond.....Rural
Trenary, Alice E. Watson, Danville.....Intermediate
Turnbull, Mary Olive, Toulon.....Intermediate
Tuttle, Erma Aldean, Normal.....Kindergarten-Primary
Varble, Louise Izola, Carrollton.....Kindergarten-Primary
Vigna, Angelina Minnie, Wilsonville.....Kindergarten-Primary
Vogel, Wanda Eileen, Palmyra.....Rural
Waldmier, Hilda Lorraine, Minier.....Rural
Walker, Audrey Louise, Morris.....Rural
Walker, Jean Elizabeth, South Wilmington.....Kindergarten-Primary
Weber, Dorothy Margaret, Glasford.....Rural
Weber, Phyllis Elaine, Magnolia.....Kindergarten-Primary
Whalen, Anne Florence, Pontiac.....Upper Grades
Whitacre, Frances Melba, Flanagan.....Intermediate
Willms, Dorothy Carolyn, Watseka.....Kindergarten-Primary
Winnings, Enid Katherine, Assumption.....Intermediate

7. Graduates at the close of the 1940 Summer Session

a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the summer session, August 7, 1940. I recommend that these students be sanctioned as graduates:

DEGREE GRADUATES

Bachelor of Education Degree

RURAL

Pottorff, Velma Harriet.....Hoopeston

HEALTH AND PHYSICAL EDUCATION FOR MEN

Holaday, William Gorman....Georgetown
Maurer, Jesse John.....Meadows

SPEECH

Harris, Dane Hallard.....Normal
Holliday, Bertha Mae.....Gary, Indiana
Kavanagh, Louise Alspach.....Bradford

AGRICULTURE

Cox, Logan Otis.....Cropsey
Rocke, Donald Christian.....Graymont
Sperry, Warren Clark.....Bushnell
Witt, Dealas Joseph.....Somonauk

INDUSTRIAL ARTS

Goff, Francis Lee.....Taylorville
Hardesty, Harold David....Bloomington
Stutzman, J. Earl.....Normal
Traman, Elmer John.....Clifton

MUSIC

Applegate, Harold Smith.....Nebo
Coulter, Doris Mary.....Springfield
Coulter, Virginia Anne.....Springfield
Findley, Ruth Josephine.....Jacksonville
Holtz, Milton Arnold.....Elgin
Linn, Virginia Viola.....Martinsville
Schroeder, Elsie Mae.....Adams

Home Economics

Beaty, Una Rowena.....Morrisonville
Brandt, Irene Louise.....Emden
Ensign, Evelyn Jean.....Hudson
Glasener, Miriam Gertrude.....Normal
Hardin, Avelyn .....Grantsburg
Hustedt, Annetta Catherine.....Clifton
Luken, Dorothy Verne.....Alexander
Ping, Lela Mae.....Auburn
Wafflard, Hazel Ferne.....Greenville
Yeates, Mildred Kathryn.....Custer Park

Commerce

Berry, Albert George.....Lincoln
Bishop, Ruth Elizabeth.....Clinton
Broitzman, Izetta Lucille.....Mt. Carroll
Brumm, Eugene Henry.....Dunlap
Brummet, George Otto.....Minier
Crawford, Howard Preston....Livingston
DiPaolo, Pete .....Eagarville
Dudley, Margaret Elizabeth.....Westville
Ebert, Thelma I.....Washington
Erwin, Carl Lester.....Lawrenceville
Fuller, Kathryn Maxine.....Newman
Johnson, Edna Ruth.....Chillicothe
King, Robert Emanual.....Normal
Koehler, Richard Hayes.....Normal
Kraft, Eleanor Louise.....Towanda
Lange, Willard Woodrow....Bloomington
Little, Loren Lee.....Normal
Litwiller, Arline Lucile.....Normal
Murray, Hazel Lucille.....Jerseyville
Naseef, Rose Mary.....Kewanee
Paul, William Edward.....Peoria
Swanson, Hirrel Louella.....Princeton
Williams, James Edward.....Normal
Wright, Lucille Wilson.....Jacksonville

Elementary

Anderson, Isabel Jeannette..Jacksonville
Benson, Alice Louise.....Chicago
Bohrer, Wilma Irene.....Elmwood
Brown, Irene Helma.....Chenoa
Buchholz, Ethel Lee.....Bloomington
Buck, Oliver Henry.....Waynesville
Colgan, Gladys Catherine...Bloomington
Daily, Ruth Eleanor.....Elmhurst
Degitz, Freida Teressa .....Rushville
Dunn, Katherine Emma.....Bloomington
English, Florence Madelyn..S. Wilmington
Fairweather, Helen Gertrude.....Normal
Favero, Wilman Joseph.....Gillespie
Frye, Frances Milliken.....Cowden
Gaffney, Carrie Sharp.....Springfield
Greene, Mary Sylvia.....Towanda
Hall, Frances Henrietta.....Danville
Hawksley, Dorothy Elizabeth..N. Aurora
Henry, Clarice Edna.....Armstrong
Hewitt, Irma Grace.Milwaukee, Wisconsin
Holzgrafe, Kathryn E.....Havana
Hurtt, Helen Hershey.....Decatur
Johnson, Mabel Ann Eleanor....Princeton
Karr, Ila Frances.....Bloomington
Kuhn, Martha Louise.....Bloomington
Kunc, Helen Angela.....Cicero
Lee, Oreta Matilda.....Chesterfield
McBride, Eleanor LaVerne.....Newman
McIntyre, Wallace Edward.....Cornell
Macke, Irene Ruth.....Belleville
Mansfield, Faye Emma.....Washburn
Mavis, Margaret Rosella.....Springfield
Meyers, Lois Norene.....Bloomington
Morrison, Genevra Ireane.....Elizabeth
Rankin, Mabel Winifred.....Stronghurst
Rosell, Gertrude Mathilda.....Joliet
Schilling, Roy Oren.....Elkhart
Shea, Elizabeth Thressa.....Bloomington
Shols, Eunice F.....Chatsworth
Sister Mary Francetta Ryan.....Chicago
Steinlicht, Viola Ann.....Sibley
Summers, Myrtha Fern.....Wapella
Sundahl, Bernice Winifred.....Elgin
Swank, Marian Deardorff.....Galva
Thomas, Evelyn Sophia.....Normal
Thornblade, Alphild .....Bloomington
Toben, Ruth Katherine.....Roberts
Twomey, Margie .....Bloomington
Webster, Minnie Rebecca.....Fisher
Wiegmann, Frances Elinor....Moweaqua
Wieman, Doris Jane.....German Valley
Woods, Ruth .....Louisville
Young, Florence O.....Springfield

Secondary

Beach, Henry L.....Sterling
Beery, Ruth Aileen.....Cerro Gordo
Boulware, Nelson Gibson.....Lexington
Brenneman, Ellen Jean.....Minier
Brown, Beverly .....El Paso
Campbell, Leonor Marie.....Bloomington
Clower, Gladys Elizabeth.....Piasa
Cole, Catherine Arvilla.....New Berlin
Collings, Kenneth Weathers.....Peoria
Curry, Agnes Blythe.....Decatur
Darrough, Jeannette Marie.....Sheldon
England, Claudia Naomi.....Normal
Ferguson, Florence Leota....Wood River
Fetzer, Edmund Curtis.....Ohio
Foster, Harley Whitney.....Deer Creek
Hall, Lowell Monroe.....Palmyra
Henderson, Fern I.....Hopedale
Higgins, Ruth Ida.....Pekin
Hirst, Gordon Scott.....Towanda
Hoeche, Vernon William.....Wood River
Jackson, Thomas Clark.....Piper City
Long, Sylvester .....Illiopolis
McAdams, Hiramie Theodore..Athensville
McBride, William Edward.....Springfield
Miller, Ralph Edward.....Homer
Morgan, Omar Drennan.....Peoria
Nafziger, Carroll Samuel.....Hopedale
Nelson, Mary Elizabeth....Spring Valley
Nettleship, Orville Raymond....Hillsboro
Otto, Edna Mae.....Normal
Pettigrew, Raymond Wilkinson..Roanoke
Redmond, Ann Loraine.....Joliet
Reynolds, Mary Dolores.....Clinton
Rimke, Clarence Robert.....Joliet
Robinson, Lora Myrle.....Cambridge
Schoby, Virginia Eileen.....Decatur
Sharpe, Cecil A.....Peoria
Shelton, Russell Stuart.....Nebo
Sider, George Lewis.....Chicago
Simko, Mary Frances.....Springfield
Smith, W. Stanley.....Downs
Staker, William Paul.....Normal
Sullivan, Olivia Marie.....Joliet
Taylor, John T.....Jacksonville
Unsicker, William Daniel.....Mackinaw
Vannice, Esther Louise.....Bloomington
Watson, Fern Marie.....Jacksonville
Wilson, Edna Taylor.....Lockport
Winegarner, Charles Wesley.....Decatur
Withey, Albert Baxter.....Springfield
Veith, Donald Prior.....Hinsdale

TWO-YEAR COURSE GRADUATES

Atkins, Dorothy McKinney, Maroa.....Rural
Brenneman, Marilyn, Minier.....Kindergarten-Primary
Brownfield, Florence Elizabeth, Illiopolis.....Intermediate
Brucker, Bernice Mary, Sibley.....Rural
Burham, Marcella May, Momence.....Rural
Davis, Margaret Ellen, Danville.....Intermediate
Dixon, Hazel Irene, Peoria.....Upper Grades
Drenovac, Anne Mary, Hartford.....Kindergarten-Primary
Endres, Agnes Mary, Chatsworth.....Rural
Fecht, Florence Marie, Toluca.....Intermediate
Fletcher, Amy Louise, Olney.....Kindergarten-Primary
Foster, Mary Alice, Bellflower.....Intermediate
Frankie, Helen F., Springfield.....Upper Grades
Frederick, Hazel Frances, Peoria.....Kindergarten-Primary
Frueh, Ruth Florence, Greenville.....Intermediate
George, Mary Jane, Litchfield.....Upper Grades
Holliday, Elsie Barnes, Alton.....Rural
Harris, Opal Lucile, Vandalia.....Upper Grades
Harvey, Florence May, Normal.....Kindergarten-Primary
Harvill, Edith, Springfield.....Intermediate
Heilman, Edith Evelyn, Saybrook.....Intermediate
Herron, Dorothy Arlene, Washburn.....Upper Grades
Jordan, Loretta Agnes, Farmersville.....Upper Grades
Kane, Mary Rita, Chatsworth.....Rural
Kraft, Vera Mae, Kankakee.....Intermediate
Krieger, Naomi Winnifred, Stonington.....Rural
LaFaber, Mabel Ellen, St. Anne.....Intermediate
Lawson, Helen Josephine, Farmer City.....Upper Grades
Lawrence, Betty May, Sibley.....Kindergarten-Primary
Leonard, Mary Doris, Gibson City.....Kindergarten-Primary
Lindgren, Helen Virginia, Wenona.....Intermediate
McGinnis, John Davidson, Rankin.....Rural
McIlwaine, Mary Elizabeth, Virden.....Intermediate
McTaggert, Elizabeth Eloise, Auburn.....Intermediate
Mallach, Margaret Aloysia, Taylorville.....Intermediate
Maras, Bernice Elizabeth, Bulpitt.....Intermediate
Molitoris, Anna, Thayer.....Intermediate
Perkins, Lela Maxine, Sherman.....Rural
Peyton, Alta Faye, Gibson City.....Upper Grades
Pieper, Marjorie Winnifred, Nokomis.....Rural
Proctor, Edith Mae, Bement.....Intermediate
Ruyle, Eustacia Evilo, Carrollton.....Kindergarten-Primary
Seamans, Virginia Marie, Peoria.....Kindergarten-Primary
Shaffer, Hazel Marie, Pontiac.....Intermediate
Sister Mary Juanita Graf, Bloomington.....Intermediate
Sister Marilyn Lee, Bloomington.....Kindergarten-Primary
Sister Mary Cleora, O. P., Ottawa.....Intermediate
Sister M. Floriana Purcell, Peoria.....Intermediate
Smith, Carrie Elena, Maroa.....Upper Grades
Solomon, Lloyd Dale, Taylorville.....Rural
Soward, Dorothy Belle, Bellflower.....Intermediate
Staker, Alice Irene, Groveland.....Intermediate
Stodgel, Lilybel, LaRose.....Intermediate
Sullivan, Alice Marie, Odell.....Kindergarten-Primary
Thaller, Josephine, Delavan.....Rural
Walker, Gwyndolyn Naydyne, New Berlin.....Rural
Walker, Lillias K., South Wilmington.....Upper Grades
Wall, Mary Jane, Colfax.....Intermediate
Westerman, Ferne Enid, Argenta.....Rural
Winstead, Nellie Lucretia, McLean.....Kindergarten-Primary
Utech, Allan Lincoln, Rockport.....Rural
Young, Dorothy Mae, Rochester.....Intermediate

DEGREE GRADUATES

Summary of Division Groups

June and August

Rural	2	Physical Education for Women	12
Speech	4	Music	18
Art	5	Home Economics	24
Physical Education for Men	5	Commerce	72
Agriculture	6	Elementary	76
Industrial Arts	11	Secondary	118

Total Degree Graduates.....353

TWO-YEAR COURSE GRADUATES

Summary of Division Groups

June and August

Upper Grades	27	Rural	53
Kindergarten-Primary	36	Intermediate	58

Total Two-Year Course Graduates....174

II. FACULTY

1. Resignations:
   a. Camille Montgomery, Instructor in Art, effective September 1, 1940, in order to be married.
2. New Appointments Recommended:
   a. Donald L. Weismann, Instructor in Art, to take the place of Miss Montgomery, resigned. Mr. Weismann has been holding the position of Miss Montgomery during a leave of absence period and is now recommended to continue as a regular faculty member at the same rank and salary as that of Miss Montgomery.

III. OTHER EMPLOYEES

1. Resignations:
   a. Florence Duncan as secretary to the registrar effective November 1, 1940, because of her moving to Detroit, Michigan.
2. New Appointments Recommended:
   a. It is recommended that the position made vacant by Mrs. Duncan be filled by the employment of student help and since there was available such help in the person of Frances Peterson, who had had experience in teachers college office work at Western State Teachers College at Macomb, it is further recommended that Miss Peterson be employed, effective from November 1, 1940, at a salary of $100.00 per month.
   b. As a successor to Mr. John D. Lawrence, janitor, whose retirement was covered in the report to the Normal School Board under date of September 18, 1940, it is recommended that Mr. Lawrence Young be appointed effective from October 15, 1940, at a salary of $115.00 per month.
   c. In order to meet the demand for much-needed help, particularly in the business office and the office of the bureau of appointments, it is recommended that an additional junior stenographer be appointed. If this new position is created, it is further requested and recommended that Elba Zanni be transferred by Civil Service from the office of Registration and Education in Springfield to fill the above position, effective January 1, 1941, at a monthly salary of $110.00. It is understood that this is an additional position until July 1, 1941, and will then be substituted for a position now in existence.

IV. THE ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES

1. Financial Report:

The financial report of the business manager covering all funds, including those of various student organizations as well as those handled through the State Treasurer, has been delayed in reaching Board members due to our desire to have it printed and bound. This report will be available soon and will be mailed to members of the Board and the other presidents. It is hoped that members of the Normal School Board will examine this carefully organized report from the office of the business manager from which examination will undoubtedly come a realization of the many details carried on by the business manager, audit clerk, and university cashier.

2. Fell Hall—Report for year ending June 30, 1940:

RECEIPTS

Board	$ 21,795.37	
Room	9,903.88	
Guests	322.80	
Total Receipts		$ 32,022.05

EXPENDITURES

Salaries and Wages, General	$ 9,559.01	
Salaries and Wages, Student	1,076.32	
Office Expense	418.00	
Food	11,646.60	
Household Supplies	1,521.71	
Repairs	298.70	
Heat	2,406.35	
Water	348.20	
Gas	411.77	
Light	1,219.77	
Equipment	44.00	
Total Expenditures		$ 28,950.43
Excess of Income Over Expenditures		$ 3,071.62

3. University Farm—Report for year ending June 30, 1940:

RECEIPTS

Sales—Livestock	$ 1,444.35		
Sales—Produce	132.75		
Miscellaneous	330.86	$ 1,907.96	
Transfers:			
Milk to Fell Hall	$ 459.99		
Team, truck, and tractor	373.50	$ 833.49	
Total Receipts			$ 2,741.45

EXPENDITURES

Salaries and Wages	$ 3,279.75	
Office Expense	27.50	
Stock	346.00	
Stock Food	2,344.49	
Supplies	241.78	
Repairs	246.00	
Motor Expense	184.23	
Power and Light	112.49	
Water	195.20	
Equipment	870.50	
Total Expenditures		$ 7,847.94
Excess of Expenditures Over Income		$ 5,106.49

4. Income Fund—Report for the year ending June 30, 1940:

BALANCE—July 1, 1939	$ 6,192.02
EXPENDITURES—July 1, 1939—September 30, 1939 (60 G.A.)	5,985.45
SURPLUS (Carried from 60 G. A. to 61 G. A.)	$ 206.57

RECEIPTS

Student Fees	$86,695.51		
Book Sales	1,072.29		
Farm	1,907.96		
Fell Hall	32,022.05		
Miscellaneous	3,050.84	$124,748.65	
Transfer from General Revenue—Scholarships		$ 14,040.00	$138,788.65
Total Receipts			$138,995.22

EXPENDITURES

	Educational	Auxiliary	
Salaries and Wages	$103,240.94	$ 7,142.86	
Office	177.52	.....	
Travel	6,561.72	.....	
Operation	851.58	13,997.17	
Repair and Equipment	5,921.90	1,046.42	
	$116,753.66	$ 22,186.45	
Total Expenditures			$138,940.11
BALANCE—June 30, 1940			$ 55.11

X. SUMMARY

1. The approval of the Normal School Board was given upon the following recommendations:

   a. Graduation of two and four-year students completing prescribed curricula in June, 1940, and August, 1940.

   b. Acceptance of the resignation of Camille Montgomery.

   c. Appointment of Donald E. Weismann as Instructor in Art.

   d. Resignation of Florence Duncan, secretary to the registrar.

   e. Appointment of Frances Peterson as student secretary to take the place of Mrs. Duncan, resigned.

   f. The appointment of Lawrence Young to take the place of John D. Lawrence, resigned, and previously reported.

   g. Authorization of additional junior stenographer position and the appointment of Elba Zanni to fill this position.

Respectfully submitted,

R. W. FAIRCHILD

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE DE KALB

December 16, 1940

I. STUDENTS

1. Attendance, Fall Quarter, 1940

a. College	Men and Boys	Women and Girls	Total	Total One Year Ago
Post Graduates	4	5	9	11
Seniors	55	78	133	122
Juniors	90	118	208	138
Sophomores	124	199	323	315
Freshmen	183	317	500	578
Unclassified	...	...	...	1
Total College	456	717	1,173	1,165
b. DeKalb High School	238	241	479	501
c. Elementary Grades				
McMurry Training School	123	114	237	252
Glidden Training School	117	126	243	288
Affiliated Rural Schools	24	22	46	52
Total Elementary	264	262	526	592

2. Registration for the winter quarter took place on Monday, December 2. The enrollment at the present time is 1,107. Our records indicate that 19 students re-entered college, 12 students entered college for the first time, and 97 left college at the close of the fall quarter. These data should give the Board a picture of our enrollment conditions.

II. FACULTY

I wish to report for approval the employment of Mrs. Madeleine Grenard of Chicago, who will have a half-time teaching assignment in the Department of Mathematics. Mrs. Grenard has her Bachelor's and Master's degrees from the University of Nebraska and has at the present time completed all her course requirements for the Doctor's degree at the University of Chicago. She has had teaching experience as head of the Mathematics Department in the high school at Westerly, Rhode Island, and was a teaching fellow at the University of Nebraska and the Universitiy of Chicago Laboratory School and the University School for Girls in North Chicago. This special assignment was made necessary by an increased load in the Mathematics Department, augmented by special requests in Mathematics courses in extension. Mrs. Grenard will teach for the twelve weeks of this term at a salary of $125.00 per month.

III. OTHER SCHOOL EMPLOYEES

I regret to report the resignation of Mrs. Elma Hakala Allaway, who has been serving as Extension Secretary and Assistant Registrar. Mrs. Allaway has served this college for eleven

years and her resignation due to her recent marriage becomes effective on January 1, 1941. We have requested the Civil Service Commission to send applicants for this position, but at the present time we have received no answer.

IV. THE ORGANIZATION

The college is attempting another modification in its student teaching program during this winter quarter—this time, for students preparing to teach in the high schools. Modifications at the present time deal specifically with student teaching for Home Economics majors.

Our plan at present is making use of four centers—Erie, Morrison, Oregon, and Polo. All of these schools are located within forty miles of DeKalb. These young women spend six weeks in these affiliated schools, acting as assisting teachers to the regular Home Economics teacher in the high school. The head of our Home Economics Department here at the college makes a weekly visit to each of these centers and confers with both the students and the Home Economics teacher concerning the program.

The superintendents in these schools are enthusiastic and appreciative of the problems involved. Our report at present is that they are most helpful with each phase of the work. These young students in training are taking active part in regular school activities, extra-curricular affairs, and community life. Miss Rena Hodgen and Miss Gertrude Taylor, from the office of the State Superintendent, are cooperating with the college in the development and supervision of this plan.

I shall be glad to report further to the Board the success of the plan at the close of a unit of student teaching. The college looks forward to a further development in this area as the present facilities of student teaching in the local DeKalb Township High School are being crowded to an extent that is not conducive to the best work either for us or for the high school.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

1. I wish to report to the Board the present condition of the new Science Building.

   Immediately upon the allotment of the funds for this building, the administration at the college, cooperating with a committee of the science faculty, began work with the office of the State Architect in Chicago to develop most effective plans available for the building that was needed here at the college. Since the college at DeKalb is approximately the same size as the college at Charleston, we commenced our plans with the idea of having this building comparable in size to the one at Charleston.

Later, as the plans progressed and as building costs were rising because of the war program, we felt it necessary to reduce the size of the building so that the building at Charleston will have one-fifth larger capacity than the one that is being planned for this college. All the details with respect to room location, use of parts of the building, built-in furniture, and other needs for a college building of this type have been worked out in detail. The completed plans were sent to Springfield and the special details worked out with respect to construction and specifications are now nearly complete for both the electrical and mechanical parts of such a contract.

The Department of Architecture and Engineering expects to have this building ready for bids by the end of January. It seems to me that it would be advisable for this Board to ask for an immediate appropriation of $300,000 to be devoted for the completion of this building. Failure to do this may result in delaying the construction of this building to the point where building costs are still higher and where the problem of space on the campus here has become even more acute.

I should like the permission of the Board to investigate the possibility of getting this amount as a special appropriation for this specific purpose. I am sure that since we are the last one of the five colleges to receive a major building appropriation, there will be no objection on the part of the other colleges to such a procedure.

2. The Budget Committee of the Board at its last meeting suggested that the request for permanent improvements and extraordinary repairs be left to the action of this Board and not be determined by the action of the Budget Committee.

   I am presenting to you at this time a copy of our tentative budget as presented to the Committee which will show these requests on pages 5 and 6. This tentative budget also contains detailed information concerning many of the other requests.

VII. AUXILIARY ENTERPRISES

The Normal School Income Fund shows the following report from April 1st to June 30th, 1940:

RECEIPTS

Surplus from 60th Biennium, September 30, 1939		$ 15,473.99
Cash received from July 1 to September 30, 1940:		
Board and Room, Williston Hall	$ 9,197.60	
Meals, Williston Hall	1,191.10	
Registration Fees	11,414.00	
Transcript Fees	95.00	
Library Fines	37.00	
McMurry Book Rental	265.35	
Miscellaneous Collections	25.70	
		$ 22,225.75
Previously reported, July 1, 1939, to June 30, 1940		$ 89,949.71
Total Available, Income Fund, September 30, 1940		$127,649.45

EXPENDITURES

Salaries and Wages	$ 8,611.12	
Premiums	2.66	
Office Supplies	2.58	
Telephone	47.15	
Wearing Apparel	126.50	
Food	4,168.40	
Household	856.27	
Library, Film and Amusements	597.63	
Medical Laboratory	18.53	
Miscellaneous	43.00	
Building Repairs	93.34	
Furniture Repairs	47.57	
Miscellaneous Equipment Repairs	1.95	
Household Equipment Repairs	19.35	
Grading and Landscaping	256.15	
Furniture and Furnishings	291.33	
Miscellaneous Equipment	51.84	
Instruments and Apparatus	443.52	
Household Equipment	320.55	
Recreational Equipment	383.30	
Total Expenditures	$ 16,382.74	
Previously reported, July 1, 1939, to June 30, 1940	$ 94,366.97	
		$110,749.71
Balance, Income Fund, September 30, 1940		$ 16,899.74

X. SUMMARY

The Board approved the following:

1. The employment of Mrs. Madeleine Grenard for the period.
2. The resignation of Mrs. Allaway.

Respectfully submitted,

KARL L. ADAMS, *President*

REPORT OF THE
EASTERN ILLINOIS STATE TEACHERS COLLEGE
CHARLESTON

For the Meeting in Chicago, December 16, 1940

To the Chairman, Secretary and Members of the Normal School Board:

LADIES AND GENTLEMEN: For your consideration the following report on the Eastern Illinois State Teachers College is presented:

I. STUDENTS

1. Attendance—Fall Quarter, 1940

a. College

Class	Men	Women	Total	Total One Year Ago	Per Cent Change
Postgraduates	2	0	2	8	75.0 % loss
Seniors	55	56	111	132	15.1 % loss
Juniors	101	98	199	150	32.6 % gain
Sophomores	161	194	355	389	8.7 % loss
Freshmen	226	259	485	472	2.7 % gain
Total	545	607	1,152	1,151	.08% gain

b. High Schools

	Boys	Girls	Total
T. C. High School	102	111	213
Humboldt C. H. S.	65	51	116
Total	167	162	329

c. Elementary Schools

	Boys	Girls	Total
Campus Elementary School	111	123	234
Humboldt Elementary School	24	21	45
Clear Springs Rural School	8	10	18
Oak Grove Rural School	4	5	9
Muddy Point Rural School	9	9	18
Total	156	168	324

d. Extension, First half-year 1940-41

Center	Course	Enrollment	Instructor
Newton	Art 130	46	Whiting
Flora	Sociology 453	60	Wood
Olney	Education 455	58	Cavins
Effingham	Speech 345	28	Ross
Taylorville	Social Science 240	48	Alter
Shelbyville	Education 344	52	Zeigel
Vandalia	Industrial Arts 325	26	Klehm
Robinson	Education 450	41	Heise
Tuscola	Education 446	40	Heise
Toledo	Education 446	43	Heise
Mt. Carmel	Education 450	36	Heise
Marshall	Music 130	42	Dvorak
Hillsboro	Education 450	35	Heise
Sullivan	Education 451	26	Rothschild
Mattoon	Education 456	29	Guinagh
Albion	Education 450	21	Heise
Oakwood	Education 230	33	Beu
Campus	English 343	14	McKinney
Campus	History 346	16	Thomas
Campus	Mathematics 236	14	Taylor
Total		708	

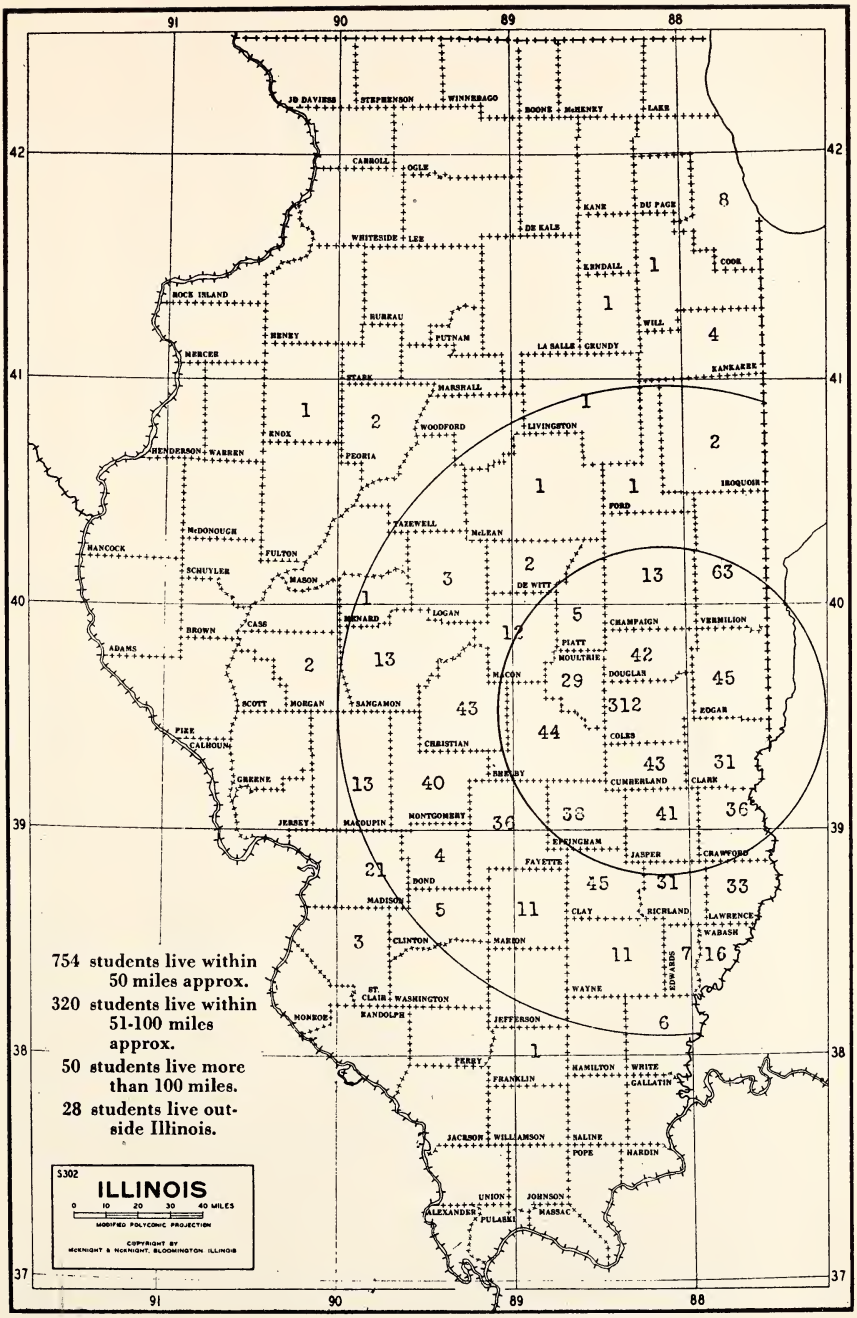
e. Origin of Students

The accompanying map of Illinois indicates the origin of the 1940-41 student body by counties, and depicts its distinctly local and regional character. Coles County contributes 312 students, or 26 per cent of the enrollment. Seventeen additional counties, in an almost contiguous relation, supply from 63 to 21 students each, the bulk of the student body. These counties and their student contributions are:

Vermilion	63	Douglas	42	Lawrence	33
Clay	45	Jasper	41	Clark	31
Edgar	45	Montgomery	40	Richland	31
Shelby	44	Effingham	38	Moultrie	29
Christian	43	Crawford	36	Madison	21
Cumberland	43	Fayette	36		

No other county contributes more than the 16 students which Wabash County sends.

Seven hundred and fifty students out of 1,152 or 65.1 per cent come less than approximately 50 miles to college, 1,074 students or 93.2 per cent come less than approximately 100 miles to college, 50 students live more than 100 miles away from Charleston, and 28 students come from outside the State.


754 students live within 50 miles approx.
320 students live within 51-100 miles approx.
50 students live more than 100 miles.
28 students live outside Illinois.
S302
ILLINOIS
0 10 20 30 40 MILES
MODIFIED POLYCONIC PROJECTION
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JO DAVIESS
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DU PAGE
DE KALB
WHITESIDE
LEE
KENDALL
COOK
ROCK ISLAND
BUREAU
WILL
HENRY
PUTNAM
LA SALLE
GRUNDY
MERCER
KANKAKEE
STARK
MARSHALL
KNOX
WOODFORD
LIVINGSTON
HENDERSON
WARREN
PEORIA
IROQUOIS
FORD
McDONOUGH
TAZEWELL
McLEAN
HANCOCK
FULTON
SCHUYLER
MASON
DE WITT
CASS
LOGAN
CHAMPAIGN
VERMILION
BROWN
PIATT
MOULTRIE
ADAMS
MACON
DOUGLAS
SCOTT
MORGAN
SANGAMON
EDGAR
PIKE
CALHOUN
CHRISTIAN
COLES
GREENE
BRELBY
CUMBERLAND
CLARK
JERSEY
MACOUPIN
MONTGOMERY
EFFINGHAM
JASPER
CRAWFORD
FAYETTE
BOND
MADISON
CLAY
RICHLAND
LAWRENCE
WABASH
CLINTON
MARION
EDWARDS
ST. CLAIR
WASHINGTON
WAYNE
MONROE
RANDOLPH
JEFFERSON
PERRY
HAMILTON
WHITE
FRANKLIN
GALLATIN
JACKSON
WILLIAMSON
SALINE
POPE
HARDIN
UNION
JOHNSON
ALEXANDER
PULASKI
MASSAC

f. Choice of Teaching Fields

Shift in the choice of teaching fields is indicated by the following four-year tabulation of "major subject" choice:

Major Subject	1937-38	1938-39	1939-40	1940-41
Art	4	12	13	21
Botany	20	28	25	19
Chemistry	34	38	38	44
Commerce	29	129	174	169
Elementary Education	31	76	92	80
English	54	76	83	71
Geography	6	10	8	4
Home Economics	83	107	99	105
Industrial Arts	84	114	105	89
Latin	15	14	14	12
Mathematics	59	79	92	79
Music	24	36	38	49
Physical Education (Men)	0	40	58	59
Physics	12	16	20	17
Social Science	110	91	113	110
Speech	0	7	21	21
Zoology	19	20	17	19
Post-graduates	5	3	8	2
Two-year Curriculum	152	141	133	182
Total Enrollment	741	1,037	1,151	1,152

2. A list of students transferring credits to other institutions since the last report is included as a supplement.

3. Per capita cost, 1939-40.

The per capita cost for the fiscal year July 1, 1939-June 30, 1940, is based upon the following data:

ENROLLMENT

Term	Enrollment	Equivalent 36 Weeks
Summer, 1939	673	168.25
Fall, 1939	1151	383.66
Winter, 1939-40	1089	363.00
Spring, 1940	1058	352.67
Extension		
First half-year	411	72.91
Second half-year	464	
Total Equivalent Enrollment		1,340.49

EXPENDITURES

Item	Appropriation	Income Fund	Total
Salaries and Wages	$283,128.22	$ 53,475.29	$336,603.51
Student Help	.....	9,582.80	9,582.80
Office Expense	2,297.20	607.47	2,904.67
Travel	2,537.67	4,038.09	6,575.76
Operation	29,377.16	360.25	29,737.41
Repairs and Equipment	6,615.62	.....	6,615.62
Total	$323,955.87	$ 68,063.90	$392,019.77

Total expenditure $392,019.77 divided by 1340.49 (equivalent enrollment for 36 weeks) equals $292.45, the per capita cost for 1939-1940. This amount is noticeably below the per capita cost of 1938-39 of $320.84 due to an increase of 110.85 in equivalent enrollment.

II. FACULTY

1. Leaves of absence:

a. Alice McKinney, A.M., Instructor in Art, on leave of absence for the Fall Quarter, 1940, due to illness, requests an extension of leave without salary for the Winter Quarter, 1940-41.

b. Emily V. Baker, A.M., Instructor and Sixth Grade Critic, requests leave of absence without salary for the second half-year, beginning February 1, 1941, in order to continue graduate study at Columbia University.

c. Walter A. Klehm, Ed.D., Associate Professor and Head of the Department of Industrial Arts, requests leave of absence from campus duties for approximately half-time, in order to act as Supervisor of the Program for Related Training in Cooperation with the N.Y.A. at Mattoon, Oblong, Danville and Effingham. Dr. Klehm will draw full salary and the college will be reimbursed for half-salary each month, beginning January 1, 1941, and ending June 30, 1941. This work is directed by the State Department of Vocational Education from the Office of the Superintendent of Public Instruction.

2. Substitute Instructors:

a. Marjory Wintersteen, A.M., present substitute instructor for Alice McKinney for the Fall Quarter, 1940, in the same position for the Winter Quarter, 1940-41, at a salary of $200 per month.

3. Return to duty:

a. Lucille Magruder, A.M., Instructor in Home Economics, on leave of absence for the Fall Quarter, 1940, has returned to duty with the opening of the Winter Quarter, replacing Wilma Warner, substitute during Miss Magruder's absence.

III. OTHER EMPLOYEES

a. Edson H. Clodtfelter, Head Engineer, fell in the heating plant on the evening of December 10 and broke a shoulder blade. Mr. Clodtfelter's sick leave has necessitated the shifting of a member of the grounds force to daytime duty in the heating plant for a few weeks.

IV. ORGANIZATION—No report.

V. THE CURRICULUM—No report.

VI. BUILDINGS AND GROUNDS

a. The W. P. A. project for rebuilding the campus drives and constructing new walks has been practically completed in spite of bad weather during the last three weeks. Work will be closed down late in the month and opened in the spring, with the moving of the present greenhouse as the major item.

b. The rewiring of the women's dormitory is practically complete.

c. The campus lighting system has met delay in completion due to non-delivery of the boulevard-type light posts and the electrical transformer board. This work will probably not be completed until late in January.

d. A system of fire-alarm gongs is now being installed as a part of the program of fire hazard reduction.

e. No action has been taken on the necessary alterations and additions to the interior of the Main Building, bids for which were filed with the Division of Architecture and Engineering through the Department of Registration and Education in July, 1940.

f. The equipment of fire extinguishers and fire hose has been rehabilitated and added to until the recommendations of the State Fire Marshal have been met.

g. Contracts for the installation of the stoker repairs for the two older boilers, recommended by the Division of Architecture and Engineering, and for which $16,500 was allotted and approved, have not been let. Certain other repairs to these boilers have been made under this allotment.

h. The new additional boiler is now on "the line" and is giving excellent service.

i. The new water tower is completed but is still in the process of being tested. Because of its stream-line effect it is proving quite a topic of conversation in the local community.

j. Bids on the necessary general repair ($7,795.00) and the needed plumbing ($6,477.00) for the lavatories of the Main Building and the Women's Dormitory have been taken, and exceed the $10,000 allotted by $4,267.00. Requisition has been filed vacating unexpended balances in various previous requisitions, totalling $3,350.99, and $916.01 added from the appropriation for repair and equipment. It is hoped that the major part of this work can be done during the Christmas holidays.

X. SUMMARY

The Normal School Board approved the following items:

1. Leaves of absence for Alice McKinney, Emily V. Baker and Walter A. Klehm, as stated.
2. Employment of Marjory Wintersteen as substitute Instructor in Art, as stated.
3. Request Division of Architecture and Engineering to place matter of new roof for Auditorium in Main Building, for which not to exceed $2,000 was released by Governor Horner on September 27, 1940, as an emergency situation, and given immediate attention.

Respectfully submitted,

ROBERT G. BUZZARD, *President*